

A meeting of the Inverclyde Council will be held on Thursday 27 September 2018 at 4pm within the Municipal Buildings, Greenock.

GERARD MALONE
Head of Legal and Property Services

BUSINESS

****Copy to follow**

1. Apologies and Declarations of Interest	Page
NEW BUSINESS	
2. Annual Report to Elected Members and the Controller of Audit for the Financial Year End 31 March 2018 ** Report by Chief Executive	
3. Minutes of Meetings of The Inverclyde Council, Committees, Sub-Committees and Boards Local Police & Fire Scrutiny Sub-Committee (pp 181 – 182) Inverclyde Council (pp 183 – 186) General Purposes Board (pp 187 – 188) Appointment Panel – Corporate Director Education, Communities & Organisational Development (p 189) Planning Board (pp 190 - 191) Health & Social Care Committee (Special) (p 192) Education & Communities Committee (Special) (pp 193 – 194) Grants Sub Committee (pp 195 – 199) Grants Sub Committee (pp 200 - 202) Appointment Panel – Corporate Director Education, Communities & Organisational Development (p 203) Audit Committee (Special) (p 204) Inverclyde Council (Special) (pp 205 – 206) Planning Board (pp 207 – 214) Policy & Resources Committee (pp 215 – 219) General Purposes Board (pp 220 – 221) Audit Committee (pp 222 – 223) Health & Social Care Committee (pp 224 – 226) Environment & Regeneration Committee (pp 227 – 236) Education & Communities Committee (pp 237 – 245) Local Review Body (pp 246 – 248)	

	General Purposes Board Petitions Committee ** Policy & Resources Committee	(pp 249 – 250) (pp 251 – 252) (pp 253)	
4.	ICE Catering Vehicles – Town Hall Functions: Immunity from Parking Violation Penalties – Notice of Motion by Councillor Ahlfeld Report by Corporate Director Environment, Regeneration & Resources		p
5.	SNP Group – Changes to Committee Membership and Outside Body Representation Report by Corporate Director Environment, Regeneration & Resources		p
6.	Councillor McCabe – Resignation from Outside Bodies Report by Corporate Director Environment, Regeneration & Resources		p
7.	Motion by PoppyScotland’s Count Them In Campaign – Request from Councillor McCabe Report by Corporate Director Environment, Regeneration & Resources		p
8.	Joint Collaboration with West Dunbartonshire Council – Strategic Leadership Report by Corporate Director Environment, Regeneration & Resources		p
REMITTS FROM COMMITTEES			
9.	Treasury Management – Annual Report 2017/18 – Remit from Policy & Resources Committee Report by Corporate Director Environment, Regeneration & Resources		p
10.	Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018 – Remit from Environment & Regeneration Committee Report by Corporate Director Environment, Regeneration & Resources		p
11.	Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018 – Remit from Environment & Regeneration Committee Report by Corporate Director Environment, Regeneration & Resources		p
12.	Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 8) Order 2018 – Remit from Environment & Regeneration Committee Report by Corporate Director Environment, Regeneration & Resources		p
13.	Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 2 2018 – Remit from Environment & Regeneration Committee Report by Corporate Director Environment, Regeneration & Resources		p
14.	Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 3 2018 – Remit from Environment & Regeneration Committee Report by Corporate Director Environment, Regeneration & Resources		p

<p>TRUST BUSINESS</p> <p>15. Installation of Memorial Window in the McLean Museum and Art Gallery – Remit from Education & Communities Committee Report by Corporate Director Environment, Regeneration & Resources</p>	p
<p>The documentation relative to the following item has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in the paragraphs of Part I as detailed in the minute of the relevant Committee, Sub-Committee or Board.</p>	
<p>NEW BUSINESS</p> <p>16. Business in the Appendix</p>	

Enquiries to – **Sharon Lang** – Tel 01475 712112

Report To:	The Inverclyde Council	Date:	27 September 2018
Report By:	Chief Executive	Report No:	FIN/95/18/AP/CM
Contact Officer:	Alan Puckrin	Contact No:	01475 712223
Subject:	Annual Report to Elected Members and the Controller of Audit for the Financial Year Ended 31 March 2018		

1.0 PURPOSE

- 1.1 The purpose of this report is to present the Annual Report for Elected Members and the Controller of Audit for the Financial Year 31 March 2018 to the Council for consideration.

Representatives from Audit Scotland will be in attendance to present the Report and to answer questions.

2.0 SUMMARY

- 2.1 It is a statutory requirement for the Council to consider the Annual Report from its External Auditors for the financial year ended 31 March prior to the 30 September of the same year. The report contains a number of formal requirements and subject to the approval of the Council, the accounts require to be signed by the External Auditors, Council Leader, Chief Executive and the Chief Financial Officer.
- 2.2 The full Annual Report is contained in Appendix 1 and contains a number of distinct sections. The key messages are largely positive and this continues the ongoing improvement reported in the 2017 Best Value Report.
- 2.3 The first sections of the Annual Report relate to the Council's Audited Accounts which are attached at Appendix 2 and report an unqualified opinion on the Financial Statements for the financial year ended 31 March 2018, subject to receipt of the signed Letter of Representation which is attached at Appendix 3.
- 2.4 The auditors have highlighted a number of amendments to the accounts, all of which have been actioned by the Council's Finance Service. Two new actions have been raised by the Auditors and are shown in Appendix 1 of the Annual Report.
- 2.5 The Financial Management and Sustainability sections of the Annual Report provide comment on areas relating to the Revenue Budget, Capital Programme, Efficiency Performance and Reserves. No specific actions are highlighted. The Governance and Transparency and Value for Money sections repeat many of the issues contained in the 2017 Best Value report and subsequent progress.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Council considers the contents of the Annual Report to Members and the Controller of Audit for the Financial Year ended 31 March 2018 and approves the Action Plan in Appendix 1 of the Annual Report report.
- 3.2 It is recommended that the Council considers the Annual Accounts for Inverclyde Council for the Financial Year 2017/18 and after seeking further information as required, gives approval for the signing of the accounts by the Council Leader, Chief Executive and Chief Financial Officer.

- 3.3 It is recommended that the Council considers the Letter of Representation in Appendix 3 and approves the signing of the letter by the Chief Financial Officer.

Aubrey Fawcett
Chief Executive

4.0 BACKGROUND

- 4.1 It is a statutory requirement for the Council to consider the Annual Report from its External Auditors for the financial year ended 31 March prior to the 30 September of the same year. The report contains a number of formal requirements and subject to the approval of the Council, the accounts require to be signed by the External Auditors, Council Leader, Chief Executive and the Chief Financial Officer.
- 4.2 The Council's External Auditors will be in attendance at the Council meeting to present the main findings to Members and to answer any questions arising.

5.0 ANNUAL REPORT TO ELECTED MEMBERS

- 5.1 The Annual Report is attached as Appendix 1 to this covering report and is presented in 5 distinct sections. These sections represent a standard approach which meets the requirements of the Accounts Commission.
- 5.2 The key messages are largely positive and this represents further improvement and a continuation of the trend reported in the 2017 Best Value Assurance Report.
- 5.3 The first part of the report relates to the Council's Audited Accounts which are attached at Appendix 2 and report an unqualified opinion on the Financial Statements for the financial year ended 31 March 2018. The formal Audit Certificate will be issued by the External Auditors following receipt of the Letter of Representation which is attached at Appendix 3. This letter requires to be signed by the Chief Financial Officer (as the Accountable Officer) following approval by the Council.
- 5.4 The Financial Management and Sustainability sections of the Annual Report provide comments on areas relating to the Revenue Budget, Capital Programme, Efficiency Performance and Reserves. No specific actions are highlighted. The final sections of the Annual Report cover Governance, Transparency and Value for Money.

6.0 NEXT STEPS

- 6.1 Subject to the views of Members and following any questions raised with both the External Auditors and relevant officers, the Council requires to approve the Letter of Representation (Appendix 3) and the Annual Accounts for 2017/18. Thereafter the Council Leader, Chief Executive, Chief Financial Officer, in addition to the External Auditors, are required to sign the requisite copies of the Annual Accounts whilst the Chief Financial Officer signs the Letter of Representation.
- 6.2 In addition, the Action Plan in Appendix 1 of the Annual Report requires approval. Progress against these actions will be tracked via updates to the Audit Committee.

7.0 IMPLICATIONS

7.1 Finance

There are no financial implications arising from this report

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

7.2 Legal

The approval of the recommendations discharges the Council's statutory responsibilities in respect of the 2017/18 Annual Accounts.

7.3 Human Resources

There are no HR issues arising from this report.

7.4 Equalities

Has an Equality Impact Assessment been carried out?

Yes See attached appendix

No This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

7.5 Repopulation

There are no Repopulation issues arising from the report.

8.0 CONSULTATIONS

8.1 The Council's External Auditors have discussed the contents of Annual Report with the Corporate Management Team who have agreed the supporting Action Plan and delivery timescales.

9.0 LIST OF BACKGROUND PAPERS

9.1 None

Inverclyde Council

2017/18 Annual Audit Report



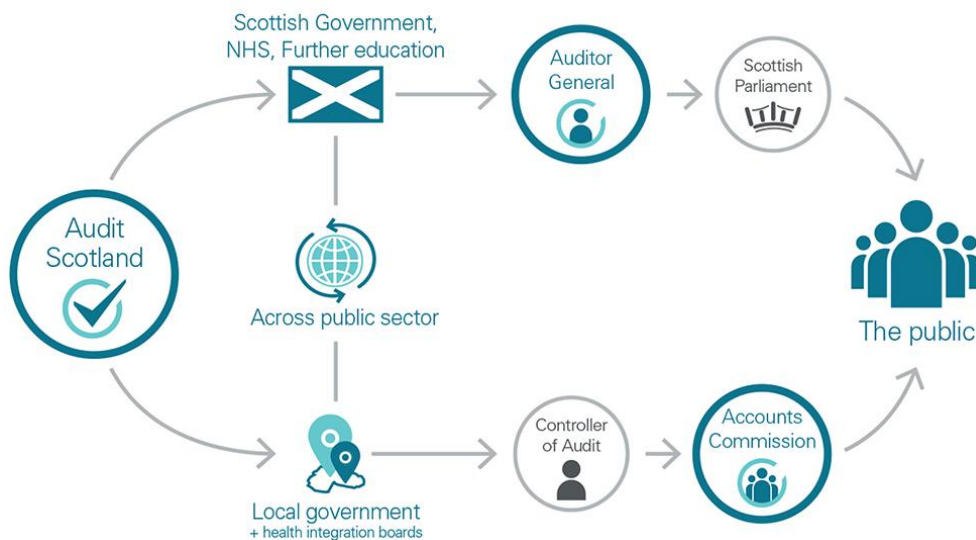
 AUDIT SCOTLAND

Prepared for the Members of Inverclyde Council and the Controller of Audit
27 September 2018

Who we are

The Auditor General, the Accounts Commission and Audit Scotland work together to deliver public audit in Scotland:

- The Auditor General is an independent crown appointment, made on the recommendation of the Scottish Parliament, to audit the Scottish Government, NHS and other bodies and report to Parliament on their financial health and performance.
- The Accounts Commission is an independent public body appointed by Scottish ministers to hold local government to account. The Controller of Audit is an independent post established by statute, with powers to report directly to the Commission on the audit of local government.
- Audit Scotland is governed by a board, consisting of the Auditor General, the chair of the Accounts Commission, a non-executive board chair, and two non-executive members appointed by the Scottish Commission for Public Audit, a commission of the Scottish Parliament.



About us

Our vision is to be a world-class audit organisation that improves the use of public money.

Through our work for the Auditor General and the Accounts Commission, we provide independent assurance to the people of Scotland that public money is spent properly and provides value. We aim to achieve this by:

- carrying out relevant and timely audits of the way the public sector manages and spends money
- reporting our findings and conclusions in public
- identifying risks, making clear and relevant recommendations.

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Key messages

2017/18 annual accounts

- 1 Our audit opinions were all unqualified.
- 2 There is a significant adjustment in the Council's audited financial statements resulting in an increase in the pension liability and pension reserve position (£9.9 million).

Financial management and financial sustainability

- 3 The Council's budget for 2017/18 was based on a planned use of uncommitted reserves and did not include any new savings plans. The 2017/18 outturn was an underspend of £2.8 million and the Council did not need to apply uncommitted general fund reserves, per its budget.
- 4 The Council reduced its committed general fund reserve balance by £9.3 million. This was mainly as a result of increased contributions to capital projects and a planned reduction of equal pay, environment and regeneration, and smoothing reserves.
- 5 The Council faces financial challenges and approved savings of £5 million as part of the 2018/19 budget with an estimated further £15 million savings required over the period 2019 to 2022.
- 6 The Council has good medium term financial planning and a longer term financial strategy. Officers have developed savings proposals totalling £11 million for the period 2019/21.
- 7 The Council continues to have relatively high levels of general fund reserves despite the reduction in 2017/18, but most of these are earmarked.

Governance and transparency

- 8 The Council's governance arrangements are appropriate and support good governance and accountability.
- 9 The Council is making progress with its cyber security arrangements, and has been awarded Cyber Essentials certification.

Value for money

- 10 The Council has made reasonable progress in progressing the Best Value Assurance Report improvement plan.
- 11 The Council continues to perform well against a range of national indicators, but comparative performance has reduced in 2016/17 compared to 2015/16.

Introduction

1. This report summarises the findings arising from the 2017/18 audit of Inverclyde Council and its group (the Council).
2. The scope of the audit was set out in our Annual Audit Plan presented to the 27 February 2018 meeting of the Audit Committee. This report comprises the findings from:
 - an audit of the annual accounts
 - consideration of the four audit dimensions that frame the wider scope of public audit set out in the [Code of Audit Practice 2016](#) as illustrated in [exhibit 1](#).

Exhibit 1

Audit dimensions



Source: *Code of Audit Practice 2016*

3. The main elements of our audit work in 2017/18 have been:
 - an audit of the Council and its group 2017/18 annual accounts and the issue of an independent auditor's report setting out our opinions
 - a review of the Council's key financial systems
 - follow-up audit work covering the Council's arrangements for securing Best Value relating to financial management, workforce planning and cyber security
 - consideration of the four audit dimensions.

4. The Council has primary responsibility for ensuring the proper financial stewardship of public funds. This includes preparing annual accounts that are in accordance with proper accounting practices.
5. The Council is also responsible for compliance with legislation, and putting arrangements in place for governance, propriety and regularity that enable it to successfully deliver its objectives.
6. Our responsibilities as independent auditor appointed by the Accounts Commission are established by the Local Government in Scotland Act 1973, the [Code of Audit Practice \(2016\)](#) and supplementary guidance, and International Standards on Auditing.
7. As public sector auditors we give independent opinions on the annual accounts. We also review and provide conclusions on the effectiveness of the Council's performance management arrangements, suitability and effectiveness of corporate governance arrangements, and financial position and arrangements for securing financial sustainability. We also report on the Council's Best Value arrangements and in doing this we aim to support improvement and accountability.
8. Further details of the respective responsibilities of management and the auditor can be found in the [Code of Audit Practice 2016](#).
9. This report raises matters from the audit of the annual accounts and consideration of the audit dimensions. Weaknesses or risks identified are only those which have come to our attention during our normal audit work and may not be all that exist. Communicating these does not absolve management from its responsibility to address the issues we raise and to maintain adequate systems of control.
10. Our annual audit report contains an agreed action plan at [Appendix 1](#) setting out specific recommendations, responsible officers and dates for implementation. It also includes outstanding actions from last year and progress against these.
11. We can confirm that we comply with the Financial Reporting Council's Ethical Standard. We can also confirm that we have not undertaken any non-audit related services and the 2017/18 audit fee of £243,450 as set out in our Annual Audit Plan, remains unchanged. We are not aware of any relationships that could compromise our objectivity and independence.

Adding value through the audit

12. Our aim is to add value to Inverclyde Council by providing insight into, and offering foresight on, financial sustainability, risk and performance by identifying areas of improvement and recommending and encouraging good practice. In doing so, we aim to help the Council promote improved standards of governance, better management and decision making and more effective use of resources.
13. This report is addressed to both the Council and the Controller of Audit and will be published on Audit Scotland's website www.audit-scotland.gov.uk.
14. We would like to thank all management and staff who have been involved in our work for their co-operation and assistance during the audit.

Part 1

Audit of 2017/18 annual accounts



Main judgements

Our audit opinions were all unqualified.

There is a significant adjustment in the Council's pension liability and pension reserve (£9.9 million). A relatively small adjustment was also made to the pensions liability in group bodies.

Audit opinions on the annual accounts

- 15.** The annual accounts for the Council and its group for the year ended 31 March 2018 were approved by the Council on 27 September 2018. We reported, within our independent auditor's report that, in our opinion:
- financial statements give a true and fair view and were properly prepared
 - the audited part of the remuneration report, management commentary and the annual governance statement were all consistent with the financial statements and properly prepared in accordance with the guidance.
- 16.** We have nothing to report in respect of misstatements in information other than the financial statements, the adequacy of accounting records, the information and explanations we received, or the achievement of prescribed financial objectives.

The Council and its group annual accounts are the principal means of accounting for the stewardship of resources and performance in the use of resources.

Submission of the Council and its group annual accounts for audit

- 17.** We received the unaudited annual accounts on 28 June 2018 in line with the audit timetable set out in our 2017/18 Annual Audit Plan.
- 18.** The working papers provided with the unaudited accounts were of a good standard and finance staff provided good support to the audit team during the audit.

Risk of material misstatement

- 19.** [Appendix 2](#) provides a description of the assessed risks of material misstatement identified during the planning process that had the greatest effect on the overall audit strategy, the allocation of resources to the audit and direction of the efforts of the audit team. Wider audit dimension risks identified are also reported.

Materiality

- 20.** Misstatements are material if they could reasonably be expected to influence the economic decisions of users, taken based on the financial statements. The assessment of what is material is a matter of professional judgement and involves considering both the amount and nature of the misstatement. It is affected by our perception of the financial information needs of the users of the financial statements.
- 21.** Our initial assessment of materiality for the annual accounts was carried out during the planning phase of the audit and is summarised in [exhibit 2](#). With regards to the annual accounts, we assess the materiality of uncorrected misstatements both individually and collectively.
- 22.** On receipt of the annual accounts we reviewed our planning materiality calculations and concluded that they remained appropriate.

Exhibit 2 Materiality values

Materiality level	Amount
Overall materiality	£3.2 million
Performance materiality	£1.6 million
Reporting threshold	£100,000

Source: Audit Scotland, Annual Audit Plan 2017/18

Significant findings from the audit in accordance with ISA 260

- 23.** International Standard on Auditing 260 (UK) requires us to communicate significant findings from the audit to those charged with governance. These are summarised in [exhibit 3](#). Where a finding has resulted in a recommendation to management, a cross reference to the Action Plan in [Appendix 1](#) has been included.
- 24.** The findings include our views about significant qualitative aspects of the Council's accounting practices including:

- Accounting policies
- Accounting estimates and judgements
- Significant financial statements disclosures
- Timing of transactions and the period in which they are recorded
- The impact on the financial statements of any uncertainties
- The effect of any unusual transactions on the financial statements
- Misstatements in the annual accounts
- Disagreement over any accounting treatment or financial statements disclosure

Exhibit 3

Significant findings from the audit of the financial statements

Finding	Resolution
<p>1. Pensions scheme valuation</p> <p>The Council accounts for its share of Strathclyde Pension Fund in accordance with International Accounting Standard 19 - Employee Benefits (IAS19). This relies on valuations of pension fund assets and liabilities by the scheme's actuary (Hymans Robertson). The actuary produced the IAS 19 report using estimated data for the final part of the year. Asset returns estimated by the actuary for the final part of the year were significantly lower than actual returns. This resulted in pension fund assets reported in the Council's balance sheet being understated by £9.9 million.</p> <p>The same issue also affected group entities, with the Council's share of investments in Associates understated by £0.2 million and the liabilities in associates overstated by £0.1 million.</p>	<p>This issue occurred across the local government sector. The Council's pension fund assets, based on the latest valuation at 31 March 2018, were increased. This has the impact of reducing the pension fund net liability by £9.9 million. The impact on the group statements was to increase the Council's share of investments in Associates by £0.2 million, and to reduce its share of liabilities by £0.1 million.</p> <p>The audited financial statements include the adjusted values.</p>
<p>2. Schools Public Private Partnership (PPP)</p> <p>Disclosures in the unaudited accounts for note 15 – schools PPP overstated the amounts paid by the Council. This resulted in the balance outstanding at the year-end being understated by £0.2 million. There is no impact on the cost of services, but net assets in the balance sheet were overstated by £0.2 million.</p>	<p>The audited financial statements include the adjusted values.</p>
<p>3. Integration Joint Board (IJB) reserves</p> <p>The Council holds £5.8 million of reserves on behalf of Inverclyde IJB. In the unaudited accounts the amount had been included under short term borrowing in error. In the prior year the IJB's reserves had been included as a short-term creditor.</p>	<p>The audited financial statements include the adjusted values.</p>
<p>4. Financial ratios</p> <p>Financial indicators disclosed in the management commentary are consistent with the financial statements and our understanding of the Council. The basis of calculating some indicators are, however, inconsistent with the previous year's methodology.</p>	<p>Management should adopt a consistent approach to calculating and reporting financial indicators in the management commentary.</p> <p> Recommendation 1 (refer Appendix 1, action plan)</p>

How we evaluate misstatements

- 25.** Total errors exceeded our overall performance materiality of £1.6 million. We consider that we have identified in full the adjustments to reflect the change in pensions valuation in the Council and in its group. We also identified the misclassification of Inverclyde Integrated Joint Board's (IJB) reserves balance within non current assets. All the other misstatements taken together did not breach our performance materiality. We have concluded that the errors are contained and do not indicate further systematic error within account areas or more pervasively within the financial statements. We considered the impact of these misstatements on our audit approach and decided that further audit procedures were not required.
- 26.** It is our responsibility to request that all misstatements are corrected although the financial decision on this lies with those charged with governance considering advice from senior officers and materiality. All adjustments have been corrected in the audited financial statements.

Follow up of prior year recommendations

27. We have followed up actions previously reported and assessed the Council's progress with implementation; these are reported in [Appendix 1](#) and identified by the prefix b/f (brought forward).
28. One agreed action was raised in the 2016/17 annual audit report. This related to a deficit in the common good fund, with the Council agreeing a plan to return the fund to a target balance of £100,000 within five years. The balance increased by £12,000 in 2017/18. This resulted in a cumulative reserves balance of £7,000 at the end of the year. Officers have advised that the cumulative balance is forecast to increase to £24,000 in 2018/19 and a proposal has been approved to sell a common good asset during 2018/19 which is expected to have a further positive impact on the year-end position.
29. Ten improvement actions were also agreed in the Council's Best Value Assurance Report (BVAR) issued in June 2017. Progress against the BVAR is outlined at [paragraph 75](#).

Other findings

30. Our audit identified several presentational and disclosure issues which were discussed with management. These were adjusted and reflected in the audited annual accounts.

Part 2

Financial management



Main judgements

The Council's budget for 2017/18 was based on a planned use of uncommitted reserves and did not include any new savings plans.

The Council reported an underspend of £2.8 million and didn't need to apply uncommitted general fund reserves.

The Council reduced its committed general fund reserve balance by £9.3 million. This was mainly as a result of increased contributions to capital projects and a planned reduction of equal pay, environment and regeneration, and smoothing reserves.

The capital programme for 2017/18 was delivered and funded without additional borrowing.

The Council's budget for 2017/18 was based on a planned use of uncommitted reserves and did not include any new savings plans

31. In February 2017 the Council approved a revenue budget of £190 million for 2017/18. £1.1 million of uncommitted reserves was identified to balance the 2017/18 budget. No new savings were assumed in the approved budget for 2017/18.
32. The Chief Financial Officer highlighted to members in February 2017 that the proposed use of reserves to meet funding gaps was a short-term, one-off measure on the basis that the new Council formed in May 2017 would address this issue.

The budgetary process is good and budgetary reports through the year forecast the developing underspend

33. The Council's approach to budget monitoring and control was reviewed in the [Best Value Assurance Report \(BVAR\)](#) published in June 2017. The Council's approach to budget management is to focus on pressure areas to help reduce future savings requirements. Forecasts in general fund revenue budget reports presented to the Policy and Resources Committee throughout the year projected the developing underspend.

The Council reported an underspend of £2.8 million and didn't need to apply uncommitted general fund reserves

34. The Council reported an underspend of £2.4 million for all service committees and an increase in tax and funding of £0.4 million against the revised net budget of £168 million.

Financial management is about financial capacity, sound budgetary processes and whether the control environment and internal controls are operating effectively

35. The main areas of underspend are summarised in [exhibit 4](#). Across all service committees the Council achieved savings of £1 million due to an over achievement of employee turnover. In Policy and Resources inflation contingencies of £1 million were not required, while Education and Communities and Health and Social Care achieved early savings of £0.3 million combined against the 2018/20 plan.

The committed general fund reserve balance reduced by £9.3 million

36. The Council carried a significant usable reserves balance of £60 million forward from 2016/17, In line with financial plans the general fund reserve balance reduced by £9.3 million. The reduction is in part due to a change in policy relating to revenue contributions to capital projects. The Council now uses this reserve to fund capital projects as opposed to undertaking new borrowing. It is also due to the planned use of other earmarked reserves, with notable reductions to equal pay, environment and regeneration, and smoothing reserves.
37. The planned use of earmarked reserves is reported regularly to the corporate management team and to relevant service committees within financial monitoring reports. The Policy and Resources Committee also receives an earmarked reserves position statement within the general fund revenue budget monitoring reports.

Efficiency savings were achieved in 2017/18, but there were no new savings activity

38. The Policy and Resources Committee routinely receives budget monitoring reports including savings plans which have been risk assessed.
39. The annual return to the Scottish Government indicated that £1.5 million of savings were planned in 2017/18. These savings were identified as far back as February 2015. The Council achieved actual savings of £1.5 million in year, with efficiencies covering a wide range of areas including asset management, service commissioning, streamlining bureaucracy, procurement and increased turnover targets.

The capital programme for 2017/18 was delivered

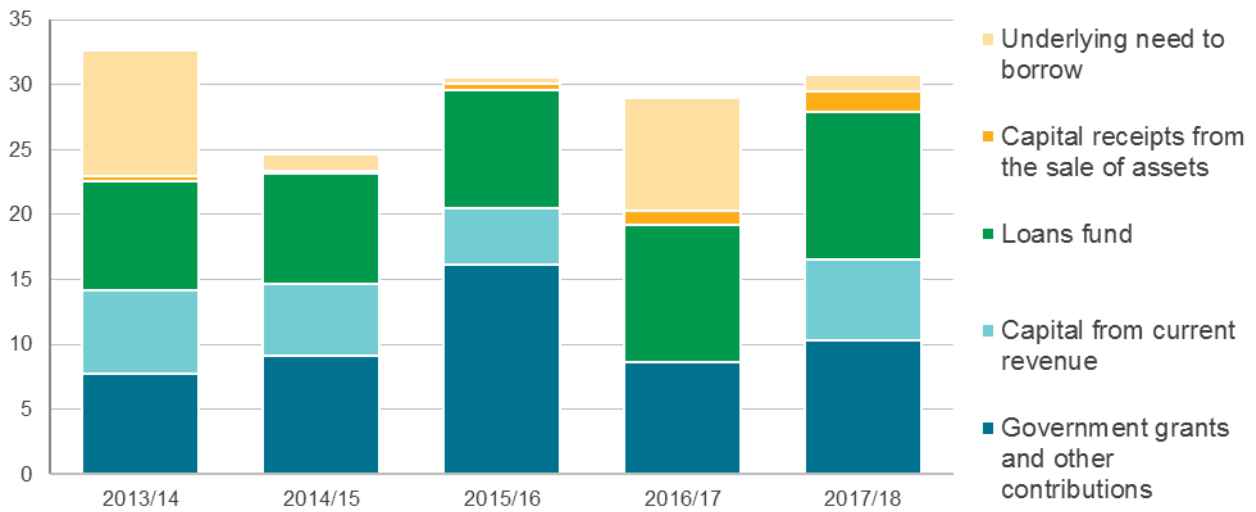
40. In 2017/18, overall capital spending was £31 million (2016/17 - £29 million). This was only slightly below budget (£0.4 million).

The Council's borrowing reduced in 2017/18 and future capital plans depend on internal funding and government grants

41. The 2018-2021 capital programme does not contain any new prudential borrowing on the basis that further increases to the cost of council debt servicing would place unnecessary strain on the Council's future budget. The Council continues to use internal funding and government grants, supplemented by already approved limited long-term borrowing commitments. Since 2013/14, the Council's external borrowing has continued to reduce due to repayment of maturing debt without undertaking new borrowing.
42. The sources of finance for capital expenditure that the Council has used since 2013/14 is outlined at [exhibit 4](#).

Exhibit 4

Sources of finance for capital expenditure

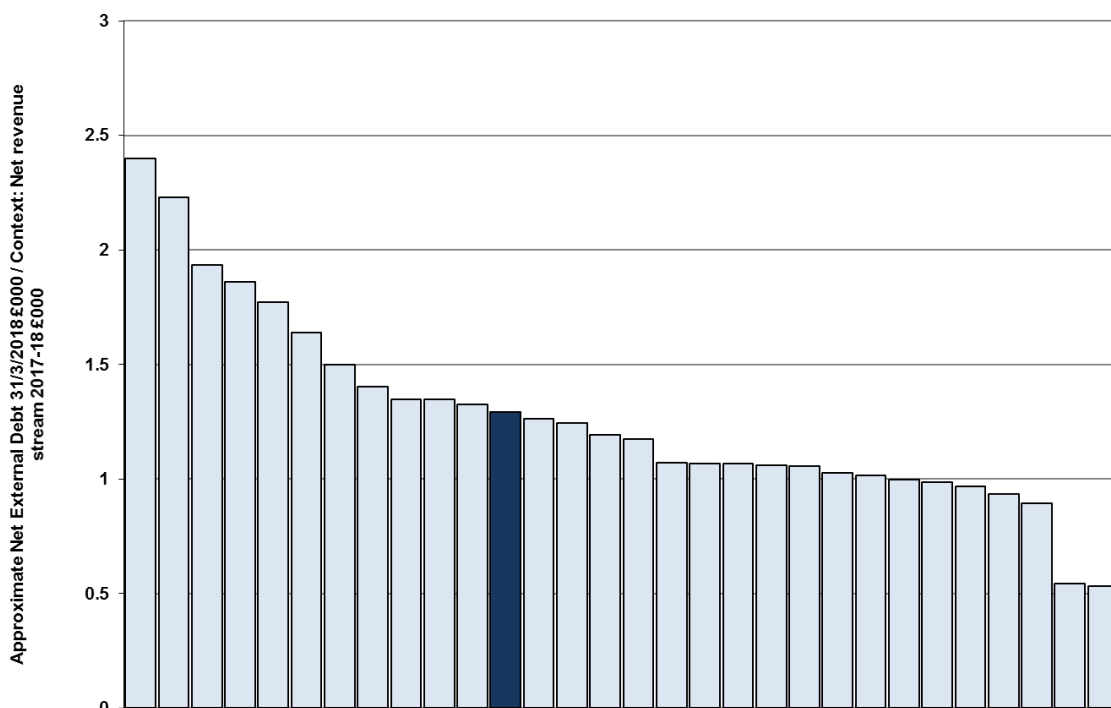


Source: Inverclyde Council annual accounts

- 43. The Council's outstanding loans at 31st March 2018 were £274 million, a £3 million reduction from the previous year.
- 44. The Council's level of borrowing and external debt, compared to other councils, is slightly above average.

Exhibit 5

Net external debt relative to the size of council's net revenue



Source: 2017/18 Unaudited financial statements

Systems of internal control

45. As part of our audit we identify and inspect the key internal controls in those accounting systems which we regard as significant to produce the financial statements. Our objective is to gain assurance that the Council has systems of recording and processing transactions which provide a sound basis for the preparation of the financial statements.
46. Our findings were included in our [interim audit report](#) that was presented to the Audit Committee in August 2018. No significant issues were identified from our controls work, which enabled us to proceed with our planned audit approach for the 2017/18 financial statements.

Part 3

Financial sustainability



Main judgements

The Council faces financial challenges and delivered savings of £5 million in 2018/19 with an estimated further £15 million of savings required over the period 2019 to 2022.

The Council has good medium term financial planning and a longer term financial strategy. Officers have developed savings options totalling £11 million for 2019/21.

The Council continues to have relatively high levels of general fund reserves despite the reduction in 2017/18, but most of these are earmarked.

The 2018/19 budget is based on achieving further savings of £3.0 million, but no further reductions in uncommitted reserves

47. The 2018/19 budget was approved by the Council in March 2018. The budget was set at £188 million and identified that the funding gap of £3.0 million would be met through savings. The budget projected that £1.9 million of these savings would be identified by service committees and £1.1 million through public consultation. The full year impact of the approved savings is £5 million.

The Council has good medium term financial planning and a longer term financial strategy

48. The [BVAR](#) on Inverclyde Council identified that the Council has a good process in place for financial planning. The Council's financial strategy covers the eight-year period 2018 to 2025. It is updated on a six-monthly basis and ensures strategic initiatives that require long-term revenue and capital commitments are properly incorporated into the financial planning process. Such longer-term initiatives include the asset management strategy, school estates management plan and roads asset management plan.

49. The strategy provides detailed financial forecasts over the medium-term period 2018 to 2022 and identifies issues that will impact in the longer-term so that the Council can plan ahead. Through this process, officers have identified that the Council has a budget gap of £3.8 million in 2019/20 and an additional £11.2 million over the period to 2022. This is a mid-range estimate. Optimistic and pessimistic scenarios for the period 2019 to 2022 are £2.8 million and £31 million respectively. We understand that officers are in the process of reassessing the projected funding gap.

50. Officers have developed detailed savings proposals for consideration by elected members. These proposals provide options totalling approximately £11 million in 2019/20. They are based around service reduction, service withdrawal and income generation.

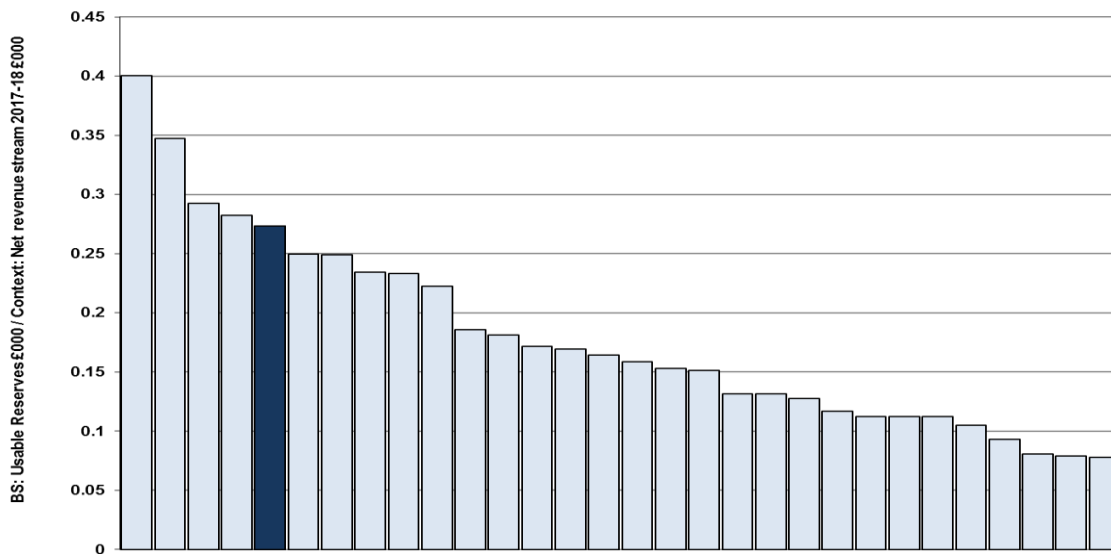
Financial sustainability looks forward to the medium and long term to consider whether the board is planning effectively to continue to deliver its services or the way in which they should be delivered

The level of general fund reserves is high in comparison to other councils

51. The Council continues to have relatively high levels of reserves despite the reduction in 2017/18 as detailed in [exhibit 6](#), but most of these are earmarked. The Council recognise that reliance on reserves to fund revenue shortfalls is not sustainable in the medium to long term.

Exhibit 6

Usable reserves as a percentage of net revenue stream (all Scottish councils)



Source: 2017/18 unaudited financial statements

52. £11 million of usable reserves are held in statutory reserves (capital fund, insurance fund and repairs and renewals fund) with £41 million in the general fund reserve.
53. The BVAR published in June 2017 noted that a number of significant earmarked reserves had been maintained by the Council over many years and were not always clearly distinguished as capital or revenue in nature. A detailed review of earmarked reserves was undertaken as part of the 2018-2019 revenue budget. Following discussions as part of the 2017/18 audit process, officers agreed to amend the narrative description of some reserves to improve clarity and transparency.

Part 4

Governance and transparency



Main Judgements

The Council has appropriate governance arrangements in place that support decision making and scrutiny and conducts its business in an open and transparent way.

The Council is making progress with its cyber security arrangements, but it yet to achieve cyber essential accreditation.

The Council's governance arrangements are appropriate and support good governance and accountability

54. The standing orders and scheme of administration were updated in June 2018. They set out the committee structure that operates and the terms of reference for each committee.
55. The changes were made to take account of the Council's decision in February 2018 to approve a number of changes to the committee and senior management structures of the Council. Following the 2017 local elections, it was also agreed to alternate representation on the Council's main committees and boards to achieve political balance.

The Council is open and transparent in the way it conducts its business

56. The evidence that demonstrates the Council's commitment to transparency includes:
 - Members of the public can attend meetings of the full Council and other committees and the agenda, papers and minutes of these committee meetings are readily available on the Council's website
 - The Council's website allows the public to access a wide range of information including the register of members' interests, current consultations and how to make a complaint
 - The website provides details of the citizen's panel and how to join it as a means of influencing future service delivery arrangements
 - The Council also makes its annual accounts, and the annual accounts of all subsidiaries, available on its website.
57. Information on how Inverclyde Council is performing is publicly available on the performance page of its website. Information is gathered from statutory performance indicators, local government benchmarking framework indicators and other sources and is presented in corporate and service-level summaries. The site provides access to useful one-page graphic snapshots.

Governance and transparency is concerned with the effectiveness of scrutiny and governance arrangements, leadership and decision making and transparent reporting of financial and performance information.

Internal audit operates in accordance with standards

58. We reviewed of the adequacy of the internal audit function and concluded that it operates in accordance with the Public Sector Internal Audit Standards (PSIAS) and has sound documentation standards and reporting procedures in place.

The Council made good progress with the National Fraud Initiative

59. The National Fraud Initiative (NFI) in Scotland is a counter-fraud exercise led by Audit Scotland and overseen by the Cabinet Office for the UK as a whole. We reported that the Council had made good progress in our [interim management letter](#) in July 2018.

The Council has appropriate arrangements in place for the prevention and detection of fraud and error

60. The Council has a range of established procedures for preventing and detecting fraud and irregularity including a whistleblowing policy, anti-fraud strategy and codes of conduct for members and officers. We assessed these to ensure that they were appropriate, readily available to staff and are regularly reviewed to ensure they remain relevant and current.

61. We concluded that the Council has appropriate arrangements in place for the prevention and detection of bribery and corruption.

62. On 21 September 2018 following a public hearing the Standards Commission for Scotland decided to formally censure an Inverclyde councillor for failing to declare any interest in a planning application made by a friend. The hearing panel recognised that there was no personal gain and acknowledged that the councillor had apologised unreservedly. It also reiterated that the requirement to declare interests is an integral part of the Councillors' Code of Conduct as it provides the opportunity for openness and transparency in a councillors' role.

The Council is making progress with its cyber security arrangements, and has been awarded Cyber Essential certification

63. Inverclyde Council has been awarded the Cyber Essentials certification and is scheduled to complete Cyber Essential Plus certification by October 2018. The Council are PSN accredited and the Cyber Essentials pre-assessment check showed no significant concerns.

City Deals

64. Three City Deal infrastructure projects are being developed in Inverclyde, with funding of £27 million. These have proceeded at a slower rate than originally anticipated due to the complex nature of the projects. The Council has, however, continued to work with private sector partners to overcome the associated challenges.

65. Plans have now been submitted to develop the Ocean Terminal. The proposals include a museum celebrating the work of artist George Wyllie which were developed in partnership with the Dunard Trust. As detailed at [paragraph 75](#) the Council has advised that it aims to be onsite in 2019 for both the Ocean Terminal and Inverkip projects.

Workforce planning

- 66.** Inverclyde's [BVAR](#) reported that the Council has an overarching workforce strategy and is developing succession planning, but recommended that more detailed workforce plans and longer-term forecasts of workforce numbers and skills are required. The Council agreed to conduct an analysis of workforce data and learning needs including future workforce requirement. A succession planning programme was also going to be introduced in consultation with key stakeholders. Progress against these Best Value recommendations and the Council's proposed improvement actions was reviewed as part of our 2017/18 audit.
- 67.** Workforce plans have been developed for all services, with service plans following the same themes as the overarching strategy. All plans cover a minimum three-year period and consider the likelihood of changes in demand, skills required and government policy.
- 68.** The Council also consulted the Improvement Service in preparing succession plans. These have been developed for all services and will be used to inform future workforce and service plans.
- 69.** Processes are in place to support monitoring, reporting and management of the overall impact of changes to the workforce on service delivery and performance. Operational performance is monitored through Corporate Development Improvement Plans (CDIPs) which incorporate workforce planning, and the citizen's panel provides information on customer satisfaction every six months. Established financial monitoring arrangements, will also provide assurance.
- 70.** The Council has made good progress in reacting to matters raised in the BVAR, with the agreed action on succession planning now complete and the workforce planning action on track. We will continue to monitor and report on developments in this area.

EU withdrawal

- 71.** There remains significant uncertainty about the detailed implications of EU withdrawal. It is critical that public sector bodies are working to understand, assess and prepare for the impact on their business in three broad areas:
- Workforce - the extent to which changes to migration and trade policies are likely to affect the availability of skilled and unskilled labour.
 - Funding – the extent to which potential changes to funding flows are likely to affect the finances of the organisation and the activity that such funding supports.
 - Regulation – the extent to which potential changes to regulation across a broad range of areas overseen at an EU level are likely to affect the activities of the organisation.
- 72.** The Council does not consider it is significantly exposed to these risks.

Part 5

Value for money



Main judgements

The Council has made reasonable progress in progressing the Best Value Assurance Report Improvement Plan.

The Council continues to explore shared services.

The Council continues to perform well against a range of national indicators, but comparative performance has reduced in 2016/17 compared to 2015/16.

The Council has made reasonable progress in progressing the Best Value Improvement Plan

- 73.** Best Value is assessed over the five-year audit appointment, as part of the annual audit work. This year we followed up the progress made by the Council in response to the [Best Value Assurance Report](#) published in June 2017.
- 74.** At its meeting in June 2017, the Council agreed the improvement actions within the BVAR and that a progress report would be submitted to the Policy and Resources Committee every six months.
- 75.** The most recent progress report against the Council's improvement plan was presented to the Policy and Resources Committee in September 2018. As detailed below this highlighted that of the ten agreed actions, the Council assessed that four had been complete (blue), three were classed as on track (green) and three had slight slippage (amber).

Value for money is concerned with using resources effectively and continually improving services.

BVAR Recommendation	Council assessment	Comment
The Council and its partners should use the Local Outcome Improvement Plan (which will replace the SOA) to develop a single set of outcomes which simplifies the strategic and planning framework.	Blue - complete	The Inverclyde Outcomes Improvement Plan was approved by the Alliance Board in December 2017. The LOIP includes wellbeing outcomes and strategic priorities. Locality Plans are being developed. The LOIP also focuses on how impact on outcomes is measured.
Councillors should consider continuing with the Members Budget Working Group, given the financial challenges that exist and the key decisions that will need to be made	Blue - complete	The Council agreed unanimously to continue the group.

BVAR Recommendation	Council assessment	Comment
following the May 2017 local government election.		
Actions to deliver strategic improvements should identify the difference they are expected to make to the overall strategic outcomes, with milestones at key intervals.	Amber – slight slippage	A corporate plan has been developed which includes a number of performance measures to support each strategic priority. This aims to make it easier to assess if improved outcomes are being delivered. The Inverclyde Outcomes Improvement Plan has also been developed with a focus on how the Council measures the impact on outcomes.
Key corporate initiatives such as City Deal projects and shared services should be reflected in updated corporate planning documents.	Blue - complete	The Inverclyde LOIP including City Deal approved by Alliance Board in December 2017. Corporate Statement approved in February 2018 which refers to City Deal and shared services.
A detailed review of earmarked reserves should be undertaken with the new council as part of the 2018-20 revenue budget development.	Blue - complete	A review was completed and reported to Council in December 2017, with further decisions on the use of reserves approved in March 2018.
The Council should develop more detailed workforce plans and longer-term forecasts of workforce numbers and skills required.	Green – on track	Service workforce plans have been completed including longer term forecasts of workforce numbers and skills. A development group has been established to develop the workforce planning and learning and development agenda. Succession Plans have been completed.
The Council has experienced delays in its City Deal projects. Councillors and officers should continue to focus significant efforts on developing these projects with private sector partners.	Amber – slight slippage	Outline business cases for Ocean Terminal and Inverkip have been approved. Final business cases are being progressed later than planned due to external partner delays. Current forecast is onsite work will begin in 2019 for both Ocean Terminal and Inverkip.
To progress community empowerment to the level that the Act requires, the Council will need to further develop the capacity of communities it is working with. It will need to raise awareness of the possibilities for communities, and look at the level of funding and staffing required to work with communities to progress	Amber – slight slippage	Draft locality plans are being developed featuring a strategic needs assessment of each area as well as summaries of community engagement. Plans will be finalised and presented to the Inverclyde Alliance Board in December 2018. No participation or asset transfer requests have yet been received by the Council Further work is required to identify the

BVAR Recommendation	Council assessment	Comment
initiatives including the transfer of assets and participatory budgeting.		resources required to deliver community empowerment. Participatory budgeting is being rolled out across 7 council wards.
All service review reports should be presented to councillors at the relevant service committee, in accordance with the Council's service review guidance. Councillors should also receive progress reports on service reviews.	Green – on track	Service review reports are reported to relevant service committees as they are completed. The timing of reporting of some service reviews has been affected by the budget planning process.
The Council should embed the recent introduction of directorate change management groups to prioritise, manage and monitor service improvement activity.	Green – on track	Change management groups are now fully operational within directorates. Service reviews ensure corporate consistency and adherence to completion timescale.

- 76.** During 2017/18, we undertook detailed audit work to confirm progress on two improvement actions: financial management and workforce planning.
- 77.** Overall the Council has made reasonable progress in progressing its BVAR Improvement Plan, and we will continue to monitor the Council's response to the report throughout our audit appointment.

The Council continues to explore shared services

- 78.** The East Dunbartonshire, Inverclyde and West Dunbartonshire Councils' Shared Service Joint Committee became effective from 1 November 2016, establishing a governance framework for the potential sharing of services.
- 79.** In March 2017, Inverclyde and West Dunbartonshire Councils agreed to progress a shared service for roads and transportation, with Inverclyde Council acting as the lead Council. The first step in this process involves appointing a lead head of service. This appointment will strategically manage roads and transportation services across the two councils. They will also manage the development of strategic business cases for wider shared service opportunities such as ground maintenance, waste management and fleet management.
- 80.** Inverclyde Council advertised for this post in Spring 2018, however the recruitment campaign was postponed. We understand that the original proposals have been amended. The most recent proposal is for the partner councils to maintain separate roads and transportation services, with a shared head of service to be appointed. Inverclyde Council needs to be clear on the benefits that it hopes to achieve, and should ensure that any shared service agreement can deliver the desired outcomes.

[Recommendation 2 \(refer Appendix 1, action plan\)](#)

Community engagement has experienced some slippage

- 81.** The BVAR identified good examples of how the Council has involved the community in planning its services. The Inverclyde Alliance Community Engagement Strategy 2008-2018 forms the basis for how the Alliance partners work with and involve local communities and third-sector organisations, such as local voluntary groups.
- 82.** The Council has experienced slight slippage in implementing actions relating to community engagement following the BVAR. Actions include rolling out participatory budgeting across the seven council wards, with £50,000 allocated to each.

The Council continues to perform well against a range of national indicators, but comparative performance has reduced in 2016/17 compared to 2015/16

- 83.** The most recent *National Benchmarking Overview Report 2016/17* by the Improvement Service was published in February 2018 and covered the 2016/17 reporting period. The number of indicators the Council has in the top two quartiles (35) is the joint 5th highest across all Scottish councils. Notable performance and improvement include:
- The Council maintained its position as the top ranked council in the percentage of funded early years provision which is graded good/better;
 - The percentage of pupils gaining 5 plus awards at level 5 improved from 57 per cent in 2015/16 to 61 per cent in 2016/17. The Council's ranking improved eight places to 14th, putting it in quartile 2.
 - The percentage of adults satisfied with local schools increased from 87 per cent in 2015/16 to 89 per cent in 2016/17. The Council maintained its second place ranking out of all Scottish councils.
- 84.** In 2016/17, however, the performance of 59 per cent of the Council's indicators were in the top two quartiles compared to 68 per cent in 2015/16. In 2014/15 just under half (49 per cent) of indicators were in the top two quartiles. So following relative overall improvements in 2015/16 performance compared to other councils has slipped in 2016/17. Areas where performance declined in 2016/17 include:
- The percentage of pupils entering positive destinations reduced from 94.3% in 2015/16 to 93.0% in 2016/17. The Council's ranking fell 11 places to 23rd, putting it in quartile 3.
 - The net cost of waste disposal per premise increased from £82.79 in 2015/16 to £94.45 in 2016/17. The Council's ranking fell six places to 17th, putting it in quartile 3.
 - The number of Business Gateway start-ups per 10,000 population reduced from 19.25 in 2015/16 to 12.76 in 2016/17. The Council's ranking fell ten places to 26th, putting it in quartile 4.

The Council's arrangements for publication are satisfactory.

- 85.** The Accounts Commission places great emphasis on councils' responsibility for public performance reporting. The Commission does not prescribe how councils should report this information but expects them to provide the public with fair, balanced and engaging performance information.
- 86.** For 2017/18 two SPIs were prescribed:

- SPI 1: covering a range of information relating to areas of performance such as improving local public services, improving local outcomes, engaging with communities and achieving Best Value
- SPI 2: relates to the reporting of performance information as required by the Local Government Benchmarking Framework.

National performance audit reports

- 87.** Audit Scotland carries out a national performance audit programme on behalf of the Accounts Commission and the Auditor General for Scotland. During 2017/18, Audit Scotland published a number of reports were issued which are of direct interest to the Council. These are outlined in [Appendix 4](#).
- 88.** The Council has processes in place to ensure that findings from national and other relevant Audit Scotland reports are reported to members. These are provided alongside an assessment of potential improvement actions by Inverclyde Council to support further improvements.

Appendix 1

Action plan 2017/18

2017/18 recommendations for improvement

No.	Issue/risk	Recommendation	Agreed management action/timing
1	<p>Financial ratios</p> <p>Financial indicators disclosed in the management commentary are consistent with the financial statements and our understanding of the Council. The basis of calculating some indicators are, however, inconsistent with the previous year's method.</p> <p>Risk</p> <p>It is not possible to compare performance over the medium to long term using the financial indicators in the management commentary.</p>	<p>The Council should adopt a consistent approach to calculating and reporting financial indicators.</p> <p>Exhibit 3, page 9</p>	<p>Officers within Finance will review and document the approach for calculating ratios for use in future Annual Accounts.</p> <p>Chief Financial Officer</p> <p>March, 2019</p>
2	<p>Shared services</p> <p>Proposals for the sharing of roads and transportation services have been amended, with the most recent proposal being that the partner councils will maintain separate roads and transportation services, with a shared head of service to be appointed.</p> <p>Risk</p> <p>There is a risk that the Council do not achieve the desired benefits from shared service arrangements.</p>	<p>The Council needs to be clear on the benefits that it hopes to achieve and should ensure that any agreed shared service arrangement can deliver the desired outcomes.</p> <p>Paragraph 80</p>	<p>The Council will continue to receive six monthly updates on the effectiveness of the proposed arrangements to ensure the envisaged benefits are delivered</p> <p>Corporate Director Environment, Regeneration & Resources</p> <p>To April 2020</p>



No.	Issue/risk	Recommendation	Agreed management action/timing
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Follow up of prior year recommendations

b/f	<p>Common Good Fund</p> <p>At the end of 2016/17 the fund's revenue reserve was in a deficit position of £6,000. This is below the recommended minimum surplus of £100,000.</p>	<p>Current spending levels can no longer be sustained. Management must take corrective action to return the fund to a surplus position and to build up the minimum level of recommended reserves.</p>	<p>Ongoing</p> <p>As part of the 2017/18 budget process the Council implemented actions to enable the Common Good fund to reach its target balance of £100,000 within the next five years.</p> <p>Based on the latest projections and the recent approved sale of a Common Good asset the Council has advised that plans are on target.</p>
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Appendix 2

Significant audit risks identified during planning

The table below sets out the audit risks we identified during our planning of the audit and how we addressed each risk in arriving at our conclusion. The risks are categorised between those where there is a risk of material misstatement in the annual accounts and those relating our wider responsibility under the [Code of Audit Practice 2016](#).

Audit risk	Assurance procedure	Results and conclusions
Risks of material misstatement in the financial statements		
<p>1 Risk of management override of controls</p> <p>ISA 240 requires that audit work is planned to consider the risk of fraud, which is presumed to be a significant risk in any audit. This includes consideration of the risk of management override of controls in order to change the position disclosed in the financial statements.</p>	<p>Owing to the nature of this risk, assurances from management are not applicable in this instance.</p>	<p>Results – We did not identify any significant issues within our work on journals or accounting estimates. Our testing of accruals and prepayments did not identify any errors and there were no significant transactions outside the normal course of business.</p> <p>Conclusion - No issues were identified that indicate management override of controls.</p>
<p>2 Risk of fraud over income</p> <p>Inverclyde Council receives a significant amount of income in addition to Scottish Government funding. The extent and complexity of income means that, in accordance with ISA240, there is an inherent risk of fraud.</p>	<p>The annual internal audit plan for 2017/18 includes specific corporate fraud reviews of:</p> <ul style="list-style-type: none"> • Code of Conduct – conflicts of interest / other remunerative employment • Commercial leases <p>Compliance with relevant financial policies and procedures is reviewed by management as part of the annual governance review.</p>	<p>Results – We did not identify any significant issues from our testing of income controls and transactions.</p> <p>Conclusion – No fraud issues were identified.</p>
<p>3 Risk of fraud over expenditure</p> <p>The Code of Audit Practice extends the assumptions within ISA 240 to the risk of fraud associated with areas of expenditure. Inverclyde Council incurs significant expenditure in areas such as welfare benefits, social care payments and grants and therefore there is an inherent risk of fraud.</p>	<p>The annual internal audit plan for 2017/18 includes specific corporate fraud reviews of:</p> <ul style="list-style-type: none"> • Council Tax Reduction Scheme – exemptions • Creditors – duplicate payments • Code of Conduct – conflicts of interest / other remunerative employment • Employee expenses 	<p>Results – We did not identify any significant issues in our testing of expenditure controls, although we reported areas where controls could be strengthened.</p> <p>Conclusion – No fraud issues were identified.</p>

Audit risk	Assurance procedure	Results and conclusions
	<ul style="list-style-type: none"> Commercial leases <p>The plan also allows for the oversight of arrangements for the National Fraud Initiative (NFI) exercise.</p> <p>Compliance with relevant financial policies and procedures is reviewed by management as part of the annual governance review.</p>	











Risks identified from the auditor's wider responsibility under the Code of Audit Practice

<p>4 Best Value Assurance Report (BVAR) recommendations</p> <p>The BVAR made a number of recommendations related to the wider dimension risks.</p>	<p>The Council developed an improvement plan to address the recommendations made by Audit Scotland. The actions in the improvement plan have also been absorbed into the Corporate Directorate Improvement Plans (CDIPs) for the Council.</p>	<p>Results – The Council presented a BVAR improvement plan progress report to the Policy and Resources Committee in September 2018. This detailed that of the ten agreed actions four were complete; three were on target; and three had experienced slight slippage.</p> <p>Conclusion – Reported in section 5. We will continue to monitor progress.</p>
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Appendix 3

Summary of national performance reports 2017/18



		2017/18 Reports	
		Apr	
		May	
Common Agricultural Policy Futures programme: further update		Jun	 Scotland's colleges 2017
		Jul	 NHS workforce planning
Self-directed support: 2017 progress report		Aug	
Equal pay in Scottish councils		Sept	
Transport Scotland's ferry services		Oct	 NHS in Scotland 2017
Local government in Scotland: Financial overview 2016/17		Nov	
		Dec	
		Jan	
Early learning and childcare		Feb	
Managing the implementation of the Scotland Acts		Mar	

Local government relevant reports

[Principles for a digital future](#) – May 2017

[Self-directed support: 2017 progress report](#) – August 2017

[Equal pay in Scottish councils](#) – September 2017

[Local government in Scotland: Financial overview 2016/17](#) – November 2017

Inverclyde Council

2017/18 Annual Audit Report

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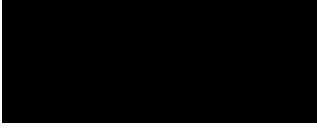
24 September 2018

Inverclyde Council 2017/18 Annual Audit Report

1. International Standard on Auditing (UK and Ireland) 260 (ISA 260) requires auditors to report specific matters arising from the audit of the financial statements to those charged with governance of a body in sufficient time to enable appropriate action. We are drawing to your attention matters for your consideration before the financial statements are approved and certified. We also present for your consideration our draft annual report on the 2017/18 audit which identifies significant findings from the financial statements audit. The section headed "Significant findings from the audit in accordance with ISA260" in the attached annual audit report sets out the issues identified. This report will be issued in final form after the financial statements have been certified.
2. Our work on the financial statements is now substantially complete. Subject to the satisfactory conclusion of any outstanding matters and receipt of a revised set of financial statements for final review, we anticipate being able to issue an unqualified auditor's report on 27 September 2018 (the proposed report is attached at Appendix A). There are no anticipated modifications to the audit report.
3. In presenting this report to the Council we seek confirmation from those charged with governance of any instances of any actual, suspected or alleged fraud; any subsequent events that have occurred since the date of the financial statements; or material non-compliance with laws and regulations affecting the entity that should be brought to our attention.
4. We are required to report to those charged with governance all unadjusted misstatements which we have identified during the course of our audit, other than those of a trivial nature and request that these misstatements be corrected. We have no unadjusted misstatements to bring to your attention.

5. As part of the completion of our audit we seek written assurances from the Accountable Officer on aspects of the financial statements and judgements and estimates made. A draft letter of representation under ISA580 is attached at [Appendix B](#). This should be signed and returned by the Accountable Officer with the signed financial statements prior to the independent auditor's opinion being certified.

Kind regards



Brian Howarth

Audit Director, Audit Scotland

APPENDIX A: Proposed Independent Auditor's Report

Independent auditor's report to the members of Inverclyde Council and the Accounts Commission

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice approved by the Accounts Commission, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the annual accounts of Inverclyde Council and its group for the year ended 31 March 2018 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the council-only and group Expenditure and Funding Analysis, Comprehensive Income and Expenditure Statements, Balance Sheets, Movement in Reserves Statements, Cash Flow Statement, the council-only Council Tax Income Account, Non-Domestic Rates Income Account, Common Good Fund statements, Trust Funds and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and International Financial Reporting Standards (IFRSs) as adopted by the European Union, and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (the 2017/18 Code).

In my opinion the accompanying financial statements:

- give a true and fair view in accordance with applicable law and the 2017/18 Code of the state of affairs of the council and its group as at 31 March 2018 and of the income and expenditure of the council and its group for the year then ended;
- have been properly prepared in accordance with IFRSs as adopted by the European Union, as interpreted and adapted by the 2017/18 Code; and
- have been prepared in accordance with the requirements of the Local Government (Scotland) Act 1973, The Local Authority Accounts (Scotland) Regulations 2014, and the Local Government in Scotland Act 2003.

Basis of opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing in the UK (ISAs (UK)). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the council and its group in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Conclusions relating to going concern basis of accounting

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Chief Financial Officer has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the council's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Responsibilities of the Chief Financial Officer and Inverclyde Council for the financial statements

As explained more fully in the Statement of Responsibilities for the Annual Accounts, the Chief Financial Officer is responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the Chief Financial Officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Chief Financial Officer is responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

Inverclyde Council is responsible for overseeing the financial reporting process.

Auditor's responsibilities for the audit of the financial statements

My objectives are to achieve reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the annual accounts

The Chief Financial Officer is responsible for the other information in the annual accounts. The other information comprises the information other than the financial statements, the audited part of the Remuneration Report, and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the annual accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinions on matters prescribed by the Accounts Commission

In my opinion the audited part of the Remuneration Report has been properly prepared in accordance with The Local Authority Accounts (Scotland) Regulations 2014.

In my opinion, based on the work undertaken in the course of the audit:

- the information given in the Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with statutory guidance issued under the Local Government in Scotland Act 2003; and
- the information given in the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has

been prepared in accordance with the Delivering Good Governance in Local Government: Framework (2016).

Matters on which I am required to report by exception

I am required by the Accounts Commission to report to you if, in my opinion:

- adequate accounting records have not been kept; or
- the financial statements and the audited part of the Remuneration Report are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit; or
- there has been a failure to achieve a prescribed financial objective.
-

I have nothing to report in respect of these matters.

Brian Howarth ACMA CGMA
Audit Director
Audit Scotland
4th floor
The Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

28 September 2018

APPENDIX B: Letter of Representation (ISA 580)

Brian Howarth
Assistant Director
Audit Scotland
4th Floor
8 Nelson Mandela Place
Glasgow
G2 1BT

27 September 2018

Dear Brian,

Inverclyde Council Annual Accounts 2017/18

1. This representation letter is provided about your audit of the annual accounts of Inverclyde Council for the year ended 31 March 2018 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with the financial reporting framework, and for expressing other opinions on the remuneration report, management commentary and the annual governance statement.
2. I confirm to the best of my knowledge and belief, and having made appropriate enquiries of the Chief Executive and Corporate Management Team, the following representations given to you in connection with your audit of Inverclyde Council for the year ended 31 March 2018.

General

3. Inverclyde Council and I have fulfilled our statutory responsibilities for the preparation of the 2017/18 annual accounts. All the accounting records, documentation and other matters which I am aware are relevant to the preparation of the annual accounts have been made available to you for the purposes of your audit. All transactions undertaken by Inverclyde Council have been recorded in the accounting records and are properly reflected in the financial statements.
4. I confirm that the effects of uncorrected misstatements are immaterial, individually and in aggregate, to the financial statements as a whole. I am not aware of any uncorrected misstatements other than those reported by you.

Regularity of Financial Transactions

5. The financial transactions of Inverclyde Council are in accordance with the relevant legislation and regulations governing its activities and expenditure and income were incurred or applied in accordance with applicable enactments and guidance issued by Scottish Ministers.

Financial Reporting Framework

6. The annual accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (2017/18 accounting code) and in accordance with the requirements of the Local Government (Scotland) Act 1973, the Local Government in Scotland Act 2003 and The Local Authority Accounts (Scotland) Regulations 2014.

7. In accordance with the 2014 regulations, I have ensured that the financial statements give a true and fair view of the financial position of Inverclyde Council and its group at 31 March 2018 and the transactions for 2017/18.

Accounting Policies & Estimates

8. All significant accounting policies applied are as shown in the notes to the financial statements. The accounting policies are determined by the 2017/18 accounting code where applicable. Where the code does not specifically apply I have used judgement in developing and applying an accounting policy the results in information that is relevant and reliable. All accounting policies applied are appropriate to Inverclyde Council circumstances and have been consistently applied.
9. The significant assumptions used in making accounting estimates are reasonable and properly reflected in the financial statements. Judgements used in making estimates have been based on the latest available, reliable information. Estimates have been revised where there are changes in the circumstances on which the original estimate was based or as a result of new information or experience.

Going Concern Basis of Accounting

10. I have assessed Inverclyde Council's ability to continue to use the going concern basis of accounting and have concluded that it is appropriate. I am not aware of any material uncertainties that may cast significant doubt on Inverclyde Council's ability to continue as a going concern. The Council has assessed Inverclyde Council's ability to carry on as a going concern.

Assets

11. The assets shown in the Statement of Financial Position at 31 March 2018 were owned by Inverclyde Council, other than assets which have been purchased under finance leases.
12. I carried out an assessment at 31 March 2018 as to whether there is any indication that an asset may be impaired and have recognised any impairment losses identified.
13. I have provided you with all information of which I am aware regarding any valuation exercises carried out after 31 March 2018.
14. There are no plans or intentions that are likely to affect the carrying value or classification of the assets recognised within the financial statements.
15. Assets are free from any lien, encumbrance or charge except as disclosed in the financial statements

Liabilities

16. All liabilities at 31 March 2108 of which I am aware have been recognised in the annual accounts.
17. Provisions have been made in the financial statements for all material liabilities which have resulted or may be expected to result, by legal action or otherwise, from events which had occurred by 31 March 2018 and of which Inverclyde Council could reasonably be expected to be aware. The amount recognised as a provision is the best estimate of the expenditure likely to be required to settle the present obligation at 31 March 2018.

18. Provisions recognised in previous years have been reviewed and adjusted, where appropriate, to reflect the best estimate at 31 March 2018 or to reflect material changes in the assumptions underlying the calculation of the cash flows.
19. The pension assumptions made by the actuary in the IAS 19 report for Inverclyde Council have been considered and I confirm they are consistent with management's own view.
20. There are no plans or intentions that are likely to affect the carrying value or classification of the liabilities recognised in the financial statements.

Carrying Value of Assets and Liabilities

21. The assets and liabilities have been recognised, measured, presented and disclosed in accordance with the Code. There are no plans or intentions that are likely to affect the carrying value or classification of the assets and liabilities within the financial statements.

Fraud

22. I have provided you with all information in relation to:
 - My assessment of the risk that the financial statements may be materially misstated because of fraud
 - Any allegations of fraud or suspected fraud affecting the financial statements
 - Fraud or suspected fraud that I am aware of involving management, employees, who have a significant role in internal control, or others that could have a material effect on the financial statements.

Laws and Regulations

23. I have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.

Related Party Transactions

24. All material transactions with related parties have been disclosed in the financial statements in accordance with the 2017/18 accounting code. I have made available to you the identity of all Inverclyde Council's related parties and all the related party relationships and transactions of which I am aware.

Remuneration Report

25. The Remuneration Report has been prepared in accordance with the Local Authority Accounts (Scotland) Amendment Regulations 2014, and all required information of which I am aware has been provided to you.

Management Commentary

26. I confirm that the Management Commentary has been prepared in accordance with the statutory guidance and the information is consistent with the financial statements.

Corporate Governance

27. I confirm that the Annual Governance Statement has been prepared in accordance with the Delivering Good Governance in Local Government: Framework 2016 and the information is consistent with the financial statements. There have been no changes in the corporate governance arrangements or issues identified, since 31 March 2018, which require to be reflected.

Group Accounts

28. I have identified all the other entities in which Inverclyde Council has a material interest and have classified and accounted for them in accordance with the 2017/18 accounting code. Any significant issues with the financial statements of group entities, including any qualified audit opinions, have been advised to you.

Integration Joint Boards

29. Inverclyde Health & Social Care Partnership has been consolidated within the Inverclyde Council financial statements for 2017/18 in accordance with IAS 27 Consolidated and Separate Financial Statements and the Code. The Integration Joint Board figures used in the consolidation process were based on the unaudited accounts for Inverclyde Health & Social Care Partnership. There were no any material changes to the draft figures used in the consolidation.

Events Subsequent to the Date of the Statement of Financial Position

30. There have been no material events since the date of the Statement of Financial Position which necessitate revision of the figures in the financial statements or notes thereto including contingent assets and liabilities.
31. Since the date of the Statement of Financial Position no events or transactions have occurred which, though properly excluded from the financial statements, are of such importance that they should be brought to your notice.

Yours sincerely

Section 95 Officer

APPENDIX 2

Inverclyde Council
Audited Annual Accounts
2017 - 2018



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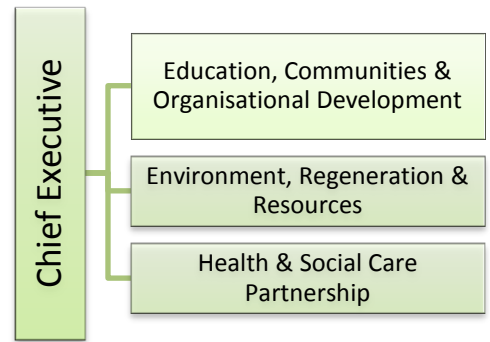
1. Introduction

This publication contains the financial statements of both Inverclyde Council and its group for the year ended 31 March 2018, and its main purpose is to demonstrate the stewardship of public funds entrusted to the Council. This foreword outlines the objectives and strategy of the Council and its financial performance for the year 2017-2018. It also provides an indication of issues and risks which may impact upon the finances of the Council in the future.

Principal Activities

Inverclyde Council was established in 1996 as part of local government reorganisation in Scotland under the Local Government (Scotland) Act 1994. The Council has responsibility for providing local authority services for the residents of Inverclyde which is located in the West of Scotland along the River Clyde. It is one of the smallest local authorities in Scotland, covering 61 square miles and serving a population of 78,760 (1.5% of the total population of Scotland). The Council employs 4,133 employees and provides a wide range of vital services to the public such as education, social services, leisure and recreation, libraries and museums, regeneration, planning and building standards, roads and transport, street cleaning and refuse collection. The Council transferred its housing stock to River Clyde Homes, a not-for-profit social housing provider, in 2007. Inverclyde Council and NHS Greater Glasgow and Clyde created an Integrated Joint Board for the delivery of Health and Social Care Services during 2015-2016 and budgets were delegated to the IJB on 1 April 2016.

Inverclyde Council has 22 councillors; elected every five years to represent the interest of the local community. Following the Local Government elections in May 2017, the Council has a minority Labour administration with Councillor Stephen McCabe as its Leader. During 2017-2018 the management of Inverclyde Council was led by the Chief Executive, Aubrey Fawcett. The operational structure is divided into three directorates as shown on the right. The Council has established two Arms' Length Organisations – Inverclyde Leisure and Riverside Inverclyde – to deliver certain services more effectively on the Council's behalf. Section 5 has more details of these and the other entities in the Inverclyde Council group and section 6 has links to their websites.



2. Objectives and Strategy of the Council

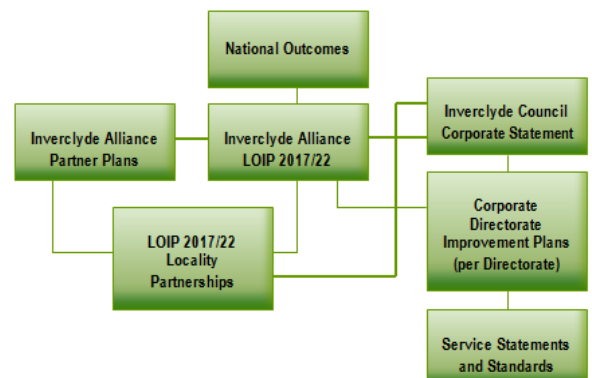
Getting it Right for Every Child, Citizen and Community

The Council's Corporate Statement is a public facing, focused statement, setting out the Council's vision for Inverclyde, which is "Getting it Right for Every Child, Citizen and Community". Inverclyde Council wants all of its residents to be "safe, healthy, achieving, nurtured, active, respected, responsible and included". In addition the Community Empowerment (Scotland) Act 2015 places a legal duty on Community Planning Partners to demonstrate that they are making a difference to the lives of their residents through the planning and delivery of local outcomes and the involvement of community bodies at all stages of community planning. The Inverclyde Outcomes Improvement Plan (OIP) 2017/22 sets out the outcomes that Community Planning Partners in Inverclyde, known as the Inverclyde Alliance, will seek to improve. This, in turn, should improve the well-being and quality of life of the residents of Inverclyde, with a particular focus on reducing inequality and poverty. The OIP does not cover everything that is being delivered in Inverclyde but focuses on three key priority areas: Repopulation; Reducing Inequalities; and Environment, Culture and Heritage. The Plan can be viewed on the Council's website at <http://www.inverclyde.gov.uk/council-and-government/community-planning-partnership/inverclyde-outcome-improvement-plan>

Delivering the Strategy

Inverclyde Council has an established framework in place that integrates strategic planning with performance management to ensure the effective delivery of corporate and service outcomes. The main aspects of the framework are illustrated in the diagram on the right.

The Scottish Government publishes a set of "National Outcomes" for public services and engages with each local authority to reach agreement on local outcomes and measures which are set out in the OIP 2017/22.



Inverclyde Council's Corporate Statement sets out the key outcomes the Council is committed to delivering with its Partners.

Services demonstrate how their own activities link to the Council's vision and priorities through their Corporate Directorate Improvement Plans. Consultation on the future vision and activities of the Council is undertaken through the Council's Citizens' Panel and through specific consultations.

Public Performance Reporting

Inverclyde Council publishes a wide range of comprehensive and diverse performance indicators to allow the public to make an informed assessment of how the Council is performing. Full details of the Council's performance reporting can be found by following the link to the Council's performance pages on its website <http://www.inverclyde.gov.uk/council-and-government/performance>. The CDIPs also contain details about financial and non-financial performance indicators. The most recent indicators, including snapshots of these, can be found at <http://www.inverclyde.gov.uk/council-and-government/performance/statutory-performance-indicators>

The most recent available data for the Council's performance relates to 2016-2017. Some of the performance highlights for that reporting year include:

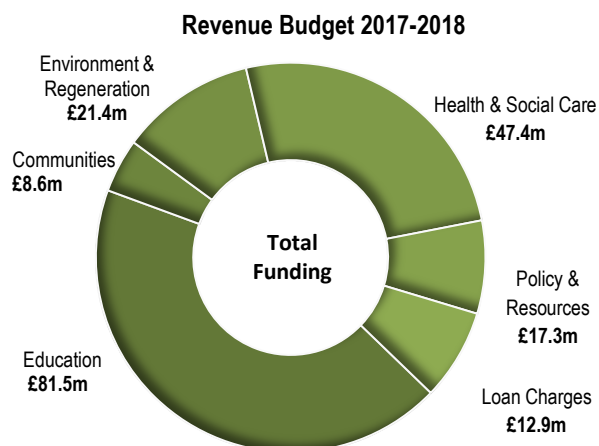
- The percentage of income from Council Tax received by the end of the year was the highest ever achieved by the Council.
- In terms of the satisfaction level with schools in Inverclyde, there was an increase of 2% to 89.33%; again, this was the highest level ever achieved.
- For the second consecutive year, the Council achieved maximum performance in terms of its funded early years provision which is graded Good/Better. Additionally, the Council are comfortably above the national average for this measure.
- The Council's waste collection costs were the lowest in Scotland and considerably below the Scottish average.
- There was a reduction in the percentage of the majority of classes of Inverclyde's roads which require maintenance treatment, as well as an improved or maintained performance in terms of its position in the national rankings for the roads maintenance indicators. Additionally, the Council more than doubled the percentage of footways that it reconstructed which meant that performance of the relevant performance indicator was comfortably above target.
- There was an increase in the number of interventions regarding food safety hygiene which means the relevant performance measure achieved maximum performance.
- The Council also achieved maximum performance in terms of the number of high priority public health complaints attended by the next working day.
- The Council significantly improved the number of social background reports that were submitted within timescale.
- More than 90% of abandoned vehicles in Inverclyde were uplifted within 14 days.
- Between 2015-2016 and 2016-2017, the Council's carbon emissions increased by 1,715 CO₂ tonnes or 6.9%. However, during that period, all the Council's sources of carbon, with the exception of waste and business travel, showed a reduction in emissions.
- Sickness absence for non-teaching staff increased from 9.48 days in 2015-2016 to 10.86 days in the following year.
- Inverclyde's recycling performance declined by 1.28% between 2015-2016 and 2016-2017. Despite this, however, our performance was more than 8% above the Scottish average.

The Annual Budget and Setting Council Tax

The Council formally approved the 2017/18 budget on 16th February 2017. The budget was based on the Council Tax for band D remaining at £1,198 for the eleventh successive year.

Spend of £189.1 million was planned in 2017/18 after taking account of Government Grants, inflation, borrowing costs and approved savings.

The Council also approved a £89 million three-year capital investment programme covering 2017-2020 of which over £60 million would be funded by the Council with the balance met from government grants.



Funding from Scottish Government (Non-domestic Rates and Government Grants) £158.9m (84%) and Council Tax (including Council Tax Reduction costs) £28.8m (15%). The remaining 1% is due to use of reserves and statutory funds funding 17/18 budget.

The major areas of planned investment were the ongoing programme of construction and refurbishment of schools, key improvements to the roads and lighting infrastructure plus significant capital work on other Council assets.

3. Financial Performance in 2017-2018

General Revenue Budget

The General Fund is the statutory fund into which all the receipts of the Council are required to be paid and out of which all liabilities of the Council are to be met, except to the extent that statutory rules provide otherwise. The General Fund is funded by Government Grant and Council Tax revenues and the Movement in Reserves Statement on page 28 shows a deficit of £9.3 million. The Council set a balanced budget for 2017/18. During the year, the Council generated underspends of £2.4 million across all Service areas due to advancement of savings, increased turnover and general service underspends. An increase in Council Tax income and additional Scottish Government Grant allocations generated a surplus of £0.4 million. This has been offset in full by an increase in capital spend funded from reserves which has resulted in the deficit in the year of £9.3 million.

Deducting the deficit from the accumulated funds brought forward from 2016-2017 of £50.5 million, produces a working balance of £41.2 million to be carried forward to 2018-2019. Of the balance, £36.6 million has been earmarked for particular purposes as detailed in Note 3 on Pages 31-32. This leaves a balance of £4.6 million of unallocated reserves (2.44% of the Council's budgeted net annual running costs). This is £0.8 million more than the recommended level of £3.8 million (2% of annual turnover based on the 2017-2018 budget), and the Council will consider uses for the excess as part of the 2019-2020 revenue budget.

Capital Budget

The Council continues to make significant capital investment in schools, roads, leisure, community and town centre estate with £30.8 million being spent in 2017-2018. The largest individual element of the capital expenditure for the year was the £17.5 million spent on building and refurbishing educational properties as part of the Council's School Estates Strategy. Funding of capital expenditure included £1.6 million from receipts, and £10.3 million from Government grants with the balance of £18.9 million being met through internal funding and borrowing. Further information about the spending on capital projects is shown in Note 9 on page 39.

Major projects progressed during the year included:

- £6.2 million on the replacement of St Ninian's Primary School
- £4.9 million on the Roads Asset Management Plan
- £3.9 million on the refurbishment of Moorfoot Primary School
- £2.6 million on the new Greenock West Early Years Facility
- £1.9 million on the refurbishment of Lady Alice Primary School

The Council is able to regulate its own capital spending limits within a Prudential Framework recommended by CIPFA and endorsed by the Scottish Government. The Council's performance confirms its overall capital spending of £30.8 million was managed within the "Prudential Framework" limits approved by the Council. There was net slippage of £0.7 million (2.0%) against the approved capital programme. This is a decrease on 2016-2017 where there was net advancement of £2.6 million (9.2%) against the approved capital programme.

Key Financial Ratios

The Chartered Institute of Public Finance and Accountancy (CIPFA) Directors of Finance Section recommends that certain "financial ratios" are included in the Management Commentary to assist the reader to assess the performance of the Council over the financial year and of the affordability of its ongoing commitments. The following table provides the indicators with an explanation of each, grouped into CIPFA categories for the various areas of financial activity.

Management Commentary

Financial Indicator	Commentary	2017-2018	2016-2017
Reserves			
Uncommitted General Fund Reserve as a proportion of Annual Budgeted Net Expenditure	Reflects the level of funding available to manage Financial risk/unplanned expenditure. The Council's Policy is 2% of annual turnover which is considered appropriate in the context of the Council's financial and ongoing risk profile. More Information is provided in the <i>General Revenue Budget</i> section above.	2.44%	3.04%
Movement in the Uncommitted General Fund Balance	Reflects the extent to which the Council is using its Uncommitted General Fund Reserve.	£1.2m decrease	£3.0m decrease
Council Tax			
In-year collection rate	Reflects the Council's effectiveness in collecting Council Tax debt and financial management. The Council continues to achieve high collection Levels despite the current economic climate and its effect on the local economy. Collection in 2017-2018 was the Council's highest level to date.	95.52%	95.32%
Council Tax			
Ratio of Council Tax Income to Overall Level of Funding	Reflects the Council's capacity to vary expenditure by raising Council Tax income, the only principal source of finance within Local Authority control. Inverclyde Council froze its 2017-2018 Council Tax bills at 2007-2008 levels.	14.8%	14.09%
Financial Management			
Actual Outturn compared to Budgeted Expenditure	How closely expenditure compares to the budget is a reflection of the effectiveness of financial management. This indicator is based on the format of budget monitoring as reported throughout the year. More details are provided in the <i>General Revenue Budget</i> section above.	98.41%	99.31%
Debt/Long-term Borrowing			
Capital Financing Requirement (CFR) for the current year	External debt levels are less than the CFR. This demonstrates that borrowing is for capital investment purposes only. More information is provided within the <i>Long-term and Short-term Borrowing and Lease Finance</i> section below.	£308.3m	£308.8m
External Debt Levels for the current year		£271.3m	£273.7m
Ratio of financing costs to net revenue stream	These two ratios compliment the assurances of borrowing only being for capital purposes with an indication of the Council's ability to service the borrowing costs. The Council's cost of borrowing remains consistently below the Scottish average; is affordable; and fits with the Council's medium to long-term financial strategy.	14.04%	13.54%
Impact of Capital Investment on Council Tax		£6.96	£10.55

Assets and Liabilities

The Balance Sheet on page 27 summarises the Council's assets and liabilities as at 31 March 2018 and explanatory notes are provided. Net Assets have increased by £87.9 million to £156.97 million. Within this headline figure, there have been significant changes in both asset values and liabilities. Property, plant & equipment has increased by £4.9 million while short-term investments have decreased by £6.6 million; on the liabilities side the pensions liability has reduced by £90.7 million and borrowing and lease finance has reduced by £2.4 million. The major changes in the Council's Balance Sheet between March 2017 and March 2018 are explained in more detail in the following paragraphs.

Non-current and Current Assets

Property, Plant & Equipment have increased in value by £4.9 million to £483.2 million. This increase in asset values is a result of the Council's investment in key capital projects. Short term investments have reduced by £6.6 million whilst cash equivalents have increased by £0.6 million. This has arisen as a result of funding requirements for 2017-2018, without additional borrowing. Long and short-term Debtors increased by £1.2 million and long and short-term creditors increased by £6.2 million.

Pensions Position

The Council's pension position has improved over the year and the net liability has decreased by £90.7 million. The improvement is largely due to a higher discount rate and a significant decrease in the rate of increase in salaries used by the appointed actuaries to calculate the current value of future payments to pensioners according to accounting standards. The net discount rate has increased and the rate of increase in salaries has decreased resulting in a decrease in future liabilities. The details are shown in Note 16.

The change in the valuation of the net liability does not impact upon the General Fund balance. Scottish Government regulations require the General Fund balance to be charged with the amount payable by the Council to the pension fund or to pensioners in the year, not the amount calculated according to accounting standards.

Long-term and Short-term Borrowing and Lease Finance

The Council's net borrowing (including finance leases) decreased by £2.4 million during the year. Short-term borrowing and lease financing increased by £9.7 million, whilst long-term borrowing and lease financing reduced by £12.0 million. This reflects the funding of the capital programme this year and the repayment of borrowing and lease finance.

The 4 year Treasury Management Strategy and Investment Strategy covering the period 2018-2019 to 2021-2022 was approved at the meeting of Inverclyde Council on 12 April 2018. The Strategy identified the need to borrow £35 million over the period to replace existing loans due to be repaid and to fund the planned Capital Programme.

The borrowing strategy is prepared in accordance with the Code of Practice on Treasury Management in Local Authorities. The Council's borrowing comes from market loans and from borrowing from the Public Works Loan Board. Further details are provided at Note 20. The Council regulates its capital spending limits within a prudential framework recommended by CIPFA and endorsed by the Scottish Government. Each year, the Council calculates its capital financing requirement (CFR) for the forthcoming year. The CFR is a prudent assessment of the external borrowings for capital investment purposes that are affordable and sustainable over the longer-term. The Council's external borrowings have only been for capital investment purposes. The Council's gross external debt was £271.3 million at 31 March 2018 compared to the CFR limit of £308.3 million. The Council's average loans rate was 3.56% for 2017-2018, a decrease of 0.10% from 2016-2017. The Council made no additional long-term borrowings during the year.

4. Financial Outlook, Key Risks & Plans for the Future

Financial Outlook

The Council's Financial Strategy for June 2018 highlights that the pressure on public finances is scheduled to continue until at least 2021/2022. This in addition to the fact that Local Government is currently not one of the areas "protected" in Scottish Government Grant settlements, means continuing real term reductions to the Council's funding are likely.

For the next three years budget (2019-2022) the estimated mid-range funding gap is £15.0 million with optimistic and pessimistic scenarios of £2.0 million and £31.0 million respectively. At the same time, the Council faces ongoing service and cost pressures arising from a range of issues, most significantly demographic and socio-economic factors which continue to play a major role in driving spending pressures for the Council, particularly in relation to social care services. Inverclyde Council

Management Commentary

had a smooth transition from the CHCP to the Integrated Joint Board as part of the Scottish Government's policy to integrate health and social care and this has assisted in addressing the undoubted challenges ahead.

Management of Risk

The Council constantly reviews its Financial Strategy to address the challenges of forward planning, preparatory investment and a sufficient lead-in period prior to implementation of both savings and investment over the short, medium and longer term.

Over the short-term, the primary financial challenge and risk facing the Council will be to stay within the approved revenue budget and deliver a capital programme that continues to maintain a high level of investment in key infrastructure.

Over the medium to longer term, the major challenges and risks faced by the Council include changes to fiscal arrangements; increasing demands upon services and the Council's finances, including depopulation, inflation, demographic change; and the need for a better alignment between available resources across all agencies and the outcomes identified in the Local Outcomes Improvement Plan (LOIP). Given the difficult position the Council faces on capital expenditure, future capital expenditure proposals are largely self-financing through the release of other capital assets, in addition to delivering efficiencies that will secure ongoing revenue savings.

The Annual Governance Statement, shown on pages 10-14, details the arrangements the Council has put in place for the proper governance of the Council's affairs and for the management of risk. This Statement explains the system of internal control in place and sets out improvement actions to the governance framework, identified from the Council's ongoing review of these arrangements.

Plans for the Future

2018-2019 will be a hugely important year for the Scottish public sector with the implications arising from the outcome of the EU Referendum and how the Scottish Parliament decides to develop the use of its fiscal powers in the context of the pressure on public finances. The combination of anticipated cost pressures, coupled with real terms reductions in Government Grant, present major challenges and financial risks to the Council over the medium term. Cost reductions of the level outlined above will require a fundamental review of priorities, income levels and how services are delivered to the public.

The Community Planning Partnership's LOIP and the Council's Corporate Plan provide a helpful focus in terms of the policy priorities for the Council, whilst recognising the financial pressures existing and forecast. The Council and Community Planning Partnership are continuing to develop approaches to fully implement the requirements set out in the Community Empowerment Act, including approaches to locality planning (in line with the Health and Social Care Partnership), community participation and engagement. Communities have a key role to play in shaping local public services.

Inverclyde Council is one of the member local authorities of the £1.1 billion Glasgow and Clyde Valley City Deal, the largest in the UK and the first of its kind in Scotland. This is one of the most significant funding arrangements to take place in Scotland and will fund major infrastructure projects and greatly add to the value of the wider local economy over the next 20 years. The headline projects within the Inverclyde area are the developments to the Greenock Ocean Terminal, the Greenock Inchgreen dockland and the Inverkip transport interchange.

Inverclyde Council commenced the early implementation of the 1140 hours early years provision in two of its facilities in 2017-2018. A full bid was submitted in accordance with Scottish Government requirements and Inverclyde Council have been awarded funding to have 1140 hours provided in all its early years facilities by 2020.

The recently revised Financial Strategy demonstrates that the Council is clear both about the outcomes it wants to achieve for the communities in Inverclyde and the financial challenges that must be addressed if the Council is to successfully deliver on these outcomes.

5. Supplementary Information

Local Authorities are required to prepare Group Accounts in addition to their own Council's accounts where they have a material interest in other organisations. The Group Accounts consolidate the results of the Council with its share of the Integrated Joint Board, joint venture, the Common Good and Trust Funds, subsidiaries and five associates – Inverclyde Leisure, Riverside Inverclyde, Strathclyde Partnership for Transport, Strathclyde Concessionary Travel Scheme Joint Board and Renfrewshire

Valuation Joint Board. The effect of the inclusion of these bodies in the Group Balance Sheet is to increase both net assets and total reserves by £21.765 million representing the Council's share of the net assets in these entities.

Inverclyde Council Group

The Common Good Fund, administered by the Council, returned a surplus of £0.012 million on the usable reserves available for spending. The total usable reserves of the Common Good Fund now stand at £0.007 million, this is below the recommended minimum level of £0.1 million for this fund. Action has been taken in the 2018-2019 budget to address this and return reserves to an acceptable level. The financial statements and notes of the Common Good Fund are detailed on pages 67-68.

Inverclyde Leisure (IL) provides leisure facilities within the Inverclyde Council area to the general public and manages sports and leisure facilities, community centres, swimming pools and parks and pitches owned by the Council.

Riverside Inverclyde (ri) is the urban regeneration company responsible for a series of regeneration projects predominately on a 4.5 mile stretch of waterfront at Greenock and Port Glasgow and in the town centres of Gourock, Greenock and Port Glasgow. The joint working between ri and the Council continues to maximise the efficiency and collective impact of the two organisations in the face of increasingly scarce resources.

Strathclyde Partnership for Transport (SPT) and Strathclyde Concessionary Travel Scheme (SCTS) are public transport related Joint Boards and look after the public transport policy for the twelve local authorities in the area of the former Strathclyde Region. During the year, SPT provided funding to the Council for cycle routes and quality bus corridor improvements in Inverclyde. SCTS looked after the operation of the concessionary fares scheme for public transport.

The Integrated Joint Board has responsibility for the strategic commissioning (either planning or direct service delivery, or both) of the full range of health and social care services: population health and wellbeing, statutory health and social work/ social care services for children, adults, older people and people in the community justice system. During the financial year 2017-2018, the Health and Social Care Partnership generated a surplus of £1.836 million which is retained within the Integrated Joint Board Reserves.

The main focus for Renfrewshire Valuation Joint Board is to maintain electoral, council tax and non-domestic property registers.

Further details about the associates in the Inverclyde Council group and their financial results can be found on pages 70 to 75.

Carbon Emissions and Energy Consumption

The Council takes its responsibilities with regard to reducing the effects of climate change seriously. This is most visibly demonstrated in the drafting of its new Climate Change Plan. The Council has set a target to reduce carbon emissions, the largest contributor to climate change, from its operations by 16%, by 31 March 2022 from a 1 April 2007 baseline.

The Climate Change Plan will also consider how the Council can adapt to inevitable climate change. Inverclyde is particularly susceptible to flooding and coastal erosion. The Climate Change Plan states an objective to formally identify and record all climate impacts and consider appropriate action.

The Scottish Government has set ambitious national targets to reduce greenhouse gases. It proposes to achieve these targets through developing low carbon energy supply and transport, and eliminating waste to landfill. This will entail major changes in existing infrastructure and the Scottish Government expects the public sector to lead on this. The new Climate Change Plan correspondingly states a requirement for the Council to investigate projects that can help achieve this transformational change.

Energy use from its buildings is the Council's largest carbon emitter, making up almost half of its total emissions. Between the financial years 2011-2012 and 2016-2017, (most recent data available), the Council has reduced carbon emissions from buildings by more than 17%. This equates to 2,163 tonnes of carbon. Furthermore, emissions from street lighting have reduced by more than 39%, fleet transport by almost 10%, business travel by more than 23% and water by almost 53%. The Council continues to devise project ideas to reduce carbon emissions from its operations.

Equality and Diversity

Inverclyde Council is firmly committed to, the principle of equality of opportunity. The Council recognises its responsibility as a community leader, service provider and employer, to encourage the fair treatment of all individuals and to tackle social

Management Commentary

exclusion. The Council is also committed to eradicate all forms of discrimination, direct or indirect, and aims to eliminate discriminatory practices and promote measures to combat its effects.

Information on the Council's Equality Outcomes and its mainstreaming report can be found on its website at <http://www.inverclyde.gov.uk/council-and-government/performance/statutory-performance-indicators/corporate-management/equality-and-diversity>

Consultation and Communication with Workforce

Inverclyde Council has in place employee governance arrangements to ensure its employees are well informed, involved in decisions, appropriately trained, treated fairly and consistently and provided with a safe environment. The Council carries out periodic employee surveys, the last one being undertaken in 2015, and seeks the views of the workforce through regular consultations with staff and trade unions. Inverclyde Council is an accredited Living Wage Employer and was voted the Best Government Services Employer in the UK in the Bloomberg Best Employer Awards 2016.

Events after the Balance Sheet Date

Events from the Balance Sheet Date until the Date of Signing the Accounts have been taken into consideration. There are no significant post balance sheet events to report.

6. Where to Find More Information

In This Publication

An explanation of the financial statements which follow and their purpose are shown at the top of each page. The accounting policies and a glossary of terms can be found at the end of this publication and these provide an explanation of the main guidelines and terms used.

On Our Website

Further information about Inverclyde Council can be obtained on the Council's website (www.inverclyde.gov.uk) or from Finance Services, Municipal Buildings, Clyde Square, Greenock PA15 1LY.

On Group Entities' Websites

Further information about the entities within the Inverclyde Council group, the nature of their business and their financial results can be found on Inverclyde Leisure (www.inverclydeleisure.com), Riverside Inverclyde (www.riversideinverclyde.com), SPT (www.spt.co.uk), Renfrewshire Valuation Joint Board (www.renfrewshire-vjb.gov.uk) and Inverclyde Integrated Joint Board (www.inverclyde.gov.uk/health-and-social-care).

7. Conclusion and Acknowledgements

The continuation of prudent financial management and medium term financial planning have allowed the Council to manage its financial affairs within budget and the financial objectives prescribed, whilst at the same time progressing major strategic initiatives such as the School Estate Strategy, the Road Assets Management Plan, wider regeneration via City Deal and the successful implementation of the Integrated Joint Board. This reflects well on both the efforts and professionalism of the employees and the effectiveness of our financial management procedures.

We would like to take this opportunity to acknowledge the significant effort in producing the Annual Accounts and to record our thanks to our colleagues for their continued hard work and support. We greatly appreciate the significant efforts of all who were involved.



Cllr Stephen McCabe
Leader of the Council



Aubrey Fawcett
Chief Executive



Alan Puckrin C.P.F.A
Chief Financial Officer

Statement of Responsibilities for the Annual Accounts

1. The Council's Responsibilities

The Council is required to:

- (i) Make arrangements for the proper administration of its financial affairs and to ensure that the proper officer of the authority has responsibility for the administration of those affairs (section 95 of the Local Government (Scotland) Act 1973). In this authority, that officer is the Chief Financial Officer.
- (ii) Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- (iii) Ensure the Annual Accounts are prepared in accordance with legislation (The Local Authority Accounts (Scotland) Regulations 2014), and so far as is compatible with that legislation, in accordance with proper accounting practices (section 12 of the Local Government in Scotland Act 2003).
- (iv) Approve the Annual Accounts for signature.

I confirm that these Annual Accounts were approved for signature by Inverclyde Council at its meeting on 27 September 2018.

Signed on behalf of Inverclyde Council

Cllr Stephen McCabe

Leader of the Council

Date: 27 September 2018

2. The Chief Financial Officer's Responsibilities

The Chief Financial Officer of Inverclyde Council is responsible for the preparation of the Council's Annual Accounts, in accordance with proper practices as required by legislation and as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ("The Accounting Code").

In preparing the Annual Accounts, the Chief Financial Officer has:

- (i) Selected suitable accounting policies and then applied them consistently.
- (ii) Made judgements and estimates that were reasonable and prudent.
- (iii) Complied with legislation.
- (iv) Complied with the Local Authority Accounting Code (in so far as it is compatible with legislation).

The Chief Financial Officer has also:

- (i) Kept adequate accounting records which were up to date.
- (ii) Taken reasonable steps for the prevention and detection of fraud and other irregularities.
- (iii) Signed and dated the Balance Sheet.

I certify that the financial statements give a true and fair view of the financial position of the local authority and its group at the reporting date and the transactions of the local authority and its group for the year ended 31 March 2018.

Alan Puckrin C.P.F.A

Chief Financial Officer

Date: 27 September 2018

1. Scope of Responsibility

Inverclyde Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. Under the Local Government in Scotland Act 2003, the Council also has a statutory duty to make arrangements to secure best value, which is defined as continuous improvement in the performance of the Council's functions.

In discharging these responsibilities, Elected Members and the Corporate Management Team are responsible for putting in place proper arrangements for the governance of the Council's affairs, and for facilitating the effective exercise of its functions, including the arrangements for the management of risk. The Council has established two Arms-Length External Organisations – Inverclyde Leisure and Riverside Inverclyde – to deliver services more effectively on the Council's behalf, and which report regularly to Elected Members. From 1 April 2016, the Inverclyde Integration Joint Board was established for the formal integration of health and care services between Inverclyde Council and the NHS Greater Glasgow and Clyde.

The Council has adopted a Local Code of Corporate Governance ("the Local Code") consistent with the seven principles of CIPFA and the Society of Local Authority Chief Executives (SOLACE) framework, "*Delivering Good Governance in Local Government: Framework (2016)*". A copy of the Local Code can be obtained from the Corporate Policy Unit, Municipal Buildings, Greenock, PA15 1LY.

This statement explains how Inverclyde Council has complied with the Local Code and also meets the Code of Practice on Local Authority Accounting in the UK, which details the requirements for an Annual Governance Statement.

2. The Purpose of the Governance Framework

The governance framework comprises the systems, processes, culture and values, by which the Council is directed and controlled and through which it accounts to, and engages with communities. It enables the Council to monitor the achievement of its key corporate priorities and strategic objectives set out in the Council's Corporate Statement/Plan. It enables the Council to consider whether those objectives have led to the delivery of appropriate value for money services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. Internal control cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Council's policies aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

This governance framework has been in place at Inverclyde Council for the year ended 31 March 2018 and up to the date of the approval of the Statement of Accounts.

3. The Governance Framework

The main features of the Council's governance arrangements are described in the Local Code but are summarised below:

- The overarching strategic vision of the Council is detailed in the Council's Corporate Statement which sets out the key outcomes the Council is committed to delivering with its partners, as set out in the Inverclyde Local Outcomes Improvement Plan. The Council is in the process of developing a new Corporate Plan for the period 2018/22. This will retain the 'Nurturing Inverclyde' Vision and wellbeing outcomes and establishes a number of organisational priorities for the Council.
- Services are able to demonstrate how their own activities link to the Council's vision and outcomes through their Corporate Directorate Improvement Plans. Performance management and monitoring of service delivery is reported principally through the Policy & Resources Committee and to other Committees on a regular basis. The Corporate Management Team monitors performance information. The Council publishes information about its performance regularly as part of its public performance reporting requirements at <http://www.inverclyde.gov.uk/council-and-government/performance/>
- The Inverclyde Alliance Community Engagement Strategy sets out the Alliance's approach for engaging with stakeholders. Consultation on the future vision and activities of the Council is undertaken through the Inverclyde Alliance, and through service specific consultations and the Council actively engages the Council's partners through existing community planning networks.

- Effective scrutiny and service improvement activities are supported by the formal submission of reports, findings and recommendations from Audit Scotland, the external auditor, Inspectorates and the Internal Audit section to the Corporate Management Team, the relevant service Committee of the Council and, where appropriate, the Audit Committee.
- The Council operates within an established procedural framework. The roles and responsibilities of Elected Members and officers are defined within the Council's Standing Orders and Scheme of Administration, Contract Standing Orders, Scheme of Delegation and Financial Regulations; these are subject to regular review. The Council facilitates policy and decision making through a thematic Committee structure.
- Responsibility for maintaining and operating an effective system of internal financial control rests with the Council's Chief Financial Officer as Section 95 Officer. The system of internal financial control is based on a framework of regular management information, Financial Regulations, administrative procedures (including segregation of duties), management and supervision, and a system of delegation and accountability. Development and maintenance of the system is undertaken by managers within the Council.
- The Council's approach to risk management is set out in the risk management strategy and is being embedded within the Council's Strategic Planning and Performance Management Framework. Regular reporting on risk management is undertaken and reported annually to the Audit Committee.
- The Council has adopted a code of conduct for its employees. Elected Members observe and comply with terms of the Councillors' Code of Conduct. In addition, the Council has developed a protocol on Member/officer relations, a multi-member ward protocol and guidance on Member/Member relationships.
- Comprehensive arrangements are in place to ensure Members and officers are supported by appropriate learning and development.

4. Review of Effectiveness

Inverclyde Council has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness of the framework is informed by the work of the Corporate Management Team who have responsibility for the development and maintenance of the governance environment, the Chief Internal Auditor's annual report, and reports from the external auditors and other review agencies and inspectorates.

The review of the Council's governance framework is supported by a process of self-assessment and assurance certification by Heads of Service. Heads of Service were provided with a "Self-assessment Checklist" to complete and return as evidence of review of seven key areas of the Council's governance framework. As part of this process, Heads of Service were asked to identify their progress on implementing improvement actions identified as part of their 2017-2018 assessments and to identify actions they proposed to take during 2018-2019 to address service governance arrangements. The Corporate Directors then considered the completed evaluations and provided a Certificate of Assurance for their Directorate. In addition, the review of the effectiveness of governance arrangements and the systems of internal control within the group entities places reliance upon the individual bodies' management assurances in relation to the soundness of their systems of internal control.

There were no significant governance issues identified by the review but a number of issues worthy of noting were identified and are detailed in Section 7 together with progress made in implementing improvement actions identified during 2016-2017. We propose over the coming year to take steps to address these matters to further enhance our governance arrangements. We are satisfied that these steps will address the need for improvements which were identified in our review of effectiveness and will monitor their implementation and operation as part of our next annual review.

5. Roles and Responsibilities of the Audit Committee and the Chief Internal Auditor

Elected Members and officers of the Council are committed to the concept of sound governance and the effective delivery of Council services. The Council's Audit Committee operates in accordance with CIPFA's *Audit Committee Principles in Local Authorities in Scotland* and *Audit Committees: Practical Guidance for Local Authorities*.

The Audit Committee performs a scrutiny role in relation to the application of CIPFA's *Public Sector Internal Audit Standards 2013 (PSIAS)* and regularly monitors the performance of the Council's Internal Audit service. The Council's Chief Internal Auditor has responsibility to review independently and report to the Audit Committee annually, to provide assurance on the adequacy and effectiveness of conformance with the PSIAS.

Annual Governance Statement

The Internal Audit service undertakes an annual programme of work, approved by the Audit Committee, based on a strategic risk assessment. The Chief Internal Auditor provides an independent opinion on the adequacy and effectiveness of the system of internal control.

The Chief Internal Auditor has conducted a review of all Internal Audit reports issued in 2017-2018 and the Certificates of Assurance from Corporate Directors. In conclusion, although no systems of internal control can provide absolute assurance, nor can Internal Audit give that assurance, on the basis of the audit work undertaken during the 2017-2018 financial year, the Chief Internal Auditor is able to conclude that a reasonable level of assurance can be given that the system of internal control is operating effectively within the Council.

6. Compliance with Best Practice

The Council complies with the requirements of the CIPFA Statement on *"The Role of the Chief Financial Officer in Local Government 2010"*. The Council's Chief Financial Officer (Section 95 Officer) has overall responsibility for the Council's financial arrangements, and is professionally qualified and suitably experienced to lead the Council's finance function and to direct finance staff.

The Council complies with the requirements of the CIPFA Statement on *"The Role of the Head of Internal Audit in Public Service Organisations 2010"*. The Council's Chief Internal Auditor has responsibility for the Council's Internal Audit function and is professionally qualified and suitably experienced to lead and direct the Council's Internal Audit staff. The Internal Audit service generally operates in accordance with the CIPFA *"Public Sector Internal Audit Standards 2013"*.

7. Governance Issues and Planned Actions

The Council continues to recognise the need to exercise strong management arrangements to manage the financial pressures common to all Local Authorities. Regular reviews of the Council's arrangements are undertaken by Internal Audit and overall the Council's arrangements are satisfactory. The table below sets out improvement actions to the governance framework identified from the Council's ongoing review and monitoring of the effectiveness of its governance arrangements. These represent corporate initiatives that will be undertaken or further progressed during 2018-2019.

	Where are we now?	Where do we want to be?	How will we know we are getting there?	Who is responsible?
1	During 2017-2018 the Council implemented Directorate Change Management Boards. A framework for monitoring and reporting on key service change proposals is being developed to ensure consistency in managing change which will include options appraisals.	All key service change proposals are presented and approved by Directorate Change Boards using agreed framework.	Key service change proposals will use relevant change management framework documentation and this is consistent across Directorates.	Corporate Directors March 2019
2	Workforce Information and Activity Reports (WIAR) have highlighted that senior managers are not undertaking relevant training in line with agreed training matrix.	Training matrix for senior managers is implemented all Services.	Quarterly WIAR reports will highlight the improvement in uptake of courses by senior managers. OD/HR should provide additional support to Heads of Service as required.	Heads of Services (supported by Head of Organisational Development, Communications and Policy) March 2019

	Where are we now?	Where do we want to be?	How will we know we are getting there?	Who is responsible?
3	Corporate guidance requires to be implemented as part of the Council's Information Governance Framework: <ul style="list-style-type: none"> • Business Classification Scheme • Information Asset Register • Data Sharing Register 	Corporate guidance on key aspects of Information Governance and Management is implemented across the Council.	Services fully implement guidance on: <ul style="list-style-type: none"> • Business Classification Scheme • Information Asset Register • Data Sharing Register 	Heads of Service (Supported by Information Governance Group) 31 March 2019
4	Succession plans were developed for all services in January 2018. A regular review will be undertaken on a regular basis, at least annually.	Succession planning is an embedded process within Council's OD/HR governance processes	The AGS HOS self-assessment process will be updated to reflect the requirement for an annual review of Succession Plans by Services.	Chief Internal Auditor 31 March 2019

In addition, the status of action plans from 2016-2017 Annual Governance Statement is set out in the undernoted table:

	Agreed Action	Status at 31/3/18	Further Action	Who is responsible?
1	Procurement Manual will be approved by Procurement Board and the CMT.	Complete		
2	New on-line corporate induction process is currently being piloted which will then be finalised and rolled out across Directorates and Services.	Complete		
3	The business classification scheme is being developed by the Information Governance Steering Group. This will inform the Council's approach to the filing and archiving of electronic records.	Complete	The Business Classification Scheme is in the process of being implemented by Services.	Corporate Directors (Supported by Information Governance Group) 31 October 2018
4	Services will develop a log of other remunerative employment for employees in accordance with the requirements set out in the Code of Conduct for Employees.	Complete		

	Agreed Action	Status at 31/3/18	Further Action	Who is responsible?
5	Services will develop a register to record all gifts and hospitality which are accepted or declined. A quarterly report will then be submitted to the Head of Legal and Property Services for inclusion in the central register.	Complete		
6	Directorates and Services will implement appropriate mandatory training. This will be monitored through personal development plans as part of the performance appraisal process and the WIAR report.	WIAR reports have highlighted that senior managers are not undertaking relevant training in line with agreed training matrix.	Quarterly WIAR reports highlight an improvement in uptake of courses by senior managers. OD/HR should provide additional support to Heads of Service where required.	Heads of Service (supported by Head of Organisational Development, Communications and Policy) 31 March 2019
7	As part of the Training and Development Programme for Elected Members, personal development plans will be in place for Elected Members.	Complete		
8	Succession Planning Programme will be developed and implemented across the Council.	Succession plans were developed for all services in January 2018. A regular review will be undertaken on a regular basis, at least annually.	The AGS HOS self-assessment process will be updated to reflect the requirement for an annual review of Succession Plans by Services.	Chief Internal Auditor 31 March 2019

8. Assurance

Subject to the above, and on the basis of the assurances provided, we consider the governance and internal control environment operating during 2017-2018 provides reasonable and objective assurance that any significant risks impacting on the achievement of our principal objectives will be identified and actions taken to avoid or mitigate their impact. Systems are in place to continually review and improve the governance and internal control environment and action plans are in place to address identified areas for improvement.

Cllr Stephen McCabe
Leader of the Council

27th September 2018

Aubrey Fawcett
Chief Executive

27th September 2018

1. Introduction

The Local Authority Accounts (Scotland) Amendment Regulations 2011 (SSI No. 2011/64) amend the Local Authority Accounts (Scotland) Regulations 1985 (SI No. 1985/267) and require Local Authorities in Scotland to prepare a Remuneration Report as part of the statutory Annual Accounts.

All information disclosed in the tables in this Remuneration Report, with the exception of the Tiered Contribution Pay Rates table on Page 17, will be audited by Audit Scotland. The other sections of the Remuneration report will be reviewed by Audit Scotland to ensure that they are consistent with the financial statements.

2. Remuneration Policy for the Leader of the Council, the Provost and Senior Councillors

The annual salary of the Leader of the Council and the upper limit for the annual salary of the Provost are set out by the Scottish Government in terms of the Local Governance (Scotland) Act 2004 (Remuneration) Regulations 2007, as amended by the Local Governance (Scotland) Act 2004 (Remuneration) Amendment Regulations 2017. The salary for the Leader of the Council is £28,213 per annum (2016-2017 £28,157) and for the Provost is £21,160 per annum (2016-2017 £21,118).

In terms of the same Regulations, the Scottish Government permits Inverclyde Council to nominate up to nine Senior Councillors (in addition to the Leader of the Council and the Provost) whose salaries in aggregate must not exceed a specified amount, currently £171,390 per annum (2016-2017 £171,048) and whose salaries individually must be on a specified scale, currently £16,927 to £21,160 (2016-2017 £16,893 to £21,118). The Regulations also permit the Council to pay contributions or other payments as required to the Local Government Pension Scheme in respect of those councillors who elect to become councillor members of the pension scheme.

The Inverclyde Council Members' Salary and Expense scheme was agreed at a meeting of the full Council on 24 May 2006. On 25 May 2017 the Council approved that Inverclyde Council would have up to nine senior Councillors, (four Strategic Committee Convenors, three Regulatory Board Chairs, one Depute Leader and one Leader of the Opposition); each paid a salary of £19,043 per annum (2016-2017 £19,004).

3. Remuneration Policy for Senior Officers

The salary of Senior Officers is set by reference to national arrangements. The Scottish Joint Negotiating Committee (SJNC) for Local Authority Services sets out the salary for the Chief Executives of Scottish Local Authorities. Inverclyde Council does not pay bonuses or performance related pay. In line with all Local Government employee groups, Senior Officers received a 1% pay award in 2017-2018.

4. Remuneration of Senior Officers

The Regulations define a Senior Officer as an employee who meets one or more of the following criteria:

- Who has responsibility for the management of the Local Authority to the extent that the person has the power to direct or control the major activities of the Authority, whether solely or collectively with other persons;
- Who holds a post that is politically restricted by reason of section 2(1) (a),(b) or (c) of the Local Government and Housing Act 1989; or
- Whose annual remuneration, including any annual remuneration from a Local Authority subsidiary body, is £150,000 or more.

The Council has interpreted the above criteria as including the Chief Executive, Corporate Directors, Chief Financial Officer and the Head of Legal & Property Services.

The term *remuneration* means gross salary, fees and bonuses, allowances and taxable expenses, and compensation for loss of employment. The table below outlines the remuneration details for Senior Officers, including prior year figures. The table shows the relevant amounts, before tax and other deductions, for each of the persons named for the year to 31 March 2018. The table below contains remuneration details for those persons who were Senior Officers in 2017-2018.

Remuneration Report

Senior Officers	Year ended 31 March 2018			2016-2017	
	Gross Salary	Other Fees and Allowances (3)	Taxable Expenses	Total Remuneration	Total Remuneration
	£	£	£	£	£
Fawcett A: Chief Executive	118,138	1,245		119,383	112,430
Allan, R S: Corporate Director Environment, Regeneration & Resources	107,769			107,769	25,733
Bain, W: Corporate Director Education, Communities & Organisational Development	107,769	80	34	107,883	107,053
Long, L: Corporate Director, Health and Social Care Partnership (from 08 May 2017) (1)	99,207	868		100,075	0
Malone, G: Head of Legal & Property Services	87,790	1,100		88,890	93,471
Moore, B: Corporate Director, Health and Social Care Partnership (2)	10,334			10,334	107,002
Puckrin, A: Chief Financial Officer	87,790	100		87,890	87,321
Mundell, J: Chief Executive until 19 September 2016	0			0	63,396
Totals	618,797	3,393	34	622,224	596,406

- (1) L Long joined on 08 May 2017. The full-time equivalent for the Corporate Director, Health and Social Care Partnership was £107,769. As the Chief Officer of Inverclyde HSCP, 50% of her salary was funded by NHS Greater Glasgow and Clyde.
- (2) B Moore left on 03 May 2017 and was the Chief Officer of Inverclyde HSCP. The full-time equivalent salary for the Corporate Director, Health and Social Care Partnership was £107,769 and 50% of his salary was funded by NHS Greater Glasgow and Clyde.
- (3) Election payments shown in the column "Other Fees & Allowances" are reimbursed by the Scottish Government.

5. Remuneration of Senior Councillors

Under the Regulations, remuneration disclosures are to be made for the Leader of the Council, the Provost and any Councillor designated a Senior Councillor. The table below shows the relevant amounts, before tax and other deductions, for each of the persons named for the year to 31 March 2018.

Remuneration Report

Leader of the Council, Provost and Senior Councillors	Year ended 31 March 2018			2016-2017
	Gross Salary	Taxable Expenses	Total Remuneration	Total Remuneration
	£	£	£	£
Ahlfeld, R: Chair, Licensing Board	18,919		18,919	19,004
Brennan, M: Provost (from 25th May 2017)	20,529	248	20,777	16,837
Clocherty, J: Depute Leader of the Council and Convenor, Education and Communities (from 25th May 2017)	18,919		18,919	19,004
Dorrian, G: Chair, General Purposes	18,919	127	19,046	19,365
Loughran, T: Convenor, Education & Communities (resigned 3rd May 2017)	1,527	45	1,572	19,305
McCabe, S: Leader of the Council	27,559	329	27,888	28,355
McCormick, M: Convenor, Environment & Regeneration	18,919		18,919	19,004
McEleny, C: Leader of the Opposition	18,919		18,919	19,004
McIlwee, J: Convenor, Health & Social Care (resigned 3rd May 2017)	1,527		1,527	19,004
Moran, R: Provost (resigned 3rd May 2017), Convenor, Health and Social Care (from 25th May 2017)	19,115	229	19,344	21,118
Rebecchi, L: Convenor, Audit	18,919		18,919	19,004
Wilson, D: Chair, Planning	18,919	325	19,244	19,285
Totals	202,690	1,303	203,993	238,289

1. No payments were made in connection with loss of employment or office, nor were any other payments received which are not in the above table.
2. No Senior Councillor received any remuneration from a subsidiary of the Council as a representative of the Council.

6. Pension Entitlement

Pension benefits for Councillors and Local Government employees are provided through the Local Government Pension Scheme (LGPS). The pension is based on the person's pensionable service (how long he or she has been a member of the LGPS) and his or her pay. For Councillors, the pension is based on a "career average" – the aggregate of each year's pay (adjusted by inflation) is divided by the total number of years and part years they have been a member of the LGPS.

For officers, the pension is based on a career average from 1 April 2015. For service before this date, the annual pension is calculated by dividing their pay by 80 (60 for service after 31 March 2009) and multiplying this by their total membership. The normal retirement age (NRA) for service post 1 April 2015 is the same as for the state pension; the NRA for service pre 1 April 2015 is 65. Pensions payable are increased annually in line with changes in the Pensions (Increase) Act 1971 and Section 59 of the Social Security Pension Act 1975. Members may opt to give up (commute) pension for lump sum up to the limit set by the Finance Act 2004.

A LGPS member's contribution depends upon his or her full-time equivalent pay. The tables for the allocation of rates for 2017-2018 and 2016-2017 are shown below.

Tiered Contribution Pay Rates

Full Time Equivalent (FTE) Pensionable Pay (2017-2018)	Rate (%)
On earnings up to and including £20,500	5.50%
On earnings above £20,500 and up to £25,300	7.25%
On earnings above £25,300 and up to £34,700	8.50%
On earnings above £34,700 and up to £46,300	9.50%
On earnings above £46,300	12.00%

Remuneration Report

Full Time Equivalent (FTE) Pensionable Pay (2016-2017)

	Rate (%)
On earnings up to and including £20,500	5.50%
On earnings above £20,500 and up to £25,000	7.25%
On earnings above £25,000 and up to £34,400	8.50%
On earnings above £34,400 and up to £45,800	9.50%
On earnings above £45,800	12.00%

The value of benefits in the table below has been provided by the Strathclyde Pension Fund Office and is calculated on the basis of the age at which the person will first become entitled to a full pension on retirement without reduction on account of its payment at that date: without exercising any option to commute pension entitlement into a lump sum: and without any adjustment for the effects of future inflation. The pension figures shown relate to the benefits that the person has accrued as a consequence of their total Local Government service, and not just their current appointment.

The pension entitlements for Senior Officers and Senior Councillors for the year to 31 March 2018 are shown in the tables below, together with the contribution made by the Council to each person's pension during the year. The tables contain information for those persons who were Senior Officers or Senior Councillors in 2017-2018.

Senior Officers	Accrued Pension Benefits		Change in Accrued Benefits		Pension Contributions made by Inverclyde		Length of Service at 31 March 2018 (years/days)
	as at 31 March 2018		since 31 March 2017		2017-2018	2016-2017	
	Pension £	Lump Sum £	Pension £	Lump Sum £	£	£	
Fawcett, A: Chief Executive	50,528	95,346	4,389	3,945	22,801	21,641	30/270
Allan, R S: Corporate Director Environment, Regeneration & Resources	52,351	106,611	9,239	15,522	20,799	4,909	35/235
Bain, W: Corporate Director Education, Communities & Organisational Development	63,077		2,553		20,799	20,593	34/56
Long, L: Corporate Director Health and Social Care Partnership (from 08 May 2017)	10,714		4,121		19,147	0	13/48
Malone, G: Head of Legal & Property Services	42,272	83,819	2,088		16,943	16,776	34/262
Moore, B: Corporate Director, Health and Social Care Partnership (until 03 May 17)	52,983	120,724	(2,754)	(1,331)	1,996	20,593	38/18
Puckrin, A: Chief Financial Officer	39,953	77,354	1,925		16,943	16,776	32/268
Mundell J: Chief Executive (until 19 September 2016)	0	0	(67,350)	(155,576)	0	10,904	42/95
Totals	311,878	483,854	(45,789)	(137,440)	119,428	112,192	

Remuneration Report

Leader of the Council, Provost and Senior Councillors	Accrued Pension Benefits		Change in Accrued Benefits		Pension Contributions made by Inverclyde Council	
	as at 31 March 2018		since 31 March 2017		2017-2018	2016-2017
	Pension £	Lump Sum £	Pension £	Lump Sum £	£	£
Ahlfeld, R: Chair, Licensing Board	3,128		510		3,651	3,668
Brennan, M: Provost (from 25th May 2017)	1,940		447		3,962	3,250
Clocherty, J: Depute Leader of the Council and Convenor, Education & Communities (from 25th May 2017)	3,835	1,507	526	43	3,651	3,668
Dorrian, G: Chair, General Purposes	3,694	1,426	534	48	3,651	3,668
Loughran, T: Convenor, Education & Communities (resigned 3rd May 2017)	3,287	1,414	97	19	281	3,668
McCabe, S: Leader of the Council	4,351	2,246	756	66	5,319	5,434
McCormick, M: Convenor, Environment & Regeneration	3,756	922	509	22	3,651	3,668
McIlwee, J: Convenor, Health & Social Care (resigned 3rd May 2017)	1,751		176		281	3,668
Moran, R: Provost (resigned 3rd May 2017), Convenor, Health & Social Care (from 25th May 2017)	4,055	1,579	531	41	3,689	4,076
Wilson, D: Chair, Planning	3,834	1,507	525	43	3,651	3,668
Totals	33,631	10,601	4,611	282	31,787	38,436

Notes:

1. Councillor McEleny and Councillor Rebecchi are not members of the Pension Scheme.

7. Councillors' Remuneration

The Council paid the salaries, allowances and expenses to Councillors (including the Senior Councillors above) detailed in the table below for 2017-2018. The annual return of Councillors' salaries and expenses is available for any member of the public to view at all Council libraries and public offices during normal working hours and is also available on the Council's website at <http://www.inverclyde.gov.uk/council-and-government/councillors/elected-members-expenses/>

The annual return of Councillors' salaries and expenses is compiled under Scottish Local Authority Remuneration Committee (SLARC) guidance for public records whereas the Remuneration Report is compiled under a Scottish Statutory Instrument (SSI).

All Councillors (Information from public record)	2017-2018	2016-2017
	£	£
Salaries	398,833	372,776
Travel costs - reimbursed	4,948	8,819
Travel costs - paid directly by the Council	7,729	1,760
Subsistence expenses - accommodation	0	0
Subsistence expenses - meals	50	106
Training and conferences - reimbursed	0	0
Training and conferences - paid directly by the Council	5,313	3,342
Telephone and ICT expenses - reimbursed	1,504	1,120
Telephone and ICT expenses - paid directly by the Council	3,359	3,145
Other allowances and expenses	11	0
Totals	421,747	391,068

Remuneration Report

8. Remuneration of Officers receiving more than £50,000

The following table details the number of employees whose remuneration, excluding pension contributions, was in excess of £50,000 during 2017-2018 in bands of £5,000; the details of the number of those employees who left the employment of the Council during 2017-2018; and the details of the number of those employees who were part or fully funded by other bodies.

Officers over £50,000 Remuneration Bands	Number of Employees		Left during	Part funded or fully funded by
	2017-2018	2016-2017	2017-2018	other organisations
£50,000 - £54,999	54	59	1	5
£55,000 - £59,999	21	16	0	1
£60,000 - £64,999	5	4	1	0
£65,000 - £69,999	3	2	0	0
£70,000 - £74,999	2	2	0	0
£75,000 - £79,999	8	6	0	1
£80,000 - £84,999	0	2	0	0
£85,000 - £89,999	3	1	0	1
£90,000 - £94,999	0	1	0	0
£95,000 - £99,999	1	0	0	1
£100,000 - £104,999	0	0	0	0
£105,000 - £109,999	2	2	0	0
£110,000 - £114,999	0	1	0	0
£115,000 - £119,999	1	0	0	0
£120,000 - £124,999	0	0	0	0
£125,000 - £129,999	0	0	0	0
Totals	100	96	2	9

9. Exit Packages of Employees

The Council has agreed a number of exit packages as detailed in the table below. The exit packages agreed were all on a voluntary basis - there were no compulsory redundancies. The Council only agrees exit packages where they are consistent with wider workforce planning and service delivery objectives; and where the savings accruing from an individual ceasing employment with the Council exceed the costs of the exit package within an acceptable period.

Exit package cost band (including special payments)	(a)		(b)		(c)		(d)		(e)
	Number of compulsory redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages in each band		
	2017-2018	2016-2017	2017-2018	2016-2017	2017-2018	2016-2017	£'s	£'s	
£0 - £20,000	0	0	8	1	8	1	108,036	7,602	
£20,001 - £40,000	0	0	9	0	9	0	272,201	0	
£40,001 - £60,000	0	0	3	0	3	0	129,825	0	
£60,001 - £80,000	0	0	1	0	1	0	67,861	0	
£80,001 - £100,000	0	0	1	0	1	0	80,541	0	
£100,001 - £150,000	0	0	2	0	2	0	249,387	0	
£150,001 - £200,000	0	0	0	0	0	0	0	0	
Total	0	0	24	1	24	1	907,851	7,602	

Notes:

1. The above exit package values include redundancy, pension strain, and compensatory lump sums for all retirees, the cost of which is reported under Note 16 Defined Benefit Pension Schemes.
2. For employees with pensions provided by the Scottish Public Pensions Agency (the pension provider for teachers), the values include the notional capitalised cost of compensatory added years. The notional cost has not been assessed by the pensions provider and the values have instead been calculated by the local authority using a calculator developed and provided by the pensions provider on the understanding that it is fit for purpose.
3. For employees with pensions provided by the Strathclyde Pension Fund (the pensions provider for all employees other than teachers), the values also include the notional capitalised cost of added years. These costs are based on an assessment by the pensions provider itself of the present value of all future payments to the retiree until death.

Termination Benefits of Employees

Termination benefits are amounts payable as a result of a decision by the Council to terminate an officer's employment before their normal retirement date or an officer's decision to accept voluntary redundancy in exchange for those benefits. They are charged on an accruals basis to the appropriate service line in the CIES at the earlier of when the Council can no longer withdraw the offer of those benefits or when the Council recognises the costs for a restructuring.

The Council terminated the contracts of a number of employees in 2017-2018. The above table includes £0.841 million liabilities relating to these releases, there were no liabilities in 2016-2017.

Cllr Stephen McCabe

Leader of the Council

Aubrey Fawcett

Chief Executive

Trade Union Facility Time

Inverclyde Council recognises six trade unions for the purpose of collective bargaining, Unison, GMB, Unite, EIS, UCATT and SSTA.

There were 23 staff members who were trade union officials during 2017-2018.

Percentage of time spent on facility time

Percentage of time	Number of Employees
0%	0
1% - 50%	21
51% - 99%	0
100%	2

The total cost of facility time amounted to 0.07% of the total pay bill, including gross amounts spent on wages, pension contributions and national insurance contributions. 18.93% of the total paid facility time hours was spent on trade union activities.

Expenditure and Funding Analysis

Note 1 Expenditure and Funding Analysis

The Expenditure and Funding Analysis shows how annual expenditure is used and funded from resources (government grants, council tax and business rates) by local authorities in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. It also shows how expenditure is allocated for decision making purposes between the council's directorates. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

Expenditure and Funding Analysis 2017-2018

	Expenditure chargeable to the General Fund	Adjustments between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement
	£000	£000	£000
Education	79,771	7,100	86,871
Communities	10,196	3,155	13,351
Environment & Regeneration	26,728	1,714	28,442
Health & Social Care	47,654	4,516	52,170
Policy & Resources	13,490	(440)	13,050
Internal Recharges	0	0	0
Net Cost of Services	177,839	16,045	193,884
(Gain)/Loss on disposal of non-current assets	0	1,163	1,163
Financing and Investment (Income) and Expenditure (Note 4)	20,324	(2,153)	18,171
Taxation and Non-specific Grant Income (Note 5)	(190,039)	(10,280)	(200,319)
(Surplus) or Deficit on the Provision of Services	8,124	4,775	12,899
Opening General Fund balance at 1 April 2017	50,493		
Transfer (to)/from other statutory reserves	(1,159)		
(Surplus)/Deficit on General Fund in the year	(8,124)		
Closing General Fund balance at 31 March 2018	41,210		

Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts

2017-2018	Adjustments for Capital purposes	Net change to Pension adjustments	Other differences	Total Adjustments
	£000	£000	£000	£000
Education	10,730	2,562	(6,192)	7,100
Communities	2,438	592	125	3,155
Environment & Regeneration	678	2,062	(1,026)	1,714
Health & Social Care	507	3,735	274	4,516
Policy & Resources	480	(1,355)	435	(440)
Net Cost of Services	14,833	7,596	(6,384)	16,045
Other operating expenditure	1,163			1,163
Financing and Investment (Income) and Expenditure	(6,618)	4,595	(130)	(2,153)
Taxation and Non-specific Grant Income	(10,280)			(10,280)
Difference between General Fund (Surplus)/Deficit and Comprehensive Income & Expenditure Statement (Surplus)/Deficit on the Provision of Service	(902)	12,191	(6,514)	4,775

Expenditure and Funding Analysis

Comparative Figures for 2016-2017

	Expenditure chargeable to the General Fund	Adjustments between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement
	£000	Restated £000	Restated £000
Education	79,246	(2,218)	77,028
Communities	10,249	1,831	12,080
Environment & Regeneration	21,719	8,425	30,144
Health & Social Care	51,058	1,487	52,545
Policy & Resources	9,852	2,570	12,422
Internal Recharges	0	0	0
Net Cost of Services	172,124	12,095	184,219
(Gain)/Loss on disposal of non-current assets		(351)	(351)
Financing and Investment (Income) and Expenditure (Note 4)	19,242	(1,661)	17,581
Taxation and Non-specific Grant Income (Note 5)	(192,640)	(8,585)	(201,225)
(Surplus) or Deficit on the Provision of Services	(1,274)	1,498	224
Opening General Fund balance at 1 April 2016	49,055		
Transfer (to)/from other statutory reserves	164		
(Surplus)/Deficit on General Fund in the year	1,274		
Closing General Fund balance at 31 March 2017	50,493		

Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts

2016-2017	Adjustments for Capital purposes	Net change to Pension adjustments	Other differences	Total Adjustments
	Restated £000	£000	£000	£000
Education	3,689	849	(6,756)	(2,218)
Communities	1,621	219	(9)	1,831
Environment & Regeneration	7,757	733	(65)	8,425
Health & Social Care	198	1,302	(13)	1,487
Policy & Resources	3,732	(1,258)	96	2,570
Net Cost of Services	16,997	1,845	(6,747)	12,095
Other operating expenditure	(351)			(351)
Financing and Investment (Income) and Expenditure	(3,908)	2,376	(129)	(1,661)
Taxation and Non-specific Grant Income	(8,585)			(8,585)
Difference between General Fund (Surplus)/Deficit and Comprehensive Income & Expenditure Statement (Surplus)/Deficit on the Provision of Service	4,153	4,221	(6,876)	1,498

Adjustments for Capital Purposes

Adjustments for capital purposes – this column adds in depreciation and impairment and revaluation gains and losses in the services line, and for:

- **Other operating expenditure** – adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.
- **Financing and investment income and expenditure** – the statutory charges for capital financing and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.
- **Taxation and non-specific grant income and expenditure** – capital grants are adjusted for income not chargeable under generally accepted accounting practices. Revenue grants are adjusted from those receivable in the year to those receivable without conditions or for which conditions were satisfied in the year. The Taxation and Non-Specific Grant Income and Expenditure line is credited with capital grants receivable in the year without conditions or for those which conditions were satisfied in the year.

Changes for Pension Adjustments

Net change for the removal of pension contributions and addition of IAS19 Employee Benefits pension related expenditure and income:

- **For services** – this represents the removal of the employer pension contributions made by the authority as allowed by statute and the replacement with the current service costs and past service costs.
- **For financing and investment income and expenditure** – the net interest on the defined benefit liability is charged to the Comprehensive Income and Expenditure Statement.

Other Differences

Other differences between amounts debited/credited to the Comprehensive Income and Expenditure Statement and amounts payable/receivable to be recognised under statute:

- **For financing and investment income and expenditure** – the other differences column recognises adjustment to the General Fund for the timing differences for premiums and discounts and any other adjustments not included in the notes detailed above.

Expenditure and Funding Analysis

Expenditure and Income Analysed by Nature

Where items are not disclosed on the face of the Comprehensive Income & Expenditure Statement (CIES), *The Code* requires a disclosure of the nature and amount of material items. An analysis of material items of income and expenditure by nature is shown below:

	2017-2018	2016-2017
	£000	£000
Expenditure		
Employee Benefits Expenses	120,606	114,939
Depreciation, Amortisation, Impairment	21,049	16,996
Payment to IJB	47,420	48,815
Other Service Expenses	189,943	136,572
Interest Payments	18,171	17,581
(Gain) or Loss on the Disposal of Assets	1,163	(351)
Total Expenditure	398,352	334,552
Income		
Fees, Charges and Other Service Income	(96,483)	(41,434)
Payment from IJB	(47,420)	(48,815)
Income from Council Tax and Non-Domestic Rates	(29,726)	(28,388)
Government Grants and Contributions	(211,824)	(215,691)
Total Income	(385,453)	(334,328)
(Surplus)/Deficit on the Provision of Service	12,899	224

Segmental Income

Income received on a segmental basis is analysed below:

	2017-2018	2016-2017
	Income from Services	Income from Services
	£000	£000
Services		
Education	(6,978)	(5,144)
Communities	(3,146)	(2,452)
Environment & Regeneration	(23,404)	(21,989)
Health & Social Care	(70,862)	(65,878)
Policy & Resources	(33,125)	(37,637)
Total Income Analysed on a Segmental Basis	(137,515)	(133,100)

Comprehensive Income & Expenditure Statement

The Comprehensive Income and Expenditure statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with statutory requirements; this may be different from the accounting costs. The taxation position is shown in the *Expenditure and Funding analysis* and the *Movement in Reserves Statement*.

2016-2017				2017-2018		
Gross Expenditure	Gross Income	Net Expenditure		Gross Expenditure	Gross Income	Net Expenditure
£000	£000	£000		£000	£000	£000
82,172	(5,144)	77,028	Education	93,849	(6,978)	86,871
14,532	(2,452)	12,080	Communities	16,497	(3,146)	13,351
52,133	(21,989)	30,144	Environment & Regeneration	51,846	(23,404)	28,442
118,423	(65,878)	52,545	Health & Social Care	123,032	(70,862)	52,170
50,059	(37,637)	12,422	Policy & Resources	46,175	(33,125)	13,050
(12,125)	12,125	0	Internal Recharges	(12,687)	12,687	0
305,194	(120,975)	184,219	Cost of Services	318,712	(124,828)	193,884
			Other Operating Expenditure and (Income) -			
		(351)	(Gain)/Loss on disposal of non-current assets			1,163
		17,581	Financing and Investment (Income) and Expenditure (Note 4)			18,171
		(201,225)	Taxation and Non-specific Grant Income (Note 5)			(200,319)
		224	(Surplus) or Deficit on the Provision of Services			12,899
		1,531	(Surplus) or deficit on the revaluation of non current assets			(534)
		0	Impairment losses on non-current assets charged to the Revaluation Reserve			2,579
		50,158	Remeasurement of the net defined benefit pensions liability (Note 16)			(102,873)
		51,689	Other Comprehensive (Income) and Expenditure			(100,828)
		51,913	Total Comprehensive (Income) and Expenditure			(87,929)

Balance Sheet

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Council. The net assets of the Council (assets less liabilities) are matched by the reserves held by the Council. Reserves are reported in two categories. The first category of reserves is 'usable reserves', which are reserves that the Council may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use. The second category of reserves is 'unusable reserves' and these are not available to provide services. This category of reserves holds unrealised gains or losses (in for example the Revaluation Reserve) and timing differences (as detailed in the Movement in Reserves Statement line "Adjustments between accounting basis and funding basis under regulations").

31 March 2017

31 March 2018

£000		Note	£000
478,241	Property, Plant & Equipment	7	483,152
18,059	Heritage Assets	10	18,059
146	Intangible Assets		121
2,637	Long-term Debtors	11	2,552
499,083	Non-current Assets		503,884
25,625	Short-term Investments	20	19,041
500	Assets Held for Sale	8	501
423	Inventories		184
10,285	Short-term Debtors	11	11,587
13,936	Cash and Cash Equivalents	12	14,536
50,769	Current Assets		45,849
(2,825)	Short-term Borrowing	20	(12,640)
(29,453)	Short-term Creditors	13	(35,634)
(1,629)	Short-term Provisions	14	(956)
(1,736)	Short-term Finance Leases	15	(1,580)
(35,643)	Current Liabilities		(50,810)
(497)	Long-term Provisions	14	0
(207,764)	Long-term Borrowing	20	(197,301)
	Other Long-term Liabilities:		
(63,952)	Finance Leases	15	(62,379)
(172,954)	Pensions	16	(82,272)
(445,167)	Long-term Liabilities		(341,952)
69,042	Net Assets		156,971
60,043	Usable Reserves	3	51,919
8,999	Unusable Reserves	18	105,052
69,042	Total Reserves		156,971

Alan Puckrin C.P.F.A
Chief Financial Officer

Issued on: 27th September 2018

These financial statements replace the unaudited financial statements issued on 28th June 2018.

Movement in Reserves Statement

This statement shows the movement in the year on the different reserves held by the Council, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and 'unusable reserves'. The Movement in Reserves Statement shows how the movements in year of the Council's reserves are broken down between gains and losses incurred in accordance with generally accepted accounting practices and the statutory adjustments required to return to the amounts chargeable to council tax for the year. The net increase/(decrease) line shows the statutory General Fund balance movements in the year following those adjustments.

Year ended 31 March 2018

	Usable Reserves						Unusable Reserves	Total Reserves of the Council
	General Fund Balance	Capital Grants Unapplied Account	Capital Fund	Repairs & Renewal Fund	Insurance Fund	Total Usable Reserves		
	£000	£000	£000	£000	£000	£000	£000	£000
Balance at 31 March 2017 Carried Forward	50,493	0	2,260	3,162	4,128	60,043	8,999	69,042
Movement in Reserves during 2017-2018								
Total Comprehensive Expenditure & Income	(12,899)	0	0	0	0	(12,899)	100,828	87,929
Adjustments between Accounting Basis and Funding Basis under Regulations (Note 2)	4,775	0	0	0	0	4,775	(4,775)	0
Net Increase or (Decrease) before Transfers to Other Statutory Reserves	(8,124)	0	0	0	0	(8,124)	96,053	87,929
Transfers (to) and from Other Statutory Reserves	(1,159)	0	909	87	163	0	0	0
Increase or (Decrease) in the Year	(9,283)	0	909	87	163	(8,124)	96,053	87,929
Balance at 31 March 2018 Carried Forward	41,210	0	3,169	3,249	4,291	51,919	105,052	156,971

Comparative Figures for Year ended 31 March 2017

	Usable Reserves						Unusable Reserves	Total Reserves of the Council
	General Fund Balance	Capital Grants Unapplied Account	Capital Fund	Repairs & Renewal Fund	Insurance Fund	Total Usable Reserves		
	£000	£000	£000	£000	£000	£000	£000	£000
Balance at 31 March 2016 Carried Forward	49,055	396	2,318	3,185	3,815	58,769	62,186	120,955
Movement in Reserves during 2016-2017								
Total Comprehensive Expenditure & Income	(224)	0	0	0	0	(224)	(51,689)	(51,913)
Adjustments between Accounting Basis and Funding Basis under Regulations (Note 2)	1,498	0	0	0	0	1,498	(1,498)	0
Net Increase or (Decrease) before Transfers to Other Statutory Reserves	1,274	0	0	0	0	1,274	(53,187)	(51,913)
Transfers (to) and from Other Statutory Reserves	164	(396)	(58)	(23)	313	0	0	0
Increase or (Decrease) in the Year	1,438	(396)	(58)	(23)	313	1,274	(53,187)	(51,913)
Balance at 31 March 2017 Carried Forward	50,493	0	2,260	3,162	4,128	60,043	8,999	69,042

Cash Flow Statement

The Cash Flow Statement shows the changes in cash and cash equivalents of the Council during the reporting period. The statement shows how the Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Council are funded by way of taxation and grant income or from recipients of services provided by the Council. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Council's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the Council.

2016-2017		2017-2018
£000		£000
(224)	Net surplus or (deficit) on the provision of services	(12,899)
24,774	Adjustments to net surplus or (deficit) on the provision of services for non-cash movements (Note 26)	38,436
(7,966)	Adjustments for items included in the net surplus or (deficit) on the provision of services that are investing and financing activities (Note 26)	13,000
16,584	Net cash inflow from Operating Activities (Note 26)	38,537
(19,030)	Investing Activities (Note 27)	(35,642)
(7,567)	Financing Activities (Note 28)	(2,295)
(10,013)	Net increase or (decrease) in cash and cash equivalents	600
23,949	Cash and cash equivalents at the beginning of the reporting period	13,936
13,936	Cash and cash equivalents at the end of the reporting period (Note 12)	14,536

Notes to the Principal Financial Statements

Note 2 Adjustments between Accounting Basis and Funding Basis under Regulations

Income and expenditure is recognised by the Council in the Comprehensive Income & Expenditure Statement (CIES) in accordance with proper accounting practice. Certain adjustments are then made by law in the Movement in Reserves Statement (MiRS). The adjusted figures are those that are available to meet future capital and revenue expenditure. The table below details these adjustments. Figures for 2016-2017 are provided in an additional table for the purposes of comparison.

2017-2018	Usable Reserves		Corresponding Adjustments to Unusable Reserves					Net Movement in Unusable Reserves £000
	Adjustments to Comprehensive Income & Expenditure £000	Adjustment to Capital Fund (Usable Reserve) £000	Revaluation Reserve £000	Pensions Reserve £000	Capital Adjustment Account £000	Financial Instruments Adjustment Account £000	Employee Statutory Adjustment Account £000	
Charges for depreciation and impairment of non-current assets	20,960				(20,960)			(20,960)
Amortisation of intangible assets	89				(89)			(89)
Capital grants and contributions applied	(10,280)				10,280			10,280
Capital expenditure charged in-year to the General Fund balance.	(6,217)				6,217			6,217
Net gain or (loss) on non-current asset disposals	1,163				(1,163)			(1,163)
Statutory provision for the principal repayment of loan charges.	(13,111)				13,111			13,111
Amount by which finance costs charged to the CIES are different from finance costs chargeable in the year in accordance with statutory requirements.	(130)					130		130
Reversal of items relating to retirement benefits debited or credited to the CIES (see note 16).	24,020			(24,020)				(24,020)
Employers' pension contributions payable in the year.	(11,829)			11,829				11,829
Amount by which employees' remuneration charged to the CIES on an accrual basis is different from remuneration chargeable in the year in accordance with statutory requirements.	110						(110)	(110)
Total Adjustments	4,775	0	0	(12,191)	7,396	130	(110)	(4,775)

Notes to the Principal Financial Statements

Comparative Information 2016-2017

2016-2017	Usable Reserves		Corresponding Adjustments to Unusable Reserves					
	Adjustments to Comprehensive Income & Expenditure £000	Adjustment to Capital Fund (Usable Reserve) £000	Revaluation Reserve £000	Pensions Reserve £000	Capital Adjustment Account £000	Financial Instruments Adjustment Account £000	Employee Statutory Adjustment Account £000	Net Movement in Unusable Reserves £000
Charges for depreciation and impairment of non-current assets	16,912				(16,912)			(16,912)
Amortisation of intangible assets	85				(85)			(85)
Capital grants and contributions applied	(8,585)				8,585			8,585
Capital expenditure charged in-year to the General Fund balance.	0				0			0
Net gain or (loss) on non-current asset disposals	(351)				351			351
Statutory provision for the principal repayment of loan charges.	(12,626)				12,626			12,626
Amount by which finance costs charged to the CIES are different from finance costs chargeable in the year in accordance with statutory requirements.	(129)					129		129
Reversal of items relating to retirement benefits debited or credited to the CIES (see note 16).	17,588			(17,588)				(17,588)
Employers' pension contributions payable in the year.	(11,622)			11,622				11,622
Amount by which employees' remuneration charged to the CIES on an accrual basis is different from remuneration chargeable in the year in accordance with statutory requirements.	226						(226)	(226)
Total Adjustments	1,498	0	0	(5,966)	4,565	129	(226)	(1,498)

Note 3 Usable Reserves

Reserves are created by appropriating amounts from the General Fund balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service within the CIES. The reserve is then appropriated back into the General Fund balance in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

The Council has several usable reserve funds. The Insurance Fund covers the main classes of insurance and is earmarked for insurance purposes. The Repairs and Renewals Fund provides for the upkeep of specific assets held by the Council. The Capital Fund is used to meet the costs of capital investment in assets and for the repayment of the principal element of borrowings.

Notes to the Principal Financial Statements

Movements in the Council's usable reserves are detailed in the Movement in Reserves Statement (MiRS). The major part of the General Fund balance shown in the MiRS has been earmarked and effectively committed to fund specific projects in future years. The amounts set aside for earmarked reserves are shown in the following table:

	Balance at 1 April 2016	Transfers Out 2016-2017	Transfers In 2016-2017	Balance at 31 March 2017	Transfers Out 2017-2018	Transfers In 2017-2018	Balance at 31 March 2018
	£000	£000	£000	£000	£000	£000	£000
Earmarked Reserves:							
Digital Strategy	323	(41)	15	297	(80)		217
School Estate Management Plan	5,701	(2,190)		3,511	(373)		3,138
Contribution to Riverside Inverclyde	1,940	(938)	1,175	2,177	(253)	298	2,222
Miscellaneous Policy & Resources Committee Reserves	989	(379)	481	1,091	(495)	854	1,450
Miscellaneous Environment & Regeneration Committee Reserves	2,570	(718)	764	2,616	(1,710)	751	1,657
Renewal of Clune Park Area	1,910	(316)	90	1,684	(142)		1,542
Asset Management Plan	1,344	(1,464)	1,260	1,140	(2,162)	1,729	707
Support for Owners	921	(149)		772	(772)		0
Pipe Band Championship 2019/21	0			0		345	345
Community Fund	0			0		350	350
Early Retiral/Voluntary Severance Reserve	2,571		2,577	5,148	(908)		4,240
Revenue Contribution to Capital Programme	8,089	(3,406)	3,626	8,309	(7,439)	3,832	4,702
Miscellaneous Education & Communities Reserves	1,295	(599)	709	1,405	(954)	625	1,076
Vehicle Replacement Programme	208	(1,127)	1,148	229	(1,128)	1,129	230
Equal Pay	4,561	(982)		3,579	(1,840)		1,739
Youth Employment	70			70	(25)	500	545
Repopulating/Promoting Inverclyde	385	(248)		137	(19)	500	618
Beacon Arts Centre	129	(270)	400	259	(259)	120	120
Temporary Use of Reserves - Revenue Budget	2,000	(2,470)	5,100	4,630	(4,630)	3,000	3,000
Anti Poverty Fund	828		555	1,383	(556)	673	1,500
Loans Charges Reserve	2,152		3,952	6,104		392	6,496
Roads Defects & Drainage Works	468	(266)		202	(202)	204	204
General Revenue Grant 2017/18	0			0		523	523
Integrated Joint Board Reserves	1,828	(1,828)		0			0
Total Earmarked Reserves	40,282	(17,391)	21,852	44,743	(23,947)	15,825	36,621
Non-earmarked balance	8,773	(3,023)		5,750	(1,161)		4,589
Total General Fund Balance	49,055	(20,414)	21,852	50,493	(25,108)	15,825	41,210
Capital Grants Unapplied Account	396	(396)		0			0
Capital Fund	2,318	(58)		2,260		909	3,169
Repairs & Renewal Fund	3,185	(23)		3,162		87	3,249
Insurance Fund	3,815		313	4,128		163	4,291
Total Usable Reserves	58,769	(20,891)	22,165	60,043	(25,108)	16,984	51,919

Note 4 Financing and Investment Income and Expenditure

	2017-2018	2016-2017
	£000	£000
Interest payable and similar charges:		
- Schools' Public Private Partnership finance lease	5,041	4,827
- Other finance leases	0	0
- Other interest payments and similar charges	9,060	9,157
Net interest on the defined benefit pension liability	4,595	4,121
Interest receivable and similar income	(525)	(524)
Total	18,171	17,581

Note 5 Taxation and Non-specific Grant Income

	2017-2018	2016-2017
	£000	£000
Income from Council Tax	(29,726)	(28,388)
Distribution from Non-Domestic Rates pool	(21,283)	(23,331)
General Revenue Grant	(139,030)	(140,922)
Recognised Capital Grants and contributions	(10,280)	(8,584)
Total	(200,319)	(201,225)

Government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:

- The Council will comply with the conditions attached to the payments, and
- The grants or contributions will be received.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. Where conditions are satisfied, the grant or contribution is credited to the relevant service line (for revenue grants) or Taxation and Non-specific Grant Income (for capital grants). Where capital grants are credited to the CIES, they are reversed out in the General Fund balance in the Movement in Reserves Statement.

The Council credited the following grants, contributions and donations to the CIES in 2017-2018:

	2017-2018	2016-2017
	£000	£000
Credited to Taxation and Non-specific Grant Income		
General Revenue Grant	(139,030)	(140,922)
Distribution from Non-Domestic Rates pool	(21,283)	(23,331)
General Capital Grant (excludes amounts directly credited to Services)	(9,336)	(6,725)
Capital Grants	(944)	(1,859)
Credited to Services		
Housing Benefit	(28,256)	(34,136)
Housing Benefit Administration	(419)	(510)
Other Housing	(2,454)	(1,999)
Community Service Grant	(64)	(41)
Social Work	(2,220)	(2,223)
Education	(6,528)	(3,034)
Employability	(1,028)	(661)
Other	(262)	(250)
Total	(211,824)	(215,691)

Note 6 External Audit Fees

The Council incurred the following costs in relation to the audit of the Statement of Accounts, certification of grant claims and statutory inspections by the Council's external auditors.

	2017-2018	2016-2017
	£000	£000
Fees payable to Audit Scotland with regard to external audit services carried out by the appointed auditor for the year.	243	242
	243	242

Note 7 Property, Plant & Equipment

Assets that have physical substance and are held for use in the supply of services, for rental to others or for administrative purposes and that are expected to be used during more than one financial year are classified as *Property, Plant & Equipment*.

Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis. Expenditure that merely maintains the condition of an asset e.g. repairs and maintenance is charged as an expense when it is incurred.

Plant, furniture and computer equipment costing less than £6,000 are not treated as Property, Plant and Equipment and are charged to the appropriate service line in the CIES. This de-minimis also applies to assets acquired under finance leases. It does not apply where certain categories of assets that individually cost less than £6,000 are grouped together and form part of the approved capital programme.

Measurement

Assets are initially measured at cost, comprising:

- The purchase price, and
- Any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Council does not capitalise borrowing costs incurred whilst assets are under construction.

Assets are then carried in the Balance Sheet using the following measurement bases:

- Infrastructure, community assets & assets under construction – depreciated historic cost.
- Surplus assets – current value as estimated at highest and best use from an open market perspective (fair value).
- All other assets - current value, determined as the amount that would be paid for the asset in its existing use (existing use value).

Where there is no market-based evidence of fair value because of the specialist nature of an asset, in a limited number of instances depreciated replacement cost or insurance replacement cost has been used as an estimate of fair value. For non-property assets that have short useful lives or low values, depreciated historical cost basis is used as a proxy for fair value.

Assets included in the Balance Sheet at fair value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end. The Council revalues its land and buildings in a single exercise at five-yearly intervals. An independent valuation of all Council owned land and buildings was undertaken during 2015-2016 by GVA James Barr, a professional firm of chartered surveyors, and was completed on 31 March 2016.

Impairment

The Council recognises the impairment of non-current assets in accordance with Financial Standard IAS36 (Impairment of Assets) whereby any material reduction in asset value as a result of changing market conditions or clear consumption of an asset is recognised in the CIES only to the extent that the loss exceeds the balance on the Revaluation Reserve relating to the specific asset. An impairment review is conducted annually by the Council's Valuer who is Royal Institution of Chartered Surveyors (RICS) qualified.

Disposals

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is taken to the CIES. Gains in fair value are recognised only up to the amount of any previously recognised losses in the (Surplus) or Deficit on Provision of Services.

Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets. An exception is made for assets without a determinable finite useful life (i.e. land and certain community assets) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is charged on a straight-line basis over the useful life of the assets (as advised by a suitably qualified officer). No depreciation is charged in the year of acquisition but a full year's depreciation is charged in the year of disposal.

The periods of depreciation and categories of assets are:

- Buildings – 10 to 60 years;
- Schools – 10 to 60 years;
- Vehicles, equipment and plant – 2 to 10 years;
- Infrastructure – 2 to 40 years.

Notes to the Principal Financial Statements

Where a material item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately in accordance with the Council approved policy for material assets with a value in excess of £1 million. Significant components are deemed to be those whose value is 25% or more of the total value of the asset.

Movement on Balances

The movements on balances for Property, Plant & Equipment (PPE) are shown in the following table. Figures for 2016-2017 are provided in an additional table below for the purposes of comparison.

Movements in 2017-2018

	Other Land & Buildings £000	Vehicles, Plant & Equipment £000	Infrastructure Assets £000	Community Assets £000	Surplus Assets not for Sale £000	Asset Under Construction £000	Schools PPP Assets £000	Total PPE £000
Cost or Valuation								
At 1 April 2017	329,635	37,626	75,505	2,220	3,265	1,620	90,874	540,745
Additions in year	14,716	1,310	5,282	19	94	9,266	1	30,688
Disposals in year	(2,390)	(1,355)		(350)				(4,095)
Revaluation adjustments to Revaluation Reserve	301	233						534
Revaluation adjustments to CIES								0
Reclassifications to/from Held for Sale								0
Other reclassifications*	2,186	(18,278)	62	(1,564)		(1,238)	(267)	(19,099)
At 31 March 2018	344,448	19,536	80,849	325	3,359	9,648	90,608	548,773
Depreciation and Impairment								
At 1 April 2017	10,191	32,101	17,114	649	0	0	2,449	62,504
Depreciation charge for the year	10,536	1,854	2,600				2,146	17,136
Impairment losses to Revaluation Reserve	2,579							2,579
Impairment losses to CIES	3,979			267		50		4,296
Depreciation on disposals	16	(1,341)						(1,325)
On Revaluations to Revaluation Reserve	(473)							(473)
On Revaluations to CIES								0
Reclassifications to/from Held for Sale								0
Other reclassifications*	402	(18,583)		(648)			(267)	(19,096)
At 31 March 2018	27,230	14,031	19,714	268	0	50	4,328	65,621
Balance Sheet amount at 31 March 2018	317,218	5,505	61,135	57	3,359	9,598	86,280	483,152
Balance Sheet amount at 31 March 2017	319,444	5,525	58,391	1,571	3,265	1,620	88,425	478,241
Nature of asset holding								
Owned	300,219	5,505	61,135	57	3,359	9,598		379,873
Managed properties	16,999							16,999
PPP							86,280	86,280

*other reclassifications relate to movements between asset classifications identified as incorrect in the year.

Notes to the Principal Financial Statements

Comparative Movements in 2016-2017

	Other Land & Buildings £000	Vehicles, Plant & Equipment £000	Infrastructure Assets £000	Community Assets £000	Surplus Assets not for Sale £000	Asset Under Construction £000	Schools PPP Assets £000	Total PPE £000
Cost or Valuation								
At 1 April 2016	312,387	38,124	69,058	3,222	3,259	1,434	90,859	518,343
Additions in year	20,081	1,513	6,447	422	6	384	15	28,868
Disposals in year	(540)	(2,011)				(198)		(2,749)
Revaluation adjustments to Revaluation Reserve	(1,531)	0	0	0	0		0	(1,531)
Revaluation adjustments to CIES	(2,186)	0	0	0	0			(2,186)
Reclassifications to/from Held for Sale	0							0
Other reclassifications*	1,424	0	0	(1,424)	0		0	0
At 31 March 2017	329,635	37,626	75,505	2,220	3,265	1,620	90,874	540,745
Depreciation and Impairment								
At 1 April 2016	2,929	31,871	14,658	1	(3)		303	49,759
Depreciation charge for the year	9,028	2,212	2,456	648	0		2,146	16,490
Impairment losses to Revaluation Reserve								0
Impairment losses to CIES								0
Depreciation on disposals	(3)	(1,982)						(1,985)
On Revaluations to Revaluation Reserve	(559)		0		0		0	(559)
On Revaluations to CIES	(1,204)	0						(1,204)
Reclassifications to/from Held for Sale	0							0
Other reclassifications*	0	0	0	0	3		0	3
At 31 March 2017	10,191	32,101	17,114	649	0	0	2,449	62,504
Balance Sheet amount at 31 March 2017	319,444	5,525	58,391	1,571	3,265	1,620	88,425	478,241
Balance Sheet amount at 31 March 2016	309,458	6,253	54,400	3,221	3,262	1,434	90,556	468,584
Nature of asset holding								
Owned	300,329	5,525	58,391	1,571	3,265	1,620		370,701
Managed Properties	19,115							19,115
PPP							88,425	88,425

Commitments under Capital Contracts

At 31 March 2018, the Council has entered into a number of contracts for the construction or enhancement of Property, Plant & Equipment and for contributions to capital works budgeted to cost £8.686 million. Similar contracts at 31 March 2017 were £10.556 million. The major capital commitments include:

Notes to the Principal Financial Statements

	£000
St Ninian's Primary School New Build	2,747
Lady Alice Primary School Refurbishment	1,578
Watt Complex Refurbishment	1,082

Revaluation Programme

The following statement shows the progress of the Council's programme for the revaluation of Property, Plant & Equipment that ensures all its PPE assets required to be measured at fair value are revalued at least every five years.

	Other Land & Buildings £000	Vehicles, Plant & Equipment £000	Infrastructure Assets £000	Community Assets £000	Surplus Assets not for Sale £000	Asset Under Construction £000	Schools PPP Assets £000	Total PPE £000
Carried at historical cost	5,782	5,507	56,802	21	0	9,597	0	77,709
Valued at fair value as at:								
31 March 2018	4,620							4,620
31 March 2017	5,454							5,454
31 March 2016	298,680		4,118	37	1,292		86,280	390,407
31 March 2015	0							0
31 March 2014	2,682		213		2,067			4,962
Total Cost or Valuation	317,218	5,507	61,133	58	3,359	9,597	86,280	483,152

Note 8 Assets Held for Sale

Property, land and buildings are classified as "Held for Sale" when the following criteria are met:

- The property is available for immediate sale in its present condition.
- The sale must be highly probable; and an active programme to locate a buyer and complete the plan must have been initiated.
- The asset must be actively marketed for sale at a price that is reasonable in relation to its current fair value.
- The sale should be expected to qualify for recognition as a completed sale within one year (although events or circumstances may extend the period to complete the sale beyond one year).

When these criteria are met, assets within the category of *Property, Plant & Equipment* will be reclassified to "Assets Held for Sale". The date of reclassification will normally be the date approval was granted by Committee to sell the asset.

Notes to the Principal Financial Statements

At 31 March 2018, the Council had one asset held for sale valued at £0.501 million (31 March 2017 £0.500 million).

	31 March 2018	31 March 2017
	£000	£000
Opening Balance at 1 April	500	500
Assets newly classified as "held for sale": Property, plant & equipment	1	0
Revaluation adjustments to Revaluation Reserve	0	0
Closing Balance at 31 March	501	500

Note 9 Capital Expenditure and Capital Financing

The total amount of capital expenditure incurred in the year is shown in the table below (including the assets acquired under finance leases and PPP contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue, as assets are used by the Council, the expenditure results in an increase in the Capital Financing Requirement, a measure of capital expenditure incurred historically by the Council that has yet to be financed.

	2017-2018	2016-2017
	£000	£000
Opening Capital Financing Requirement	308,809	302,161
Capital Investment:		
~ Capital Expenditure	30,751	28,975
~ Leased equipment and Schools PPP assets	0	0
Total Capital Investment for the year	30,751	28,975
Sources of Finance:		
~ Capital receipts from the sale of assets	(1,608)	(1,116)
~ Government grants and other contributions	(10,280)	(8,585)
~ Capital from current revenue	(6,217)	0
~ Loans Fund principal repayment (including finance leases & PPP)	(13,111)	(12,626)
Total Capital Financing for the year	(31,216)	(22,327)
Closing Capital Financing Requirement	308,344	308,809

	2017-2018	2016-2017
	£000	£000
Explanation of movements in the year:		
~ Increase/(Reduction) in underlying need to borrow	1,264	8,687
~ Increase/(Reduction) in finance leases obligations	0	0
~ Increase/(Reduction) in PPP finance lease creditor	(1,729)	(2,039)
Increase/(Reduction) in Capital Financing Requirement	(465)	6,648

Note 10 Heritage Assets

The Council holds and conserves heritage assets for future generations in support of the primary objective of increasing the knowledge, understanding and appreciation of the history of the area of Inverclyde.

As a general policy, heritage assets are recognised on the Balance Sheet where the Council has information on the cost or value of the asset. Where information on cost or value is not available, and the cost of obtaining the information outweighs the benefits to the users of the financial statements, the asset is not recognised on the Balance Sheet.

The valuation disclosed in the Balance Sheet is based on the assessment by the Council's previous insurers of the replacement value for the combined collections. These insurance valuations are updated periodically. In addition, individual collections are reviewed periodically to ensure the adequacy of the valuation. The Council's policy on management, acquisitions and disposals is contained in its policy document. This document and further information about the collections are publicly available on the Museum's section of Inverclyde Council's website: <http://www.inverclyde.gov.uk/community-life-and-leisure/museum/museum-collections>

The carrying amount of heritage assets are reviewed where there is evidence of impairment e.g. where an item has suffered physical deterioration or breakage or where doubts arise as to authenticity. Any impairment is recognised and measured in accordance with the Council's general policies on impairment. It is likely that disposals of heritage assets will be made only very occasionally. Where this does occur, the proceeds of such items are accounted for in accordance with the Council's policies relating to the disposal of property, plant and equipment. Disposal proceeds are disclosed separately in the notes to the financial statements.

Reconciliation of the Carrying Value of Heritage Assets held by the Council

	2017-2018 Total Assets £000	2016-2017 Total Assets £000
Valuation or Cost		
1 April	18,059	18,059
Revaluations	0	0
31 March	18,059	18,059

Notes to the Principal Financial Statements

Note 11 Debtors

	31 March 2018				31 March 2017			
	Short-term		Long-term		Short-term		Long-term	
	£000	£000	£000	£000	£000	£000	£000	£000
Scottish Government (including NHS bodies)		4,259		0		2,274		0
Central Government bodies		1,237		0		1,332		0
Other Local Authorities		96		0		94		0
Council Tax receivable from taxpayers	16,328		0		16,298		0	
Provision for bad and doubtful debt	(13,765)		0		(13,963)		0	
Council Tax (net of impairment)		2,563		0		2,335		0
Trade debtors	8,222		0		8,846		0	
Provision for bad and doubtful debt	(4,843)		0		(4,647)		0	
Trade Debtors (net of impairment)		3,379		0		4,199		0
Other entities and individuals	53		2,552		51		2,637	
Provision for bad and doubtful debt	0		0		0		0	
Other entities and individuals (net of impairment)		53		2,552		51		2,637
Totals for Short-term and Long-term Debtors		11,587		2,552		10,285		2,637

In March 2013, the Council made a long-term loan of £1.969 million to Inverclyde Property Renovations LLP, a partnership established to develop the offices at Wallace Place, Greenock and Princes Street, Port Glasgow under the Business Premises Renovation Allowance (BPRA) Scheme. In March 2016, the Council made a £0.6 million loan to Inverclyde Leisure. This is shown within 'other entities and individuals (net of impairment)'.

Note 12 Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that mature in three months or less from the balance sheet date and that are readily convertible to known amounts of cash with insignificant risk of change in value.

	31 March 2018	31 March 2017
	£000	£000
Cash held by the Council	6	6
Bank current accounts	14,530	8,917
Deposits up to three months with UK Banks, Buildings Societies and Local Authorities	0	5,013
Total Cash and Cash Equivalents	14,536	13,936

Notes to the Principal Financial Statements

Note 13 Creditors

Short Term Creditors

	31 March 2018 £000	31 March 2017 £000
Scottish Government (including NHS bodies)	(7,703)	(5,655)
Central Government bodies	(3,362)	(3,387)
Other Local Authorities	(318)	(2,050)
Trade creditors	(23,798)	(17,872)
Public Corporations	(453)	(489)
Total Short-term Creditors	(35,634)	(29,453)

Note 14 Provisions

Provisions are made where an event has taken place that gives the Council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the Council becomes aware of the obligation, and measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year. Where it becomes less than probable that a transfer of economic benefits will be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Short-term Provisions - Movement on Balances 2017-2018

	Balance at 1 April 2017 £000	Additional Provisions made in 2017-2018 £000	Amounts used in 2017-2018 £000	Unused amounts written back in 2017-2018 £000	Balance at 31 March 2018 £000
Compensation Payments (note 1)	(879)		821		(58)
Municipal Mutual Insurance Claims (note 2)	(366)		76		(290)
Gourock Waterfront Redevelopment (note 3)	(50)			50	0
Holeburn Hydro Feasibility (note 4)	0	(15)			(15)
St Stephen's High Demolition (note 5)	(497)		7		(490)
Greenock Academy Site Contamination Provision (note 6)	(334)		231		(103)
Total Short-term Provisions	(2,126)	(15)	1,135	50	(956)

Notes

1. For the potential outcome of conceded outstanding equal pay claims.
2. For any potential shortfall in the current Scheme of Arrangement to meet any new claims.
3. For the potential outcome of a dispute relating to works carried out for Gourrock waterfront redevelopment.
4. For the balance of the Council's share of costs of feasibility study into a Hydro Electric Scheme which is no longer progressing.
5. For the demolition of the former St Stephen's High School on termination of short-term lease. Previously disclosed as a long-term provision, anticipated this will be used in 2018-2019.
6. For the removal of asbestos from the Greenock Academy site.

Note 15 Schools Public Private Partnership

The Council has entered into a Public Private Partnership (PPP) for the provision of educational buildings, their maintenance and related facilities. The agreement provides the Council with two secondary and two primary schools. The provider is required to ensure the availability of these buildings to a pre-agreed standard. When the agreement ends in 2040, the buildings will be handed back to the Council with a guarantee of no major maintenance requirements for a five-year period.

The Public Private Partnership agreement for the provision of school buildings, their maintenance and other facilities is accounted for in accordance with International Financial Reporting Interpretations Committee (IFRIC) 12 Service Concession Arrangements. The Council carries the assets and the associated liability to the PPP operator on its Balance Sheet. The annual amount payable to the PPP operator (the unitary charge) is apportioned between operating costs, interest payments and the repayment of debt. The property, plant and equipment of the PPP scheme are depreciated over the useful life of the assets and the associated liability to the operator is reduced by the principal repayments paid as part of the unitary charge.

Property, Plant & Equipment

The assets used to provide services at the schools are recognised on the Council's Balance Sheet. Movements in value over the year are detailed in the analysis of the movement in Note 7 Property, Plant & Equipment.

Remaining Payments under the Agreement

The Council makes payments each year, which are increased by inflation and reduced if the contractor fails to meet availability and performance standards. Payments remaining to be made under the PPP contract at 31 March 2018 (assuming an adjusted inflation rate of 1.67% and excluding any estimation of availability and performance deductions) are as follows:

	Future Payments for	Repayment	Finance Interest		Total
	services (including lifecycle maintenance)	of Liability	Estimated Inflation	Contingent Rentals	
	£000	£000	£000	£000	£000
Not later than 1 year	3,545	1,580	3,830	910	9,865
Later than 1 year and not later than 5 years	15,131	7,085	14,315	4,656	41,187
Later than 5 years and not later than 10 years	19,922	12,267	15,038	8,496	55,723
Later than 10 years and not later than 15 years	23,304	15,298	10,965	11,147	60,714
Later than 15 years and not later than 20 years	28,080	18,716	6,022	13,578	66,396
Payable within 21 to 25 years	11,145	9,013	599	5,696	26,453
Total	101,127	63,959	50,769	44,483	260,338

Fair Value of Liability

The treasury advisor to Inverclyde Council has assessed the fair value of the lease liability as £91.2 million. The impact of a 1% increase in the discount factor is assessed at £8.6 million and would reduce the fair value to £82.6 million. More information on the assessment of fair values is available in Note 20 Financial Instruments.

Liabilities from PPP Arrangements

Although the payments to the provider are described as unitary payments, they have been calculated to compensate the provider for the fair value of the services they provide and the capital expenditure incurred plus the interest payable whilst the capital expenditure remains to be reimbursed. The liability outstanding to pay to the provider for the capital expenditure (the outstanding finance lease obligation) is as follows:

	2017-2018	2016-2017
	£000	£000
Balance outstanding at the start of the year	65,688	67,727
Payments during the year	(1,729)	(2,039)
Capital expenditure incurred in the year	0	0
Balance outstanding at year-end	63,959	65,688
Included in Balance Sheet		
~ Current	1,580	1,736
~ Non-current	62,379	63,952
	63,959	65,688

Note 16 Defined Benefit Pension Schemes

Post Employment Benefits

The Council participates in two separate schemes; the Scottish Teachers' Pension Scheme which is administered by the Scottish Government (Note 17) and the post-employment scheme for employees other than teachers is the Local Government Pension Scheme (LGPS), administered by Strathclyde Pension Fund in respect of all local authorities and admitted bodies in the former Strathclyde area. This is a multi-employer scheme in which it is possible for an employer to identify its share of the assets and liabilities on a consistent and reasonable basis. Employer's liabilities can be evaluated directly by the Actuary at any time on membership data. Individual employer assets have been apportioned to each employer since 2002. Prior to that date, each employer was considered to have the same funding as the whole Fund.

The LGPS is accounted for as a "defined benefit" scheme in accordance with International Accounting Standard 19 (IAS19). Inverclyde Council's share of the net pension liability in the Strathclyde Pension Fund and a pension reserve are recognised in the Balance Sheet. The CIES recognises changes during the year in the pension liability. Service expenditure includes pension costs based on employers' pension contributions payable and payments to pensioners in the year.

The Council also has also restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff (including teachers) are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Strathclyde Pension Fund.

Participation in Pension Schemes

Benefits

- It is a defined benefit final salary scheme, meaning that the Council and employees pay contributions into a fund, calculated at a level to balance the pensions liability with investment assets.
- A new Career Average Revalued Earnings (CARE) pension scheme has been introduced from 1 April 2015. The pension accrual rate guarantees a pension that is built up at a rate of 1/49th of the pensionable pay in the financial year. The amount built up in the year is transferred to the member's Pension Account and at the end of each financial year the total in the member's Pension Account is adjusted in line with the cost of living to ensure it retains its purchasing power.
- For pension contributions from 2009 to 2015, the pension is based on 1/60th of final pensionable salary and years of service, and prior to 2009, the accrual rate guarantees a pension based on 1/80th and a lump sum based on 3/80th of final pensionable pay and years of pensionable service.
- There is no automatic entitlement to a lump sum. Members of the Pension Scheme may opt to give up (commute) pension for lump sum up to the limits set by the Finance Act 2004. The scheme's retirement age is the normal age for the state pension. Pensions are increased annually in line with changes to the Pensions (Increase) Act 1971 and Section 59 of the Social Security Pensions Act 1975.

Governance

- The Strathclyde Pension Fund is operated under the regulatory framework for the LGPS in Scotland and the governance of the scheme is the responsibility of the Strathclyde Pension Fund Committee. This committee is comprised solely of Elected Members of Glasgow City Council. The Strathclyde Pension Fund Board meets alongside the Strathclyde Pension Fund Committee. It helps with compliance and to take account of all shareholder interests. The Board has eight members, four employer representatives and four from trade unions.
- Policy is determined in accordance with the Local Government Pension Scheme (Scotland) Regulations. Management of the Fund's investments is carried out by the Fund's Investment Advisory Panel which selects and appoints a number of external investment managers/partners and monitors their investment performance.
- Under the Regulations, employers fall into three categories, scheme employers (also known as schedule bodies) such as Inverclyde Council, community admission bodies and transferee admission bodies. Admission agreements are generally assumed to be open-ended. However, either party can voluntarily terminate the admission agreement by giving an appropriate period of notice to the other parties. Any deficit arising from the cessation valuation will usually be levied on the departing admission body as a capital payment.

Principal Risks

- The principal risks to the Scheme are the longevity assumptions, statutory changes to the Scheme, changes to inflation, bond yields and the performance of the investments held by the Scheme. The long-term funding strategy and the employer's contribution rates are reviewed triennially and take into account these factors to mitigate the risks. The taxpayer is protected from temporary swings in some of these factors (inflation, bond yields and investment performance) by the adjustments by law to the amount charged to the General Fund as detailed in Note 2.

Discretionary Post-employment Benefits

- Discretionary post-employment benefits on early retirement are an unfunded defined benefit arrangement, under which liabilities are recognised when an award is made. There are no pension plan assets built up to meet these pension liabilities.

Transactions Relating to Post-employment Benefits

The cost of retirement benefits is recognised in the reported Cost of Services when they are earned by the Council's employees, rather than when the benefits are eventually paid as pensions. However, the charge that is statutorily required to be made against the Council Tax is based upon the pension contributions payable by the Council in the year, and an adjustment is made in the Movement in Reserves Statement to achieve this.

The following transactions have been included in the accounting statements in 2017-2018 and the prior year 2016-2017.

	31 March 2018	31 March 2017
	£000	£000
Comprehensive Income & Expenditure Statement (CIES)		
<i>Cost of Services:</i>		
<i>Service Cost comprising:</i>		
~ Current service cost	19,246	13,202
~ Past service costs (including curtailments)	179	265
~ Unfunded benefits	0	0
<i>Financing and Investment Income and Expenditure:</i>		
~ Net interest expense	4,595	4,121
Total Post-employment Benefit charged to (Surplus) or Deficit on the Provision of Services	24,020	17,588
<i>Other Post-employment Benefits Charged to the CIES:</i>		
<i>Re-measurement of the net defined benefit liability comprising:</i>		
~ Expected return on pension fund assets	(5,553)	(87,674)
~ Actuarial (gains) or losses arising on changes in demographic assumptions	(1,929)	0
~ Actuarial (gains) or losses arising on changes in financial assumptions	(27,406)	136,486
~ Actuarial (gains) or losses arising on changes in experience assumptions	(67,985)	1,346
Total Post-employment Benefit Charged to the CIES	(102,873)	50,158
Movement in Reserves Statement (MiRS)		
~ Reversal of net charges made to the (Surplus) or Deficit on the Provision of Services for post-employment benefits in accordance with the Code	114,702	(38,536)
Actual amount charged against the General Fund balance for pensions in the year:		
Employers' contributions payable to Strathclyde Pension Fund	11,829	11,622

Notes to the Principal Financial Statements

Pensions Assets and Liabilities Recognised in the Balance Sheet

The amount included in the Balance Sheet arising from the local authority's obligation in respect of its defined benefit plan is as follows:

	31 March 2018 £000	31 March 2017 £000
Present value of the defined benefit obligation*	(644,216)	(718,564)
Fair value of pension fund assets	561,944	545,610
Net Liability arising from Defined Benefit Obligation	(82,272)	(172,954)
*Unfunded liabilities included in the figure for present value of liabilities		
~ unfunded liabilities for Pension Fund	(23,898)	(24,263)
~ teachers' unfunded pensions	(14,991)	(15,196)
~ unfunded liabilities prior to 1996 local government reorganisation	(6,793)	(7,249)

A reconciliation of Inverclyde Council's share of the present value of Strathclyde Pension Fund's defined benefit obligation (liabilities) is as follows:

	2017-2018 £000	2016-2017 £000
Opening balance at 1 April	(718,564)	(563,326)
Current service cost	(19,246)	(13,202)
Interest cost	(18,737)	(19,677)
Contributions by Pension Fund participants	(2,997)	(2,872)
Re-measurement gains and (losses)		
~ Actuarial gains/(losses) from changes in demographic assumptions	1,929	0
~ Actuarial gains/(losses) from changes in financial assumptions	27,406	(136,486)
~ Actuarial gains/(losses) from changes in experience assumptions	67,985	(1,346)
Past service costs (including curtailments)	(179)	(265)
Settlements	0	0
Benefits paid	18,187	18,610
Closing balance at 31 March	(644,216)	(718,564)

A reconciliation of the movements in Inverclyde Council's share of the fair value of Strathclyde Pension Fund's assets is as follows:

Notes to the Principal Financial Statements

	2017-2018	2016-2017
	£000	£000
Opening fair value of pension fund assets	545,610	446,496
Interest income	14,142	15,556
Re-measurement gains and (losses):		
~ expected rate of return on pension fund assets	5,553	87,674
The effect of changes in foreign exchange rates	0	0
Contributions from employers	11,829	11,622
Contributions from employees into the scheme	2,997	2,872
Benefits paid	(18,187)	(18,610)
Closing fair value of pension fund assets	561,944	545,610

Analysis of Pension Fund's Assets

Inverclyde Council's share of the Pension Fund's assets at 31 March 2018 comprised:

	31 March 2018			31 March 2017		
	Quoted Prices	Prices not	Totals	Quoted Prices	Prices not Quoted	Totals
	in Active	Quoted in Active		in Active	in Active Markets	
	Markets	Markets	Markets	Markets	Markets	
£000	£000	£000	£000	£000	£000	
Cash and cash equivalent	28,928	27,880	56,808	19,644	907	20,551
Equity instruments	129,627	340	129,967	200,217	104	200,321
Debt instruments	17,632	0	17,632	0	5	5
Real Estate	0	50,879	50,879	0	65,810	65,810
Derivatives	12	0	12	46	73	119
Private Equity	0	67,150	67,150	0	44,985	44,985
Investment Funds	184,456	55,040	239,496	6,336	207,483	213,819
Asset-backed Securities	0	0	0	0	0	0
Structured Debt	0	0	0	0	0	0
Total assets	360,655	201,289	561,944	226,243	319,367	545,610

Basis for Estimating Assets and Liabilities

The Council's share of the net obligations of the Strathclyde Pension Fund is an estimated figure based on actuarial assumptions. Liabilities are included in the Balance Sheet on an actuarial basis using the "projected credit unit method" i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, salary levels and inflation. Liabilities are discounted to their value at current prices, using a discount rate (currently 2.7%) based on an average of high quality corporate bonds. Assets are included in the Balance Sheet at their fair value, principally the bid price for quoted securities, estimated fair value for unquoted securities and market price for property.

The Fund's obligation has been assessed by Hymans Robertson, an independent firm of actuaries, and the estimates are based on the latest full valuation of the Fund at 31 March 2017. The significant assumptions used by the actuary are shown in the table below. Note 35 includes a sensitivity analysis for the pension obligation based on possible changes of these assumptions occurring at the reporting date.

	2017-2018	2016-2017
Long-term expected rate of return on assets in the Fund:		
~ Equity Investments	2.7%	2.6%
~ Bonds	2.7%	2.6%
~ Property	2.7%	2.6%
~ Cash	2.7%	2.6%
Rate of inflation	2.4%	2.4%
Rate of increase in salaries	3.6%	4.4%
Rate of increase in pensions	2.4%	2.4%
Rate for discounting Fund liabilities	2.7%	2.6%
Take-up option to convert annual pension into retirement lump sum	50.0%	50.0%
Mortality Assumptions:		
Longevity at 65 for current pensioners (years):		
~ Men	21.4	22.1
~ Women	23.7	23.6
Longevity at 65 for future pensioners (years):		
~ Men	23.4	24.8
~ Women	25.8	26.2

Asset and Liability Matching (ALM) Strategy

The main fund (Fund 1) of the Strathclyde Pension Fund does not have an ALM as this is used mainly by mature funds. The Fund does match, to the extent possible, the types of assets invested to the liabilities in the defined benefit obligation. As is required by the pensions and investment regulations, the suitability of various types of investment has been considered, as has the need to diversify investments to reduce the risk of being invested in too narrow a range. The Fund invests in equities (i.e. stocks and shares), bonds, properties and in cash.

Impact on the Council's Cash Flow

The objectives of the Fund are to keep employers' contributions at as constant a rate as possible. The Fund has agreed a strategy to achieve a funding rate of 100% in the longer term. The Scheme is a multi-employer defined benefit plan and employers' contributions have been determined so that employee and employer rates are standard across all participating Local Authorities. The triennial review set employer's contributions for Inverclyde Council at 19.3% for the period 1 April 2015 to 31 March 2018.

The Local Government Pension Scheme in Scotland moved from 1 April 2015 to a new Career Average Revalued Earnings Scheme (CARE) for future accruals. The Fund is actively taking account of this and other national changes to the Local Government Pension Scheme in Scotland.

The total contributions expected to be made by the Council to Strathclyde Pension Fund in the year to 31 March 2019 is £9.574 million.

The assumed weighted average duration of the defined benefit obligations is 18.2 years.

Notes to the Principal Financial Statements

Note 17 Post-employment Benefits Teachers

The Scottish Teachers' Pension Scheme is administered directly by the Scottish Government and is technically a "defined benefit" scheme. However the scheme is unfunded and the Council is not able to identify its share of the underlying financial position and performance of the scheme with sufficient reliability for accounting purposes. In this Statement of Accounts, it is therefore accounted for on the same basis as a "defined contribution" scheme. As a proportion of the total contributions into the teachers' pension scheme, the Council's own contributions equated to approximately 1.23% during the year ended 31 March 2017. The actual contributions for the year ended 31 March 2018 will not be published until November 2018, however the Council assumes that the percentage contribution will be similar to 31 March 2017.

In 2017-2018, Inverclyde Council paid £5.168 million in respect of teachers' retirement benefits, representing 17.0% of pensionable pay. The figures for 2016-2017 were £5.023 million and 18.4%. There were no contributions remaining payable at the year-end.

Note 18 Unusable Reserves

Reserves are created by appropriating amounts from the General Fund balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service within the CIES. The reserve is then appropriated back into the General Fund balance in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

Certain reserves are kept to manage the accounting process for non-current assets, financial instruments, retirement and employee benefits and do not represent usable resources for the authority. These reserves are explained on the following page.

Summary of Year-end Balances

The total for Unusable Reserves in the Balance Sheet is made up of the following reserves:

	31 March 2018 £000	31 March 2017 £000
Revaluation Reserve	146,462	148,700
Capital Adjustment Account	47,026	39,437
Financial Instruments Adjustment Account	(2,496)	(2,626)
Pensions Reserve	(82,272)	(172,954)
Employee Statutory Adjustment Account	(3,668)	(3,558)
Balance at 31 March	105,052	8,999

Movement on Balances – Revaluation Reserve

The Revaluation Reserve contains the unrealised gains made by the Council arising from increases in the value of its property, plant and equipment. The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created.

Notes to the Principal Financial Statements

	2017-2018	2016-2017
	£000	£000
Balance at 1 April	148,700	150,422
Revaluation of non-current assets not posted to the Surplus or (Deficit) on the Provision of Services	534	(1,531)
Difference between fair value depreciation and historical cost depreciation written off to Capital Adjustment Account	(193)	(191)
Impairments Charged to Revaluation Reserve Account	(2,579)	0
Accumulated gains or (losses) transferred to the Capital Adjustment Account	0	0
Balance at 31 March	146,462	148,700

Movement on Balances – Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. Note 2 provides a summary of transactions posted to the Account during the year.

	2017-2018	2016-2017
	£000	£000
Balance at 1 April	39,437	34,681
Items relating to capital expenditure charged to CIES:		
~ Charges for depreciation and impairment of non-current assets	(21,049)	(16,997)
~ Disposals of non-current assets	(2,771)	(765)
Transfers from Revaluation Reserve	193	191
Capital financing applied in the year:		
~ Use of the Capital Receipts Reserve to finance new capital expenditure	1,608	1,116
~ Capital grants and contributions credited to the CIES that have been applied to capital financing	10,280	8,585
~ Loans Fund principal repayments	13,111	12,626
~ Capital financed from current revenue	6,217	0
Balance at 31 March	47,026	39,437

Movement on Balances – Financial Instruments Adjustment Account

The Financial Instruments Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the income and expenses relating to certain financial instruments and for bearing losses or benefitting from gains per statutory provisions.

	2017-2018	2016-2017
	£000	£000
Balance at 1 April	(2,626)	(2,755)
Amount by which finance costs charged to the CIES Statement are different from finance costs chargeable in the year in accordance with statutory requirements	130	129
Balance at 31 March	(2,496)	(2,626)

Notes to the Principal Financial Statements

Movement on Balances – Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The Pensions Reserve shows a significant shortfall in the benefits earned by past and current employees and the Council's share of Strathclyde Pension Fund resources available to meet them. The triennial review by the Pension Fund in 2014 set employer's contribution rates for Inverclyde Council at 19.3% for the period 1 April 2015 to 31 March 2018.

	2017-2018	2016-2017
	£000	£000
Balance at 1 April	(172,954)	(116,830)
Actuarial gains or (losses) on pension assets and liabilities	102,873	(50,158)
Reversal of items relating to net charges for retirement benefits charged to Surplus or (Deficit) on the Provision of Services in the CIES	(24,020)	(17,588)
Employers' pension contributions paid to Strathclyde Pension Fund	11,829	11,622
Balance at 31 March	(82,272)	(172,954)

Movement on Balances – Employee Statutory Adjustment Account

The Employee Statutory Adjustment Account absorbs the differences that would otherwise arise on the General Fund balance from accruing for compensated absences earned but not taken in the year e.g. annual leave entitlement carried forward at 31 March.

	2017-2018	2016-2017
	£000	£000
Balance at 1 April	(3,558)	(3,332)
Settlement or cancellation of accrual made at the end of the preceding year	3,558	3,332
Amounts accrued at the end of the current year	(3,668)	(3,558)
Balance at 31 March	(3,668)	(3,558)

Note 19 Leases

Leases are classified as finance leases where the terms of the lease transfer the majority of the risks and rewards incidental to ownership of the property from the lessor to the lessee. All other leases are classified as operating leases. Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

The Council as Lessee

Finance Leases

Assets held under finance leases are recognised on the Balance Sheet at the commencement of the lease at their fair value measured at the lease's inception. The asset recognised has a corresponding liability to pay the lessor.

Operating Leases

Rentals paid under operating leases are charged to the appropriate service account in the CIES as an expense of the services benefitting from use of the leased property over the term of the lease.

The Council as Lessor

Operating Leases

Where the Council grants an operating lease over a property, the asset is retained in the Balance Sheet.

Notes to the Principal Financial Statements

Operating Leases, Inverclyde Council as Lessee

The Council leases various properties as tenant on a variety of lease terms that are accounted for as operating leases. The rentals in 2017-2018 were £0.206 million (2016-2017 £0.157 million) and this expenditure has been included in the CIES. The rental commitments in future years under non-cancellable leases are shown in the table below.

	Future Rental Payable	
	31 March 2018	31 March 2017
	£000	£000
Not later than one year	176	115
Later than one year and not later than five years	163	344
Later than five years	324	106
	663	565

Operating Leases, Inverclyde Council as Lessor

The Council has granted commercial leases for properties to various tenants on a variety of lease terms. These arrangements are accounted for as operating leases.

The rental income receivable in 2017-2018 was £0.793 million (2016-2017 £0.712 million) and is included in the CIES. The rents receivable under non-cancellable leases in future years are shown in the table below.

	Future Rental Receivable	
	31 March 2018	31 March 2017
	£000	£000
Not later than one year	600	609
Later than one year and not later than five years	1,582	1,718
Later than five years	1,131	1,609
	3,313	3,936

Note 20 Financial Instruments

Fair Value Measurement

The Council measures the carrying value of some of its non-financial assets, mostly surplus assets, at fair value at each reporting date. Fair value is broadly the amount for which an asset could be exchanged or a liability settled.

The Council uses valuation techniques that are appropriate to the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

The inputs to the measurement techniques are categorised in accordance with the following three levels:

- Level 1 inputs – quoted prices (unadjusted in active markets) for identical liabilities (or assets) that the local authority can access at the measurement date.
- Level 2 inputs – inputs other than quoted prices included within Level 1 that are observable for the liability (or asset) either directly or indirectly.
- Level 3 inputs – unobservable inputs for the liability (or asset).

Financial Assets

The financial assets of the Council are comprised entirely of Loans and Receivables i.e. assets that have fixed or determinable payments but are not quoted in an active market.

Loans and Receivables are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost.

Notes to the Principal Financial Statements

For the Council's short-term deposits and most of its other lending, this means that the amount presented in the Balance Sheet is the outstanding principal receivable plus accrued interest, and interest credited to the CIES is the amount receivable for the year in the loan agreement.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made, the asset is written down and a charge made to the Financing and Investment (Income) and Expenditure line in the CIES. The impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate.

Financial Liabilities

Financial liabilities are recognised on the Balance Sheet when the Council becomes contractually obliged by the financial instrument and the liabilities are measured at fair value and then carried at their amortised cost. For most of the borrowings that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable plus accrued interest, and interest charged to the CIES is the amount payable for the year according to the loan agreement.

Costs associated with debt restructuring (premiums and discounts) are charged to the Financing and Investment (Income) and Expenditure line in the CIES in the year of repayment of the original debt in accordance with accounting regulations. Where premiums and discounts have been charged to the CIES, Scottish Government regulations permit the costs of restructuring to be released to revenue over the period of the replacement loan.

Categories of Financial Instruments

The following categories of financial instruments were carried in the Balance Sheet:

	Long-term		Short-term	
	31 March 2018 £000	31 March 2017 £000	31 March 2018 £000	31 March 2017 £000
Investments				
Loans and receivables	0	0	19,041	25,625
Cash and Cash Equivalents				
Cash and Cash Equivalents	0	0	14,536	13,936
Debtors				
Loans and receivables (note 1)	2,552	2,637	6,603	5,509
Borrowings				
Financial liabilities at amortised cost	(197,301)	(207,764)	(12,640)	(2,825)
Other Long Term Liabilities				
PPP and finance lease liabilities	(62,379)	(63,952)	(1,580)	(1,736)
Creditors				
Financial liabilities at amortised cost (note 2)	0	0	(31,860)	(23,853)

Notes

1. Of the items on the Balance Sheet, Short-term Loans and Receivables net of £4.984m (2016-2017 £4.776m) not regarded as Financial Instruments.
2. Of the items on the Balance Sheet, Short-term Financial Liabilities net of £3.774m (2016-2017 £5.600m) not regarded as Financial Instruments.

Reclassifications between Categories

The Council did not reclassify any financial assets or liabilities between categories during the year.

Notes to the Principal Financial Statements

Collateral

The Council holds collateral as security against certain lending and debt due. This takes the form of mortgages on dwelling houses for loans as “lender of last resort” to assist owners to buy or improve their homes and “rolled-up” debt for care home charges due by social work clients, payable on their death or when the house is sold.

Income, Expense, Gains and Losses

There was interest expenditure of £8.668 million (2016-2017 £8.795 million) and interest income of £0.248 million (2016-2017 £0.318 million) that were recognised in the CIES for the year.

Financial Guarantees

The Council has provided a financial guarantee in respect of a bank loan obtained by Inverclyde Leisure to fund fitness suite equipment. This has been initially recognised at fair value. Subsequently, this is measured at the higher of the amount recognised initially or the amount determined in accordance with IAS37 Provisions, Contingent Liabilities and Assets less, where appropriate, cumulative depreciation.

Fair Values of Financial Assets and Financial Liabilities

All financial assets (represented by lending and long-term debtors) and financial liabilities (represented by borrowing and long-term creditors) are carried in the Balance Sheet at amortised cost. In such cases, the Regulations require a set of additional disclosures about the fair value of these assets and liabilities. Fair value is broadly the amount for which an asset could be exchanged or a liability settled. Further information about how the Council has assessed fair value (and the fair value hierarchy) is provided below.

The fair values calculated (and compared to carrying values) are as follows:

Financial Assets	31 March 2018		31 March 2017	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
	£000	£000	£000	£000
Loans and receivables - deposits with banks	19,041	19,041	25,625	25,635
Loans and receivables - cash and cash equivalents	14,536	14,536	13,936	13,938
Long-term debtors	2,552	2,552	2,637	2,637
Short-term debtors (at cost)	6,603	6,603	5,509	5,509
TOTAL	42,732	42,732	47,707	47,719

The fair value of loans and receivables – deposits with banks will be higher than the carrying amount where the Council's portfolio of investments includes fixed rate loans where the interest rate receivable is higher than the rates available for similar loans at the Balance Sheet date.

Financial Liabilities	31 March 2018		31 March 2017	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
	£000	£000	£000	£000
Borrowing - PWLB & Non-PWLB Debt	209,942	308,703	210,589	313,994
School PPP Lease	63,959	91,214	65,688	96,940
Long-term creditors	0	0	0	0
Short-term creditors (at cost)	31,860	31,860	23,853	23,853
TOTAL	305,761	431,777	300,130	434,787

Notes to the Principal Financial Statements

The fair value is higher than the carrying amount because the Council's borrowing figure includes a number of loans where the interest rate payable is higher than the rates available for similar loans at the Balance Sheet date. The commitment to pay interest above the current market rates increases the amount the Council would have to pay if the lender requested or agreed to early repayment of the loans.

Fair Value Hierarchy for Financial Assets and Financial Liabilities

The Council uses Level 2 inputs for all its fair value calculations for financial assets and financial liabilities, with the exception of cash and cash equivalents, debtors and creditors that are carried at cost as this is considered a fair approximation of their value. This is considered most appropriate to the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

	31 March 2018	31 March 2017
	Level 2	Level 2
	(Other Significant Observable Inputs)	(Other Significant Observable Inputs)
	£000	£000
<i>Recurring fair value measurements using:</i>		
Financial Assets		
Loans & receivables	19,041	25,635
Total	19,041	25,635
Financial Liabilities		
Financial Liabilities held at amortised cost:		
- PWLB & Non-PWLB Borrowings	308,703	313,994
- PPP Finance Lease Liabilities	91,214	96,940
TOTAL	399,917	410,934

The fair values of the above financial assets and financial liabilities in the above table have been arrived at using a discounted cash flow technique with the most significant inputs being the discount rate. The fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments using the following methodology and assumptions:

- The valuation date is 31 March 2018
- No early repayment or impairment is recognised
- The discount factor used in the NPV calculations is the comparable new borrowing or deposit rate of the same financial instruments from a comparable lender with a published market rate at the valuation date, using bid process where applicable. A consistent approach has been applied to assets and liabilities.
- For all Public Works Loan Board (PWLB debt), the new borrowing rate at 31 March has been used as the discount rate.
- The fair values include accrued interest up to and including the valuation date.
- Where an instrument will mature within the next twelve months, carrying amounts are assumed to approximate to fair value.
- The fair value of trade and other receivables is taken to be the invoiced or billed amount.
- The fair value of the schools PPP liability has been assessed taking the carrying obligation at 31 March 2018 and applying an annuity repayment profile using the PWLB new borrowing rate for a comparable period (22 years) at 31 March 2018.

In the above tables, the Council has used discount rates for PWLB and Non-PWLB Borrowing based on rates chargeable for new borrowing. If, however, the Council was to use interest rates that would be charged for early repayment of the loans then the fair value would increase from £308.703 million to £381.128 million (including penalty costs). The Council has no contractual obligation to pay these penalty costs and would not incur any additional cost if the loans run to their planned maturity date.

Note 21 Nature and Extent of Risks Arising from Financial Instruments

The Management of Treasury Risk by the Council

The Council's activities expose it to a variety of financial risks:

- Credit risk – the possibility that other parties might fail to pay amounts due to the Council;
- Liquidity risk – the possibility that the Council might not have funds available to meet its commitments to make payments;
- Market risk – the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates and stock market movements.

The Council's management of treasury risk actively works to minimise the Council's exposure to the unpredictability of financial markets and to protect the financial resources available to fund services. The Council manages its risk by various means including:

- A full and formal adoption of the requirements of CIPFA's Treasury Management in the Public Services: Code of Practice and by the adoption of a Treasury Policy Statement and treasury management clauses within the Council's financial regulations;
- The adoption of written principles for overall risk management and rigorous observance of the written policies and procedures;
- The approval annually in advance of Prudential Indicators for the forthcoming three years;
- The approval of an investment strategy for the forthcoming year;
- Regular reporting to the members of the Policy & Resources Committee and the full Council on treasury matters.

Management of Credit Risk

Credit risk arises from the short-term lending of surplus funds to banks, building societies and other local authorities as well as credit exposure to the Council's customers. This risk is minimised through the Annual Investment Strategy, which requires that deposits are not made with financial institutions unless they meet identified minimum criteria, in accordance with the Fitch, Moody's and Standard & Poor's Credit Ratings Service. The Annual Investment Strategy also considers maximum amounts and time limits in respect of each financial institution.

Customers for goods and services are assessed, taking into account their financial position, past experience and other factors, with individual credit limits being set in accordance with the Council's internal ratings procedures.

The Council's maximum exposure to credit risk in relation to its deposits in banks and building societies of £34.054 million cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments. A risk of irrecoverability applies to all the Council deposits, but there is no evidence at 31 March 2018 that this is likely to crystallise.

Credit limits were not exceeded during the year. The Council expects full repayment on the due date of deposits placed with its counterparties.

The Council has a potential maximum credit risk exposure of £4.843 million (2016-2017 £4.647 million) from debtors excluding council tax. This estimate is based on past experience and current market conditions.

The Council does not generally allow credit for customers, such that £11.446 million of the £13.998 million debtors regarded as Financial Instruments is past its due date for payment. The past due amount can be analysed by age as shown in the following table. The Council has made provision for the loss of income based on previous experience.

Notes to the Principal Financial Statements

	31 March 2018 £000	31 March 2017 £000
Less than three months	10,983	9,570
Three to six months	61	44
Six months to one year	116	133
More than one year	286	409
	11,446	10,156

Management of Liquidity Risk

The Council has a responsive system of safeguards for the management of cash flow that seeks to ensure that cash is available as needed. The Council has ready access to borrowings from market loans and the UK Treasury's Public Works Loan Board. There is no significant risk that the Council will be unable to raise finance to meet its commitments under financial instruments. The Council has secure safeguards in place to ensure that a significant proportion of its borrowing does not mature for repayment at any one time in the future to reduce the financial impact of re-borrowing at a time of unfavourable interest rates. The Council sets limits on the proportion of its fixed rate borrowing during specified periods. The Council's policy is to ensure that no more than 25% of loans are due to mature within any financial year through a combination of prudent planning of new loans and, where it is economic to do so, making early repayments. Any amendments to these policies, whether short-term or long-term, require the prior approval of the Policy & Resources Committee. The maturity analysis of financial liabilities is as follows:

	31 March 2018 £000	31 March 2017 £000
Less than one year	44,501	26,678
Between one and two years	15,142	10,455
Between two and five years	22,704	30,230
Between five and ten years	8,813	15,151
Between ten and thirty years	7,601	8,878
Between thirty and fifty years	66,400	66,400
Over fifty years	76,000	76,000
	241,161	233,792

Management of Market Risk

The key area of market risk for the Council is in terms of its exposure to interest rate movements on its borrowings and investments. Changes in interest rates influence the interest payable on borrowings and on interest receivable on surplus funds invested. The Council has a variety of strategies for managing the uncertainty of future interest rates and the financial impact on the Council:

- It is the policy of the Council to limit its exposure to variable rate borrowing to a maximum of 40% of what it borrows.
- During periods of falling rates and where it is economically advantageous to do so, the Council will consider the repayment and restructuring of fixed interest rate debt.
- The Council takes daily advice from its specialist treasury advisers and actively monitors changes in interest rates to inform decisions on the lending of surplus funds, new borrowings and the restructuring of existing borrowings.

To illustrate the impact of changes in interest rates upon the Council, the following table shows the financial effect if rates had been 1% higher at 31 March 2018, with all other variables held constant.

	31 March 2018 £000	31 March 2017 £000
Impact on taxpayer		
Increase on interest payable on variable rate borrowings	624	625
Increase in interest receivable on variable rate lending	(150)	(346)
Net effect on Comprehensive Income & Expenditure Statement	474	279
Other presentational changes		
A decrease in the "fair value" of fixed rate borrowing (disclosure confined to the Notes to the Accounts)	(30,320)	(31,489)
	(30,320)	(31,489)

The impact of a 1% fall in interest rates would be as above but with the changes being reversed.

Other areas of market risk are price risk and foreign exchange risk. The Council has no exposure to these risks through its treasury activities. The Council does not invest in equity shares (so called "available-for-sale" assets) and consequently is not exposed to gains or losses arising from movements in the prices of shares. The Council does not lend or borrow in foreign currencies and has no exposure to gains or losses arising from movements in exchange rates.

Note 22 Related Parties

The Council is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions and balances allows readers to assess the extent to which the Council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Council.

The Scottish Government

The Scottish Government has significant influence over the general operations of the Council, being responsible for providing the statutory framework within which the Council operates. The Scottish Government also provides the majority of the Council's funding in the form of grants and prescribes the terms of many of the transactions that the Council has with other parties (such as Council Tax bills and Housing Benefits). Grants received from the Scottish Government are disclosed in Note 5 Taxation and Non-specific Grant Income on pages 33-34.

Elected Members

Elected Members of the Council have direct control over the Council's financial and operating policies. The total of members' allowances paid in 2017-18 is shown in the Remuneration Report on pages 16-17. There are no other significant related party transactions with members of the Council. Elected Members are required to declare an interest if he or she believes that there may be a perception that their decision making may be influenced in any way by a personal interest. Should this arise, the relevant Member does not take part in any discussion or decision relating to that interest. The Register of Interests of each Member is available on the Councils' website <http://www.inverclyde.gov.uk/council-and-government/councillors/>.

Senior Officers

Senior Officers, as listed within the Remuneration Report on pages 15-16, are required to declare an interest if he or she believes that there may be a perception that their decision making may be influenced in any way by a personal interest. Interests identified are disclosed in the table below.

Notes to the Principal Financial Statements

Entities Controlled or Significantly Influenced by the Council

The Council has entered into a number of transactions under associates and other trading arrangements deemed to be a related party mainly through the Council's ability to exert influence over the entity through its representation on the respective Boards. The relevant transactions with the bodies are detailed below.

	2017-2018				2016-2017			
	Income from Related Parties	Expenditure to Related Parties	Amounts Due to Related Parties	Amounts Owed by Related Parties	Income from Related Parties	Expenditure to Related Parties	Amounts Due to Related Parties	Amounts Owed by Related Parties
	£000	£000	£000	£000	£000	£000	£000	£000
Inverclyde Leisure Limited*1	(11)	1,592	(78)	947	(170)	1,732	(1)	427
Riverside Inverclyde Limited*1	0	881	(176)	86	0	1,877	(174)	2
Inverclyde Renovation Limited	0	0	0	0	0	0	0	0
Greenock Arts Guild Ltd (the Beacon Arts Centre)	0	285	(39)	0	0	495	(31)	2
Inverclyde Community Development Trust	(22)	3,788	(76)	1	(43)	2,055	(39)	1
River Clyde Homes	(177)	2,510	(61)	3	(110)	1,578	(22)	8

Notes:

*1 Further details of these entities are disclosed in the Group Accounts Note 29 Combining Entities.

Grants from government are disclosed in Note 5 Taxation and Non-specific Grant Income.

Inverclyde Integration Joint Board

Inverclyde Integration Joint Board was established on 27 June 2015. The Council provides assistance in kind in terms of Board staff (Chief Officer) and administrative support for the operation of the Board. Delegation of resources by the Council to the Board was with effect from 1 April 2016.

Strathclyde Pension Fund

The Council is an admitted body to the local government pension scheme and has made payments as shown in Note 16 Defined Benefit Pension Schemes on pages 45-49.

Joint Boards

The Council is a member of the Joint Boards for Valuation, Strathclyde Partnership for Transport and Strathclyde Concessionary Travel Scheme. The Council's contributions are disclosed in the Group Accounts Note 29 Combining Entities on pages 73-74.

Note 23 Agency Services

Where the Council acts as an agent for another entity, transactions are not reflected in the Council's financial statements, with the exception of cash collected or expenditure incurred by the Council on behalf of the other entity, in which case there is a debtor or creditor position in the balance sheet for amounts due or owed.

The Council bills and collects non-domestic rates on behalf of the Scottish Government. During 2017-2018 the Council collected £19.5 million and received £0.5 million to the non-domestic rates pool (2016-2017 £21.7 million and £0.4 million). The Council also bills and collects domestic water and sewerage charges on behalf of Scottish Water with the Council Tax. During 2017-2018 the Council collected and paid over £11.96 million (2016-2017 £11.79 million) and received £0.302 million (2016-2017 £0.302 million) for providing this service.

The Council provides a range of community based services funded from resource transfer, delayed discharge and other Health Board contributions totalling £12.58 million in 2017-18 (£12.32 million in 2016-17).

Note 24 Contingent Assets and Liabilities

A contingent liability or asset arises where an event has taken place that gives the Council a possible obligation or benefit whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent liabilities or assets also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow/inflow of resources will be required or the amount of the obligation/benefit cannot be measured reliably.

Contingent liabilities and assets are not recognised in the Balance Sheet but disclosed in a Note to the Accounts where they are deemed material.

The Council transferred the bulk of its housing stock and some areas of land for the development of social housing to River Clyde Homes in December 2007. The Council retains the risk of any contamination present when the land transferred. The extent of any potential remedial work has not been assessed.

The Council has outstanding Employment Tribunals which, if the Employees' action is successful will result in a liability to the Council.

A recent EU ruling has highlighted that the Council may have some liability in respect of additional Holiday Pay entitlement. The extent of this liability cannot be assessed at this stage.

The removal of the limitation period for childhood abuse claims could result in a liability to the Council. The extent of any claims and resultant liability is unknown at this stage.

The Council is currently involved in an adoption/kinship case which if successful could result in a liability to the Council. The extent of this potential liability cannot be assessed at this stage.

The Council agreed to act as sponsor with respect to Inverclyde Leisure and Riverside Inverclyde's admission to the Strathclyde Pension Fund. In the event of either organisation ceasing to exist the Council will assume any contingent liability for non-funded costs.

The Council is unaware of any other material contingent asset or liability at 31 March 2018.

Note 25 Events after the Balance Sheet Date

These are events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. An adjustment is made to the financial statements where there is evidence that the event relates to the reporting period; otherwise the financial statements are not adjusted, and where the amount is material, a disclosure is made in the notes. The Chief Financial Officer issued the unaudited Statement of Accounts on 28 June 2018. There have been no material events after the balance sheet date which necessitate revision of figures in the financial statements or notes thereto including contingent assets or liabilities.

Note 26 Cash Flow Statement – Operating Activities

	2017-2018	2016-2017
	£000	£000
Net surplus or (deficit) on the Provision of Services	(12,899)	(224)
Adjustments to net surplus or (deficit) on the provision of services for non-cash movements		
Depreciation, amortisation & impairment	21,049	16,997
Net (gain) or loss on non-current assets	1,163	(351)
Retirement benefits	12,191	5,966
(Increase) or decrease in inventories	239	(84)
(Increase) or decrease in debtors	(1,217)	(593)
Increase or (decrease) in creditors and provisions	5,011	2,839
	38,436	24,774
Adjustments for items included in the net surplus/(deficit) on the provision of services that are investing and financing activities		
Non-cash capital movements	0	582
Non-cash borrowing movements	(81)	(52)
Non-cash investing movements	13,081	(8,496)
	13,000	(7,966)
Net cash flow from Operating Activities	38,537	16,584

The net cash flow from Operating Activities in the above table includes the following elements of interest paid and received.

	2017-2018	2016-2017
	£000	£000
Interest received	225	448
Interest paid	(8,681)	(8,815)
Interest element of finance lease and PPP payments	(5,041)	(4,827)
Net cash flow from Servicing of Finance	(13,497)	(13,194)

Notes to the Principal Financial Statements

Note 27 Cash Flow Statement – Investing Activities

	2017-2018	2016-2017
	£000	£000
Purchase of property, plant and equipment and intangible assets	(30,753)	(29,574)
Purchase of short-term and long-term investments	(46,000)	(40,071)
Other payments for investing activities	0	0
Proceeds from sale of property, plant and equipment and intangible assets	1,608	1,115
Proceeds from short-term and long-term investments	39,503	49,500
Other receipts from investing activities	0	0
Net cash flows from investing activities	(35,642)	(19,030)

Note 28 Cash Flow Statement – Financing Activities

	2017-2018	2016-2017
	£000	£000
Cash receipts of short-term and long-term borrowing	1	1
Cash payments for the reduction of the outstanding liabilities relating to finance leases for schools PPP contracts	(1,729)	(2,039)
Repayment of short-term and long-term borrowing	(567)	(5,529)
Net cash flows from financing activities	(2,295)	(7,567)

Council Tax Income Account

Councils raise taxes from residents by way of Council Tax, which is based on property values. Each dwelling house in a local authority area is placed into one of eight bands A to H with band A being the lowest. The Council declares a tax for Band D properties and all other properties are charged a proportion of this. Lower valued properties pay less; higher valued properties pay more. The net income is transferred to the Comprehensive Income & Expenditure Statement of the Council. Council Tax Reduction (CTR) was introduced from 1 April 2013 to replace Council Tax benefit (CTB) as part of the Scottish Government's welfare reform programme. The reduction in income is disclosed in a separate line in the table below.

	2017-2018	2016-2017
	£000	£000
Gross Council Tax levied and contributions in lieu	41,688	40,229
Adjustment: Council Tax Reduction Scheme	(6,238)	(6,226)
Less:		
Other discounts and reductions	(5,492)	(5,305)
Write offs	(2)	(12)
Provision for bad and doubtful debts	(536)	(527)
Net Council Tax income	29,420	28,159
Add/(Less) Prior years' Council Tax adjustments	306	229
Net Council Tax income transferred to General Fund	29,726	28,388

Calculation of the Council Tax Base

	No. Of Dwellings	No. Of Exemptions	*Disabled Transfer to Lower Band	*Disabled Transfer from Higher Band	Discounts 25%	Discounts 10% -50%	Total Effective No. Of Dwellings	Council Tax Reduction Scheme	Proportion of Band D	Band D Equivalents
Band A*				37	11	0	34	8	200/360	14
Band A	18,991	1,054	37	24	8,898	506	15,447	5,037	240/360	6,940
Band B	5,911	228	24	17	2,710	96	4,951	1,236	280/360	2,889
Band C	3,509	96	17	12	1,241	41	3,077	488	320/360	2,301
Band D	3,357	73	12	25	1,061	36	3,014	214	360/360	2,800
Band E	3,521	60	25	20	879	47	3,213	99	473/360	4,091
Band F	1,912	22	20	9	339	28	1,780	35	585/360	2,836
Band G	1,432	19	9	0	209	14	1,345	9	705/360	2,616
Band H	215	5	0	0	24	7	201	0	882/360	492

* Disabled Relief: Disabled relief takes the form of a drop in valuation band e.g. Band D to Band C and is applied where a house has been modified to meet the needs of a disabled person who lives there.

Contributions in Lieu - Band D equivalents

Total

Provision for Bad Debt at 1.78%

Council Tax Base

2

24,981

(445)

24,536

Council Tax Income Account

Calculation of the Council Tax

Dwellings fall within a valuation band between A to H based on the value as determined by the Assessor. The Council Tax charge is calculated using the Council Tax base i.e. band D equivalents. This amount is then decreased or increased dependent on the band as is illustrated below. The band D charge for 2017-2018 was £1,198.

	£ Per Year
Band A	798.67
Band B	931.78
Band C	1,064.89
Band D	1,198.00
Band E	1,574.04
Band F	1,946.75
Band G	2,346.08
Band H	2,935.10

The Council Tax bill is reduced by 25% where a dwelling has only one occupant, by 100% where the property is empty and 30% may be imposed on long term empty properties. Total exemptions are available if all the occupants are students, all occupants are under 18 years of age or if all of the occupants are severely mentally impaired.

Charges for water and sewerage are the responsibility of Scottish Water. Inverclyde Council collects total monies and makes a precept payment to the Water Authority on the basis of collection levels based on a pre-determined formula. The above figures exclude the water and sewerage charges.

Non-Domestic Rates Income Account

This account is an agent's statement that reflects the statutory obligation for billing Authorities to maintain a separate Non-Domestic Rate Account. The statement shows the gross income from the rates and deductions made under statute. The net Non-Domestic Rate income plus the contribution to the Council from the national Non-Domestic Rate pool is transferred to the Comprehensive Income & Expenditure Statement of the Council. The Business Rates Incentivisation Scheme (BRIS) was introduced from April 2012 and allows Councils that exceed their annual business rates target to retain 50% of any additional income. In accordance with guidance, the table below discloses this element of the Non-Domestic Rate income as "income retained by the Council". The local target set for the Council in 2017-2018 was 1.7%. Indicators suggest the Council is not due any additional income for the year. However, the Council did exceed its target for 2016-2017 and as a result, retained £59,075 for 2016-2017.

The amount deemed to be collected locally was £21.283m (£23.331m 2016-2017). The sum actually collected locally and contributed to the pool was £19.971m (£21.345m 2016-2017).

	2017-2018	2016-2017
	£000	£000
Gross rates levied	27,676	30,389
Relief and other remissions	(7,253)	(7,552)
Payment of interest	0	0
Provision for bad and doubtful debts	(845)	(1,129)
Net non-domestic rate income	19,578	21,708
Adjustments for years prior to introduction of national non-domestic rate pool	0	0
Non-domestic rates income retained by authority	(59)	0
Contribution from/(to) national non-domestic rate pool	452	(363)
Net non-domestic rate income transferred to General Fund	19,971	21,345

	2017	2016
	£000	£000
Rateable values at 1 April		
Commercial	28,036	31,139
Industrial / freight transport	7,669	8,944
Others	21,636	19,947
	57,341	60,030

The nature and amount of each rate fixed

The rates for each subject is determined by the rateable value placed upon it by the Assessor multiplied by the rate per £ sterling announced each year by the Scottish Government. For 2017-2018 the charge was 46.6p in the £ sterling for properties with a rateable value under £51,000. For properties with a rateable value over £51,000 the charge was 49.2p in the £ sterling.

Common Good Fund

The Common Good, administered by the Council, must be applied for the benefit of the people of Inverclyde. The figures below summarise the income and expenditure for the year as well as providing a snapshot of the assets and liabilities as at 31 March 2018. Each year, applications for funding support are considered by the Council's Policy & Resources Committee. The Common Good Fund is not included within the Principal financial statements of the Council or its Group.

Summary Income and Expenditure Account for the Year Ended 31 March 2018

2016-2017		Usable Reserves:		Unusable Reserves:		2017-2018
		Revenue	Revaluation	Reserve	Total	
£000		£000	£000	£000	£000	£000
209	Gross Expenditure	177				177
(127)	Gross Income	(127)				(127)
82	Cost of Service	50		0		50
0	Interest Payable and Similar Charges	0				0
0	Interest and Investment Income	0				0
0	Financing and Investment Income and Expenditure	0		0		0
82	(Surplus) or Deficit on Provision of Services	50		0		50
	Other Income and Expenditure					
0	Unrealised gains on revaluation of land and buildings					0
82		50		0		50
	Transfers between Reserves					
0	Transfer from Revaluation Reserve	(62)		62		0
82	(Increase) or Decrease in the Year	(12)		62		50
(1,545)	Balance on Reserves brought forward	5		(1,468)		(1,463)
(1,463)	Balance on Reserves carried forward	(7)		(1,406)		(1,413)

Balance Sheet at 31 March 2018

31 March 2017		Notes	31 March 2018
£000			£000
	Non-current Assets		
1,468	Property, Plant & Equipment	1	1,406
	Current Assets		
2	Short-term investments		2
6	Short-term debtors		2
0	Deposits up to 3 months with Inverclyde Council		3
	Current Liabilities		
(13)	Overdraft up to 3 months with Inverclyde Council		0
1,463	Net Assets		1,413
(5)	Usable Reserves: Revenue Reserve		7
1,468	Unusable Reserves: Revaluation Reserve		1,406
1,463	Total Reserves		1,413

Notes to the Common Good

1. Property, Plant & Equipment

	2017-2018 Other Land & Buildings £000	2016-2017 Other Land & Buildings £000
Cost or Valuation		
At 1 April	1,569	1,569
Revaluation Adjustments to Revaluation Reserve	0	0
Other reclassifications*	0	0
At 31 March	1,569	1,569
Depreciation and Impairment		
At 1 April	101	39
Depreciation charge for the year	62	62
Depreciation on revaluation to the revaluation reserve	0	0
Other reclassifications*	0	0
At 31 March	163	101
Balance Sheet amount at 31 March	1,406	1,468

*other reclassifications relate to the write back of depreciation from prior years revaluations.

The values above relate to various buildings and land, mostly commercial properties in Port Glasgow. The majority of land and buildings of the Common Good require, under accounting regulations, to be disclosed on the Balance Sheet of the Council and accordingly are not included in the Common Good's Balance Sheet. The Council is the managing agent and is responsible for all costs and any income of these managed assets. A full revaluation of all Common Good land and buildings took place at 31 March 2016.

2. Operating Leases

The Common Good has granted commercial leases for properties to various tenants on a variety of lease terms. These arrangements are accounted for as operating leases. The rental income receivable in 2017-2018 was £0.121 million (2016-2017 £0.125 million) and is included in the Summary Income & Expenditure Account. The rents receivable under non-cancellable leases in future years are shown in the table below. (These figures do not include rents that are contingent upon events taking place after the lease was entered into, such as adjustments following rent reviews).

	Future Rental Income Receivable	
	31 March 2018	31 March 2017
	£000	£000
Not later than one year	111	99
Later than one year and not later than five years	243	198
Later than five years	519	308
	873	605

Trust Funds

The Council has 5 trust funds, 2 of which are registered Scottish charities. The funds do not represent assets of the Council and as such have not been included in the Council's Balance Sheet. The Income & Expenditure reserves of the trusts for 2017-2018 are as follows:

	2017-2018				2016-2017
	Income £000	Expenditure £000	Revaluations £000	Reserves £000	Reserves £000
1. The Birkmyre Trust To ensure the availability of recreational facilities within the Birkmyre Park, Kilmacolm.	20	42	0	1,206	1,228
2. The Watt Institution Trust For the maintenance, preservation, repair, improvement and furnishing of the Watt Library and McLean Museum and Art Gallery.	0	39	0	78	117
3. McLeod Trust Port Glasgow High School To provide scholarships for pupils of Port Glasgow High School from disadvantaged backgrounds or with no history of further education.	3	7	0	68	72
4. Lady Alice Shaw-Stewart Memorial Trust (SC019228) For financial and other assistance to women offenders recommended to the trustees by the Inverclyde Criminal Justice Women's Service	0	45	0	0	45
5. Peter Stanton Memorial Trust (SC021862) For the promotion of recreational or other leisure activities for disabled persons in Inverclyde.	0	3	0	8	10
Total Trust Funds	23	136	0	1,360	1,472

Group Comprehensive Income and Expenditure Statement

The Group Comprehensive Income and Expenditure statement shows the accounting cost in the year of providing the Council's services and its share of the results of its subsidiaries, associates and joint ventures in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with statutory requirements; this may be different from the accounting costs. The taxation position is shown in the *Group Movement in Reserves Statement*.

2016-2017				2017-2018		
Gross Expenditure	Gross Income	Net Expenditure		Gross Expenditure	Gross Income	Net Expenditure
£000	£000	£000		£000	£000	£000
82,172	(5,144)	77,028	Education	93,849	(6,978)	86,871
14,532	(2,452)	12,080	Communities	16,497	(3,146)	13,351
52,133	(21,989)	30,144	Environment & Regeneration	51,846	(23,404)	28,442
118,423	(65,878)	52,545	Health & Social Care	123,032	(70,862)	52,170
50,059	(37,637)	12,422	Policy & Resources	46,175	(33,125)	13,050
278	(154)	124	Common Good	310	(151)	159
(12,125)	12,125	0	Internal Recharges	(12,687)	12,687	0
305,472	(121,129)	184,343	Cost of Services	319,022	(124,979)	194,043
			Other Operating Expenditure and (Income) -			
		(351)	(Gain)/Loss on disposal of non-current assets			1,163
		17,581	Financing and Investment (Income) and Expenditure (Note 4)			18,171
		(201,225)	Taxation and Non-specific Grant Income (Note 5)			(200,319)
		348	(Surplus) or Deficit on the Provision of Services			13,058
		(2,759)	Share of the (surplus) or deficit on the provision of services by associates and joint ventures (Note 30)			(4,164)
		(2,411)	Group (Surplus) or Deficit			8,894
		1,531	(Surplus) or deficit on the revaluation of non current assets			(534)
		0	Impairment losses on non-current assets charged to the Revaluation Reserve			2,579
		50,158	Remeasurement of the net defined benefit pensions liability (Note 16)			(102,873)
		1,080	Share of other Comprehensive (Income) and Expenditure of associates and joint ventures (Note 30)			(3,069)
		52,769	Other Comprehensive (Income) and Expenditure			(103,897)
		50,358	Total Comprehensive (Income) and Expenditure			(95,003)

The 2016-2017 balances have been updated to reflect the single entity, the net impact is an increase of £0.401million through Communities and Policy and Resources.

Group Balance Sheet

The Balance Sheet is a snapshot of the value at the 31 March 2018 of the assets and liabilities recognised by the Council and of its share of the net assets or liabilities of its associates and joint ventures. The net assets of the Council (assets less liabilities) are matched by the reserves held by the Council. The net investment or liability in its associates and joint ventures is matched by its share of the reserves of the subsidiaries, associates and joint ventures (i.e. its group reserves).

31 March 2017

31 March 2018

£000		Note	£000
480,957	Property, Plant & Equipment		485,769
18,059	Heritage Assets		18,059
146	Intangible Assets		121
12,876	Investments in Associates	31	19,393
2,637	Long-term Debtors		2,552
514,675	Non-current Assets		525,894
25,699	Short-term Investments		19,112
500	Assets Held for Sale		501
423	Inventories		184
10,190	Short-term Debtors		11,589
13,936	Cash and Cash Equivalents		14,536
50,748	Current Assets		45,922
(2,588)	Short-term Borrowing		(12,556)
(29,453)	Short-term Creditors		(35,636)
(1,629)	Short-term Provisions		(956)
(1,736)	Short-term Finance Leases		(1,580)
(35,406)	Current Liabilities		(50,728)
(497)	Long-term Provisions		0
(207,764)	Long-term Borrowing		(197,301)
(1,117)	Liabilities in Associates	31	(400)
	Other Long-term Liabilities:		
(63,952)	Finance Leases		(62,379)
(172,954)	Pensions		(82,272)
(446,284)	Long-term Liabilities		(342,352)
83,733	Net Assets/(Liabilities)		178,736
60,043	Usable Reserves of the Council		51,919
8,999	Unusable Reserves of the Council		105,052
	Usable Reserves, Share of Reserves of Subsidiaries, Associates and		
5,907	Joint Ventures		9,208
	Unusable Reserves, Share of Reserves of Subsidiaries, Associates and		
8,784	Joint Ventures		12,557
83,733	Total Reserves		178,736

The 2016-2017 balances have been updated to reflect the single entity, the net impact is zero. These financial statements replace the unaudited financial statements issued on 28th June 2018.

Alan Puckrin C.P.F.A
Chief Financial Officer

Issued on: 27th September 2018

Group Movement in Reserves Statement

This statement shows the movement in the year on the reserves held by the Council plus its share of the reserves of its associates and joint ventures. The Council's reserves are analysed into those which are "Usable Reserves" (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The Council's share of the reserves of its Subsidiaries, Associates and Joint Ventures is an unusable reserve (i.e. it cannot be used to fund expenditure or reduce taxation).

Year ended 31 March 2018

	Council Usable Reserves				Council Unusable Reserves	Share of Subsidiaries, Associates & Joint Ventures Usable Reserves	Share of Subsidiaries, Associates & Joint Ventures Unusable Reserves	Total Group Reserves
	General Fund Balance	Other Revenue Reserves	Capital Reserves	Total Usable Reserves				
	£000	£000	£000	£000	£000	£000	£000	£000
Balance at 31 March 2017	50,493	7,290	2,260	60,043	8,999	5,907	8,784	83,733
Movement in Reserves during 2017-2018								
Surplus or (Deficit) on Provision of Services	(12,899)			(12,899)		4,005		(8,894)
Other Comprehensive (Expenditure) and Income				0	100,828	62	3,070	103,960
Total Comprehensive (Expenditure) and Income	(12,899)	0	0	(12,899)	100,828	4,067	3,070	95,066
Adjustments between Accounting Basis and Funding Basis under Regulations (Note 1)	4,775			4,775	(4,775)	(761)	698	(63)
Net Increase or (Decrease) before Transfers to/from Other Statutory Reserves	(8,124)	0	0	(8,124)	96,053	3,306	3,768	95,003
Transfers (to) and from Other Statutory Reserves	(1,159)	250	909	0	0	(5)	5	0
Increase or (Decrease) in the Year	(9,283)	250	909	(8,124)	96,053	3,301	3,773	95,003
Balance at 31 March 2018 Carried Forward	41,210	7,540	3,169	51,919	105,052	9,208	12,557	178,736

Comparative Figures for Year ended 31 March 2017

	Council Usable Reserves				Council Unusable Reserves	Share of Subsidiaries, Associates and Joint Ventures Usable Reserves	Share of Subsidiaries, Associates and Joint Ventures Unusable Reserves	Total Group Reserves
	General Fund Balance	Other Revenue Reserves	Capital Reserves	Total Usable Reserves				
	£000	£000	£000	£000	£000	£000	£000	£000
Balance at 31 March 2016	49,055	7,000	2,714	58,769	62,186	4,199	8,937	134,091
Movement in Reserves during 2016-2017								
Surplus or (Deficit) on Provision of Services	(224)	0	0	(224)	0	2,635	(105)	2,306
Other Comprehensive (Expenditure) and Income	0	0	0	0	(51,689)	0	(975)	(52,664)
Total Comprehensive (Expenditure) and Income	(224)	0	0	(224)	(51,689)	2,635	(1,080)	(50,358)
Adjustments between Accounting Basis and Funding Basis under Regulations (Note 1)	1,498	0	0	1,498	(1,498)	(927)	927	0
Net Increase or (Decrease) before Transfers to/from Other Statutory Reserves	1,274	0	0	1,274	(53,187)	1,708	(153)	(50,358)
Transfers (to) and from Other Statutory Reserves	164	290	(454)	0	0	0	0	0
Increase or (Decrease) in the Year	1,438	290	(454)	1,274	(53,187)	1,708	(153)	(50,358)
Balance at 31 March 2017 Carried Forward	50,493	7,290	2,260	60,043	8,999	5,907	8,784	83,733

Note 29 Combining Entities

Inverclyde Council is represented on the Board of a number of organisations. The extent of the Council's controlling interest has been reviewed in determining those entities that should be consolidated and incorporated within the Group Accounts. Those organisations, which have a significant impact on the Council's operations, are listed below. The accounting period for all of these bodies is the year to 31 March 2018. In addition to the information included in the Group Accounts on the preceding pages the accounting regulations require specific disclosures about the combining entities and the nature of their business. The Group Accounts on pages 70 to 75 combine the results of the Council with its share of its associates.

Associates

Strathclyde Partnership for Transport

This is the statutory body responsible for formulating the public transport policy for the 12 local authorities in the former Strathclyde Region area. In 2017-2018, Inverclyde Council contributed £1.449 million or 3.95% (2016-2017 £1.478 million) of the Partnership's estimated running costs and its share of the year-end net asset of £12.997 million (2016-2017 £7.422 million) is included in the Group Balance Sheet. The audited accounts of the Board can be obtained from the Treasurer to Strathclyde Partnership for Transport, 131 St Vincent Street, Glasgow G2 5JF.

Strathclyde Concessionary Travel Scheme Joint Board

This Travel Scheme comprises the 12 Councils within the former Strathclyde Region area and oversees the operation of the concessionary fares scheme for public transport within its area. The costs of the Scheme are met by a combination of funding from the 12 Councils and direct grant funding by the Scottish Government. Strathclyde Partnership for Transport administers the Scheme on behalf of the Board. In 2017-2018, Inverclyde Council contributed £0.168 million or 4.02% (2016-2017 £0.171 million) of the Board's estimated running costs and its share of the year-end net asset of £0.063 million (2016-2017 £0.068 million) is included in the Group Balance Sheet. The audited accounts of the Board can be obtained from the Treasurer to Strathclyde Concessionary Travel Scheme, Strathclyde Partnership for Transport, 131 St Vincent Street, Glasgow G2 5JF.

Renfrewshire Valuation Joint Board

This Board was formed in 1996 at local government re-organisation by Act of Parliament and is responsible for the maintenance of the electoral, council tax and non-domestic rates registers for the three Councils of East Renfrewshire, Renfrewshire and Inverclyde. Its principal place of business is The Robertson Centre, 16 Glasgow Road, Paisley PA1 3QF. The Board's running costs are met by the three member Councils. Surpluses or deficits on the Board's operations are shared between the Councils. In 2017-2018, Inverclyde Council contributed £0.503 million or 23.30% (2016-2017 £0.493 million) of the Board's estimated running costs and its share of the year-end net liability of £0.400 million (2016-2017 £1.117 million net liability) is included in the Group Balance Sheet. The audited accounts of the Board can be obtained from the Treasurer to the Renfrewshire Valuation Joint Board, Renfrewshire House, Paisley PA1 1JB.

Inverclyde Leisure

This is a charitable company registered in Scotland that provides leisure facilities within Inverclyde Council's area to the general public and operates sports & leisure centres, community centres, swimming pools, parks and pitches owned by the Council. Inverclyde Leisure is paid a management fee by the Council for the provision of these services. The charity's net asset at 31 March 2018 was £0.283 million (2016-2017 £0.484 million net asset) and its net deficit for the year was £0.334 million (2016-2017 £0.446 million). The Council has no commitment to meet any losses of the company. The accounts of the company are published separately and can be obtained from the Chief Executive, Waterfront Leisure Complex, Customhouse Way, Greenock, PA15 1EW which is also the company's principal place of business.

The Council has no shares in or ownership of this company which is entirely independent of the Council under law and for taxation. In financial year 2017-2018 the Council had the right to appoint four of the nine representatives on the company's board, and for the purposes of accounting this equated to an interest of 44.44%. Under accounting standards the Council is required to include the results of Inverclyde Leisure as an associate because it has a "significant influence" over the financial and operating policies of the charity. In 2017-2018, Inverclyde Council contributed £1.592 million (as per note 22 Related Parties) or 23.70% of the charity's turnover and its share of the year-end net assets of £0.126 million (2016-2017 £0.220 million net assets) is included in the Group Balance Sheet.

The Council has guaranteed to accept liability for any unfunded pension costs relating to the company's membership of the Local Government Pension Scheme (LGPS) in the event of the company ceasing to exist or withdrawing from the pension scheme.

Riverside Inverclyde

This is an Urban Regeneration Company limited by guarantee with charitable status and two member organisations, Inverclyde Council and Scottish Enterprise. The charitable company has been established to improve and regenerate the Inverclyde area. The company's operations are funded by grants from the Scottish Government, Inverclyde Council and Scottish Enterprise. The Charity's net assets at 31 March 2018 were £9.929 million (2016-2017 £9.558 million) and its net loss for the year was £0.117 million (2016-2017 £1.033 million net loss). The Council has no commitment to meet any losses of the company. The audited accounts of the company are published separately and may be obtained from the Chief Executive, Suite G1, Clydevue, 22 Pottery Street, Greenock, PA15 2UZ which is also the company's principal place of business.

The company does not have shareholders and any surpluses are made available for reinvestment in other projects within the area. The company is entirely independent of the Council under law and for taxation. The Council has the right to appoint three of the nine representatives on the company's board, and for the purposes of accounting this equates to an interest of 33.33%. Under accounting standards the Council is required to include the results of Riverside Inverclyde as an associate because it has a 'significant influence' over the financial and operating policies of the charity. In 2017-2018, Inverclyde Council contributed £0.881 million (2016-2017 £1.877 million) or 20.31% of the charity's turnover, and its share of the year-end asset of £3.309 million (2016-2017 £3.186 million) is included in the Group Balance Sheet. The Council has guaranteed to accept liability for any unfunded pension costs relating to the company's membership of the Local Government Pension Scheme (LGPS) in the event of the company ceasing to exist or withdrawing from the pension scheme.

Joint Ventures

Inverclyde Integrated Joint Board (IJB)

This is a statutory body established to integrate health and social care services between Inverclyde Council and NHS Greater Glasgow and Clyde. The IJB comprises eight voting members with four (50%) made up of Inverclyde Council Elected Members. The contribution provided by Inverclyde Council to the IJB in 2017-2018 was £52.1m (2016-17: £52.4 million), and its share of the year-end asset of £2.898 million (2016-17: £1.98 million) is included in the Group Balance Sheet.

Subsidiaries

Common Good and Trust Funds

The Council is the sole trustee of the Common Good Funds and Charitable Trust Funds and summary financial results for these organisations appear on pages 67 to 69.

Non-Material Interest in Other Entities

The Council has an interest in a number of other organisations. The Council's share of their net assets or liabilities is not material to the fair understanding of the financial position and transactions of the Council. Accordingly, the Group Accounts do not include these organisations. Under Accounting Regulations, the Council is required to disclose the business nature of each organisation.

- Scotland Excel is a joint committee established through Section 57 of the Local Government (Scotland) Act 1973. The main purpose of the committee includes co-ordination of collaborative buying initiatives, representation of interests in public sector contracts, and the development and operation of a centre of procurement expertise for Local Government in Scotland.
- Clyde Muirshiel Park Authority is a joint committee of three councils – Renfrewshire, Inverclyde and North Ayrshire. The Authority is responsible for the management and maintenance of the Clyde Muirshiel Park that extends from Greenock in the north down the Clyde coast to Inverkip, Largs and West Kilbride and inland to Lochwinnoch. Inverclyde Council contributed £0.171 million to the committee's estimated running costs in 2017-2018 (£0.171 million in 2016-2017).
- Greenock Arts Guild Ltd runs the main arts venue for the Inverclyde Area, the Beacon Arts Centre in Greenock. During 2017-2018 the Council provided revenue and capital grants to the Beacon Arts Centre totalling £0.285 million (£0.495 million in 2016-2017).

Notes to the Group's Financial Statements

Note 30 Material Items of Group Income and Expenditure

In order to provide the reader with a better understanding of the impact of the inclusion of the results of associates and joint ventures, the following tables provide an analysis of the Council's share of the material amounts of income and expenditure disclosed on the face of the CIES. This note should be read in conjunction with the disclosures for the Council in Note 1 *Expenditure and Funding Analysis*.

	2017-2018 £000	2016-2017 £000
Share of the (surplus) or deficit on the provision of services by Associates and Joint Ventures		
Strathclyde Partnership for Transport	(3,610)	(833)
Strathclyde Concessionary Travel Scheme Joint Board	5	(1)
Renfrewshire Valuation Joint Board	80	0
Inverclyde Leisure	(6)	(262)
Riverside Inverclyde	285	317
Inverclyde Integrated Joint Board	(918)	(1,980)
	<u>(4,164)</u>	<u>(2,759)</u>
Share of Other Comprehensive (Income) and Expenditure of Associates and Joint Ventures		
Strathclyde Partnership for Transport	(1,965)	492
Strathclyde Concessionary Travel Scheme Joint Board	0	0
Renfrewshire Valuation Joint Board	(797)	459
Inverclyde Leisure	101	102
Riverside Inverclyde	(408)	27
Inverclyde Integrated Joint Board	0	0
	<u>(3,069)</u>	<u>1,080</u>

Note 31 Group Assets and Liabilities of Associates and Joint Ventures

	2017-2018 £000	2016-2017 £000
Net Assets of Associates and Joint Ventures		
Strathclyde Partnership for Transport	12,997	7,422
Strathclyde Concessionary Travel Scheme Joint Board	63	68
Riverside Inverclyde	3,309	3,186
Inverclyde Leisure	126	220
Inverclyde Integrated Joint Board	2,898	1,980
	<u>19,393</u>	<u>12,876</u>
Net Liabilities of Associates and Joint Ventures		
Renfrewshire Valuation Joint Board	(400)	(1,117)
	<u>(400)</u>	<u>(1,117)</u>

Note 32 General Accounting Policies

The Council is required to prepare an annual "Statement of Accounts" by the Local Authority Accounts (Scotland) Regulations 2014. Section 12 of the Local Government in Scotland Act 2003 requires such accounts to be prepared in accordance with proper accounting practices.

These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2017-2018 and the Service Reporting Code of Practice (SeRCOP) 2017-2018, supported by International Financial Reporting Standards (IFRS). These are issued jointly by CIPFA and the Local Authority (Scotland) Accounts Advisory Committee (LASAAC) and are designed to give a "true and fair view" of the financial performance of the Council and its Group. The Annual Accounts have been prepared on a "going concern" basis. The accounting convention adopted in the Annual Accounts is principally historic cost, modified by the revaluation of certain categories of non-current and financial assets.

A Accruals of Expenditure and Income

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- All known specific and material sums payable to the Council have been brought into account. Revenue from the sale of goods or the provision of services is recognised when the Council transfers the significant risks and rewards of ownership to the purchaser or can measure reliably the percentage of completion of the transaction and it is probable that economic benefits or service potential associated with the transaction will flow to the Council.
- Supplies are recorded as expenditure when they are consumed. Where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Interest payable on borrowings and receivable on investments is accounted for on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract. Interest receivable and dividend income is recognised when it is probable that the economic benefits associated with the transaction will flow to the Council.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where it is doubtful that debts will be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.
- The Council Tax income for the year is the accrued income for the year less reliefs and remissions. The net income is transferred to the Comprehensive Income & Expenditure Statement (CIES). The Non-domestic Rates income for the year is the accrued income for the year less reliefs and remissions. The net Non-domestic Rate income plus the contribution to the local authority from the national Non-domestic Rate pool is transferred to the CIES.

B Charges to Revenue for Non-Current Assets

Services are debited with the following amounts to record the cost of holding non-current assets during the year:

- Depreciation attributable to the assets used by the relevant service.
- Revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off.
- Amortisation of intangible non-current assets attributable to the service.

C Employee Benefits

Benefits Payable During Employment

Short-term employee benefits such as salaries, wages, overtime and paid annual leave for current employees are recognised as an expense in the year in which employees render service to the Council. The Council has made provision for the costs of settling claims for equal pay arising before the Council implemented its equal pay strategy. An accrual is made for the cost of holiday entitlements earned by employees but not taken before the year-end and which employees can carry forward into the next financial year.

D Exceptional Items and Prior Period Adjustments

When items of income and expenditure are material, their nature and amount is disclosed separately, either on the face of the CIES or in the notes to the Accounts, depending on how significant the items are to an understanding of the Council's financial performance.

Prior period adjustments may arise as a result of a change in accounting policy or to correct a material error. Changes are made by adjusting the opening balances and comparative amounts for the prior period.

E Intangible Assets

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Council as a result of past events (e.g. software licences) is capitalised when it is expected that it will bring benefits to the Council for more than twelve months. Intangible assets are measured initially at cost. Amounts are not revalued, as the fair value of the assets held by the Council cannot be determined by reference to an active market. The depreciable amount of an intangible asset is amortised over its useful life (assessed as between one to six years) to the relevant service lines in the CIES.

F Inventories

Inventories include consumable stock and work-in-progress. Consumable stock brought into account is included in the Balance Sheet at the lower of cost and net realisable value. The valuation of work-in-progress has been made at cost plus an appropriate proportion of overheads, together with allowances for foreseeable losses.

G VAT

Income in the accounts excludes VAT because all VAT charged by the Council is paid to HM Revenue & Customs. Expenditure in the accounts only includes VAT that cannot be recovered from HM Revenue & Customs.

Group Accounting Policies

A Introduction

The Code of Practice on Local Authority Accounting in the United Kingdom 2017-2018 (The Code) requires Local Authorities to consider their interests in all types of entity. This includes other Local Authorities or similar bodies defined in section 106 of the Local Government (Scotland) Act 1973. Authorities are required to prepare a full set of group accounts in addition to their own Council's accounts where they have a material interest in such entities. The Accounting Policies in the preceding sections of this note apply to the Council and its Group members; where Group Accounting Policies differ these are highlighted below.

B Combining Entities and Group Boundary

The Group Accounts consolidate the results of the Council with five associates:

- Strathclyde Partnership for Transport (SPT)
- Strathclyde Concessionary Travel Scheme Joint Board
- Renfrewshire Valuation Joint Board
- Inverclyde Leisure
- Riverside Inverclyde

Under accounting standards, the Council is required to include the results of the above organisations as "associates" because it has a "significant influence" over their financial and operating policies. The Council has no shares in, or ownership of, any of these organisations which are entirely independent of the Council under law and for taxation.

Two of the three Joint Boards (SPT and Concessionary Travel) are included within the Group Accounts under the wider definition of an "associate" although the Council holds less than 20% of voting rights that is normally presumed to confer significant influence. This is in view of the funding arrangements between the constituent Councils and the Joint Boards. Inverclyde Leisure and Riverside Inverclyde are also included within the Group Accounts as "associates" as the Council does not have a "controlling interest" in these bodies in terms of the voting rights.

The Group's share of Inverclyde Leisure and Riverside Inverclyde is calculated using the Member representation on each company's Board. For all other associates, the Council's share has been calculated on the Council's contribution to revenue costs.

The Integrated Joint Board results have been included as a "Joint Venture" and accounted for using the gross equity method of accounting.

The Council's interest in each subsidiary has been accounted for using the acquisition method of accounting.

All entities have the same reporting date as the Council. Further details for each entity are provided in Note 29 Combining Entities.

C Basis of Preparation of Group Statements and Going Concern

The combination has been accounted for under the accounting conventions of the "acquisition basis" using the equity method – the Council's share of the net assets or liabilities of each entity is incorporated and adjusted each year by the Council's share of the entities' results and its share of other gains and losses (recognised in the Group Comprehensive Income & Expenditure Statement (CIES)).

All associates consider it appropriate that their Statement of Accounts should follow the "going concern" basis of accounting. The Council's Group Accounts have been prepared on a "going concern" basis as it is expected that future local government finance settlements, aligned with the Council's robust budget process, which drives through efficiency savings, will provide sufficient resources to finance future liabilities.

D Group Cash Flow Statement

There is no impact of the incorporation of the associates within the group cash flow statement, no cash flow statement is noted within the Group Accounts. The cash flow of the group is equal to the cash flow of the Council, as shown on page 29.

E Employee Benefits: Post-employment Benefits

In common with Inverclyde Council, all combining entities participate in the Strathclyde Pension Fund. This is explained in Note 16 Defined Benefit Pension Schemes. The associates have accounting policies for pensions accounting that are consistent with those of the Council.

F Property, Plant and Equipment

Measurement

The basis of valuation across the combining entities is in accordance with IFRS's. PP&E assets are shown at current value with the following exception:

- The Valuation Joint Board and Concessionary Travel Scheme Joint Board have no non-current assets.
- The SPT holds exceptional types of non-current assets in its balance sheet. Within intangible assets, there are subsidised bus contracts that are recorded at amortised cost. There are also "third-party" assets that are rolling stock and other public assets used by other transport operators but which the SPT has the power to direct to the benefit of the travelling public within the SPT area. These are held at historic cost.
- Inverclyde Leisure uses the historic cost convention for its recent leasehold improvements, but this is considered a suitable proxy for market value in existing use on a replacement cost basis.

G Restrictions on Transfer of Funds

The Council's share of the reserves of its associates is unusable i.e. it cannot be used to fund the Council's services or to reduce taxation. All associates are entirely independent of the Council under law and for taxation. The Council is unable to access their reserves, whether classified as usable or otherwise in the associate's own accounts.

Note 33 Accounting Standards Issued not Adopted

The Code requires the disclosure of information relating to the impact of an accounting change that will be required by a new standard that has been issued but not yet adopted. This applies to the adoption of the following new or amended standards within the 2018-2019 Code:

- IFRS 9 Financial Instruments
- IFRS 15 Revenue from Contracts with Customers including amendments to IFRS 15 Clarifications to IFRS 15 Revenue from Contracts with Customers;
- Amendments to IAS 12 Income Taxes: Recognition of Deferred Tax Assets for Unrealised Losses;
- Amendments to IAS 7 Statement of Cash Flows: Disclosure Initiative.

The Code requires implementation from 1 April 2018 and there is therefore no impact on the 2017-2018 financial statements.

Note 34 Critical Judgements in Applying Accounting Policies

In applying the accounting policies the Council has had to make certain judgements about complex transactions or those involving uncertainty about future events.

The critical judgements made in the Statement of Accounts are:

- The Council has entered into commercial lease agreements both as landlord and tenant for land and buildings on a variety of lease terms. These arrangements are accounted for as operating leases. The Council has considered the tests under IAS17 and concluded that there is no transfer of the risks and rewards of ownership.
- The Council has entered into a Public Private Partnership (PPP) for the provision of educational buildings, their maintenance and related facilities. The Council has considered the tests under IFRIC12 and concluded this is a service concession.
- Two Joint Boards (SPT and Concessionary Travel) are included within the Group Accounts under the wider definition of an "associate" although the Council holds less than 20% of voting rights that is normally presumed to confer significant influence. This is in view of the funding arrangements between the constituent local authorities and the Joint Boards.
- The Council has considered its exposure to possible losses and made adequate provision where it is probable that an outflow of resources will be required and the amount of the obligation can be measured reliably. Where it has not been possible to measure the obligation, or it is not probable in the Council's opinion that a transfer of economic benefits will be required, material contingent liabilities have been disclosed in Note 24. This includes the potential cost of claims by other groups of employees for equal pay compensation and the potential costs of unassessed remedial work on contaminated land.
- In the opinion of the Council Valuer, the current value of property, plant and equipment is not materially different from fair value at 31 March 2018.
- The accounts have been prepared on a going concern basis as it is expected that future local government finance settlements, aligned with the Council's robust process, which drives through efficiency savings, will provide sufficient resources to finance future liabilities.

Accounting Policies, Judgements and Assumptions

Note 35 Assumptions made about the Future and Other Major Sources of Estimation Uncertainty

The Statement of Accounts contains estimated figures that are based on assumptions made by the Council about the future or other factors that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Council's Balance Sheet at 31 March 2018 for which there is a risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Effect if Results differ from Assumptions
Pensions liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which pay is projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. Strathclyde Pension Fund has engaged a firm of consulting actuaries to provide expert advice about the assumptions to be applied.	The sensitivities regarding the principal assumptions used by the consulting actuaries to measure the scheme liabilities are set out below: <ul style="list-style-type: none"> • A 0.5% decrease in the real discount rate would result in a 9% increase (£56.8 million) in the employer's obligation. • A one year increase in member life expectancy would result in a 3 to 5% increase in the employer's obligation. • A 0.5% increase in the salary increase rate would result in a 2% increase (£9.7 million) in the employer's obligation. • A 0.5% increase in the pension increase rate would result in a 7% increase (£46.2 million) in the employer's obligation.
Trade Debtors – Collection levels of arrears	At 31 March 2018, the Council had a balance of trade debtors of £8.22 million. A review of significant balances suggested that an allowance for doubtful debts of 58.9% (£4.84 million) was appropriate. However, in the current economic climate it is not certain that such an allowance would be sufficient.	If collection rates were to deteriorate, a doubling of the amount of doubtful debts would require an additional £4.84 million to be set aside as an allowance.
Property, plant and equipment	Assets are depreciated over useful lives that are dependent on assumptions about the level of repairs and maintenance that will be incurred in relation to individual assets. The current economic climate makes it uncertain that the Council will be able to sustain its current spending on repairs and maintenance, bringing into doubt the useful lives assigned to assets.	If the useful life of assets is reduced, depreciation increases and the carrying amount of asset falls. It is estimated that the annual depreciation charge for buildings would increase by £1.1 million for every year that useful lives had to be reduced.

Independent Auditor's Report to the Members of Inverclyde Council and the Accounts Commission

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice approved by the Accounts Commission, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the annual accounts of Inverclyde Council and its group for the year ended 31 March 2018 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the council-only and group Expenditure and Funding Analysis, Comprehensive Income and Expenditure Statements, Balance Sheets, Movement in Reserves Statements, Cash-Flow Statement, the council-only Council Tax Income Account, Non-domestic Rates Income Account, Common Good Fund statements, Trust Funds and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and International Financial Reporting Standards (IFRSs) as adopted by the European Union, and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (the 2017/18 Code).

In my opinion the accompanying financial statements:

- give a true and fair view in accordance with applicable law and the 2017/18 Code of the state of the affairs of the council and its group as at 31 March 2018 and of the income and expenditure of the council and its group for the year then ended;
- have been properly prepared in accordance with IFRSs as adopted by the European Union, as interpreted and adapted by the 2017/18 Code; and
- have been prepared in accordance with the requirements of the Local Government (Scotland) Act 1973, The Local Authority Accounts (Scotland) Regulations 2014, and the Local Government in Scotland Act 2003.

Basis of opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing in the UK (ISAs (UK)). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the council and its group in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Conclusions relating to going concern basis of accounting

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Chief Financial Officer has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the council's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Responsibilities of the Chief Financial Officer and Inverclyde Council for the financial statements

As explained more fully in the Statement of Responsibilities for the Annual Accounts, the Chief Financial Officer is responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the Chief Financial Officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Chief Financial Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

Inverclyde Council is responsible for overseeing the financial reporting process.

Auditor's responsibilities for the audit of the financial statements

My objectives are to achieve reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the annual accounts

The Chief Financial Officer is responsible for the other information in the annual accounts. The other information comprises the information other than the financial statements, the audited part of the Remuneration Report, and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the annual accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinions on matters prescribed by the Accounts Commission

In my opinion, the audited part of the Remuneration Report has been properly prepared in accordance with The Local Authority Accounts (Scotland) Regulations 2014.

In my opinion, based on the work undertaken in the course of the audit:

- the information given in the Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with statutory guidance issued under the Local Government in Scotland Act 2003; and
- the information given in the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Delivering Good Governance in Local Government: Framework (2016).

Matters on which I am required to report by exception

I am required by the Accounts Commission to report to you if, in my opinion:

- adequate accounting records have not been kept; or
- the financial statements and the audited part of the Remuneration Report are not in agreement with the accounting records;
or
- I have not received all the information and explanations I require for my audit; or
- there has been a failure to achieve a prescribed financial objective.

I have nothing to report in respect of these matters.

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Glossary of Terms

1. Accounting Period

The period of time covered by the accounts, normally a period of twelve months commencing on 1 April. The end of the accounting period is the Balance Sheet date.

2. Accruals

The concept that income and expenditure are recognised as they are earned or incurred, not as money is received or paid.

3. Actuarial Gains and Losses (Pensions)

For a defined benefit scheme, the changes in actuarial deficits or surpluses that arise because events have not coincided with the actuarial assumptions made for the last valuation (experience gains and losses) or the actuarial assumptions have changed.

4. Asset

An item having value to the Council in monetary terms. Assets are categorised as either current or non-current. A current asset will be consumed or cease to have material value within the next financial year (e.g. cash and stock). A non-current asset provides benefit to the Council and to the Services it provides for a period of more than one year.

5. Associates

These are entities (other than a subsidiary or a joint venture) in which the Council has a participating interest or over whose operating and financial policies the Council is able to exercise significant influence.

6. Audit of Accounts

An independent examination of the Council's financial affairs.

7. Balance Sheet

A statement of the recorded assets, liabilities and other balances at the end of the accounting period.

8. Capital Adjustment Account

This account absorbs the timing differences arising from the different arrangements for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions.

9. Capital Expenditure

Expenditure on the acquisition of a non-current asset, which will be used in providing services beyond the current accounting period, or expenditure which adds to and not merely maintains the value of an existing non-current asset.

10. Capital Financing

Funds raised to pay for capital expenditure. There are various methods of financing capital expenditure including borrowing, leasing, capital receipts and grants, and revenue funding.

11. Capital Grants Unapplied Account

The Capital Grants Unapplied Account holds the grants and contributions received towards capital projects for which the Council has met the conditions that would otherwise require repayment of the monies but which have yet to be applied to meet expenditure.

12. Capital Programme

The capital schemes the Council intends to carry out over a specified period of time.

13. Capital Receipt

The proceeds from the disposal of land or other non-current assets.

14. CIES

The Comprehensive Income & Expenditure Statement (CIES) shows the accounting cost of providing services and managing the Council during the year. It includes, on an accruals basis, all of the Council's day-to-day expenses and related income. It also includes transactions measuring the value of non-current assets actually consumed during the year and the real projected value of retirement benefits earned by employees during the year. The statement shows the accounting cost in accordance with generally accepted accounting practices, rather than the cost according to the statutory regulations that specify the net expenditure that Councils need to take into account when setting the annual Council Tax. The required adjustments between accounting basis and funding basis under regulations are shown in the Movement in Reserves Statement.

15. CIPFA

The Chartered Institute of Public Finance and Accountancy (CIPFA) is one of the major accountancy bodies in the United Kingdom. It develops and sets accounting standards for the public sector.

16. The Code

The Code of Practice on Local Authority Accounting in the United Kingdom (The Code) is the basis on which local authority accounts are prepared. The Code is based on European Union adopted International Financial Accounting Standards (that are primarily drafted for the commercial sector) and where required interprets and adapts these standards to address all the accounting issues relevant to local government in the UK.

17. Community Assets

Assets that the Council intends to hold in perpetuity, that have no determinable useful life and that may have restrictions on their disposal. Examples of community assets are municipal parks.

18. Consistency

The concept that the accounting treatment of like items within an accounting period and from one period to the next, are the same.

19. Contingent Liability

A contingent liability is either

- A possible obligation arising from past events whose existence will be confirmed only by the occurrence of one or more uncertain events not wholly within the Council's control; or

- A present obligation arising from past events where it is not probable that a transfer of economic benefits will be required, or the amount of the obligation cannot be measured with sufficient reliability.

20. Corporate and Democratic Core

The Corporate and Democratic Core comprises all activities which local authorities engage in specifically because they are elected multi-purpose authorities. The cost of these activities are thus over and above those which would be incurred by a series of independent, single purpose, nominated bodies managing the same service.

21. Creditor

Amounts owed by the Council for work done, goods received or services rendered within the accounting period, but for which payment has not been made by the end of that accounting period.

22. Current Service Cost (Pensions)

The increase in the present value of a defined benefit scheme's liabilities, expected to arise from employee service in the current period.

23. Debtor

Amount owed to the Council for works done, goods received or services rendered within the accounting period, but for which payment has not been received by the end of that accounting period.

24. Defined Benefit Pension Scheme

Pension schemes in which the benefits received by the participants are independent of the contributions paid and are not directly related to the investments of the scheme.

25. Depreciation

The measure of the cost of wearing out, consumption or other reduction in the useful economic life of the Council's non-current assets during the accounting period, whether from use, the passage of time or obsolescence through technical or other changes.

26. Discretionary Benefits (Pensions)

Retirement awards, which the employer has no legal, contractual or constructive obligation to award and are awarded under the Council's discretionary powers.

27. Employee Statutory Adjustment Account

The Employee Statutory Adjustment Account absorbs the difference that would otherwise arise on the General Fund from accruing for compensated absences earned but not taken in the year e.g. annual leave entitlement carried forward at 31 March.

28. Entity

A body corporate, partnership, trust, unincorporated association, or statutory body that is delivering a service or carrying on a trade or business with or without a view to profit. It should have a separate legal personality and is legally required to prepare its own single entity accounts.

29. Equity

The Council's value of total assets less liabilities.

30. Events after the Balance Sheet Date

Events after the Balance Sheet date are those events, favourable or unfavourable, that occur between the Balance Sheet date and the date when the Annual Accounts are authorised for issue.

31. Exceptional Items

Material items which derive from events or transactions that fall within the ordinary activities of the Council and which need to be disclosed separately by virtue of their size or incidence to give fair presentation of the accounts.

32. Extinguishment

Extinguishment relates to financial liabilities and occurs when the Council's legal obligations end, either through the cancellation or expiry of the obligations or through payment being made to settle the amount owed by the Council.

33. Fair Value

The fair value of an asset is the price at which it could be exchanged in an arm's length transaction, less where applicable, any grants receivable towards the purchase or use of the asset.

34. Financial Instruments Adjustment Account

The Financial Instruments Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the income and expenses relating to certain financial instruments and for bearing losses or benefitting from gains per statutory provisions.

35. Finance Lease

A lease that transfers substantially all the risks and rewards of ownership of a non-current asset to the lessee.

36. General Revenue Grant

A grant paid by the Scottish Government to Councils, contributing towards the general cost of their services.

37. Going Concern

The concept that the Annual Accounts are prepared on the assumption that the Council (and its Associate bodies) will continue in operational existence for the foreseeable future.

38. Government Grants

Grants made by the Government towards either revenue or capital expenditure in return for past or future compliance with certain conditions relating to the activities of the Council. These grants may be specific to a particular scheme or may support the revenue spend of the Council in general.

39. Gross Expenditure

This includes all expenditure attributable to the service and activity including employee costs, premises and transport costs, supplies and services, third party payments, support services and depreciation.

40. Gross Income

This includes grant income and all charges to individuals and organisations for the direct use of the Council's services.

41. Heritage Asset

A tangible or intangible asset with historical, artistic, scientific, technological, geophysical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture.

42. IFRS

International Financial Reporting Standards (IFRS) are a set of accounting standards developed by the International Accounting Standards Board (IASB) that is becoming the global standard for the preparation of public company financial statements and has been extended into the public sector in the UK.

43. Impairment

A reduction in the value of a non-current asset to below its carrying amount on the Balance Sheet.

44. Infrastructure Assets

Non-current assets belonging to the Council that cannot be transferred or sold, on which expenditure is only recoverable by the continued use of the asset created. Examples are highways, footpaths and bridges.

45. Insurance Fund

The Insurance Fund covers the main classes of insurance and is earmarked for insurance purposes.

46. Intangible Assets

An intangible (non-physical asset) item may be defined as an asset when access to the future economic benefits it represents is controlled by the Council. This Council's intangible assets comprise solely of computer software licenses.

47. Interest Cost (Pensions)

For a defined benefit scheme, the expected increase during the period of the scheme's liabilities because the benefits are one period closer to settlement.

48. Inventories

Items of raw materials and stores the Council has procured and holds in expectation of future use. Examples are consumable stores, raw materials and products and services in intermediate stages of completion.

49. Liability

A liability is where the Council owes payment to an individual or another organisation. A current liability is an amount which will become payable or could be called in within the next accounting period e.g. creditors or cash overdrawn. A non-current liability is an amount which by arrangement is payable beyond the next year at some point in the future or to be paid off by an annual sum over a period of time.

50. MiRS

The Movement in Reserves Statement (MiRS) shows the movement in the year on the different reserves held by the Council, analysed into usable reserves (those reserves that can be applied to fund expenditure or to reduce taxation) and unusable reserves.

51. National Non Domestic Rates Pool

All non domestic rates collected by local authorities are remitted to the national pool and thereafter distributed to Councils by the Scottish Government.

52. Net Carrying Value

The amount at which non-current assets are included in the Balance Sheet, i.e. their historical cost or current value less the cumulative amounts provided for depreciation.

53. Non-current Assets

These are created by capital expenditure incurred by the Council. They include property, vehicles, plant, machinery, roads, computer equipment etc.

54. Non-Distributable Costs

These are overhead costs where there is no direct linkage to services. Examples are audit fee and historic pension costs.

55. Operating Leases

A lease where the ownership of the non-current asset remains with the lessor.

56. Past Service Cost (Pensions)

For a defined benefit scheme, the increase in the present value of the scheme's liabilities relating to employee service in prior periods arising in the current period as a result of the introduction of, or improvement to, retirement benefits.

57. Pension Reserve

The Pension Reserve recognises the Council's share of the actuarial gains and losses in the Strathclyde Pension Fund and the change in the Council's share of the net liability chargeable to the CIES.

58. Pension Scheme Liabilities

The liabilities of a defined benefit pension scheme for outgoings due after the valuation date. The scheme's liabilities, measured using the "project unit method", reflects the benefits that the employer is committed to provide for service up to the valuation date.

59. Post Employment Benefits

All forms of consideration given by an employer in exchange for services rendered by employees that are payable after the completion of employment e.g. pensions in retirement.

60. Prior Year Adjustment

Material adjustments applicable to previous years arising from changes in accounting policies or from the correction of fundamental errors. This does not include normal recurring corrections or adjustments of accounting estimates made in prior years.

61. Provision

An amount put aside for future liabilities or losses which are certain or very likely to occur but the amounts or dates of when they will arise are uncertain.

62. Public Works Loan Board (PWLB)

A Central Government Agency which provides loans for one year and above to Councils at interest rates only based on those at which the Government can borrow itself.

63. Rateable Value

The annual assumed rental of land or property, which is for national non-domestic rates purposes.

64. Related Parties

Bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. For the Council's purposes related parties are deemed to include the Elected Members, the Chief Executive and its Corporate Directors.

65. Remuneration

All sums paid to or receivable by an employee and sums due by way of expenses allowances (as far as these sums are chargeable to UK income tax) and the money value of any other benefits received other than in cash.

66. Repairs and Renewals Fund

The Repairs and Renewals Fund provides for the upkeep of specific assets held by the Council.

67. Reserves

The accumulation of surpluses, deficits and appropriation over past years. Reserves of a revenue nature are available and can be spent or earmarked at the discretion of the Council. Some capital reserves such as the Revaluation Reserve cannot be used to meet current expenditure.

68. Residual Value

The net realisable value of an asset at the end of its useful life.

69. Revaluation Reserve

The Revaluation Reserve represents the store of gains on the revaluation of fixed assets not yet realised through sales.

70. Revenue Expenditure

The day-to-day expenses of providing services.

71. Short-term Borrowing

Money borrowed where repayment is due in the following financial year.

72. Significant Interest

The reporting authority is actively involved and is influential in the direction of an entity through its participation in policy decisions.

73. Soft Loans

Loans made at significantly below market rates are deemed "soft loans" because there may be some element of subsidy between what the loan would have cost at market rates and the amount of interest actually charged. Examples include small start-up loans to small businesses.

74. Trust Funds

Funds administered by the Council for such purposes as awards and specific projects. Some of the Trusts are Charities.

75. Useful Economic Life

The period over which the local authority will derive benefits from the use of a non-current asset.

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Our Ref: AP/LA

Your Ref:

Date: 27th September 2018

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Dear Brian,

**Inverclyde Council
Annual Accounts 2017/18**

1. This representation letter is provided about your audit of the annual accounts of Inverclyde Council for the year ended 31 March 2018 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with the financial reporting framework, and for expressing other opinions on the remuneration report, management commentary and the annual governance statement.
2. I confirm to the best of my knowledge and belief, and having made appropriate enquiries of the Chief Executive and Corporate Management Team, the following representations given to you in connection with your audit of Inverclyde Council for the year ended 31 March 2018.

General

3. Inverclyde Council and I have fulfilled our statutory responsibilities for the preparation of the 2017/18 annual accounts. All the accounting records, documentation and other matters which I am aware are relevant to the preparation of the annual accounts have been made available to you for the purposes of your audit. All transactions undertaken by Inverclyde Council have been recorded in the accounting records and are properly reflected in the financial statements.
4. I confirm that the effects of uncorrected misstatements are immaterial, individually and in aggregate, to the financial statements as a whole. I am not aware of any uncorrected misstatements other than those reported by you.

Regularity of Financial Transactions

5. The financial transactions of Inverclyde Council are in accordance with the relevant legislation and regulations governing its activities and expenditure and income were incurred or applied in accordance with applicable enactments and guidance issued by Scottish Ministers.

Financial Reporting Framework

6. The annual accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (2017/18 accounting code) and in accordance with the requirements of the Local Government (Scotland) Act 1973, the Local Government in Scotland Act 2003 and The Local Authority Accounts (Scotland) Regulations 2014.
7. In accordance with the 2014 regulations, I have ensured that the financial statements give a true and fair view of the financial position of Inverclyde Council and its group at 31 March 2018 and the transactions for 2017/18.

Accounting Policies & Estimates

8. All significant accounting policies applied are as shown in the notes to the financial statements. The accounting policies are determined by the 2017/18 accounting code where applicable. Where the code does not specifically apply I have used judgement in developing and applying an accounting policy the results in information that is relevant and reliable. All accounting policies applied are appropriate to Inverclyde Council circumstances and have been consistently applied.
9. The significant assumptions used in making accounting estimates are reasonable and properly reflected in the financial statements. Judgements used in making estimates have been based on the latest available, reliable information. Estimates have been revised where there are changes in the circumstances on which the original estimate was based or as a result of new information or experience.

Going Concern Basis of Accounting

10. I have assessed Inverclyde Council's ability to continue to use the going concern basis of accounting and have concluded that it is appropriate. I am not aware of any material uncertainties that may cast significant doubt on Inverclyde Council's ability to continue as a going concern. The Council has assessed Inverclyde Council's ability to carry on as a going concern.

Assets

11. The assets shown in the Statement of Financial Position at 31 March 2018 were owned by Inverclyde Council, other than assets which have been purchased under finance leases.
12. I carried out an assessment at 31 March 2018 as to whether there is any indication that an asset may be impaired and have recognised any impairment losses identified.
13. I have provided you with all information of which I am aware regarding any valuation exercises carried out after 31 March 2018.

14. There are no plans or intentions that are likely to affect the carrying value or classification of the assets recognised within the financial statements.
15. Assets are free from any lien, encumbrance or charge except as disclosed in the financial statements

Liabilities

16. All liabilities at 31 March 2108 of which I am aware have been recognised in the annual accounts.
17. Provisions have been made in the financial statements for all material liabilities which have resulted or may be expected to result, by legal action or otherwise, from events which had occurred by 31 March 2018 and of which Inverclyde Council could reasonably be expected to be aware. The amount recognised as a provision is the best estimate of the expenditure likely to be required to settle the present obligation at 31 March 2018.
18. Provisions recognised in previous years have been reviewed and adjusted, where appropriate, to reflect the best estimate at 31 March 2018 or to reflect material changes in the assumptions underlying the calculation of the cash flows.
19. The pension assumptions made by the actuary in the IAS 19 report for Inverclyde Council have been considered and I confirm they are consistent with management's own view.
20. There are no plans or intentions that are likely to affect the carrying value or classification of the liabilities recognised in the financial statements.

Carrying Value of Assets and Liabilities

21. The assets and liabilities have been recognised, measured, presented and disclosed in accordance with the Code. There are no plans or intentions that are likely to affect the carrying value or classification of the assets and liabilities within the financial statements.

Fraud

22. I have provided you with all information in relation to:
 - My assessment of the risk that the financial statements may be materially misstated because of fraud
 - Any allegations of fraud or suspected fraud affecting the financial statements
 - Fraud or suspected fraud that I am aware of involving management, employees, who have a significant role in internal control, or others that could have a material effect on the financial statements.

Laws and Regulations

23. I have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.

Related Party Transactions

24. All material transactions with related parties have been disclosed in the financial statements in accordance with the 2017/18 accounting code. I have made available to you

the identity of all Inverclyde Council's related parties and all the related party relationships and transactions of which I am aware.

Remuneration Report

25. **The Remuneration Report has** been prepared in accordance with the Local Authority Accounts (Scotland) Amendment Regulations 2014, and all required information of which I am aware has been provided to you.

Management Commentary

26. I confirm that the Management Commentary has been prepared in accordance with the statutory guidance and the information is consistent with the financial statements.

Corporate Governance

27. I confirm that the Annual Governance Statement has been prepared in accordance with the Delivering Good Governance in Local Government: Framework 2016 and the information is consistent with the financial statements. There have been no changes in the corporate governance arrangements or issues identified, since 31 March 2018, which require to be reflected.

Group Accounts

28. I have identified all the other entities in which Inverclyde Council has a material interest and have classified and accounted for them in accordance with the 2017/18 accounting code. Any significant issues with the financial statements of group entities, including any qualified audit opinions, have been advised to you.

Integration Joint Boards

29. Inverclyde Health & Social Care Partnership has been consolidated within the Inverclyde Council financial statements for 2017/18 in accordance with IAS 27 Consolidated and Separate Financial Statements and the Code. The Integration Joint Board figures used in the consolidation process were based on the unaudited accounts for Inverclyde Health & Social Care Partnership. There were no any material changes to the draft figures used in the consolidation.

Events Subsequent to the Date of the Statement of Financial Position

30. There have been no material events since the date of the Statement of Financial Position which necessitate revision of the figures in the financial statements or notes thereto including contingent assets and liabilities.
31. Since the date of the Statement of Financial Position no events or transactions have occurred which, though properly excluded from the financial statements, are of such importance that they should be brought to your notice.

Yours sincerely

Section 95 Officer

LOCAL POLICE & FIRE SCRUTINY SUB-COMMITTEE – 7 JUNE 2018

Local Police & Fire Scrutiny Sub-Committee

Thursday 7 June 2018 at 2.30pm

Present: Provost Brennan, Councillors Clocherty, Curley, MacLeod, McCabe, J McEleny (for C McEleny), McVey, Murphy, Quinn and Robertson.

Chair: Councillor Clocherty presided.

In attendance: Head of Environmental & Public Protection, Service Manager (Community Learning & Development, Community Safety & Resilience and Sport), Team Leader (Social Regeneration & Community Resilience), Mr J Douglas (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services) and Head of Inclusive Education, Culture & Communities.

In attendance also: Chief Superintendent G Crossan, Superintendent D Leitch and T/Chief Inspector L Harvie (Police Scotland), Area Manager G Binning and Station Manager M Meehan (Scottish Fire and Rescue Service).

Prior to the commencement of business, reference was made by the Convener and a number of other Members to recent attacks on both Fire & Rescue and Police personnel in Inverclyde and in particular to the incident on 1 June which had resulted in serious injury to two Police Officers, Constables Kenny MacKenzie and Laura Sayer. Councillor Clocherty stated that these recent incidents served to highlight the dangers faced by Police and Fire & Rescue personnel on a daily basis in undertaking their duties.

Chief Superintendent Crossan provided the Sub-Committee with an update on the condition of both Officers during which he paid tribute to NHS staff, members of the community who had assisted at the scene and the other Police Officers who had responded to the incident. He also provided information on the planned deployment of tasers in Renfrewshire and Inverclyde as part of a national initiative.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

357 Apologies, Substitutions and Declarations of Interest 357

Apologies for absence were intimated on behalf of Councillor C McEleny, with Councillor J McEleny substituting, and Councillor Wilson.

No declarations of interest were intimated.

358 Police Scotland Performance Report 358

There was submitted a report on the performance and activities of Police Scotland during the reporting period April 2017 – February 2018.

(Councillor McCabe left the meeting during consideration of this item of business).

During the course of discussion of this item, Chief Superintendent Crossan advised that he was proposing to make a number of changes to the style of the Police performance

LOCAL POLICE & FIRE SCRUTINY SUB-COMMITTEE – 7 JUNE 2018

report and he confirmed that this would be circulated in advance to Members, for their views.

Decided:

- (1) that the information contained in the report and appendices be noted;
- (2) that information be provided to Members on the various categories of hate crime recorded;
- (3) that a report be submitted on the joint work undertaken in relation to tackling crime “hotspots”, including information on past initiatives and future plans; and
- (4) that future performance reports include separately recorded information on prison and custody suite assaults.

359 Scottish Fire and Rescue Service Performance Report**359**

There was submitted a report on the performance and activities of the Scottish Fire and Rescue Service during the reporting period 1 March to 31 March 2018.

Decided: that the information contained in the report and appendices be noted.

THE INVERCLYDE COUNCIL – 7 JUNE 2018

The Inverclyde Council

Thursday 7 June 2018 at 4pm

Present: Provost Brennan, Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Dorrian, Jackson, MacLeod, McCabe, McCormick, C McEleny, J McEleny, McKenzie, McVey, Moran, Murphy, Nelson, Quinn, Rebecchi, Robertson and Wilson.

Chair: Provost Brennan presided.

In attendance: Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Chief Financial Officer, Head of Legal & Property Services, Legal Services Manager (Litigation, Licensing & Committee Services), Ms S Lang (Legal & Property Services), Head of Organisational Development, Policy & Communications, Head of Inclusive Education, Culture & Communities and Corporate Policy, Performance & Partnership Manager.

In attendance also: Mr T Yule, Audit Scotland.

Prior to commencement of business, the Provost referred to the incident in Greenock on Friday 1 June 2018 during which two Police Officers, PCs Kenny MacKenzie and Laura Sayer, had been seriously injured. He paid tribute to the two Officers and to other serving Police and Fire and Rescue personnel, including local firefighter Andy Adams, injured in the line of duty.

Thereafter Reverend Alan Sorensen opened the proceedings of the Council with a prayer.

360 Apologies and Declarations of Interest 360

No apologies for absence or declarations of interest were intimated.

**Minutes of Meetings of
The Inverclyde Council, Committees, Sub-Committees and Boards**

361 Local Police & Fire Scrutiny Sub-Committee – 12 April 2018 361

Approved on the motion of Councillor Clocherty.

362 The Inverclyde Council – 12 April 2018 362

Approved on the motion of Provost Brennan.

363 Audit Committee – 24 April 2018 363

Approved on the motion of Councillor Rebecchi.

THE INVERCLYDE COUNCIL – 7 JUNE 2018

364	Health & Social Care Committee – 26 April 2018	364
	Approved on the motion of Councillor Moran.	
365	Local Review Body – 2 May 2018	365
	Approved on the motion of Councillor Nelson.	
366	Environment & Regeneration Committee – 3 May 2018	366
	Approved on the motion of Councillor McCormick.	
367	Education & Communities Committee – 8 May 2018	367
	Approved on the motion of Councillor Clocherty.	
368	General Purposes Board – 9 May 2018	368
	Approved on the motion of Councillor Quinn.	
369	Petitions Committee – 17 May 2018	369
	Approved on the motion of Councillor McVey.	
370	Policy & Resources Committee – 22 May 2018	370
	Approved on the motion of Councillor McCabe.	
371	Planning Board – 6 June 2018	371
	Approved on the motion of Councillor Nelson.	
372	Local Review Body – 6 June 2018	372
	Approved on the motion of Councillor Wilson.	
373	Administrative Arrangements: Committee Remits and Delegations	373
	There was submitted a report by the Head of Legal & Property Services presenting a number of necessary changes to the Council's Scheme of Administration and Scheme of Delegation (Officers) following its decision on 22 February 2018 to approve changes to the Council's Committee and Senior Management Structures.	
	Decided:	
	(1) that approval be given to the changes to the Standing Orders and Scheme of Administration as set out in Appendix 1 to the report;	
	(2) that approval be given to the changes to the Scheme of Delegation (Officers) as set out in Appendix 2; and	

THE INVERCLYDE COUNCIL – 7 JUNE 2018

(3) that the following Members be appointed to the Local Police & Fire Scrutiny Committee:

- | | |
|--------------------------------------|--------------------------|
| (1) Councillor McVey (Convener) | (7) Councillor MacLeod |
| (2) Councillor Quinn (Vice-Convener) | (8) Councillor J McEleny |
| (3) Councillor Clocherty | (9) Councillor Moran |
| (4) Councillor Crowther | (10) Councillor Murphy |
| (5) Councillor Curley | (11) Councillor Wilson |
| (6) Councillor Jackson | |

374 Administrative Arrangements: Cycle of Council, Committee, Sub-Committee and Board Meetings to June 2019 374

There was submitted a report by the Corporate Director Environment, Regeneration & Resources setting out for approval the schedule of Committee cycles for the period to June 2019.

Decided: that approval be given to the proposed cycle of Council/Committee/Sub-Committee/Board meetings for the year to June 2019 as set out in the report and appendix.

375 Inverclyde Council Corporate Plan 2018/22 375

There was submitted a report by the Chief Executive appending the new Inverclyde Council Corporate Plan 2018/22.

Decided: that approval be given to the Inverclyde Council Corporate Plan 2018/22 as appended to the report.

376 Financial Strategy 2018/25 – Update 376

There was submitted a report by the Chief Financial Officer appending the updated Financial Strategy for review and approval.

Decided: that approval be given to the latest version of the Financial Strategy as appended to the report.

377 Community Empowerment (Scotland) Act 2015 – Asset Transfer Report 377

There was submitted a report by the Head of Legal & Property Services seeking approval of the appended Asset Transfer Report, in terms of the Community Empowerment (Scotland) Act 2015.

Decided: that approval be given to the terms of the Asset Transfer Report set out in Appendix 1.

378 Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On-Street) Order No. 4 2017 – Remit from Environment & Regeneration Committee 378

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 3 May 2018 requesting approval of the proposed Traffic Regulation Order – The Inverclyde Council Disabled Persons’ Parking Places (On-Street) Order No. 4 2017.

THE INVERCLYDE COUNCIL – 7 JUNE 2018

Decided: that the Inverclyde Council approve the making of the Traffic Regulation Order – The Inverclyde Council Disabled Persons’ Parking Places (On-Street) Order No. 4 2017 and that the Head of Environmental & Public Protection and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

379 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm & Quarriers Village) (Waiting Restrictions) (Variation No. 5) Order 2018 – Remit from Environment & Regeneration Committee 379

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 3 May 2018 requesting approval of the proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm & Quarriers Village) (Waiting Restrictions) (Variation No. 5) Order 2018.

Decided: that the Inverclyde Council approve the making of the Traffic Regulation Order – The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm & Quarriers Village) (Waiting Restrictions) (Variation No. 5) Order 2018 and that the Head of Environmental & Public Protection and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as detailed in the relevant minutes.

Appendices to Minutes

380 Environment & Regeneration Committee – 3 May 2018 380

Approved on the motion of Councillor McCormick.

381 Education & Communities Committee – 8 May 2018 381

Approved on the motion of Councillor Clocherty.

382 General Purposes Board – 9 May 2018 382

Approved on the motion of Councillor Quinn.

383 Policy & Resources Committee – 22 May 2018 383

Approved on the motion of Councillor McCabe.

GENERAL PURPOSES BOARD – 13 JUNE 2018

General Purposes Board

Wednesday 13 June 2018 at 3pm

Present: Provost Brennan, Councillors Brooks, Crowther, Curley, Dorrian, Jackson, J McEleny, Macleod and Quinn.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services), Ms D Sweeney (Legal & Property Services) and Sergeant J Hay (Police Scotland).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

- | | | |
|------------|--|------------|
| 384 | Apologies, Substitutions and Declarations of Interest | 384 |
| | Apologies for absence were intimated on behalf of Councillors Ahlfeld and Moran. | |
| | No declarations of interest were intimated. | |
| | It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act. | |
| 385 | Application for Renewal of Taxi Driver's Licence | 385 |
| | There was submitted a report by the Head of Legal and Property Services on an application for the renewal of a Taxi Driver's Licence which was refused, all as detailed in the appendix. | |
| 386 | Application for Renewal of Taxi Driver's Licence | 386 |
| | There was submitted a report by the Head of Legal and Property Services on an application for the renewal of a Taxi Driver's Licence which was refused, all as detailed in the appendix. | |
| 387 | Application for Renewal of Taxi Driver's Licence | 387 |
| | There was submitted a report by the Head of Legal and Property Services on an application for the renewal of a Taxi Driver's Licence which the Board agreed to continue to the September meeting of the Board, all as detailed in the appendix. | |
| 388 | Application for Taxi Driver's Licence | 388 |
| | There was submitted a report by the Head of Legal and Property Services on an application for a Taxi Driver's Licence which was refused, all as detailed in the appendix. | |

389 Application for Temporary Public Entertainment Licence**389**

There was submitted a report by the Head of Legal and Property Services on an application for a Temporary Public Entertainment Licence which was granted, all as detailed in the appendix.

**APPOINTMENT PANEL – CORPORATE DIRECTOR EDUCATION, COMMUNITIES
& ORGANISATIONAL DEVELOPMENT**

Appointment Panel

**Corporate Director Education, Communities & Organisational Development
Thursday 14 June 2018 at 11am**

Present: Councillors G Brooks, J Clocherty, S McCabe, C McEleny, L Quinn, E Robertson and Mr A Fawcett, Chief Executive.

Present also: Mr S McNab, Head of Organisational Development, Policy & Communications (Adviser to Panel).

Chair: Councillor McCabe presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of of Part I of Schedule 7(A) of the Act.

390 Shortlisting and Arrangements for Interview of Applicants – Post of Corporate Director Education, Communities & Organisational Development 390

There were submitted copies of applications received from 10 candidates for the post of Corporate Director Education, Communities & Organisational Development. The Panel decided to call a shortlist of four candidates for interview and thereafter to make an appointment, all as detailed in the appendix.

PLANNING BOARD – 14 JUNE 2018

Planning Board

Thursday 14 June 2018 at 2pm

Present: Councillors Clocherty, Crowther, Dorrian, J McEleny, McKenzie, McVey, Moran, Murphy, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Head of Regeneration and Planning, Development and Building Standards Manager, Mr G Leitch and Ms E Provan (Environmental and Commercial Services), Mr J Kerr (for Head of Legal and Property Services) and Ms K Macvey (Legal and Property Services).

391 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST

391

An apology for absence was intimated on behalf of Councillor Nelson.

Councillors Wilson and Clocherty declared an interest in Agenda Item 2 (Pre-Determination Hearing).

392 PRE-DETERMINATION HEARING

392

There was submitted a report by the Head of Regeneration and Planning on an application by Gladman Developments Ltd for a proposed residential development with access, open space, landscaping and associated works (in principle) at Land at Knapps and North Denniston, Bridge of Weir Road, Kilmacolm (17/0403/IC).

Councillor Wilson declared a non-financial interest in this matter as (a) the Vice Chair of Clydeplan (Glasgow and the Clyde Valley Strategic Development Planning Authority), having prior to the Hearing sought and received legal advice in relation to the Councillors' Code of Conduct, paragraphs 7.6 and 7.7; and (b) one of the organisers of the Kilmacolm bonfire and fireworks display which necessitated him seeking permissions from the landowner. He formed the view that the nature of both of these interests and of the item of business did not preclude his continued presence or his participation in the consideration of this item.

Councillor Clocherty declared a non-financial interest in this matter as a member of Clydeplan. He formed the view that the nature of his interest and of the item of business did not preclude his continued presence or his participation in the consideration of this item.

The Chair referred to the Pre-Determination Hearing Procedure included with the agenda papers, which, for the benefit of those present, Mr Kerr read aloud.

The Chair then invited the objectors who had indicated they wished to address the Board to speak and the Board heard presentations from:-

(a) Mr Douglas Martin on behalf of Kilmacolm Civic Trust (objector) – issues raised: the principle of development in the Green Belt; the impact on the existing open space and natural environment; Inverclyde Local Development Plan policies and Clydeplan Strategic Development Plan policies; the Sub-Housing Market Area; the potential negative impact on the character of the area; visual impact; the current density, layout

PLANNING BOARD – 14 JUNE 2018

and architecture of adjoining properties; the sense of place and distinctive gateway; flooding risk and surface flooding events; absence of detail within the Flood Risk Assessment; sustainability concerns; impact on public transport; potential pressure on car parking; ecological impact on migrating geese and other wildlife; and lack of ecological information.

(b) Ms Frances Hughes on behalf of Kilmacolm Residents Association (objector) – issues raised: the land supply within the Renfrewshire Housing Market Area; Clydeplan Strategic Development Plan policies; the high number of objections to the proposal; the importance of the area as a community amenity; the iconic entrance to the village; the beauty of the surrounding area and migrating geese.

(c) Mr Mike Jefferis on behalf of Kilmacolm Community Council (objector) – issues raised: 2014 Inverclyde Local Development Plan and 2018 Proposed Inverclyde Local Development Plan policies; the timing of the pre-application consultation and planning application; the outcome of the 2014 Inverclyde Local Development Plan community consultation; the availability of brownfield and infill sites; the current local housing market; the significance of the 2014 Inverclyde Local Development Plan Spatial Strategy; the windfall site classification; the current and proposed planning policies on Green Belt and Countryside; visual impact; the identity of the village; the effect on the character and setting of the Conservation Area; sustainable development; impact on infrastructure; potential increase in private car traffic and the diversity of existing house types.

The Head of Regeneration and Planning then referred to his report and recommendation to the Board.

Thereafter Members asked questions which were answered by the Head of Regeneration and Planning, Mr G Leitch, Team Leader, Consultancy, Roads, and Mr J Kerr, Solicitor, Legal and Property Services.

Decided: that the Planning Board recommend to the Inverclyde Council that the application be refused for the following reasons:-

(1) the proposed development is contrary to the Spatial Development Strategy of the 2017 Clydeplan Strategic Development Plan as it is an unjustified urban development which fails to accord with the Green Belt objectives in that it does not protect the quality, character, landscape setting and identity of the village;

(2) the proposal is contrary to Policies ENV2 and SDS8 of the 2014 Inverclyde Local Development Plan together with Policy 14 of the 2018 Proposed Inverclyde Local Development Plan in that it fails to accord with the objectives of the Green Belt;

(3) the proposal fails in respect of Policy RES1 of the 2014 Inverclyde Local Development Plan with reference to the incompatibility with the character and amenity of the area (criterion (a)) and in respect of landscaping proposals and impact on existing landscape features (criteria (b) and (c));

(4) the proposal fails to have regard to the six qualities of successful places as required by Policy 1 of the 2017 Clydeplan Strategic Development Plan and Policy 1 of the 2018 Proposed Inverclyde Local Development Plan. The proposal is also contrary to the placemaking aims of Policy SDS3 of the 2014 Inverclyde Local Development Plan;

(5) the proposal is not a form of residential development in the Green Belt supported by Policy RES7 of the 2014 Inverclyde Local Development Plan; and

(6) the proposal is contrary to Policy HER1 of the 2014 Inverclyde Local Development Plan and Policy 28 of the Proposed 2018 Inverclyde Local Development Plan in that there would be a significant and unacceptable impact on the setting and appearance of the Conservation Area.

HEALTH & SOCIAL CARE COMMITTEE – 18 JUNE 2018

Health & Social Care Committee

Wednesday 18 June 2018 at 12 noon

Present: Councillors Brooks, Jackson, MacLeod, McCabe, Crowther (for C McEleny), Moran, Quinn, Rebecchi and Robertson.

Chair: Councillor Moran presided.

In attendance: Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Children's Services & Criminal Justice, Head of Strategy & Support Services, Head of Health & Community Care, Team Lead (Quality & Development Service), Ms G Murphy (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services), Ms A Edmiston (for Chief Financial Officer) and Mr M Bingham (Corporate Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

393 Apologies, Substitutions and Declarations of Interest 393

Apologies for absence were intimated on behalf of Councillors Dorrian, C McEleny, with Councillor Crowther substituting, and McKenzie.

No declarations of interest were intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part I of Schedule 7(A) of the Act.

394 Non Care Home Providers – Living Wage 394

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership making recommendations in respect of the uplift to be applied to non care home providers' rates to meet the Living Wage commitment.

Decided:

- (1) that the Committee approve Option 3 as set out in the report as the uplift to be applied to all providers regardless of current salary scales, in line with the decision taken in 2017/18;
- (2) that the Committee approve that the increased payment be backdated to 1 April 2018; and
- (3) that the Committee note that the report will be remitted to the Inverclyde Integration Joint Board and that the £330,000 cost will be added to the 2018/19 Council contribution to the Integration Joint Board.

EDUCATION AND COMMUNITIES COMMITTEE – 19 JUNE 2018

Gilpin and Ms McEwan left the meeting. Ms McMillan remained as an observer.

397 Indoor Bowling Facility Works**397**

There was submitted a report by the Head of Environmental & Public Protection (1) informing the Committee of developments in respect of Inverclyde Indoor Bowling and (2) seeking Committee approval for Inverclyde Leisure to carry out works.

Decided:

- (1) that approval be given to the procurement by Inverclyde Leisure of a new carpet and lighting system for Inverclyde Indoor Bowling;
- (2) that approval be given to any remaining balance in the earmarked reserve being spent on further improvements to the facility, subject to officer agreement; and
- (3) that the position relative to the transfer of the facility to Inverclyde Leisure be noted.

398 Grants to Voluntary Organisations**398**

There was submitted a report by the Head of Environmental & Public Protection requesting the Committee to approve the removal of a clause relating to a turnover cap from the Grants to Voluntary Organisations Guidance Notes.

Decided: that approval be given to the removal of the clause relating to a turnover cap from the Grants to Voluntary Organisations Guidance Notes.

GRANTS SUB-COMMITTEE – 20 JUNE 2018

Grants Sub-CommitteeWednesday 20 June 2018 at 2pm

Present: Provost Brennan, Councillors Ahlfeld, Brooks, MacLeod, J McEleny and Murphy.

Chair: Councillor Brooks presided.

In attendance: Service Manager, Community Learning & Development, Community Safety & Resilience and Sport, Ms J Fallon (Community Learning & Development), Mr P MacDonald (for Head of Legal & Property Services) and Ms D Sweeney (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

399 Apologies, Substitutions and Declarations of Interest 399

No apologies for absence were intimated.

Declarations of interest were intimated as follows:

Agenda Item 2 (Port Glasgow Voluntary Transport) – Councillor MacLeod.

Agenda Item 2 (Gourock Heritage and Arts) – Councillor Ahlfeld.

Agenda Item 2 (Home Start Renfrewshire and Inverclyde) – Councillor J McEleny.

It was agreed in terms of Section 50 (A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 4 of Part I of Schedule 7(A) of the Act.

400 Grants to Voluntary Organisations 2018/19 400

There was submitted a report by the Head of Inclusive Education, Culture & Communities providing details of the applications received for consideration for funding from the Grants to Voluntary Organisations Budget in 2018/19.

Councillor MacLeod declared a non-financial interest in this item as a Trustee of Port Glasgow Voluntary Transport, Councillor Ahlfeld declared a non-financial interest in this item as a Trustee of Gourock Heritage & Arts and Councillor J McEleny declared a non-financial interest in this item as a Trustee of Home Start Renfrewshire & Inverclyde. All three Councillors formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

During the course of discussion on this item, the Service Manager, Community Learning & Development, Community Safety & Resilience and Sport advised Members that a report would be submitted to the September meeting of the Education and Communities Committee on the outcome of the first round of grants 2018/19 which would include a recommendation for a review of the Grants to Voluntary Organisations scheme by

GRANTS SUB-COMMITTEE – 20 JUNE 2018

officers and that thereafter an All Members Briefing be arranged.

Decided:

(1) that grants be made to voluntary organisations as follows:

Group	Award
Gourock Heritage and Arts	£4,750 (subject to the condition detailed in the appendix to the report)
Greenock Art Club	£4,000 (subject to the condition detailed in the appendix to the report)
Greenock Light Opera Club	£1,000 (subject to the condition detailed in the appendix to the report)
Greenock Philharmonic Society	£500 (subject to the condition detailed in the appendix to the report)
Hillend Art Club	£500 (subject to the conditions detailed in the appendix to the report)
Inverclyde Juvenile Pipe Band	£3,000 (subject to the conditions detailed in the appendix to the report)
Inverclyde Music Festival Association	£4,750 (subject to the condition detailed in the appendix to the report)
Inverclyde Pipes and Drums	£3,000 (subject to the condition detailed in the appendix to the report)
Inverclyde Youth Theatre	£2,000 (subject to the condition detailed in the appendix to the report)
Kilmacolm Art Class	£1,000 (subject to the condition detailed in the appendix to the report)
Renfrew Speakers Club	£635 (subject to the conditions detailed in the appendix to the report)
Stedfast Silver Band	£715 (subject to the conditions detailed in the appendix to the report)
Thistle Theatre Company	£2,000 (subject to the condition detailed in the appendix to the report)
Gourock Bowling Club	£2,000 (subject to the condition detailed in the appendix to the report)
Gourock Park Bowling Club	£2,000 (subject to the condition detailed in the appendix to the report)
Grosvenor Bowling Club	£2,000 (subject to the condition detailed in the appendix to the report)
Hillend Bowling Club	£1,500 (subject to the condition detailed in the appendix to the report)
Inverkip Bowling Club	£1,500 (subject to the condition detailed in the appendix to the report)
Port Glasgow Bowling Club	Nil
Port Glasgow Bowling Club	£2,000 (subject to the condition detailed in the appendix to the report)
Port Glasgow Bowling Club	£4,000 (conditional as detailed in the appendix to the report)
Rankin Park Bowling Club	£781.88
Rankin Park Bowling Club	£1,500 (subject to the condition detailed in the appendix to the report)

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Victoria Bowling Club	£1,500 (subject to the condition detailed in the appendix to the report)
GRASP (Greenock Recovery Alcohol Support Project)	£1,000
Inverclyde Family Contact Centre	£4,000 (subject to the condition detailed in the appendix to the report)
Inverclyde Globetrotters	£750
Inverclyde Voluntary Council of Social Service	£25,000
Auchmountain Glen Project	£1,000
Broomhill Tenants and Residents Association	£1,500 (subject to the condition detailed in the appendix to the report)
Caddlehill Allotment Gardens	£4,000
Cowdenknowes Residents Association	£380 (subject to the condition detailed in the appendix to the report)
Gibshill Community Centre (SCIO)	Nil
Gourock Garden Party Committee	£4,750
Greenock Cut Conservation Volunteers	£6,500
Inverclyde Across To Lourdes Group	£900
Inverclyde Men's Shed	£1,000
Inverclyde's A Team	£1,500
Inverkip Community Hub Initiative	£2,000
Kilmacolm Old Kirk (Woodland Project)	£6,500
Larkfield Braeside Branchton Community Council	£2,000
Larkfield Braeside Branchton Community Council	£1,000
Larkfield Community Hall	£2,000 (subject to the condition detailed in the appendix to the report)
North Ayrshire Beekeepers Association (Inverclyde Buzz)	£1,000
The Ramblers Association Scotland, Inverclyde Group	£750
Wemyss Bay Community Association	£2,000 (subject to the conditions detailed in the appendix to the report)
Arthritis Care Greenock & District	£1,000
Inverclyde Enable	£1,500 (subject to the condition detailed in the appendix to the report)
Inverclyde Enable	£2,386
Parkinson's Inverclyde Support Group	£810
The Macular Disease Society - Inverclyde Group	£500
Victim Support Scotland	£4,750 (subject to the condition as detailed in the appendix to the report and the further condition that the organisation demonstrate to the satisfaction of officers)

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	that the grant will only be spent in Inverclyde)
Silverline Dancers	£500
The Tuesday Club	£1,000
Duchal Nursery School	£500
Kilmacolm Playgroup & Toddlers	£500
Ardgowan Club	£1,000 (subject to the condition detailed in the appendix to the report)
Belleaire Football Club	Nil
Clyde Netball Club	£1,000
Flex UK Studios	£1,000
Greenock & District Angling Club	£500
Greenock Juniors Football Club	£4,560
Greenock Morton Hockey Club	£1,000 (subject to the condition detailed in the appendix to the report)
Greenock Wanderers Rugby Football Club	Nil
Inverclyde Amateur Swimming Club	£2,000
Inverclyde Amateur Swimming Club	Nil
Inverclyde Athletic Club	£2,000 (subject to the condition detailed in the appendix to the report)
Inverclyde Cricket Club	£1,500
Newark Angling Club	£500
Ocean Youth Trust Scotland	£2,750 (subject to the condition that it is demonstrated to the satisfaction of officers that 100% match funding is provided by Education Services)
Paisley District Schools Football Association	£500 (subject to the condition detailed in the appendix to the report)
Port Glasgow Juniors	£4,750
49F Greenock Squadron Air Training Corps	£500 (subject to the condition detailed in the appendix to the report)
Greenock & District Sea Cadet Corps	£3,000 (subject to the condition detailed in the appendix to the report)
Greenock and District Scout Council	£4,750
Inverclyde & District Battalion The Boys Brigade	£4,750 (subject to the condition detailed in the appendix to the report)
The Girls' Brigade in Scotland	£2,000
Colourful Kilmacolm	£867
Gourock Business Club	£800 (subject to the condition detailed in the appendix to the report)
Home Start Renfrewshire and Inverclyde	£1,000 (subject to the condition detailed in the appendix to the report)
Inverclyde Naval Club	£2,000

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Lyle Gateway	£1,000
Port Glasgow Voluntary Trans-Port Group	£4,750 (subject to the condition detailed in the appendix to the report)
Inverclyde DOFE (Duke of Edinburgh Award) Support Group	£4,750

(2) that it be remitted to officers to submit a report to the meeting of the Grants-Sub Committee on 26 June 2018 providing further financial information in relation to the applications by the Kilmacolm Heritage Centre Company, Enterprise Childcare and Youth Connections prior to the Grants-Sub Committee reaching a decision on these applications.

(3) that Sports Inverclyde's application be continued to a future meeting to allow Officers to clarify the structure and governance of the organisation with the sum of £2,000 being reserved pending the Sub-Committee's decision.

GRANTS SUB-COMMITTEE – 26 JUNE 2018

Grants Sub-CommitteeTuesday 26 June 2018 at 2pm

Present: Provost Brennan, Councillors Ahlfeld, Brooks, MacLeod, J McEleny and Murphy.

Chair: Councillor Brooks presided.

In attendance: Service Manager, Community Learning and Development, Community Safety & Resilience and Sport, Ms J Fallon (Community Learning & Development), Mr P MacDonald (for Head of Legal & Property Services) and Ms D Sweeney (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

401 Apologies, Substitutions and Declarations of Interest 401

No apologies for absence were intimated.

Councillor Ahlfeld declared an interest in Agenda Item 2 (Gourock Youth Athletic Club).

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following two items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 4 of Part I of Schedule 7(A) of the Act.

402 Grants to Voluntary Organisations 2018/19 402

There was submitted a report by the Head of Legal & Property Services providing additional information in respect of three applications for grant previously considered by the Sub-Committee on 20 June 2018. It was noted that the application submitted by Kilmacolm Heritage Centre Company has been withdrawn. The Service Manager, Community Learning and Development, Community Safety & Resilience and Sport, provided the Sub-Committee with details of an application by Wellington Park Bowling Club which was not included in this or the previous report.

Decided: that grants be made to voluntary organisations as follows:

Group	Award
Enterprise Childcare	£4,000
Youth Connections	£2,000
Wellington Park Bowling Club	£1,500

403 Under 19s Sports Grants 2018/19 403

There was submitted a report by the Head of Environment and Public Protection providing details of the applications received for consideration for funding from the Under 19s Sports Grants in 2018/19.

Councillor Ahlfeld declared a non-financial interest in this item as Chair of Gourock

GRANTS SUB-COMMITTEE – 26 JUNE 2018

Youth Athletic Club. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Councillor Brooks moved in relation to the Ardgowan Tennis Club application that the Officers' recommendation be agreed and that £4,000 be granted. As an amendment Councillor J McEleny moved that a grant of £1,500 be provided. On a vote, two Members, Provost Brennan and Councillor Brooks, voted in favour of the motion and four Members, Councillors J McEleny, Murphy, Ahlfeld and MacLeod, voted in favour of the amendment which was declared carried.

Provost Brennan moved in relation to the Greenock Cricket Club application that the Officers' recommendation be agreed and that £4,600 be granted. As an amendment, Councillor Ahlfeld moved that the application be refused. On a vote, one Member, Provost Brennan, voted in favour of the motion and five Members, Councillors Ahlfeld, Murphy, Brooks, MacLeod and J McEleny, voted in favour of the amendment which was declared carried.

Provost Brennan moved in relation to the Greenock Wanderers Rugby Club application that the Officers' recommendation be agreed and that £8,250 be granted. As an amendment, Councillor J McEleny moved that a grant of £6,750 be provided. On a vote, one Member, Provost Brennan, voted in favour of the motion and five Members, Councillors J McEleny, Murphy, Ahlfeld, Brooks and MacLeod, voted in favour of the amendment which was declared carried.

Provost Brennan moved in relation to the Port Glasgow Bowling Club application that the Officers' recommendation be agreed and that £4,000 be granted. As an amendment, Councillor J McEleny moved that the application be refused. On a vote, two Members, Councillors J McEleny and Ahlfeld, voted in favour of the amendment and three Members, Provost Brennan, Councillors Murphy and Brooks, voted in favour of the motion which was declared carried. Councillor MacLeod abstained from voting.

Provost Brennan moved in relation to the Port Glasgow Juniors Community Sports Club application that the Officers' recommendation be agreed and that £12,500 be granted. As an amendment, Councillor J McEleny moved that a grant of £9,500 be provided. On a vote, two Members, Provost Brennan and Councillor Brooks, voted in favour of the motion and four Members, Councillors J McEleny, Murphy, Ahlfeld and MacLeod, voted in favour of the amendment which was declared carried.

Decided: that under 19's sports grants be made as follows:

Group	Award
Ardgowan Football Development	£6,250
Ardgowan Tennis Club	£1,500
Birkmyre Rugby Club	£2,750 (subject to the condition detailed in the appendix to the report)
Broomhill Boys Club	£5,700 (subject to the condition detailed in the appendix to the report)
Clyde Cavalier Cadets	£4,000 (subject to the condition detailed in the appendix to the report)
Clyde Netball Club	£4,389
East End United Boys club	£10,000
Gourock Youth Athletic Club	£7,000 (subject to the condition detailed in the appendix to the report)
Greenock Cricket Club	Nil
Greenock Glenpark Harriers	£3,978

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Greenock Morton Community Trust	£12,660 (subject to the condition detailed in the appendix to the report)
Greenock Morton Hockey Club	£3,120 (subject to the condition detailed in the appendix to the report)
Greenock United Football Club	£7,500
Greenock Wanderers Rugby Football Club	£6,750 (subject to the condition detailed in the appendix to the report)
Inverclyde Amateur Swimming Club	£14,000
Inverclyde Archers	£1,450
Inverclyde Athletic Club	£12,000
Inverclyde Cricket Club	£1,320
Port Glasgow Bowling Club	£4,000 (subject to the condition detailed in the appendix to the report)
Port Glasgow Boys Club	£14,000
Port Glasgow Juniors Community Sports Club	£9,500 (subject to the condition detailed in the appendix to the report)
St Andrew's Boys Club	£14,000

**APPOINTMENT PANEL – CORPORATE DIRECTOR EDUCATION, COMMUNITIES
& ORGANISATIONAL DEVELOPMENT**

Appointment Panel

Corporate Director Education, Communities & Organisational Development
Wednesday 27 June 2018 at 9am

Present: Councillors G Brooks, J Clocherty, S McCabe, C McEleny, L Quinn, E Robertson and Mr A Fawcett, Chief Executive.

Present also: Mr S McNab, Head of Organisational Development, Policy & Communications (Adviser to Panel).

Chair: Councillor McCabe presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of of Part I of Schedule 7(A) of the Act.

404 Appointment of Corporate Director Education, Communities & Organisational Development 404

The Panel interviewed four candidates and agreed to appoint Ms Ruth Binks to the post of Corporate Director Education, Communities & Organisational Development, all as detailed in the appendix.

THE INVERCLYDE COUNCIL – 28 JUNE 2018

The Inverclyde Council

Thursday 28 June 2018 at 4pm

Present: Provost Brennan, Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Dorrian, Jackson, MacLeod, McCabe, McCormick, J McEleny, McKenzie, McVey, Moran, Murphy, Quinn, Rebecchi, Robertson and Wilson.

Chair: Provost Brennan presided.

In attendance: Chief Executive, Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Mr J Kerr, Ms S Lang and Ms K Macvey (Legal & Property Services), Head of Regeneration & Planning and Mr G Leitch (Environmental & Public Protection).

In attendance also: Mr T Yule, Audit Scotland.

407 Apologies and Declarations of Interest

407

Apologies for absence were intimated on behalf of Councillors C McEleny and Nelson.

Councillors Wilson and Clocherty declared an interest in Agenda Item 2 (Land at Knapps and North Denniston, Bridge of Weir Road, Kilmacolm).

408 Land at Knapps and North Denniston, Bridge of Weir Road, Kilmacolm

408

There was submitted a report by the Head of Legal & Property Services together with a report by the Planning Board on the Pre-determination Hearing held on 14 June 2018 in relation to a planning application by Gladman Developments Limited for a proposed residential development with access, open space, landscaping and associated works (in principle) at land at Knapps and North Denniston, Bridge of Weir Road, Kilmacolm (17/0403/IC)

Councillor Wilson declared a non-financial interest in this matter as (a) the Vice Chair of Clydeplan (Glasgow and the Clyde Valley Strategic Development Planning Authority), having prior to the Hearing sought and received legal advice in relation to the Councillors' Code of Conduct, paragraphs 7.6 and 7.7; and (b) one of the organisers of the Kilmacolm bonfire and fireworks display which necessitated his seeking permissions from the landowner. He formed the view that the nature of both of these interests and of the item of business did not preclude his continued presence in the Chamber or his participation in the consideration of the item.

Councillor Clocherty declared a non-financial interest in this matter as a member of Clydeplan. He formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the consideration of the item.

Decided: that planning permission be refused for the following reasons, as recommended by the Planning Board:

- (1) the proposed development is contrary to the Spatial Development Strategy of the 2017 Clydeplan Strategic Development Plan as it is an unjustified urban development which fails to accord with the Green Belt objectives in that it does not protect the quality, character, landscape setting and identity of the village;
- (2) the proposal is contrary to Policies ENV2 and SDS8 of the 2014 Inverclyde Local

THE INVERCLYDE COUNCIL – 28 JUNE 2018

Development Plan together with Policy 14 of the 2018 Proposed Inverclyde Local Development Plan in that it fails to accord with the objectives of the Green Belt;

(3) the proposal fails in respect of Policy RES1 of the 2014 Inverclyde Local Development Plan with reference to the incompatibility with the character and amenity of the area (criterion (a)) and in respect of landscaping proposals and impact on existing landscape features (criteria (b) and (c));

(4) the proposal fails to have regard to the six qualities of successful places as required by Policy 1 of the 2017 Clydeplan Strategic Development Plan and Policy 1 of the 2018 Proposed Inverclyde Local Development Plan. The proposal is also contrary to the placemaking aims of Policy SDS3 of the 2014 Inverclyde Local Development Plan;

(5) the proposal is not a form of residential development in the Green Belt supported by Policy RES7 of the 2014 Inverclyde Local Development Plan; and

(6) the proposal is contrary to Policy HER1 of the 2014 Inverclyde Local Development Plan and Policy 28 of the Proposed 2018 Inverclyde Local Development Plan in that there would be a significant and unacceptable impact on the setting and appearance of the Conservation Area.

PLANNING BOARD – 1 AUGUST 2018

Planning Board

Wednesday 1 August 2018 at 3pm

Present: Councillors Clocherty, Crowther, Dorrian, J McEleny, McKenzie, McVey, Jackson (for Councillor Moran), Murphy, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Head of Regeneration & Planning, Development & Building Standards Manager, Mr G Leitch and Ms E Provan (Environmental & Commercial Services), Mr J Kerr (for Head of Legal & Property Services) and Ms D Sweeney (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

409 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 409

An apology for absence was intimated on behalf of Councillor Moran, with Councillor Jackson substituting.

No declarations of interest were intimated.

410 PLANNING APPLICATIONS 410

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

(a) Conversion of existing main building, annexe building and water tower into residential units at Balrossie House, Blacksholm Road, Kilmacolm (17/0038/LB)

Decided: that listed building consent be granted subject to the following conditions:-

1. That no development shall commence until full details of the following works to Balrossie House, the villa annexe and the water tower have been submitted to and approved in writing by the Planning Authority in consultation with Historic Environment Scotland:

- a) Stonework repairs/replacement
- b) Roof repairs
- c) Fenestration repairs/replacement
- d) Door repairs/replacement
- e) Guttering and downpipe repairs/replacement;

2. That no development shall commence until full details of the following works, including timescales for implementation, have been submitted to and approved in writing by the Planning Authority in consultation with Historic Environment Scotland:

- a) Garden feature repairs/replacement
- b) Boundary repairs/replacement
- c) All hard and soft landscaping works;

3. That no development shall commence on site until full details of a programme for the completion and maintenance of hard and soft landscaping works have been submitted to and approved in writing by the Planning Authority;

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4. That no development shall take place until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant and agreed in writing by the Planning Authority. Thereafter the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources within the development site are undertaken to the satisfaction of the Planning Authority; and
5. That the recommendations in the Bat Hibernation Survey by Stone's Wildlife Management dated 25 January-10 March 2018 shall be implemented in full.

(b) Conversion of existing main building, annexe building and water tower into residential units at Balrossie House, Blacksholm Road, Kilmacolm (17/0351/IC)

Decided: that planning permission be granted subject to the following conditions:-

1. That no development shall commence until full details of the following works to Balrossie House, the villa annexe and the water tower have been submitted to and approved in writing by the Planning Authority in consultation with Historic Environment Scotland:
 - a) Stonework repairs/replacement
 - b) Roof repairs
 - c) Fenestration repairs/replacement
 - d) Door repairs/replacement
 - e) Guttering and downpipe repairs/replacement;
2. That no development shall commence until full details of the following works have been submitted to and approved in writing by the Planning Authority in consultation with Historic Environment Scotland:
 - a) Garden feature repairs/replacement
 - b) Boundary repairs/replacement
 - c) All hard and soft landscaping works;
3. That no development shall commence on site until full details of a programme for the completion and maintenance of hard and soft landscaping works have been submitted to and approved in writing by the Planning Authority;
4. That no development shall take place until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant and agreed in writing by the Planning Authority. Thereafter the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources within the development site are undertaken to the satisfaction of the Planning Authority;
5. That no dwelling shall be occupied until the footway, road and parking spaces serving the dwelling are completed to sealed base course level;
6. That all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas;
7. That all surface water originating within the site shall be intercepted within the site and the discharge shall be limited to that of greenfield run-off;
8. That prior to the commencement of development a detailed drainage design drawing shall be submitted to and approved in writing by the Planning Authority and this shall include details of the outfall to the river;

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9. That prior to the commencement of development a maintenance regime for the surface water shall be submitted to and approved in writing by the Planning Authority;
10. That prior to the commencement of development, confirmation of connection to the Scottish Water Network shall be submitted for approval;
11. That prior to the commencement of construction, a full and detailed description of the sewage treatment facility which will service the proposed development of the former Balrossie home shall be submitted to and approved by the Planning Authority. The description must include a calculation of the estimated throughput, the type of treatment being undertaken, details of any discharge, its location and rate and a scale plan of the facility;
12. That none of the dwellings hereby permitted shall be occupied until the sewage treatment facility approved in terms of condition 11 above becomes operational;
13. That the applicant shall ensure that no works within the application site interrupt the service provisions to the adjacent existing houses on Balrossie Drive at any point during construction operations; and
14. That the recommendations in the Bat Hibernation Survey by Stone's Wildlife Management dated 25 January-10 March 2018 shall be implemented in full.

(c) Planning application for 27 new build houses with associated roads infrastructure and new package waste treatment plant at Balrossie House, Blacksholm Road, Kilmacolm (18/0076/IC)

Decided: that planning permission be granted subject to the following conditions:-

1. That no development shall commence on site until a phasing plan linking the commencement of construction and the occupation of all new houses approved under this permission and that of planning permission 18/0077/IC to the restoration and completion of all works to the listed buildings as detailed in listed building consent 17/0038/LB, and including the front boundary gates and railings, has been submitted to and approved in writing by the Planning Authority. For the avoidance of doubt, development shall not commence on construction of the approved new dwellinghouses until the listed buildings have been secured and made wind and watertight; the 23rd dwellinghouse hereby permitted or, cumulatively, permitted by planning permission 18/0077/IC shall not be occupied until work has commenced on restoration and conversion of the listed buildings; and that the 6th last dwellinghouse hereby permitted or, cumulatively, permitted by planning permission 18/0077/IC shall not be occupied until work has been completed on the listed buildings as detailed in listed building consent 17/0038/LB;
2. That prior to their use, samples of all facing materials to be used in the construction of the dwellings hereby permitted shall be submitted to and approved in writing by the Planning Authority. Development shall proceed thereafter using the approved materials unless a variation is agreed in writing with the Planning Authority;
3. That prior to their use, samples of all hard landscaping materials shall be submitted to and approved in writing by the Planning Authority. The approved materials shall thereafter be used unless any alternative is agreed in writing with the Planning Authority;
4. That prior to the commencement of development, full details of all soft landscaping within the site, including a phasing plan and details of management and maintenance arrangements, shall be submitted to and approved in writing by the Planning Authority;
5. That the landscaping scheme approved in terms of condition 4 above shall be implemented in full in accordance with the agreed phasing plan. Any of the planting which is damaged, is removed, becomes diseased or dies within the first 5 years of planting shall be replaced within the following planting season with plants of a similar

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size and species;

6. That prior to the commencement of development, full details of the equipped play area identified under planning permission 18/0077/IC, including details of management and maintenance arrangements, shall be submitted to and approved in writing by the Planning Authority including a phasing plan for provision of the play area. The play area shall subsequently be provided in accordance with the approved phasing plan;

7. That a visibility splay of 2.4 metres by 43 metres by 1.05 metres shall be provided at the main access onto Blacksholm Road prior to the commencement of development and shall be maintained at all times thereafter;

8. That for the avoidance of doubt, road gradients shall not exceed 8% and driveway gradients shall not exceed 10%;

9. That no dwelling shall be occupied until the footway and road serving the dwelling are completed to sealed base course level;

10. That prior to the last of the dwellings approved under this permission or that of planning permission 18/0077/IC being occupied, all footways and roads serving the dwellings shall be completed to final wearing course level;

11. That all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas;

12. That all surface water originating within the site shall be intercepted within the site and the discharge shall be limited to that of greenfield run-off;

13. That prior to the commencement of development, a detailed drainage design drawing shall be submitted to and approved in writing by the Planning Authority and this shall include details of the outfall to the river;

14. That prior to the commencement of development, a maintenance regime for the surface water shall be submitted to and approved in writing by the Planning Authority;

15. That prior to the commencement of development, confirmation of connection to the Scottish Water Network shall be submitted for approval;

16. That prior to the commencement of development, confirmation of SEPA's acceptance and proof of CAR licence shall be submitted for approval;

17. That prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt; this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval, in writing by the Planning Authority prior to implementation;

18. That the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages have been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation;

19. That before the development hereby permitted is occupied, the applicant shall submit a report for approval, in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan,

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maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness;

20. That the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved in writing by the Planning Authority;

21. That prior to the commencement of construction, a full and detailed description of the sewage treatment facility which will service the proposed development of the former Balrossie home shall be submitted to and approved by the Planning Authority. The description must include a calculation of the estimated throughput, the type of treatment being undertaken, details of any discharge, its location and rate and a scale plan of the facility;

22. That none of the dwellings hereby permitted shall be occupied until the sewage treatment facility approved in terms of condition 21 above becomes operational;

23. That in the event the gas supply to the development site comprises on-site storage facilities, full details of all proposed plant shall be submitted to and approved in writing by the Planning Authority. The approval shall pre-date the start of construction work on the site;

24. That details of the location of the approved boundary treatments shall be submitted to and approved in writing by the Planning Authority prior to the commencement of development. For the avoidance of doubt the fence/wall combination shall be used on the public realm boundaries of approved plots 12, 13, 15, 23, 29, 30, 40-45;

25. That the approved fences and fence/wall combinations shall be erected for each plot prior to the occupation of the relevant plot;

26. That existing trees both within the development site and in the vicinity of the boundary of the site which are not to be felled or lopped as part of the proposals are to be protected in accordance with British Standards Recommendations for Trees in Relation to Construction, currently BS 5837:2012;

27. That no tree felling, lopping or scrub clearance shall take place within the main bird breeding season, March to June inclusive, and all such works will be preceded by a check for nesting birds in accordance with the Nature Conservation (Scotland) Act 2014 and the protection of wildlife. No development shall take place until details of protection measures have been submitted to and approved in writing by the Planning Authority;

28. That the recommendations of the Tree Survey & Arboricultural Report by Langton Tree Specialists, dated October 2017, shall be implemented in full;

29. That no development shall take place until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant and agreed in writing by the Planning Authority. Thereafter, the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources are undertaken to the satisfaction of the Planning Authority;

30. That the remote footpaths shown on the drawing linking the development to Blacksholm Road shall be provided prior to the last of the dwellinghouses hereby permitted being occupied. Full details of the means of connection and surfacing of the paths shall be submitted to and approved in writing by the Planning Authority prior to their provision;

31. That the recommendations contained within the Stone's Wildlife Management "Ecological Walk Over to Re-survey", "Badger Survey" and "Bat Hibernation Survey" documents submitted to the Planning Authority in May 2018 shall be implemented in full;

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and

32. That the applicant shall ensure that no works within the application site interrupt the service provisions to the adjacent existing houses on Balrossie Drive at any point during construction operations.

(d) Planning application for 22 new build houses with associated roads infrastructure and new package waste treatment plant at Balrossie House, Blacksholm Road, Kilmacolm (18/0077/IC)

Decided: that planning permission be granted subject to the following conditions -

1. That no development shall commence on site until a phasing plan linking the commencement of construction and the occupation of all new houses approved under this permission and that of planning permission 18/0076/IC to the restoration and completion of all works to the listed buildings as detailed in listed building consent 17/0038/LB, and including the front boundary gates and railings, has been submitted to and approved in writing by the Planning Authority. For the avoidance of doubt, development shall not commence on construction of the approved new dwellinghouses until the listed buildings have been secured and made wind and watertight; the 23rd dwellinghouse hereby permitted or, cumulatively, permitted by planning permission 18/0076/IC shall not be occupied until work has commenced on restoration and conversion of the listed buildings; and that the 6th last dwellinghouse hereby permitted or, cumulatively, permitted by planning permission 18/0076/IC shall not be occupied until work has been completed on the listed buildings as detailed in listed building consent 17/0038/LB;
2. That prior to their use, samples of all facing materials to be used in the construction of the dwellings hereby permitted shall be submitted to and approved in writing by the Planning Authority. Development shall proceed thereafter using the approved materials unless a variation is agreed in writing with the Planning Authority;
3. That prior to their use, samples of all hard landscaping materials shall be submitted to and approved in writing by the Planning Authority. The approved materials shall thereafter be used unless any alternative is agreed in writing with the Planning Authority;
4. That prior to the commencement of development, full details of all soft landscaping within the site, including a phasing plan and details of management and maintenance arrangements, shall be submitted to and approved in writing by the Planning Authority;
5. That the landscaping scheme approved in terms of condition 4 above shall be implemented in full in accordance with the agreed phasing plan. Any of the planting which is damaged, is removed, becomes diseased or dies within the first 5 years of planting shall be replaced within the following planting season with plants of a similar size and species;
6. That prior to the commencement of development, full details of the equipped play area, including details of management and maintenance arrangements, shall be submitted to and approved in writing by the Planning Authority, including a phasing plan for provision of the play area. The play area shall subsequently be provided in accordance with the approved phasing plan;
7. That a visibility splay of 2.4 metres by 43 metres by 1.05 metres shall be provided at the main access onto Blacksholm Road prior to the commencement of development and shall be maintained at all times thereafter;
8. That for the avoidance of doubt, road gradients shall not exceed 8% and driveway gradients shall not exceed 10%;
9. That no dwelling shall be occupied until the footway and road serving the dwelling are completed to sealed base course level;

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10. That prior to the last of the dwellings approved under this permission or that of planning permission 18/0076/IC being occupied, all footways and roads serving the dwellings shall be completed to final wearing course level;
11. That all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas;
12. That all surface water originating within the site shall be intercepted within the site and the discharge shall be limited to that of greenfield run-off;
13. That prior to the commencement of development, a detailed drainage design drawing shall be submitted to and approved in writing by the Planning Authority and this shall include details of the outfall to the river;
14. That prior to the commencement of development, a maintenance regime for the surface water shall be submitted to and approved in writing by the Planning Authority;
15. That prior to the commencement of development, confirmation of connection to the Scottish Water Network shall be submitted for approval;
16. That prior to the commencement of development, confirmation of SEPA's acceptance and proof of CAR licence shall be submitted for approval;
17. That prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval in writing by the Planning Authority prior to implementation;
18. That the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages have been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation;
19. That before the development hereby permitted is occupied, the applicant shall submit a report for approval in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness;
20. That the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved in writing by the Planning Authority;
21. That prior to the commencement of construction, a full and detailed description of the sewage treatment facility which will service the proposed development of the former Balrossie home shall be submitted to and approved by the Planning Authority. The description must include a calculation of the estimated throughput, the type of treatment

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being undertaken, details of any discharge, its location and rate and a scale plan of the facility;

22. That none of the dwellings hereby permitted shall be occupied until the sewage treatment facility approved in terms of condition 21 above becomes operational;

23. That in the event the gas supply to the development site comprises on-site storage facilities, full details of all proposed plant shall be submitted to and approved in writing by the Planning Authority. The approval shall pre-date the start of construction work on the site;

24. That details of the location of the approved boundary treatments shall be submitted to and approved in writing by the Planning Authority prior to the commencement of development. For the avoidance of doubt, the fence/wall combination shall be used on the public realm boundaries of approved plots 1, 2, 7, 10, 35, 36, 39, 46 and 49;

25. That the approved fences and fence/wall combinations shall be erected for each plot prior to the occupation of the relevant plot;

26. That existing trees both within the development site and in the vicinity of the boundary of the site which are not to be felled or lopped as part of the proposals are to be protected in accordance with British Standards Recommendations for trees in Relation to Construction, currently BS 5837:2012;

27. That no tree felling, lopping or scrub clearance shall take place within the main bird breeding season, March to June inclusive, and all such works will be preceded by a check for nesting birds in accordance with the Nature Conservation (Scotland) Act 2014 and the protection of wildlife. No development shall take place until details of protection measures have been submitted to and approved in writing by the Planning Authority;

28. That the recommendations of the Tree Survey & Arboricultural Report by Langton Tree Specialists, dated October 2017, shall be implemented in full;

29. That no development shall take place until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant and agreed in writing by the Planning Authority. Thereafter, the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources are undertaken to the satisfaction of the Planning Authority;

30. That the remote footpaths shown on the drawing linking the development to Blacksholm Road shall be provided prior to the last of the dwellinghouses hereby permitted being occupied. Full details of the means of connection and surfacing of the paths shall be submitted to and approved in writing by the Planning Authority prior to their provision;

31. That the recommendations contained within the Stone's Wildlife Management "Ecological Walk Over to Re-survey", "Badger Survey" and "Bat Hibernation Survey" documents submitted to the Planning Authority in May 2018 shall be implemented in full; and

32. That the applicant shall ensure that no works within the application site interrupt the service provisions to the adjacent existing houses on Balrossie Drive at any point during construction operations.

POLICY & RESOURCES COMMITTEE – 7 AUGUST 2018

Policy & Resources Committee

Tuesday 7 August 2018 at 3pm

Present: Councillors Ahlfeld, Clocherty, Curley (for MacLeod), McCabe, McCormick, J McEleny (for C McEleny), McVey, Moran, Rebecchi, Robertson and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Ms S McAlees (for Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership), Chief Financial Officer, Head of Legal & Property Services, Mr J Hamilton & Ms S Lang (Legal & Property Services), Head of Organisational Development, Policy & Communications, Head of Inclusive Education, Culture & Communities, Service Manager, Community Learning & Development, Community Safety & Resilience and Sport, Corporate Policy & Partnership Manager and Corporate Communications Manager.

Prior to the commencement of business, the Convener, on behalf of the Committee, extended his congratulations to Ms Ruth Binks on her recent appointment to the post of Corporate Director Education Communities & Organisational Development

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 411 | Apologies, Substitutions and Declarations of Interest | 411 |
| | <p>Apologies for absence were intimated on behalf of Councillor C McEleny, with Councillor J McEleny substituting, and Councillor MacLeod, with Councillor Curley substituting.</p> <p>Councillor Curley declared a non-financial interest in Agenda Item 14 (Equal Pay Claims).</p> | |
| 412 | Workforce Information and Activity Report (WIAR) 2017/2018 | 412 |
| | <p>There was submitted a report by the Head of Organisational Development, Policy & Communications advising the Committee of key workforce information and activity for the year 1 April 2017 to 31 March 2018.</p> <p>The Committee heard a presentation relative to the report by the Head of Organisational Development, Policy & Communications who answered a number of questions from Members.</p> <p>Decided: that the Committee note the content of the Workforce Information and Activity (WIAR) Report for 2017/2018 outlined in Appendix 1 to the report.</p> | |
| 413 | Revenue Budget Outturn 2017/18 – Unaudited | 413 |
| | <p>There was submitted a report by the Chief Financial Officer (1) advising the Committee of the unaudited outturn of Service Committee budgets for the year ending 31 March</p> | |

POLICY & RESOURCES COMMITTEE – 7 AUGUST 2018

2018 and (2) highlighting any significant variances between revised budgets, Period 11 reports and outturn as set out in the 2017/18 unaudited accounts.

Decided:

(1) that the Committee note the underspend of £2,797,000 as set out in the unaudited account for 2017/18, the reasons for the material variances from budget and the 0.09% movement from Period 11 to final outturn; and

(2) that the Committee note that officers will identify any opportunities to adjust budgets from 2019/20 and will include proposals in future budget reports.

414 2017/18 Capital Programme Performance 414

There was submitted a report by the Chief Financial Officer advising the Committee of the performance in respect of the delivery of the 2017/18 Capital Programme.

Decided: that the Committee note the 2017/18 Capital outturn position of 1.2% slippage.

415 Treasury Management – Annual Report 2017/18 415

There was submitted a report by the Chief Financial Officer advising the Committee of the operation of the treasury function and its activities for 2017/18 as required under the terms of Treasury Management Practice 6 (“TMP6”) on “Reporting Requirements and Management Information Arrangements”.

Decided:

(1) that the Committee note the contents of the Annual Report on Treasury Management for 2017/18 and the ongoing work to seek to ensure the delivery of financial benefits for the Council during the current uncertainty and beyond; and

(2) that the Annual Report be remitted to the Inverclyde Council for approval.

416 Northamptonshire County Council Best Value Inspection 416

There was submitted a report by the Chief Financial Officer (1) advising the Committee of the recently issued Best Value inspection report for Northamptonshire County Council and (2) highlighting relevant matters.

Decided: that the Committee note the contents of the Northamptonshire Best Value inspection report.

417 Local Governance Review 417

There was submitted a report by the Head of Organisation Development, Policy & Communications (1) advising the Committee of the work being undertaken in connection with the Scottish Government’s Local Governance Review and (2) proposing that discussions take place with both the Elected Members and officers to inform Inverclyde’s response to the review.

Decided:

(1) that the Committee note the start of the engagement process in respect of the Local Governance Review;

(2) that it be agreed that there be attendance by Elected Members and officers at a workshop on 23 August at 12.30pm with representatives from CoSLA and the Scottish Government to identify local governance issues for Inverclyde and to inform the response to CoSLA and the Scottish Government.

POLICY & RESOURCES COMMITTEE – 7 AUGUST 2018

- 418 European Charter of Local Self Government – Private Member’s Bill – Request by Councillor McCabe 418**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee of a request received from Councillor McCabe that support be given to a proposal for a Private Member’s Bill for the Scottish Parliament to consider the incorporation of a European Charter of Local Self-Government into law in Scotland.
- Decided:** that it be remitted to the Head of Legal & Property Services to prepare a proposed response for consideration by the Committee at its 18 September 2018 meeting which is prior to the consultation deadline of 21 September.
- 419 Developing Participatory Budgeting in Inverclyde 419**
- There was submitted a report by the Head of Inclusive Education Culture & Communities (1) providing an overview of Participatory Budgeting in Inverclyde and (2) requesting the Committee to agree to further developing this approach to support decentralisation of budgets and enhance community empowerment.
- Decided:**
- (1) that the Committee note the report and approve the intended actions;
 - (2) that the Committee note the consultation, communications and engagement objectives, audiences and key mechanisms outlined in the report, the timetable for consultation and the potential release of funding to the community through the Participatory Budgeting process;
 - (3) that the Committee agree to the implementation of a short-life working group to develop a long-term sustainable Participatory Budgeting model for Inverclyde; and
 - (4) that the Committee agree to the release of Community Initiatives Funding through the process set out in the report to support initiatives to alleviate poverty within the designated Community Planning locality areas.
- 420 Scotland’s Fiscal Outlook – The Scottish Government’s 5 Year Financial Strategy 420**
- There was submitted a report by the Chief Financial Officer (1) advising the Committee of the recently published Medium-Term Financial Strategy prepared by the Scottish Government and (2) highlighting the relevant matters which may impact on Local Government and Council budgets.
- Decided:** that the Committee note the contents of the Scottish Government’s first Medium-Term Financial Strategy and the potential impact which the forecasts contained in the strategy will have on funding for Local Government and Inverclyde Council.
- 421 Local Outcome Improvement Plan 2017-2022 421**
- There was submitted a report by the Head of Organisational Development, Policy & Communications appending the final version of Inverclyde’s Local Outcome Improvement Plan 2017-2022 for adoption by the Committee on behalf of Inverclyde Council.
- Decided:** that the Committee adopt Inverclyde’s Local Outcome Improvement Plan as the overarching partnership strategy for Inverclyde.

POLICY & RESOURCES COMMITTEE – 7 AUGUST 2018

422 **Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018** 422

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising the Committee of the outcome of the consultation procedure undertaken for the Traffic Regulation Order (TRO) associated with various requests for waiting and loading restrictions in Gourock entitled The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018 during which two maintained objections were received and (2) seeking the Committee's decision on whether these should be heard by the Environment & Regeneration Committee or by an independent Reporter.

Decided: that the Committee note the requirement to hold a public hearing to consider the maintained objections in relation to the TRO and that these be heard at a special meeting of the Environment & Regeneration Committee on a date to be determined in consultation with the Convener.

423 **Amendment to Community Facilities Service Review: Exceptional School Lets to Non-Uniformed and Commercial Organisations not entitled to Waivers** 423

There was submitted a report by the Head of Inclusive Education, Culture & Communities (1) requesting the Committee to agree to an amendment to the proposals for the restriction of some primary school lets to uniformed organisations as detailed in the Communities Facilities Service Review submitted to the Education & Communities Committee on 23 January 2018 and (2) providing details of a proposal for the implementation of procedures for exceptional lets to non-uniformed groups and commercial organisations as a potential source of income for Inverclyde Council.

Decided:

(1) that the Committee agree to the proposed amendment to Inverclyde Council's current policy on lets to community facilities now to include one-off or non-regular lets requested by non-uniformed or commercial organisations; and

(2) that delegated authority be granted to the Head of Inclusive Education, Culture & Communities in consultation with the Head of Legal & Property Services and the Chief Financial Officer to establish an appropriate schedule of payments for one-off or non-regular access community facility lets requested by non-uniformed or commercial organisations with no net financial cost to the Council.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 12 of Part I of Schedule 7(A) of the Act.

424 **Equal Pay Claims** 424

There was submitted a report by the Head of Legal & Property Services on the results of the review undertaken in relation to a number of equal pay claims against the Council.

POLICY & RESOURCES COMMITTEE – 7 AUGUST 2018

Councillor Curley declared a non-financial interest in this item as a result of family relationships with 3 of the claimants referred to in the report and left the meeting. The Committee agreed to continue consideration to its next meeting to allow further information to be provided in relation to a number of the claims, all as detailed in the Appendix.

GENERAL PURPOSES BOARD – 8 AUGUST 2018

General Purposes BoardWednesday 8 August 2018 at 3pm

Present: Provost Brennan, Councillors Ahlfeld, Brooks, Crowther, Curley, Dorrian, Jackson, J McEleny, and Quinn.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services), Ms L Carrick (Legal & Property Services) and Sergeant J Hay (Police Scotland).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

425 Apologies, Substitutions and Declarations of Interest 425

Apologies for absence were intimated on behalf of Councillors Moran and MacLeod.

No declarations of interest were intimated.

426 Civic Government (Scotland) Act 1982 426
Appointment and Revocation of Taxi Stance
Cathcart Street/Bank Street, Greenock

There was submitted a report by the Head of Legal and Property Services requesting the Board to consider relocation of the taxi stance at Bank Street, Greenock to Cathcart Street, Greenock to facilitate an improved traffic management area and workable stance serving this part of the town centre.

Decided: that this item be continued to the September Board meeting for further information in relation to the proposal.

427 Taxi Fares Review 2018 427

There was submitted a report by the Head of Legal & Property Services on the annual review of taxi fares scales for the purposes of advertisement as the first formal stage of the statutory process.

Mr J Bradley was in attendance representing the Head of Environmental & Public Protection and Mr H Glasgow representing Inverclyde Taxis Ltd, ABC Taxis (Inverclyde) Ltd and the Operators Liaison Group.

The Board heard Mr Glasgow in support of the trade recommendations and Mr Bradley in respect of the submission by the Head of Environmental and Public Protection.

Following discussion, Councillor Ahlfeld moved that the proposals by the trade be accepted. As an amendment, Councillor J McEleny moved that the reduction in yardage be in line with the consumer price index of 2.5 percent.

On a vote, 2 Members, Councillors J McEleny and Crowther, voted in favour of the amendment and 7 Members, Provost Brennan, Councillors Ahlfeld, Brooks, Curley, Dorrian, Jackson and Quinn, voted in favour of the motion which was declared carried.

Decided:

(1) that flag fall charge to be maintained across Tariffs 1, 2, 3 and 4 combined with a

GENERAL PURPOSES BOARD – 8 AUGUST 2018

3% reduction in yardage for the initial charge and subsequent charge yardage be adopted; and

(2) that it be remitted to the Head of Legal & Property Services to arrange for public advertising of proposals as the first stage of the statutory process.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

428 Application for Taxi Driver's Licence**428**

There was submitted a report by the Head of Legal & Property Services on an application for a Taxi Driver's Licence which was refused, all as detailed in the appendix.

Application for Taxi Driver's Licence

429 There was submitted a report by the Head of Legal & Property Services on an application for a Taxi Driver's Licence which the Board agreed to continue to the September meeting of the Board, all as detailed in the appendix.

429

AUDIT COMMITTEE – 21 AUGUST 2018

Audit Committee

Tuesday 21 August 2018 at 3pm

Present: Provost Brennan, Councillors Brooks, Curley, Jackson (for McCabe), Moran (for McCormick), J McEleny, McVey, Murphy, Nelson, Quinn and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Chief Internal Auditor, Ms G Murphy (for Head of Legal & Property Services), Ms D Sweeney (Legal & Property Services) and Mr M Thomson (for Chief Financial Officer).

In attendance also: Mr T Yule, Audit Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

430 Apologies, Substitutions and Declarations of Interest 430

Apologies for absence were intimated on behalf of Councillor McCabe, with Councillor Jackson substituting and Councillor McCormick, with Councillor Moran substituting.

Councillors Brooks and J McEleny declared an interest in agenda item 3 (Internal Audit Progress Report – 30 March to 27 July 2018).

431 Interim Audit Letter – Review of Internal Controls and Financial Systems 2017/18 431

There was submitted a report by the Chief Financial Officer bringing to the attention of the Committee a letter received from Audit Scotland regarding a review of Inverclyde Council's internal controls and financial systems for 2017/18.

Decided: that the Committee note the contents of the interim letter received from Audit Scotland and the matters arising as detailed in the Appendix to the report.

432 Internal Audit Progress Report – 30 March to 27 July 2018 432

There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 30 March to 27 July 2018.

Councillors Brooks and J McEleny declared a non-financial interest in this item as Board Members of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

Decided: that the monitoring report in respect of Internal Audit activity for the period 30 March to 27 July 2018 be noted.

433 Internal Audit Annual Report and Assurance Statement 2017/18 433

There was submitted a report by the Corporate Director Environment, Regeneration & Resources presenting the Internal Audit Annual Report and Assurance Statement for

AUDIT COMMITTEE – 21 AUGUST 2018

2017/18 which forms part of the Council's Annual Governance Statement.

Decided: that the content of the Internal Audit Annual Report and Assurance Statement 2017/18 be noted.

434 Annual Review of Risk Management Activity 2017/18 434

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising of progress made in 2017/18 in developing and monitoring a strategic approach to managing risks faced by the Council, which forms part of the Council's overall Corporate Governance Framework.

Decided: that the progress made in 2017/18 in developing, implementing and monitoring a coherent corporate approach to managing risks faced by the Council be noted.

435 Audit Scotland National Report: The National Fraud Initiative in Scotland – July 2018 435

There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending Audit Scotland's report "The National Fraud Initiative in Scotland", providing an overview of the key messages and recommendations raised in the report and how these issues are being addressed by the Council.

Decided: that the content of the report be noted and that a further update report be submitted to the February 2019 Audit Committee outlining the Council's progress.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

436 Internal Audit Progress Report - Appendix 436

There was submitted an appendix relative to Item 3, (the Internal Audit Progress Report), providing details of a special investigation undertaken since the last meeting of the Committee.

Following discussion the Committee agreed to authorise a number of actions relative to the special investigation, all as detailed in the appendix.

HEALTH & SOCIAL CARE COMMITTEE – 23 AUGUST 2018

Health & Social Care CommitteeThursday 23 August 2018 at 3pm

Present: Councillors Brooks, Dorrian, Jackson, Crowther (for MacLeod), McCabe, C McEleny, McKenzie, Moran, Quinn, Rebecchi and Robertson.

Chair: Councillor Moran presided.

In attendance: Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Health & Community Care, Head of Children's Services & Criminal Justice, Service Manager (Children & Families), Service Manager (Inequalities, Migration & Strategic Housing), Ms F McLaren (for Chief Financial Officer), Ms V Pollock (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

437 Apologies, Substitutions and Declarations of Interest 437

An apology for absence was intimated on behalf of Councillor MacLeod, with Councillor Crowther substituting.

Councillor Brooks declared an interest in the additional agenda item (Governance of HSCP Commissioned External Organisations).

Councillor C McEleny entered the meeting at this juncture.

438 Presentation – Corporate Parenting 438

The Committee heard a presentation introduced by Ms A Glendinning, Service Manager (Children & Families) and given by Dylan Forsythe, a care experienced young person and Aileen Wilson, Children's Rights Officer, on corporate parenting, with particular reference to the journey of care experienced young people and the work of the care experienced young people's participation group, Proud 2 Care.

Decided: that the presentation be noted.

439 Revenue and Capital Budget Report – Outturn 2017/18 and 2018/19 Revenue Outturn Position as at 30 June 2018 439

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on (1) the outturn of the 2017/18 Revenue Budget, which was provisional, subject to the audit of the year-end accounts and (2) the projected outturn on Revenue and Capital for 2018/19 as at 30 June 2018.

(Councillor McCabe left the meeting during consideration of this item of business).

Decided:

(1) that the Committee note the 2017/18 Revenue Budget outturn underspend of £434,000;

(2) that the Committee note that the underspend at the 2017/18 year-end will be

HEALTH & SOCIAL CARE COMMITTEE – 23 AUGUST 2018

retained by the Integration Joint Board;

- (3) that the Committee note that the projected current year Revenue outturn is on budget as at 30 June 2018;
- (4) that the Committee approve the virements listed in Appendix 6 to the report;
- (5) that the Committee note the current projected Capital position; and
- (6) that the Committee note the current Earmarked Reserves position.

440 Learning Disability (LD) Redesign – Progress Report, August 2018**440**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update in relation to progress of Inverclyde HSCP's Learning Disability (LD) Redesign.

(Councillor McCabe returned to the meeting during consideration of this item of business).

Decided:

- (1) that the Committee note the progress in the decommissioning of the McPherson Centre and the interim move to the Fitzgerald Centre by 28 September 2018 and associated learning disability estate changes;
- (2) that the properties at Golf Road, Gourrock and the McPherson Centre, Gourrock, (when vacated in September 2018) be declared surplus to requirements and that the Environment & Regeneration Committee be requested to consider the marketing and disposal of the properties; and
- (3) that the Committee note the ongoing appraisal work in the identification of potential sites within Inverclyde suitable for a community-based resource hub for people with a learning disability.

441 Review of Addiction Services**441**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Committee of the completion of Phase 1 of the Addiction Review and the workstreams identified for the Phase 2 workplan.

Decided:

- (1) that the Committee note the progress made in the Review of Addiction Services and the considerations arising from Phase 1 of the Review; and
- (2) that a further update on the outcome of the Addiction Services Review be submitted to the Committee.

442 Inverclyde Community Justice Partnership Annual Report 2017-2018**442**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the Inverclyde Community Justice Partnership Annual Report 2017-2018.

Decided:

- (1) that the Committee endorse the Inverclyde Community Justice Partnership Annual Report 2017-2018; and
- (2) that the Committee approve submission of the Annual Report to Community Justice Scotland pending the addressing of any amendments necessary following any further comments from Committee Members and Partners.

The Convener, being of the opinion that the undernoted report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership was relevant,

competent and urgent, moved its consideration in terms of the relevant Standing Order to allow the Committee to be advised of the current position in respect of the governance of externally commissioned Social Care Services at the earliest opportunity. This was agreed unanimously.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.

443 Governance of HSCP Commissioned External Organisations

443s

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned Social Care Services.

Councillor Brooks declared a non-financial interest in this item as a Member of the Board of River Clyde Homes. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

Decided:

- (1) that the Committee note the governance report as set out in Appendix 1 covering the period 20 March to 20 July 2018; and
- (2) that Members acknowledge that Officers regard the control mechanisms in place through their governance meetings as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

Environment & Regeneration Committee

Thursday 30 August 2018 at 3pm

Present: Provost Brennan (for McCabe), Councillors Ahlfeld, Brooks, Clocherty, C McEleny (for Crowther), Curley, Jackson, Dorrian (for McCormick), J McEleny, McKenzie and Nelson.

Chair: Councillor Jackson presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Ms D Sweeney (Legal & Property Services), Ms M McCabe (for Chief Financial Officer), Head of Regeneration & Planning, Head of Environmental & Public Protection, Ms R Dillon, Mr S Walker and Mr D Hall (Environmental & Public Protection) and Mr M Bingham (Corporate Communications).

In attendance also: Ms F Maguire, Chief Executive, Riverside Inverclyde.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

444 **Apologies, Substitutions and Declarations of Interest**

444

Apologies for absence were intimated on behalf of Councillor McCormick, with Councillor Dorrian substituting, Councillor McCabe, with Provost Brennan substituting and Councillor Crowther, with Councillor C McEleny substituting.

Declarations of interest were intimated as follows:

Agenda Item 13 (Riverside Inverclyde Project Update) - Councillors Clocherty and McKenzie.

Agenda Item 18 (Active Travel in Inverclyde) - Councillor Ahlfeld.

Agenda Item 28 (Clune Park Regeneration Plan Update) - Councillors Brooks and Curley.

Agenda Item 29 (Single Party Negotiations) - Councillor Curley.

Agenda Item 30 (Property Asset Management Report) - Councillors Brooks and Curley.

445 **Environment & Regeneration 2017/18 Revenue Budget – Period 3 (30 June 2018)**

445

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment Regeneration & Resources advising the Committee of the 2017/18 out-turn and the 2018/19 Revenue Budget position as at Period 3 to 30 June 2018.

Decided:

(1) that the Committee note the out-turn for 2017/18 and the current projected overspend for 2018/19 of £107,000 as at 30 June 2018; and

(2) that approval be given to the virement detailed in Section 8 and Appendix 5 of the report.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

446 Environment & Regeneration Capital Programme 2018/19 to 2020/21 – Progress 446

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources (1) providing an update on the status of the projects within the Environmental & Regeneration Capital Programme and (2) highlighting the overall financial position.

Decided:

- (1) that the Committee note the current position of the Capital Programme 2018/21 and the progress of the specific projects detailed in Appendices 1 and 2 of the report; and
- (2) that it be remitted to the Head of Environmental & Public Protection to submit a report on the civic amenities facility at Kirn Drive to the October 2018 meeting of the Committee.

447 Environment, Regeneration & Resources Corporate Directorate Improvement Plan Review 447

There was submitted a report by the Corporate Director Environment, Regeneration & Resources presenting to the Committee the annual review of the Environment, Regeneration & Resources Corporate Directorate Improvement Plan (CDIP).

Decided:

- (1) that the Committee approve the refreshed Environment, Regeneration & Resources CDIP;
- (2) that the Committee note that the refreshed Environment, Regeneration & Resources CDIP and the Education, Communities & Organisational Development CDIP will be submitted to the Policy & Resources Committee for approval on 18 September 2018;
- (3) that the Committee note that a new 3 year Environment, Regeneration & Resources CDIP will be presented to this Committee in 2019;
- (4) that it be remitted to the Head of Environmental & Public Protection to submit a report on the effectiveness of parking enforcement to the October 2018 meeting of this Committee; and
- (5) that it be remitted to the Head of Environmental & Public Protection to submit a report on Service Improvement Action 2018/19 with regard to Scottish Energy Efficient Programmes (SEEPS).

448 Child Burial and Cremation Charges – Funding Allocation 448

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the Scottish Government's proposal for the distribution of funding to local authorities to implement the removal of child burial and cremation charges.

Decided: that the Committee approve the waiver of charges for child burials and cremations for children aged one year to under 18 in line with the announcement on funding from the Scottish Government for child burial and cremation charges.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

- 449 Public Health Funerals 449**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the statutory duties placed on the Council in relation to Public Health Funerals.
- Decided:** that the Committee note the terms of the statutory duty placed on the Council to deal with Public Health Funerals and the specific circumstances where they are available.
- 450 Inverclyde Council Biodiversity Duty Report 2015-17 450**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting approval to publish Inverclyde Council's Biodiversity Duty Report 2015/17 as required by the Wildlife and Natural Environment (Scotland) Act 2011.
- Decided:** that the Committee approve the publication of Inverclyde Council's Biodiversity Duty Report 2015/17 as detailed in Appendix 1 to the report.
- 451 Revised Code of Practice on Litter and Refuse (COPLAR) 451**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the current position with regard to the revised Code of Practice on Litter and Refuse (COPLAR).
- Decided:** that the Committee note the content of the report and Inverclyde's participation as one of the 6 trial authorities in developing the Revised Code of Practice on Litter and Refuse.
- 452 Greater Glasgow & Clyde Joint Health Protection Plan 2018-2020 452**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the 2018-20 Joint Health Protection Plan agreed jointly with Greater Glasgow & Clyde Health Board.
- Decided:**
- (1) that the Committee approve the 2018-20 Joint Health Protection Plan; and
 - (2) that officers update the Committee in due course on the outcome and implications of changes to the national Health Protection landscape arising from the Public Health Reform Programme.
- 453 Save Inchgreen Dry Dock Campaign 453**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee of a remit from the Petitions Committee regarding the Save Inchgreen Dry Dock Campaign.
- Decided:** that the Committee note that a further, more detailed report will be submitted to the next meeting of the Committee.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

454 McLean's Yard, Cove Road, Gourock**454**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising the Committee of the further discussions held at the Gourock Regeneration Forum meeting in June 2018 with the 3 Community Groups which have come forward following a 2 stage community consultation and (2) seeking the decision of the Committee regarding which Community Group relative to the proposal received for McLean's Yard, Cove Road, Gourock they wish officers to progress discussions with.

Decided:

- (1) that the Committee note the comments and feedback received from the Gourock Regeneration Forum following the presentations made by the three groups and the Forum's recommendation to the Committee that the Cardwell Bay Association of Small Boat Owners be the preferred user; and
- (2) that the Committee agree to officers entering into further discussion with the Cardwell Bay Association of Small Boat Owners subject to a further, more detailed report on the proposals being submitted to the Committee following upon these discussions.

455 Riverside Inverclyde – Project Update**455**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on Riverside Inverclyde's progress relating to the regeneration projects within Port Glasgow, Greenock and Gourock.

Councillors McKenzie and Clocherty declared a non-financial interest in this item as Board members of Riverside Inverclyde. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

Decided:

- (1) that the Committee note the progress to date and that further progress reports will be brought back for Members' information and consideration in due course; and
- (2) that it be remitted to the Corporate Director Environment, Regeneration & Resources to submit a report on Peel Ports interests in the waterfront area to a future meeting of the Committee.

456 City Deal – Greenock Ocean Terminal**456**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating members in respect of negotiations with the George Wylie Foundation on the design for Greenock Ocean Terminal which would include a permanent George Wylie exhibition and associated gallery space.

Decided:

- (1) that the Committee approve that the Corporate Director Environment, Regeneration & Resources conclude negotiations with the George Wylie Foundation in respect of the design and funding agreement for the George Wylie Option for the Ocean Terminal Building and that this option be taken forward to the Final Business Case; and
- (2) that the Committee note that through approving (1) above, the Council will assume the risk for any cost overrun.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

- 457 Flood Risk Management – Update Report 13 457**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the progress of the Council's Flood Risk Management Programme.
- Decided:** that the Committee note the current progress on the Central Greenock Flood Prevention Scheme and on the Flood Prevention Scheme outwith Central Greenock.
- 458 Road Safety 458**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on work carried out to meet the Council's obligations relating to the carrying out of studies into accidents arising out of the use of vehicles and proposing areas which should be prioritised for action in light of the evidence obtained.
- Decided:** that the Committee note the findings of the Road Safety Report and that an annual report will be presented to the Committee on this matter.
- 459 Transport (Scotland) Bill - Proposed Consultation Response 459**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee of the recent introduction of the Transport (Scotland) Bill and the Scottish Parliament website survey.
- Decided:**
- (1) that the Committee note the introduction of the Transport (Scotland) Bill to the Scottish Parliament on 8 June 2018; and
 - (2) that the Committee approve the responses to each section of the Bill as detailed in the Appendices to the report.
- 460 Active Travel in Inverclyde 460**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) informing the Committee of the publication of the Scottish Government's Active Travel Task Force Report 2018 and of progress on Smarter Choices, Smarter Places funded projects and (2) seeking approval of the Inverclyde Council Active Travel Strategy.
- Councillor Ahlfeld declared a non-financial interest in this matter as member of Inverclyde Community Development Trust. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.
- Decided:**
- (1) that the Committee note the publication of the Active Travel Task Force Report 2018 and progress on Smarter Choices, Smarter Places funded projects; and
 - (2) that the Committee approve the Inverclyde Council Active Travel Strategy all as detailed in Appendix 2 to the report.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

- 461 Scottish Roads Maintenance Condition Survey (Phase 4) 461**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee on the proposal to enter into a collaborative procurement for Phase 4 of the Scottish Roads Maintenance Condition Survey (SRMCS).
- Decided:** that the Committee, in accordance with the Council's Standing Orders Relating to Procurement, give approval to enter into a collaborative contract to participate in Phase 4 of the SRMCS for a period of 4 years, with a possible extension of a further 3 years, and at a cost of £5k per annum.
- 462 Request for a New Road Name at James Watt Dock, Greenock 462**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for the name of a road at James Watt Dock, Greenock. The Committee discussed and agreed the special circumstances in relation to the naming of this road.
- Decided:** that the new road leading from East Hamilton Street towards the Great Harbour be named Douglas Rae Road.
- 463 Request for a New Road Name in Port Glasgow Town Centre 463**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for the name of a road in Port Glasgow Town Centre.
- Decided:** that the new road leading from Shore Street to the Comet roundabout be named Comet Road.
- Councillor C McEleny left the meeting at this juncture.
- 464 Stopping Up Order – The Stopping Up of Road and Footpath, Inverclyde (Mavis Lane, Greenock) Order 2018 464**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending that the Head of Legal & Property Services be authorised to promote the Stopping-Up of Roads and Footpaths, Inverclyde (Mavis Lane, Greenock) Order 2018 and, provided that there are no maintained objections, to confirm the Order.
- Decided:** that the Head of Legal & Property Services be authorised to promote the Stopping Up of Roads and Footpaths, Inverclyde (Mavis Lane, Greenock) Order 2018 and that, if after the 28 day period for statutory objections no such objections are made or maintained, delegated authority be granted to the Head of Legal & Property Services to take all necessary action in connection therewith, including confirmation of the Order.
- 465 Proposed Traffic Regulation Order – Disabled Persons' Parking Places (On Street) Order No. 2 2018 465**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

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Decided: that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons’ Parking Places (On Street) Order No. 2 2018 and that it be remitted to the Head of Environmental & Public Protection and the Head of Legal & Property Services to arrange for implementation of the Order.

466 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On Street) Order No. 3 2018 466

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

Decided: that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons’ Parking Places (On Street) Order No. 3 2018 and that it be remitted to the Head of Environmental & Public Protection and the Head of Legal & Property Services to arrange for implementation of the Order.

467 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018 467

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018.

Decided: that the Inverclyde Council be recommended to make the proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018 and that it be remitted to the Head of Environmental & Public Protection and the Head of Legal & Property Services to arrange for implementation of the Order.

468 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 8) Order 2018 468

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 8) Order 2018.

Decided: that the Inverclyde Council be recommended to make the proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 8) Order 2018 and that it be remitted to the Head of Environmental & Public Protection and the Head of Legal & Property Services to arrange for implementation of the Order.

469 Port Glasgow Industrial Estate – Support for Demolition Programme 469

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking agreement for a policy to support selective demolition at Port Glasgow Industrial Estate.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

Decided:

- (1) that the Committee agree to provide grant intervention of up to 20% to a maximum of £30,000 for premises which have been redundant for a period of a minimum of 12 months where the owner can demonstrate that they have marketed the premises unsuccessfully for 6 months, noting that all statutory consent requirements remain and that the grant will be paid on evidence of paid invoices to the demolition contractor; and
- (2) that a report on the outcome be submitted to the Committee at a future date.

470 Learning Disability Redesign – Remit from Health & Social Care Committee 470

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Health & Social Care Committee of 23 August 2018 requesting the Committee to declare the properties of Golf Road, Gourrock and the McPherson Centre, Gourrock surplus to requirements as a result of the Learning Disability Redesign Programme.

Decided: that the properties at Golf Road, Gourrock and the McPherson Centre, Gourrock be declared surplus to requirements and it be remitted to the appropriate Officers to market and dispose of the properties.

The Convener being of the opinion that the undernoted report by the Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to consider the making of a Proposed Traffic Regulation Order at the earliest opportunity. This was agreed unanimously.

471 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018 471

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018.

Decided: that the Inverclyde Council be recommended to make the proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018 and that it be remitted to the Head of Environmental & Public Protection and the Head of Legal & Property Services to arrange for implementation of the Order.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Clune Park Regeneration Plan Progress Report – Update on Current Actions	6, 9, 12 & 13

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Single Party Negotiation – Consultant Support	6 & 8
Property Asset Management Report	6 & 9
Mortgage Guarantee Scheme Update	6
Retail Unit, Broomhill Way, Greenock	2, 6 & 9
Improvement Works to Princes Street, Port Glasgow – Use of Emergency Powers Procedure	6 & 8
Greenlight Environmental Ltd	6 & 8

472 Clune Park Regeneration Plan Progress Report: Update on Current Actions 472

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the current actions to implement the Council's decisions on the Clune Park Estate.

Councillors Brooks and Curley declared a non-financial interest in this matter as Board Members of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

Following consideration the Committee agreed to take action, all as detailed in the appendix.

473 Single Party Negotiations – Consultant Support 473

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking authority to extend the single party consultant support for Clune Park structural surveys.

Councillor Curley declared a non-financial interest in this item due to the nature of his employment and left the meeting for the consideration of this item.

Following consideration the Committee agreed to the actions recommended, all as detailed in the appendix.

Councillor Curley returned to the meeting at this juncture.

474 Property Asset Management Report 474

There was submitted a report by the Corporate Director Environment, Regeneration & Resources making recommendations in respect of a number of property assets.

Councillors Brooks and Curley declared a non-financial interest in this item as Board members of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

Following consideration the Committee agreed to the actions recommended, all as detailed in the appendix.

ENVIRONMENT & REGENERATION COMMITTEE – 30 AUGUST 2018

- 475 Mortgage Guarantee Scheme Update 475**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the Mortgage Guarantee Scheme. Following consideration, the Committee agreed to the actions recommended, all as detailed in the appendix.
- 476 Retail Unit, Broomhill Way, Greenock 476**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to renew the lease of premises at Broomhill Way, Greenock. Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.
- 477 Improvement Works to Princes Street, Port Glasgow – Use of Emergency Powers Procedure 477**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee of the use of the emergency powers procedure to approve proposed improvement works to Princes Street, Port Glasgow.
Decided: that the use of the emergency powers procedure be noted.
- 478 Greenlight Environmental Ltd 478**
- There was submitted a report by the Head of Environmental & Protective Services providing an update on the current position with respect to Greenlight Environmental Ltd. Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

EDUCATION AND COMMUNITIES COMMITTEE – 4 SEPTEMBER 2018

Education and Communities Committee

Tuesday 4 September 2018 at 2pm

Present: Provost Brennan, Councillors Clocherty, Curley, MacLeod, McCabe, Crowther (for C McEleny), McVey, Murphy, Quinn, Robertson and Wilson, Mrs F Gilpin, Church Representatives, Ms A McMillan, Parent Representative and Ms P McEwan, Teacher Representative.

Chair: Councillor Clocherty presided.

In attendance: Corporate Director Education, Communities & Organisational Development, Head of Inclusive Education, Culture & Communities, Service Manager (Community Learning & Development, Community Safety & Resilience and Sport), Mr I Cameron (for Chief Financial Officer), Education & Exchequer Finance Manager, Ms G Murphy (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services), Acting Head of Education, Property Services Manager, Early Years Manager, Corporate Policy & Partnership Manager and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

479 **Apologies, Substitutions and Declarations of Interest**

479

Apologies for absence were intimated on behalf of Councillor C McEleny, with Councillor Crowther substituting, and Rev D Burt.

Declarations of interest were intimated as follows:

Agenda Item 5 (Grants to Voluntary Organisations) – Councillor Robertson.

Agenda Item 6 (Under 19s Sports Grants 2018/19) – Councillor Curley.

Agenda Item 10 (Greenock Arts Guild Ltd: Beacon Construction: Update on Legal Claim) – Councillor Robertson.

Agenda Item 21 (Update on the Beacon Arts Centre: The Greenock Arts Guild Ltd) – Councillor Robertson.

Agenda Item 22 (Award of Contract for the Provision of Transport Needs for Children with Additional Support and/or Medical Needs for 2018/19, 2019/20 and 2020/21) – Councillor McVey.

480 **Communities 2018/19 Revenue Budget – Period 3 to 30 June 2018**

480

There was submitted a report by the Chief Financial Officer and the Corporate Director Education, Communities & Organisational Development on (1) the final outturn of the 2017/18 Communities Revenue Budget and (2) the 2018/19 Revenue Budget position as at Period 3 to 30 June 2018.

Decided:

(1) that the Committee note the final outturn for the 2017/18 Communities Revenue Budget; and

(2) that the Committee note the current projected overspend of £33,000 for the 2018/19 Communities Revenue Budget as at Period 3 to 30 June 2018.

EDUCATION AND COMMUNITIES COMMITTEE – 4 SEPTEMBER 2018

- 481 Communities Capital Programme 2018/21 Progress 481**
- There was submitted a report by the Head of Inclusive Education, Culture & Communities and the Chief Financial Officer (1) on the status of the projects forming the Communities Capital Programme 2018/21 and (2) highlighting the overall financial position.
- Decided:** that the Committee note the progress of the specific projects detailed in Appendix 1 of the report.
- 482 Libraries, Museums and Archives Service Annual Report 2017 – 2018 482**
- There was submitted a report by the Head of Inclusive Education, Culture & Communities appending the Libraries, Museums and Archives Service Annual Report 2017 – 2018.
- Decided:**
- (1) that the Committee endorse the Libraries, Museums and Archives Service Annual Report 2017 – 2018; and
- (2) that a report be submitted to the October meeting of the Committee on the timeline relative to the closure of the Heritage Hub and the opening of the refurbished McLean Museum and Art Gallery and any legacy issues arising from the operation of the Heritage Hub.
- 483 Grants to Voluntary Organisations 483**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) on the awards made to voluntary organisations by the Grants Sub-Committee on 20 June 2018 and (2) proposing a review of the process involved.
- Councillor Robertson declared a non-financial interest in this item due to an association with Inverclyde Youth Theatre and Thistle Theatre Company. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence in the Chamber or her participation in the decision-making process.
- Decided:**
- (1) that the Committee note the awards granted to a range of community groups at the meeting of the Grants Sub-Committee on 20 June 2018; and
- (2) that it be remitted to Officers to carry out a review of the Grants to Voluntary Organisations (GTVO) process and to report further to the Committee in due course.
- 484 Under 19s Sports Grants 2018/19 484**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the awards made to under 19s sport groups by the Grants Sub-Committee on 26 June 2018.
- Councillor Curley declared a non-financial interest in this item due to an association with Inverclyde Archers. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.
- Decided:** that the Committee note the awards granted to a range of community sports groups at the meeting of the Grants Sub-Committee on 26 June 2018.

485 **Ward 7 Community Facilities Review**

485

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) informing the Committee of the outcome of the recent community consultation and engagement exercise on the long term future of all Ward 7 community facilities (hubs) and (2) making recommendations with regard to the future operating model for these facilities based on the results of the community engagement exercise. There was also submitted an addendum relative to the survey results which showed, by percentage, all of those who expressed a first preference, all of those who expressed a second preference and all of those who expressed a third preference with the clear preference being for retention of the Grieve Road facility.

Following discussion, Councillor Murphy moved:

- (1) that the contents of the report be noted;
- (2) that it be agreed to close Paton Street and Fancy Farm community facilities as recommended in the report;
- (3) that it be agreed to invest in creating car parking capacity at Grieve Road Community Centre as recommended in the report and that, in addition, it be remitted to Officers to examine the potential for reconfiguring the facilities at the centre and carrying out internal decoration works;
- (4) that a report be submitted to the October meeting of the Committee on the consultations with the community with a view to establishing a constituted management committee for the Grieve Road Community Centre and that any management committee so established be consulted regarding the proposed works as set out in (3) above;
- (5) that a report be submitted to the October meeting of the Committee on the discussions which have taken place with Oak Tree Housing Association regarding a potential future asset transfer of the Paton Street facility; and
- (6) that the Policy & Resources Committee be requested to approve a one-off investment in respect of the proposals as set out in the proposals above.

As an amendment, Councillor McVey moved:

- (1) that it be remitted to officers to endeavour to establish a fully constituted management committee at the Grieve Road Community Centre as soon as possible and that should this not be successful, a report on progress be submitted to the next meeting of the Committee in order that the funding identified in the report can be relocated to the Paton Street Community Centre; and
- (2) that it be remitted to Officers to continue dialogue with Oak Tree Housing Association regarding the potential asset transfer of the Paton Street Community Centre to the Housing Association and that a report be submitted to the next meeting of the Committee detailing how this transfer could be achieved and any associated costs to the Council.

On a vote, 5 Members, Councillors McVey, Quinn, Crowther, MacLeod and Robertson, voted in favour of the amendment and 6 Members, Provost Brennan and Councillors Clocherty, McCabe, Murphy, Wilson and Curley, voted in favour of the motion which was declared carried.

Decided:

- (1) that the contents of the report be noted;
- (2) that it be agreed to close Paton Street and Fancy Farm community facilities as recommended in the report;
- (3) that it be agreed to invest in creating car parking capacity at Grieve Road Community Centre as recommended in the report and that in addition, it be remitted to

EDUCATION AND COMMUNITIES COMMITTEE – 4 SEPTEMBER 2018

Officers to examine the potential for reconfiguring the facilities at the Centre and carrying out internal decoration works;

(4) that a report be submitted to the October meeting of the Committee on the consultations with the community with a view to establishing a constituted management committee for the Grieve Road Community Centre and that any management committee so established be consulted regarding the proposed works as set out in (3) above;

(5) that a report be submitted to the October meeting of the Committee on the discussions which have taken place with Oak Tree Housing Association regarding a potential future asset transfer of the Paton Street facility; and

(6) that the Policy & Resources Committee be requested to approve a one-off investment in respect of the proposals set out in the decisions above.

Councillors McCabe and Murphy left the meeting at this juncture.

486 Installation of a Memorial Window in the McLean Museum and Art Gallery 486

There was submitted a report by the Head of Inclusive Education, Culture & Communities seeking approval for the installation of a commemorative stained glass window in the McLean Museum and Art Gallery to recognise Inverclyde's involvement and sacrifice in the Dardanelles Campaign of World War I.

(Councillor McCabe returned to the meeting during consideration of this item of business).

Decided:

(1) that the Committee give its agreement to the proposed installation of a commemorative stained glass window in the McLean Museum and Art Gallery; and

(2) that the proposal be referred for approval to the Inverclyde Council as Trustees of the Watt Institution.

487 Inverclyde PREVENT Strategy and Guidance - Update 487

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) updating the Committee on additional information to be included in the Inverclyde PREVENT Strategy and Guidance remitted from the Policy & Resources Committee on 22 May 2018 and (2) advising of the feasibility of third sector partner organisations being supported to access e-learning training resources as recommended by the Policy & Resources Committee.

Decided:

(1) that the Committee note that access to the PREVENT e-learning training resources for third sector colleagues is a feasible proposal;

(2) that the PREVENT strategy and guidance be amended to take account of the proportionate training proposals to support third sector workers and volunteers working with vulnerable people; and

(3) that two members of the CLD team be trained to deliver the e-learning training resource to identified third sector workers and volunteers as required.

The Convener being of the opinion that the undernoted report by the Head of Organisational Development, Policy & Communications was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to consider whether it would wish to participate in the National Emergency Services Day before the proposed date of 9 September. This

was agreed unanimously.

488 Emergency Services Day – 999 Day – 9 September 488

There was submitted a report by the Head of Organisational Development, Policy & Communications (1) advising the Committee of National Emergency Services Day on 9 September and (2) seeking approval for the Council to fly a specially designed flag to commemorate the work undertaken by the emergency services.

Decided: that the Committee support Emergency Services Day on 9 September and approve the flying of a flag above the Council's Headquarters on Emergency Services Day annually

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

Item	Paragraph(s)
Greenock Arts Guild Ltd: Beacon Construction: Update on Legal Claim	6 and 12
Update on the Beacon Arts Centre: Greenock Arts Guild Ltd	6

489 Greenock Arts Guild Ltd: Beacon Construction: Update on Legal Claim 489

There was submitted a report by the Head of Legal & Property Services providing an update on the legal advice obtained by Greenock Arts Guild Ltd (GAG) relative to the litigation matter in respect of the Beacon development.

Councillor Robertson declared a non-financial interest in this item as a Member of the Board of Greenock Arts Guild Ltd. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence in the Chamber or her participation in the decision-making process.

The Committee agreed to note the position and authorise action all as detailed in the appendix.

490 Update on the Beacon Arts Centre: Greenock Arts Guild Ltd 490

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the Beacon Arts Centre/Greenock Arts Guild Ltd (GAG) as part of the Council's commitment to reporting on the governance of external organisations.

Councillor Robertson declared a non-financial interest in this item as a Member of the Board of Greenock Arts Guild Ltd. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence in the Chamber or her participation in the decision-making process.

Decided:

(1) that the Committee note the progress made by the Beacon Arts Centre/Greenock Arts Guild since the previous report to the Committee in January 2018; and

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(2) that it be agreed that a further progress report be submitted to the Committee in January 2019.

The Communities business concluded at 4pm. The Committee commenced consideration of the Education items of business at 4.10pm with Mrs Gilpin, Ms McEwan and Ms McMillan joining the meeting.

Prior to the commencement of business, the Convener welcomed to the meeting Mr Stephen Parsons, who had recently been appointed as the Acting Head of Education and Mr Gary Johnstone, Education Scotland.

491 Clyde Conversations 2018

491

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) advising the Committee of the success of #ClydeConversations3, (2) appending an evaluation report from the event and (3) informing the Committee of the next steps for the follow up event in November 2018.

Corey Beaton and Megan Quinn, two of the young people involved in the Clyde Conversations Steering Group were present along with Jack Kinnimouth, CLD Worker and they addressed the Committee relative to the event and answered a number of questions from Members.

Decided:

(1) that the Committee note the contents of the report and the evaluation report and action plan;

(2) that the Committee acknowledge the success of #ClydeConversations3; and

(3) that the Committee endorse the proposals for the follow-up event in November 2018.

492 Education 2018/19 Revenue Budget – Period 3 to 30 June 2018

492

There was submitted a report by the Chief Financial Officer and the Corporate Director Education, Communities & Organisational Development on (1) the final outturn of the 2017/18 Education Revenue Budget and (2) the 2018/19 Revenue Budget position as at Period 3 to 30 June 2018.

Decided:

(1) that the Committee note the final outturn of the 2017/18 Education Revenue Budget;

(2) that the Committee note the current projected underspend of £82,000 for the 2018/19 Education Revenue Budget as at Period 3 to 30 June 2018; and

(3) that the Committee approve the virement of £30,000 as set out in Paragraph 8.1 and Appendix 5 of the report.

493 Education Capital Programme 2018 – 2021 Progress

493

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer (1) on the status of the projects forming the Education Capital Programme and (2) highlighting the overall financial position.

Decided:

(1) that the Committee note the progress of the specific projects detailed in Appendix 1 of the report;

EDUCATION AND COMMUNITIES COMMITTEE – 4 SEPTEMBER 2018

(2) that the Committee approve the following in respect of the Gourrock Primary School extension project:

(a) change to the scope of the project including the revised budget allocation and utilisation of the overall Capital Programme contingency/lifecycle fund allocation as outlined in Section 7.2; and

(b) the issue of tenders for the project and the granting of delegated authority to the Head of Legal & Property Services to accept the most economically advantageous tender provided the cost is within the revised budget allocation for the project.

494 Education, Communities & Organisational Development Corporate Directorate Improvement Plan Review 494

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the annual review of the Education, Communities & Organisational Development Corporate Directorate Improvement Plan (CDIP).

Decided:

(1) that the Committee approve the refreshed Education, Communities & Organisational Development CDIP 2016/19;

(2) that it be noted that the refreshed Education, Communities & Organisational Development CDIP and Environment, Regeneration & Resources CDIP will be submitted to the Policy & Resources Committee for approval on 18 September 2018; and

(3) that it be noted that a new three year Education, Communities & Organisational Development CDIP will be submitted to this Committee in May 2019.

495 Three Year Plan for Co-ordinating Community Learning & Development in Inverclyde – 2018/21 495

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for the publication of the three year plan 2018/21 for the co-ordination of Community Learning and Development (CLD) in Inverclyde.

Decided:

(1) that the Committee approve the three year plan 2018/21 for the co-ordination of Community Learning and Development in Inverclyde;

(2) that the Committee approve the publication of the three year plan in line with the guidance issued by Education Scotland; and

(3) that otherwise, the contents of the report be noted.

496 Year of Young People 2018 – Update on Inverclyde Plan 496

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the progress made in relation to Inverclyde's Year of Young People 2018 Plan and (2) informing Members of the planned activities for the remainder of the year.

Decided:

(1) that the Committee note the progress made to date on the actions outlined in Inverclyde's Year of Young People 2018 Plan;

(2) that the Committee note the planned activities and events due to take place before the end of the year;

(3) that an evaluation report on the Year of Young People be submitted to the

EDUCATION AND COMMUNITIES COMMITTEE – 4 SEPTEMBER 2018

Committee by February 2019; and

(4) that otherwise, the contents of the report be noted.

497 Inverclyde Education Services: Parental Engagement Strategy 2018 - 2021 497

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking the Committee's approval for the use of the Parental Engagement Strategy appended to the report across all areas of Education.

Decided: that the Committee approve the proposed Parental Engagement Strategy 2018 – 2021 as set out in the appendix to the report.

Councillor McCabe left the meeting at this juncture.

498 Action Taken to Finalise the Mapping of School Catchment Areas 498

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of minor corrective steps undertaken at Dunnet Place, Greenock to finalise the school catchment area map for the Inverclyde website.

Decided: that the Committee note the action taken to ensure that Dunnet Place, Greenock is mapped to the correct catchment area.

499 School Term Dates – Session 2019/20 499

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for setting the school term dates for the session 2019/20.

The Corporate Director Education, Communities & Organisational Development advised the Committee that the closing date for schools in the second term should be Thursday 2 April 2020 rather than Friday as set out in the report.

Decided: that the Committee approve the term dates for 2019/20 as set out in Appendix 1, it being noted that the closing date for schools in the second term is Thursday 2 April 2020.

Councillor Wilson left the meeting at this juncture.

500 Access to Free Sanitary Products in Schools 500

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the implementation of the Scottish Government commitment to provide free access to sanitary products in schools and community facilities.

Decided:

(1) that the Council support the commitment to roll out access to free sanitary products across schools and colleges including access to sanitary products during term time at weekends and during the holiday periods; and

(2) that a report be submitted to the Committee in due course on the uptake of the provision and any impact on attendance rates.

EDUCATION AND COMMUNITIES COMMITTEE – 4 SEPTEMBER 2018

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

Item	Paragraph(s)
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Award of Contracts for the Provision of Transport for Children with Additional Support and/or Medical Needs for 2018/19, 2019/20 and 2020/21	6 & 8
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Early Learning and Childcare, 1140 Hours: Gourock YAC Building	2, 6 & 9
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501	Award of Contracts for the Provision of Transport for Children with Additional Support and/or Medical Needs for 2018/19, 2019/20 and 2020/21	501
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There was submitted a report by the Head of Inclusive Education, Culture & Communities advising the Committee of the use of the powers delegated to the Chief Executive to accept tenders for transport facilities for children with additional support and/or medical needs for school sessions 2018/19, 2019/20 and 2020/21.

Councillor McVey declared a non-financial interest in this item as the holder of a taxi operator's licence within Inverclyde. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

Decided: that the Committee note the use of the emergency powers procedure to accept tenders for transport facilities for children with additional support and/or medical needs for schools sessions 2018/19, 2019/20 and 2020/21 as set out in Appendix 1 to the report.

502	Early Learning and Childcare, 1140 Hours: Gourock YAC Building	502
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There was submitted a report by the Head of Legal & Property Services on (1) the lease arrangements relative to the Gourock YAC building and (2) the implications of the proposals to increase early learning and childcare to 1140 hours on the operation of the football club at that location, as requested by the Committee at its meeting on 19 June 2018.

The Committee agreed to note the position and authorise action, all as detailed in the appendix.

LOCAL REVIEW BODY – 5 SEPTEMBER 2018

Local Review BodyWednesday 5 September 2018 at 4pm

Present: Councillors Clocherty, Crowther, Dorrian, McKenzie, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Mr A Hamilton and Ms M Pickett (Regeneration & Planning), Mr J Kerr (Legal Adviser) and Ms K Macvey (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.

503 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 503

An apology for absence was intimated on behalf of Councillor Nelson.

No declarations of interest were intimated.

504 PLANNING APPLICATIONS FOR REVIEW 504

**(a) Formation of driveway:
24 Albert Road, Gourrock (18/0033/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the formation of driveway at 24 Albert Road, Gourrock (18/0033/IC) to enable the Local Review Body to consider the matter afresh.

Mr Hamilton acted as planning adviser in relation to this case.

After discussion Councillor Crowther moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer's determination) for the following reasons:-

(i) that due to the removal of the front boundary wall as a result of the proposed development, it would not be sympathetic to the character, pattern of development and appearance of the Conservation Area and would thus be contrary to Policy HER1 and the guidance in Historic Environment Scotland's Policy Statement and guidance note on "Boundaries";

(ii) that due to the removal of the front boundary wall as a result of the proposed development it would neither safeguard nor enhance the character and amenity of the area and would thus be contrary to Policy RES1; and

(iii) on the grounds of road safety, as the depth and width of the proposed driveway does not meet the requirements of the Council's adopted roads guidance and is therefore likely to result in vehicles overhanging the footway, compromising road and pedestrian safety.

As an amendment, Councillor Clocherty moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be upheld and that planning permission be granted subject to the conditions detailed in the report.

On a vote, 2 Members, Councillors Crowther and Rebecchi voted in favour of the

LOCAL REVIEW BODY – 5 SEPTEMBER 2018

motion and 3 Members, Councillors Clocherty, Dorrian and McKenzie voted in favour of the amendment which was declared carried. Councillor Wilson abstained from voting.

Decided:

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:
 - (i) the gradient of the driveway hereby permitted will not exceed 10 per cent; and
 - (ii) the driveway hereby permitted will be paved for a minimum distance of 2 metres to prevent loose driveway material being spilled onto the road.

- (b) External alterations to former Church, comprising installation of UPVC windows and roof-mounted solar voltaic array: all in association with change of use to a café with ancillary display space (class 3) and a meeting room (class 4) at ground floor, and office space (class 4) at gallery level:
Former Church, 1 West Shaw Street, Greenock (18/0026/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for external alterations to former Church, comprising installation of UPVC windows and roof-mounted solar voltaic array: all in association with change of use to a café and ancillary display space (class 3) and a meeting room (class 4) at ground floor, and office space (class 4) at gallery level at former Church, 1 West Shaw Street, Greenock (18/0026/IC).

Ms Pickett acted as planning adviser in relation to this case.

Decided:

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-
 - (i) that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation;
 - (ii) that before the development hereby permitted is occupied the applicant shall submit a report for approval, in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness;
 - (iii) that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved, in writing by the Planning

LOCAL REVIEW BODY – 5 SEPTEMBER 2018

Authority;

(iv) the development shall not commence until a detailed specification regarding the collection, treatment and disposal of cooking odours has been submitted to and approved by the Planning Authority. Such specification shall include precise details on the location of equipment used for the cooking and heating of food, canopies, grease filters, rates of air movement over the canopy, make-up air, air disposal points etc;

(v) the applicant shall submit to the Planning Authority a detailed specification of the containers to be used to store waste materials and recyclable materials produced on the premises as well as specific details of the areas where such containers are to be located. The use of the development shall not commence until the above details are approved in writing by the Planning Authority and the equipment and any structural changes are in place; and

(vi) the flue must be suitably insulated or isolated.

GENERAL PURPOSES BOARD – 12 SEPTEMBER 2018

General Purposes BoardWednesday 12 September 2018 at 3pm

Present: Provost Brennan, Councillors Ahlfeld, Brooks, Crowther, Curley, Dorrian, Jackson, MacLeod, Moran, Quinn and Robertson.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services), Ms F Denver (Legal & Property Services) and Inspector L McLaren (Police Scotland).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

505 Apologies, Substitutions and Declarations of Interest 505

An apology for absence was intimated on behalf of Councillor McEleny with Councillor Robertson substituting.

No declarations of interest were intimated.

506 Civic Government (Scotland) Act 1982 Appointment and Revocation of Taxi Stance Cathcart Street/Bank Street, Greenock 506

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider relocation of the taxi stance at Bank Street, Greenock to Cathcart Street, Greenock to facilitate an improved traffic management area and workable stance servicing this part of the town centre.

Mr Keenan advised that this item was considered at the meeting on 8 August 2018 where Members agreed to continue consideration and request an Officer from Environmental & Public Protection be in attendance to provide further information and a plan of the proposals. Mr Keenan intimated that Ms E Provan from Environmental & Public Protection was in attendance.

The Board heard from Ms Provan on the proposals and relocation of the taxi stance.

Decided: agree the proposals outlined in the report and to revoke the Bank Street, Greenock taxi stance for two taxis and appoint a new taxi stance for three taxis at Cathcart Street, Greenock.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

507 Application for Taxi Driver's Licence 507

There was submitted a report by the Head of Legal & Property Services on an application for a Taxi Driver's Licence which was granted, all as detailed in the

appendix.

508 Application for Renewal of Taxi Driver's Licence

508

There was submitted a report by the Head of Legal & Property Services on an application for renewal of a Taxi Driver's Licence which was granted, all as detailed in the appendix.

PETITIONS COMMITTEE – 13 SEPTEMBER 2018

Petitions Committee

Thursday 13 September 2018 at 3pm

Present: Councillors Curley, Jackson, MacLeod, McVey and Clocherty (for Murphy).

Chair: Councillor MacLeod presided.

In attendance: Mr P MacDonald (for Head of Legal & Property Services), Ms D Sweeney (Legal & Property Services) and Mr M Bingham (Corporate Communications).

In attendance also: Mr K Lang (Environmental & Public Protection).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

509 Apologies, Substitutions and Declarations of Interest 509

Apologies for absence were intimated on behalf of Councillor Murphy, with Councillor Clocherty substituting, and Councillor Brooks.

Councillor MacLeod declared an interest in Agenda Item 3 (Save Lamonts Pier).

510 Petitions Update Report 510

There was submitted a report by the Head of Legal & Property Services updating the Committee on the position relative to petitions previously reported on and new petitions received since the last meeting.

Decided: that the position relative to petitions previously reported on and new petitions received since the last meeting of the Committee be noted.

511 Petition for Consideration 511
Save Lamonts Pier

There was submitted a report by the Head of Legal & Property Services providing details of a petition calling for action to be taken to preserve and restore Lamonts Pier, Port Glasgow.

Councillor MacLeod declared a non-financial interest in this item as having raised concerns regarding the condition of Lamonts Pier a number of years ago as Ward Councillor. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

The report advised that the petition met the petitions criteria and had received the level of public support required in terms of the approved petitions procedures.

The Committee heard Mr K Lang for Environmental and Public Protection and Councillor McKenzie as Ward Councillor.

Following discussion, Councillor McVey moved that the Committee reject the petition, bringing matters to an end.

As an amendment, Councillor Clocherty moved that the Committee remit to the appropriate Council service to provide a report to a future meeting of the Environment & Regeneration Committee on the ownership position in relation to the pier and the extent

PETITIONS COMMITTEE – 13 SEPTEMBER 2018

of any Council liabilities in respect of the same.

On a vote, 2 Members, Councillors McVey and Jackson voted in favour of the motion and 3 Members, Councillors Clocherty, Curley and MacLeod voted in favour of the amendment which was declared carried.

Decided: that the Committee remit to the appropriate Council service to provide a report to a future meeting of the Environment & Regeneration Committee on the ownership position in relation to the pier and the extent of any Council liabilities in respect of the same.

POLICY & RESOURCES COMMITTEE – 18 SEPTEMBER 2018

Policy & Resources Committee

Tuesday 18 September 2018 at 3pm

Present: Councillors Ahlfeld, Clocherty, Crowther (for MacLeod), McCabe, McCormick, C McEleny, McVey, Moran, Rebecchi, Robertson and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Chief Financial Officer, Ms T Bunton and Ms A Locke (Finance Services), Head of Legal & Property Services, Ms S Lang (Legal & Property Services), Head of Organisational Development, Policy & Communications, Head of Health & Community Care, Environmental Services Manager, Corporate Procurement Manager, Corporate Policy & Partnership Manager, Service Manager (Inequalities, Migration and Strategic Housing) and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

512 Apologies, Substitutions and Declarations of Interest 512

An apology for absence was intimated on behalf of Councillor MacLeod, with Councillor Crowther substituting.

Councillors Ahlfeld and Robertson declared an interest in Agenda Item 11 (Annual Procurement Report).

513 Policy & Resources Capital Programme 2018/21 – Progress Report 513

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources (1) providing an update in respect of the status of the projects within the Policy & Resources Capital Programme and (2) highlighting the overall financial position.

Decided: that the Committee note the current position of the 2018/21 Capital Programme, the reported net slippage and the progress of the specific projects detailed in the report and Appendix 1.

514 2018/21 Capital Programme 514

There was submitted a report by the Chief Financial Officer on the latest position of the 2018/21 Capital Programme.

Decided:

- (1) that the Committee grant approval for the 2018/19 Capital Budget to be restated to reflect the information omitted at the time the budget was approved; and
- (2) that otherwise, the Committee note the current position of the Capital Programme 2018/21.

POLICY & RESOURCES COMMITTEE – 18 SEPTEMBER 2018

- 515 Policy & Resources Committee 2018/19 Revenue Budget – Period 4 to 31 July 2018 515**
- There was submitted a report by the Chief Executive, the Corporate Director Environment, Regeneration & Resources, the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer on the 2017/18 Revenue Budget outturn and the 2018/19 projected outturn for the Policy & Resources Committee as at Period 4, 31 July 2018.
- Decided:**
- (1) that the Committee note the 2017/18 Revenue Budget outturn and the 2018/19 projected underspend of £465,000 for the Policy & Resources Committee as at Period 4, 31 July 2018; and
 - (2) that the Committee note the projected 2018/19 surplus of £16,640 for the Common Good Fund and that action was agreed as part of the 2018/19 Budget to begin to increase the fund balance to its recommended level.
- 516 2018/19 General Fund Revenue Budget as at 31 July 2018 516**
- There was submitted a report by the Chief Financial Officer (1) on the position of the General Fund Revenue Budget as at 31 July 2018 and (2) providing an update in respect of the position of the General Fund Reserves and Earmarked Reserves.
- Decided:**
- (1) that the Committee note the latest position of the 2018/19 Revenue Budget and General Fund Reserves; and
 - (2) that the Committee note that the use of any Free Reserves will be considered as part of the 2019/20 Budget process.
- 517 Debt Recovery Performance 2017/18 517**
- There was submitted a report by the Chief Financial Officer on the Council's Debt Recovery performance during 2017/18.
- Decided:**
- (1) that the Committee welcome the Council's continued good debt recovery performance in 2017/18 as set out in the report; and
 - (2) that the Committee's appreciation be extended to the staff involved.
- 518 Customer Services Strategy/Annual Performance Update 518**
- There was submitted a report by the Chief Financial Officer (1) seeking approval for the 2018/21 Customer Services Strategy and the resultant Action Plan and (2) providing an update on the Customer Service Centre (CSC) performance for 2017/18.
- Decided:**
- (1) that the Committee approve the 2018/21 Customer Services Strategy and associated Action Plan;
 - (2) that the Committee note the positive progress made in continuing to deliver the CSC Action Plan and the plans for further improvement/development in 2018/21; and
 - (3) that the Committee note the ongoing impact of Welfare Reform changes, particularly Universal Credit (UC) including the new Scottish Social Security Agency, on the workload/service delivery within the Customer Service Centre.

POLICY & RESOURCES COMMITTEE – 18 SEPTEMBER 2018

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| 519 | Welfare Reforms Update | 519 |
| | <p>There was submitted a report by the Chief Financial Officer providing an update on the impacts of the UK Government's Welfare Reforms and recent national publications on Universal Credit and the Scottish Welfare Fund.</p> <p>Decided: that the Committee note the various matters highlighted in the report relative to Welfare Reforms and that a further update will be submitted to the November meeting of the Committee.</p> | |
| 520 | Education, Communities & Organisational Development and Environment, Regeneration & Resources Corporate Directorate Improvement Plans - Annual Review | 520 |
| | <p>There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the annual review of the Education, Communities & Organisational Development and Environment, Regeneration & Resources Corporate Directorate Improvement Plans (CDIPs).</p> <p>Decided: that the Committee approve the refreshed Education, Communities & Organisational Development and Environment, Regeneration & Resources CDIPs for the period 2018/19, appended to the report.</p> | |
| 521 | Inverclyde's Best Value Assurance Report Improvement Plan Progress Report | 521 |
| | <p>There was submitted a report by the Chief Executive providing an update on the Inverclyde Best Value Assurance Report (BVAR) Improvement Plan for Inverclyde Council.</p> <p>Decided:</p> <p>(1) that the Committee note the progress made with regard to the BVAR improvement actions set out in Appendix 1 to the report; and</p> <p>(2) that it be agreed that a progress report be submitted to the Committee every six months.</p> | |
| 522 | Annual Procurement Report | 522 |
| | <p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) seeking approval to publish the Annual Procurement Report set out in Appendix 1 and (2) providing an update on the latest spend with local and SME suppliers.</p> <p>Councillors Ahlfeld and Robertson declared a non-financial interest in this item as Members of Inverclyde Community Development Trust. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.</p> <p>Decided:</p> <p>(1) that the Committee approve the Annual Procurement Report for publication on the Council's website;</p> <p>(2) that the Committee note the latest spend with SMEs and local suppliers;</p> <p>(3) that the regular Riverside Inverclyde update reports submitted to the Environment & Regeneration Committee include information on local supplier procurement spend; and</p> | |

POLICY & RESOURCES COMMITTEE – 18 SEPTEMBER 2018

(4) that it be noted that regular reports will be submitted to the Environment & Regeneration Committee on Community Benefit outcomes.

523 2019/20 Budget Strategy**523**

There was submitted a report by the Chief Financial Officer seeking approval for various aspects of the 2019/20 Revenue Budget Strategy in order that Officers can progress actions and finalise the timetable for delivery of the budget.

Decided:

- (1) that the Committee agree the report and specifically:
 - (a) that the budget be developed on the basis of a one year (2019/20) budget with the opportunity for Members to take decisions beyond this time, should sufficient information become available;
 - (b) that no Voluntary Early Release (VER) trawls or decisions on specific savings be taken until there is greater certainty on the overall funding gap;
 - (c) that Officers progress a budget consultation with the public and employees as set out in Appendix 3;
- (2) that the Committee agree the adjustments valued at £331,000 contained in Appendix 4; and
- (3) that the Committee note the current position of the 2018/19 pay negotiations and the potential impact on the 2019/20 funding gap.

524 Council Response to Non-Domestic Rates (NDR) Consultation – Barclay Review**524**

There was submitted a report by the Chief Financial Officer seeking approval for a response to the Scottish Government's consultation on proposed changes to Non-Domestic Rates arising from the Barclay Review.

Decided: that the Committee approve the response to the current Non-Domestic Rates consultation appended to the report and approve its submission to the Scottish Government by 19 September 2018.

525 Councils' Use of Arm's-Length Organisations – Report by the Accounts Commission**525**

There was submitted a report by the Chief Financial Officer (1) advising the Committee of a recent report by the Accounts Commission on the use of Arm's-Length Organisations (ALEOs) and (2) highlighting relevant matters.

Decided:

- (1) that the Committee note the contents of the Accounts Commission report 'Councils' Use of Arm's-Length Organisations' and the matters raised in the report; and
- (2) that the Committee approve the action set out by Officers in Appendix 2 and note that progress on these actions will be reported back as part of the annual governance of external organisations.

POLICY & RESOURCES COMMITTEE – 18 SEPTEMBER 2018

526 The Fairer Scotland Duty

526

There was submitted a report by the Head of Organisational Development, Policy & Communications informing the Committee of the Fairer Scotland Duty arising from Part 1 of the Equality Act 2010 which came into force in Scotland in April 2018 and which places a legal responsibility on public bodies in Scotland actively to consider how they can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions.

Decided:

- (1) that the Committee note the contents of the report;
- (2) that the Committee agree that the appropriate Officer referred to in paragraph 4.1 of the report be the Corporate Policy Officer with responsibility for Equalities, with support from the Corporate Policy Officer – Poverty;
- (3) that the Committee agree the addition of the Fairer Scotland Duty into the Equalities Implications section of the Council report template; and
- (4) that the Committee agree the integration of the Fairer Scotland Duty into the Council's current Equality Impact Assessment process.

527 Tail o' The Bank Credit Union

527

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on progress relative to the establishment of school-based credit union accounts and the continued development to encourage a savings mentality and positive culture of financial awareness through the Curriculum for Excellence.

Decided:

- (1) that the Committee note that all schools will continue to support and encourage the promotion of credit union accounts; and
- (2) that the Committee note that all schools will be encouraged to continue to use curriculum-based activities and develop other financial initiatives and approaches to tackle child poverty across Inverclyde.

528 European Charter of Local Self Government – Private Member's Bill

528

There was submitted a report by the Head of Legal & Property Services outlining a possible response by the Council to the consultation invited by Andy Wightman MSP relative to his proposal for a Private Member's Bill for the Scottish Parliament to consider the incorporation of a European Charter of Local Self Government into law in Scotland.

Decided:

- (1) that the Committee note the consultation document and relative questionnaire; and
- (2) that the Committee approve the consultation response outlined in Appendix 2.

529 Remembrance Commemorations

529

There was submitted a report by the Head of Organisational Development, Policy & Communications (1) advising Members of the plans to commemorate Remembrance Sunday and the additional 'Battle's Over' commemorations and (2) setting out opportunities to support the commemorations and RAF 100.

POLICY & RESOURCES COMMITTEE – 18 SEPTEMBER 2018

Decided:

- (1) that the Committee note the additional 'Battle's Over' arrangements being held at Lyle Hill in addition to the acts of commemoration in towns and villages across Inverclyde;
- (2) that the Committee approve the purchase and installation of seven silhouetted figures known as "Tommys" to be sited close to the existing war memorials to support the 'There But Not There' campaign;
- (3) that the Committee support the additional activities to support RAF 100 and the work of the Air Force Cadets locally;
- (4) that the Committee approve the support for Poppy Scotland, including the projections at Cowan's Corner and authorise Officers to examine opportunities for further use of projection equipment; and
- (5) that a report be submitted to the Committee on the Canadian Armed Forces' connection to the local area and the appropriateness of including a Canadian government representative in future remembrance commemorations.

530 Ward 7 Community Facilities Review: Remit from Education & Communities Committee 530

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Education & Communities Committee of 4 September 2018 requesting the Committee to approve a one-off investment in relation to the proposed Grieve Road Community Centre improvements arising from the review of Ward 7 community facilities.

Decided: that the matter be referred to the Members' Budget Working Group for consideration as part of the budget process.

The Convener being of the opinion that the undernoted report by the Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to determine the action to be taken in relation to service delivery options at the earliest opportunity.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the undernoted item of business on the grounds that consideration of the item involved the likely disclosure of exempt information as set out in Paragraphs 1, 6, 8 and 9 of Part I of Schedule 7(A) of the Act.

531 Greenlight – Service Delivery Options 531

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the actions taken by Officers as a result of Greenlight Environmental Ltd going into administration on 31 August 2018. The Committee agreed to the action recommended in respect of future service delivery options, all as detailed in the appendix.

Report To:	Inverclyde Council	Date:	27 September 2018
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	SL/LP/106/18
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	ICE Catering Vehicles – Town Hall Functions: Immunity from Parking Violation Penalties – Notice of Motion by Councillor Ahlfeld		

1.0 PURPOSE

- 1.1 The purpose of this report is to advise the Council of the receipt of a Notice of Motion by Councillor Ahlfeld, counter-signed by Councillor McVey, submitted in terms of Standing Order 22, in the following terms:

“That ICE catering vehicles be given immunity from being issued with parking violation penalties while engaged in their commissioned work in Greenock Town Hall”.

2.0 RECOMMENDATION

- 2.1 The Council is asked to consider the Notice of Motion by Councillor Ahlfeld.

Gerard Malone
Head of Legal & Property Services

Report To:	Inverclyde Council	Date:	27 September 2018
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	SL/LP/098/18
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	SNP Group – Changes to Committee Membership and Outside Body Representation		

1.0 PURPOSE

- 1.1 The purpose of this report is to ask the Council to consider a number of changes proposed by the SNP Group to membership of Committees and outside bodies. These are as follows:

Committees

Health & Social Care Committee

Councillor C McEleny to be replaced by Councillor Crowther

Environment & Regeneration Committee

Councillor Crowther to be replaced by Councillor C McEleny

Outside Bodies

Inverclyde Alcohol and Drugs Partnership

Councillor MacLeod to be replaced by Councillor Crowther

Inverclyde Integration Joint Board

Councillor MacLeod to be replaced by Councillor Robertson with Councillor Crowther as Councillor Robertson's proxy.

River Clyde Homes

Councillor C McEleny to be replaced by Councillor Crowther

- 1.2 As these are proposed nominating party group replacements, they fulfil the requirements in respect of political balance.

2.0 RECOMMENDATION

- 2.1 That the Council considers the proposed changes to SNP Group representation on Committees and outside bodies as set out above.

Gerard Malone
Head of Legal & Property Services

Report To:	Inverclyde Council	Date:	27 September 2018
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	SL/LP/099/18
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	Councillor McCabe – Resignation from Outside Bodies		

1.0 PURPOSE

- 1.1 The purpose of this report is to advise the Committee of Councillor McCabe's resignation from a number of outside bodies and to request the Council to appoint Members to serve on these bodies in his place.
- 1.2 Councillor McCabe has intimated his resignation from the following outside bodies.

Greenock Arts Guild Board

(Previous membership to August 2018: Councillors McCabe and Robertson)

Kilmacolm Community Centre Co Ltd

(Previous membership to August 2018: Councillors McCabe and Wilson)

River Clyde Homes Board

(Previous membership to August 2018: Councillors McCabe, Curley, Brooks and C McEleny)

2.0 RECOMMENDATION

- 2.1 That the Council appoints a Member to each of the outside bodies set out above, having due regard to Standing Order 54 of the Council's Standing Orders (Political Balance).

Report To:	Inverclyde Council	Date:	27 September 2018
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	SL/LP/097/18
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	Motion by PoppyScotland's Count Them In Campaign – Request from Councillor McCabe		

1.0 PURPOSE

1.1 The purpose of this report is to advise the Council of a request received from Councillor McCabe that consideration be given to the attached motion (appendix 1) from PoppyScotland relative to the organisation's Count Them In campaign.

2.0 SUMMARY

2.1 The aim of the campaign is to seek to inclusion of an Armed Forces question in the 2021 Census with a view to ensuring that services are tailored accordingly.

3.0 RECOMMENDATION

3.1 The Council is asked to consider the request from Councillor McCabe.

From Colonel (Retd) Mark Bibbey,
Chief Executive



Councillor Stephen McCabe
Leader of the Council
Inverclyde Council
10 Victoria Gardens
KILMACOLM
PA13 4HL

9 August 2018

Dear Councillor McCabe

Poppyscotland's Count Them In Campaign – Submitting a Motion to Full Council

I am writing to ask if your local authority would pledge public support for Poppyscotland's *Count Them In* campaign. This could include issuing a press release or submitting a motion to full council. I have taken the liberty of attaching (below) a possible draft text of a motion for your perusal. I would also ask you to write to your local constituency MSP and Regional MSPs to tell them about your local authority's support for the campaign, as it will be the Scottish Parliament who will vote on this issue in Autumn 2018.

As a nation, we promise to provide lifelong care and support for those who serve our country. It is important to know where members of our Armed Forces community in Scotland live, and to understand the issues they face, in order to tailor our services accordingly. By including those who have served and their families in the 2021 Census, we can help public bodies and charities deliver the best services they can for our Armed Forces community, when and where it is needed most.

To date, seven local authorities in Scotland have pledged support and we are encouraged by the positive response we have received from both the UK and Scottish Governments. I am pleased to report that our '*Count Them In*' campaign, has received on-the-record support from the majority of Scottish MPs and MSPs. We await with interest the confirmation of the final questions that will appear in the 2021 Census.

Your support and that of your local authority is vital to ensuring that when the final decision goes before the Scottish Parliament in autumn, the right decision is made for all members of our Armed Forces community and that we Count Them In.

Thank you for taking the time to consider our request.

Yours sincerely

Mark Bibbey
Chief Executive

cc: Local Authority Armed Forces Champion

Poppyscotland Edinburgh, New Haig House, Logie Green Road, Edinburgh EH7 4HQ

Tel: 0131 557 2782



Poppyscotland is a member of The Royal British Legion group of charities and is a trading name of The Earl Haig Fund Scotland. Scottish Charity No. SC014096. A Company limited by guarantee. Registered in Scotland No. 194893 at the Edinburgh address above. The Royal British Legion, Haig House, 199 Borough High Street, London SE1 1AA. Charity Registration No. 219279.



PROVIDING LIFE-CHANGING SUPPORT TO OUR ARMED FORCES COMMUNITY

From Colonel (Retd) Mark Bibbey,
Chief Executive



That the Council supports Poppyscotland's Count Them In campaign which aims to see the inclusion of an Armed Forces question in the next Census in 2021. Notes that there is currently very limited information about where our veterans now live and what support they may need. Believes that gathering this information through the Census will allow for an improved understanding of this unique community and ensure that the Council, alongside others, can ensure we are fully meeting the needs of our serving personnel, veterans and their families. Instructs the Chief Executive to write to Poppyscotland, the local constituency and regional MSPs within the local authority area to inform them of Council's support.

Poppyscotland Edinburgh, New Haig House, Logie Green Road, Edinburgh EH7 4HQ

Tel: 0131 557 2782

THE ROYAL BRITISH
LEGION



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PROVIDING LIFE-CHANGING SUPPORT TO OUR ARMED FORCES COMMUNITY



Report To:	Inverclyde Council	Date:	27 September 2018
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	IC/05/18/SA
Contact Officer:	Scott Allan	Contact No:	01475 712764
Subject:	Joint Collaboration with West Dunbartonshire Council - Strategic Leadership		

1.0 PURPOSE

- 1.1 The purpose of this report is to provide the Council with an update on the shared roads and transportation project with West Dunbartonshire Council and outline the next steps.

2.0 SUMMARY

- 2.1 Delivery of shared roads and transportation services as agreed at the Council on 22 February 2018 has not progressed as planned. This is due to challenging discussions with Trade Unions across both Councils combined with a recent reluctance from the workforce in West Dunbartonshire to engage in any form of shared service involving roads and transportation.
- 2.2 Following further discussion between lead officers and amongst joint Trade Unions, it is proposed instead to appoint a shared strategic lead manager (Head of Service) to strategically and operationally lead the two separate roads and transportation services within Inverclyde and West Dunbartonshire Council. Opportunities for collaboration on a voluntary basis will be explored within this arrangement. The role of the strategic lead is anticipated to widen over one to two years to encompass wider front line services.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Council:
- Notes the position in relation to shared roads and transportation service as outlined in this report,
 - Approves a revised approach involving the progression of a shared strategic lead (Head of Service) leading on collaboration across two separate services in the two Councils as opposed to a shared service,
 - Notes the action to continue with the recruitment of a strategic lead officer as previously agreed by the Council at the meeting on 22 February 2018,
 - Approves the governance of the revised arrangement which will be through the two Councils within the Shared Service Joint Committee,
 - Notes that a meeting of the Joint Shared Services Committee will be organised for a future date to update on revised arrangements and continue discussions on potential joint working with East Dunbartonshire Council.

Scott Allan
Corporate Director
Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 In February and March of this year, Inverclyde and West Dunbartonshire Councils agreed to progress a Shared Roads and Transportation Service through a Lead Council model, commencing 1 April 2018, with Inverclyde acting as host to a new post of Shared Services Strategic Lead (Roads and Environmental).
- 4.2 The Council as part of the overall approval for shared services, agreed to the appointment of a lead officer to strategically lead Roads and Transportation services, develop strategic business plans for service sharing across wider front line services including fleet, grounds and waste and strategically manage a wider shared service.
- 4.3 The recruitment process had commenced but is presently on hold as delivery of the shared service has not been achieved. The reasons have primarily been associated with a resistance from the workforce in West Dunbartonshire to engage voluntarily in a roads and transportation Shared Service. There have also been challenging discussions with Trade Unions from both Councils around protocols for cross-boundary working.

5.0 CURRENT POSITION

- 5.1 In consequence of the above, it is considered that there may be a way forward which sees the sharing of strategic leadership only. This would mean a change in line management responsibility for the current Roads Manager post within each Council, with no other direct implications for the workforce. Services would remain within their respective Councils. This approach would involve collaboration amongst the two Councils but this would be on the basis of voluntary agreements amongst employees and would not involve a formalised shared service.
- 5.2 It is proposed that the Councils consider shared strategic management through the joint appointment of a Chief Officer. Initially, the appointee would strategically lead Roads and Transportation as two separate services in the two Councils. Over a period of time (potentially 1 – 2 years). This post could encompass wider front line services including waste, ground maintenance, cemeteries and fleet across the two Councils.
- 5.3 A Shared Strategic Lead Officer potentially offers the following benefits to the two Councils:
 - Potential to align standards, working practices and policies across both Councils, to deliver efficiencies
 - Common development of strategy (Local Transport Strategy)
 - Wider skill base to develop funding bids (SPT, Sustrans etc.)
 - Potential future senior management savings
 - Ability to voluntarily and, subject to workforce agreement, retain more professional and front line capital work in-house, thereby reducing spend in the private sector,
 - Consider procurement opportunities to achieve economies of scale
 - Extend principles of the above to wider front line services
 - Potential to engage with East Dunbartonshire on collaboration in line with their 'Strategic Partnership' preference
- 5.4 Progression of the above would demonstrate delivery of collaboration albeit not in the form originally envisaged. Management of the shared Strategic Lead Officer would be through direct employment by Inverclyde Council whereby the Corporate Director Environment, Regeneration and Resources takes responsibility for personnel matters. Strategic and operational performance would be managed through a partnership at Director level between the two Councils combined with regular management meetings. The Strategic Lead Officer will attend Directorate management meetings in both Councils. Committee reporting will be through the relevant Director and the appointee will be responsive to elected members in both Councils.
- 5.5 Matters of strategy and performance will be reported to the Shared Service Joint Committee, utilising the governance option for two Councils. The wider Joint Committee will also continue, the purpose being to act as a forum to discuss future opportunities and potentially assist the

progression of East Dunbartonshire's aspirations for a strategic partnership.

6.0 IMPLICATIONS

Finance

- 6.1 The financial position remains as reported on 22 February 2018 in respect of the approved report on shared services. The budget for the shared strategic lead was approved as part of the 2018/19 budget at the Council meeting on 15 March 2018.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
Roads	Salaries	Dec 2018	50		Factored into the Senior Management restructure

Legal

- 6.2 N/A.

Human Resources

- 6.3 The post of Strategic Lead Officer will be appointed jointly by Inverclyde and West Dunbartonshire Councils and will be employed on Inverclyde Council Terms and Conditions. The post holder for Roads and Transport Manager will report to the Strategic Lead Officer. There are no personnel implications for the roads and transportation workforce.

Equalities

- 6.4 Has an Equality Impact Assessment been carried out?

An Equalities Impact Screening has been carried out and indicated that there are no vulnerable groups adversely affected by this proposal.

Yes See attached appendix

No This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

Repopulation

- 6.5 N/A.

7.0 CONSULTATIONS

- 7.1 Throughout the development of shared services, consultation and negotiation has taken place

through the Joint Trades Unions group and the workforce.

8.0 BACKGROUND PAPERS

8.1 N/A.

Report To:	Inverclyde Council	Date:	27 September 2018
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	SL/LP/081/18
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	Treasury Management - Annual Report 2017/18 Remit from Policy & Resources Committee		

1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Policy & Resources Committee.

2.0 SUMMARY

- 2.1 The Policy & Resources Committee at its meeting on 7 August 2018 considered a report by the Chief Financial Officer on the operation of the treasury function and its activities for 2017/18, as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements".

- 2.2 A copy of the report to the Policy & Resources Committee is attached as Appendix 1.

- 2.3 The Policy & Resources Committee decided:

- (1) that the Committee note the contents of the annual report on Treasury Management for 2017/18 and the ongoing work to seek to ensure the delivery of financial benefits for the Council during the current uncertainty and beyond; and
(2) that the annual report be remitted to the Inverclyde Council for approval.

3.0 RECOMMENDATION

- 3.1 The Council is asked to approve the Treasury Management Annual Report 2017/18.

Report To:	Policy & Resources Committee	Date:	7 August 2018
Report By:	Chief Financial Officer	Report No:	FIN/73/18/AP/KJ
Contact Officer:	Alan Puckrin	Contact No:	01475 712223
Subject:	TREASURY MANAGEMENT – ANNUAL REPORT 2017/18		

1.0 PURPOSE

- 1.1 The purpose of this report is to advise the Committee of the operation of the treasury function and its activities for 2017/18 as required under the terms of Treasury Management Practice 6 (“TMP6”) on “Reporting Requirements and Management Information Arrangements”.

2.0 SUMMARY

- 2.1 As at 31 March 2018 the Council had gross external debt (including PPP) of £271,127,549 and investments of £33,395,618. This compares to gross external debt (including PPP) of £273,735,658 and investments of £38,935,922 at 31 March 2017.

- 2.2 The Council’s Capital Financing Requirement at 31 March 2018 was £308,123,000. The gross external debt was £36,995,451, (12%) less than the Capital Financing Requirement meaning that the Council was in an underborrowed position and remains so. This position is attributable to the level of cash-backed reserves held by the Council.

The Council’s Loans Fund Pool Rate for Interest for 2017/18 (which reflects the actual interest cost of the Council’s Treasury activities) is the lowest since at least 1988/89.

- 2.3 The average rate of return achieved on investments during 2017/18 was 0.632% which exceeds the benchmark return rate for the year of 0.286% by 0.346% and resulted in £136,000 of additional interest on investments for the Council.
- 2.4 During 2017/18 and in 2018/19 to date the Council did not undertake any debt restructuring and operated within the required treasury limits and Prudential Indicators for the year set out in the Council’s Treasury Policy Statement, annual Treasury Strategy Statement, and the Treasury Management Practices.
- 2.5 There remains significant economic uncertainty in the UK and around the world, resulting in continuing volatility in the financial markets and uncertainty on UK interest rates. Given this position, the economic situation continues to be closely monitored for both risks and opportunities.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee notes the contents of the annual report on Treasury Management for 2017/18 and the ongoing work to seek to ensure the delivery of financial benefits for the Council during the current uncertainty and beyond.
- 3.2 It is recommended that the Annual Report be remitted to the Full Council for approval.

Alan Puckrin
Chief Financial Officer

4.0 BACKGROUND

- 4.1 The Council is required by regulations issued under the Local Government in Scotland Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2017/18.
- 4.2 Treasury Management in this context is defined as: “The management of the local authority’s cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”
- 4.3 This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code). The report also includes a section on Loan Fund Advances (section 7) which includes information required by regulations that came into effect on 1 April 2016.

A glossary of treasury management terms is attached as Appendix 1.

5.0 ANNUAL REVIEW

- 5.1 The treasury management issues arising during the year were:
 - a. The Council’s debt (including PPP) has reduced during the year by £2.608m due to repaying maturing debt without undertaking new borrowing. Council investments reduced by £5.540m in the year.
 - b. As at 31 March 2018 the Council had under borrowed against its capital financing requirement by £36.995m. The only borrowing undertaken during 2018/19 to date has been £5m of temporary borrowing for 3 months between April and July from another Scottish local authority at 0.70%. This borrowing was done to provide additional short-term liquid funds.
 - c. The Council did not undertake any debt restructuring during 2017/18 and remained within its Prudential Indicator and Treasury Management limits during the year.
 - d. In February 2017 the Treasury Advisers forecast that the Bank rate would remain unchanged at 0.25% until the second quarter of 2019. The economic position during the year led to the Bank Rate being increased in November 2017 from 0.25% back to the 0.50% rate that it had been at from March 2009 until August 2016. The amount of Quantitative Easing remained unchanged.
 - e. PWLB rates for new borrowing were expected to increase only by up to 0.10% but rates for new short-term borrowing increased by up to 0.68% for short-term whereas long-term rates fell by 0.05%. These movements were not uniform during the year. Volatility resulted in the difference in rates for some loan periods between their highest and lowest levels during the year being 0.87% for some short-term loans but 0.39% for longer periods.
 - f. The interest rates for investments remained low during the year but were increased following (and largely in line with) the Bank Rate increase in November 2017.
 - g. The Council’s investments earned a rate of return of 0.632% during the year and outperformed the benchmark return of 0.346% resulting in additional income to the Council of £136,000.
 - h. All investments were in accordance with the Council’s investment policy and no institutions with which investments were made had any difficulty in repaying those investments and interest in full during the year.
 - i. The Council’s investment performance is due to undertaking fixed term and notice account investments at interest rates that were above the benchmark with counterparties which have high creditworthiness (the Bank of Scotland and Santander UK) and in accordance with the Council’s investment strategy.

- 5.2 There remains significant economic uncertainty in the UK and around the world which, as the above information on PWLB rates indicates, has resulted in continuing volatility in the financial markets and uncertainty on UK interest rates.

Given this position, the economic situation continues to be closely monitored for both risks and opportunities.

- 5.3 The Council's Year End debt position was as follows:

	At 31 March 2017	At 31 March 2018
	£	£
Total Excluding PPP	208,047,658	207,389,549
PPP Debt	65,688,000	63,738,000
Total Including PPP	273,735,658	271,127,549

Further detail is given in the following table:

	At 31 March 2017		At 31 March 2018		Movement 2017/18
	Principal	Rate	Principal	Rate	Principal
	£000		£000		£000
Fixed Rate Funding:					
- PWLB	105,155		104,714		(441)
- Market *	40,000		71,000		31,000
	145,155	3.87%	175,714	4.04%	30,559
Variable Rate Funding:					
- PWLB	0		0		0
- Market *	62,400		31,400		(31,000)
- Temporary #	493		276		(217)
	62,893	4.90%	31,676	4.94%	(31,217)
Total Debt (Excl PPP)	208,048	4.18%	207,390	4.18%	(658)
PPP Debt	65,688		63,738		(1,950)
Total Debt (Incl PPP)	273,736		271,128		(2,608)

* - Market Loans are shown as variable when they have less than 1 year to go until their next call date. The total value of Market Loans has not changed between financial years, just the split between fixed and variable.

- Temporary Loans includes funds held by the Council on behalf of the Common Good and Trust Funds and that are to be treated as borrowing for Treasury Management purposes under Scottish Government requirements.

5.4 The Council's investment position was as follows:

	At 31 March 2017		At 31 March 2018		Movement 2017/18
	Principal £000	Return	Principal £000	Return	Principal £000
Investments:					
- Fixed Term Deposits	16,000	0.62%	11,500	0.77%	(4,500)
- Notice Accounts	14,603	0.70%	15,000	0.70%	397
- Deposit Accounts	8,333	0.25%	6,896	0.50%	(1,437)
Totals	38,936	0.57%	33,396	0.68%	(5,540)

Maximum level of investments in 17/18: £48,502,017 on 15 September 2017

Minimum level of investments in 17/18: £30,241,718 on 27 March 2018

Daily average for the year 17/18: £39,303,294

5.5 2017/18 Outturn Compared to Estimates in 2017/18 Strategy

The 2017/18 outturn compared to the estimates in the 2017/18 strategy:

	2017/18 Estimate	2017/18 Outturn
	£000	£000
<u>Borrowing Requirement</u>		
New borrowing	0	0
Alternative financing requirements	0	0
Replacement borrowing	0	0
TOTAL	0	0
<u>Prudential/Treasury Management Indicators</u>		
	£000	£000
Gross external debt including PPP (As at 31 March 2018)	271,438	271,128
Capital financing requirement (As at 31 March 2018)	312,370	308,123
(Under)/over borrowing against CFR	(40,932)	(36,995)
Capital expenditure	£000	£000
• Capital Programme	32,629	30,751
• PPP (accounting adjustments)	(2,039)	(1,950)
Total	30,590	28,801
Ratio of financing costs (including PPP) to net revenue stream	13.85%	14.04%
Incremental impact of capital investment decisions - incremental increase in council tax (band D) per annum at Loans Fund rate (cost of use of capital receipts and prudential borrowing for capital expenditure)	£13.79	£6.96

5.6 2017/18 Outturn Compared to Limits in 2017/18 Strategy

The 2017/18 outturn compared to limits in the 2017/18 strategy:

Prudential/Treasury Management Indicators

Authorised limit for external debt

- Borrowing
- Other long term liabilities

Operational boundary for external debt

- Borrowing
- Other long term liabilities

Upper limit for fixed interest rate exposure
(Actual is as at 31 March 2018)

Upper limit for variable rate exposure
(Actual is as at 31 March 2018 – value is negative due to having more variable rate investments than variable rate debt as at that date)

Upper limit on sums invested for periods longer than 364 days (Actual is maximum in period)

Limits on fixed rate borrowing maturing in each period (LOBOs included based on call dates and not maturity dates) at 31 March 2018

- Under 12 months
- 12 months and within 24 months
- 24 months and within 5 years
- 5 years and within 10 years
- 10 years and within 30 years
- 30 years and within 50 years
- 50 years and within 70 years

Council Policy Limits

Maximum Percentage of Debt Repayable In Any Year (Actual is as at 31 March 2018)

Maximum Proportion of Debt At Variable Rates (Actual is as at 31 March 2018)

Maximum Percentage of Debt Restructured In Year (Actual is as at 31 March 2018)

2017/18 Limits	2017/18 Outturn
£000	£000
216,000	207,390
66,000	63,738
282,000	271,128
£000	£000
211,000	207,390
66,000	63,738
277,000	271,128
130%	101%
40%	-1%
£000 10,000	£000 0
45%	5.9%
45%	17.2%
45%	22.0%
45%	5.0%
45%	4.3%
45%	22.8%
45%	22.8%
25%	19.3%
45%	15.3%
30%	0.0%

The forecast Investment Balances for 2017/18 required under Investment Regulation 31 and the actual position at 31 March 2018 is shown in Appendix 2. The investment balances had been expected to fall during the year and did but not by as much as forecast.

5.7 The forecast from the Treasury Advisers in the Strategy for the Bank Rate as at 31 March and the latest forecast are:

	Forecast Per 2017/18 Strategy	Actual/ Latest Forecast
2017/18	0.25%	0.50% (Actual)
2018/19	0.25%	0.75% (Forecast)
2019/20	0.75%	1.00% (Forecast)
2020/21	---	1.50% (Forecast)

5.8 The Council's Loans Fund Pool Rate for Interest is used to allocate interest charges to the General Fund and reflects the actual cost of the Council's Treasury activities. The rates for the last 5 years (excluding expenses) are as follows:

Year	Loans Fund Pool Rate
2013/14	3.831%
2014/15	3.934%
2015/16	3.843%
2016/17	3.659%
2017/18	3.557%

The Loans Fund Pool Rate for 2017/18 is the lowest since at least 1988/89.

It is expected that there will be a small increase in the Pool Rate in the medium term.

5.9 The Council's investment policy for the year is governed by Scottish Government Investment Regulations and was implemented in the annual investment strategy approved by the Council on 6 April 2017. This policy sets out the approach for choosing investment categories and counterparties, and is based on credit ratings provided by the three main credit rating agencies supplemented by additional market data such as rating outlooks, credit default swaps, bank share prices etc.

All investments in 2017/18 and 2018/19 to date were in accordance with the policy and no institutions with which investments were made had any difficulty in repaying investments and interest in full.

5.10 The result of the investment strategy undertaken by the Council in 2017/18 is as follows:

Average Investment	Rate of Return (gross of fees)	Benchmark Return (3 month LIBID uncompounded)
£39,303,294	0.632%	0.286%

The Council has outperformed the benchmark by 0.346% resulting in additional income to the Council of £136,000. It is expected that investment returns will continue to fall.

6.0 OTHER ISSUES – AS REPORTED IN 2018/19 STRATEGY STATEMENT

6.1 Revised CIPFA Codes

In December 2017 CIPFA revised both the CIPFA Prudential Code and the CIPFA Code of Practice on Treasury Management.

The revised Prudential Code requires the preparation of a formal Capital Strategy that is “intended to give a high level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services along with an overview of how associated risk is managed and the implications for future sustainability”. The Capital Strategy will be prepared as required by the Prudential Code and will be submitted to Committee as part of the budget process for 2019/20.

6.2 MIFID II

On 3 January 2018 an EU Directive (MIFID II) came into effect that required banks/financial organisations to categorise the Council as a “retail” client but allowed the Council to opt up to be a “professional” client provided it meets criteria set by the Financial Conduct Authority. The Chief Financial Officer was given delegated approval for decisions on whether to opt up for individual banks/financial organisations. So far the Council has opted up to “professional” client status for 2 brokerage firms (in case their services are needed) and for the Council’s treasury advisers.

6.3 Banking Contract

The Council’s contract with the Bank of Scotland for banking services is for 5 years from 1 April 2012 until 31 March 2017 with an option to extend for a further two 1 year periods until 31 March 2019. The Council has now exercised both of these options.

The Council will issue tenders during 2018/19 for banking services for the 5 year period from 1 April 2019 to 31 March 2024 and with an option to extend for a further two 1 year periods until 31 March 2026.

6.4 Treasury Advisers Contract

The Council’s current contract with its treasury advisers ends on 30 June 2019. During 2018/19 the Council will issue tenders for treasury management advisers services for the three year period from 1 July 2019 with an optional one year extension until 30 June 2023.

7.0 LOANS FUND ADVANCES

7.1 Where capital expenditure is funded by borrowing (referred to as loans fund advances), the debt financing costs are paid from the Revenue Budget as loan charges comprised the repayments of debt along with interest and expenses costs on the borrowing.

7.2 The Council is required to set out its policy for the repayment of loans fund advances.

For loans fund advances made before 1 April 2016 the policy will be to maintain the practice of previous years and use the Statutory Method (option 1) with annual principal repayments being calculated using the annuity method.

The same method is proposed for loans fund advances made after 1 April 2016 for the permitted 5 year transitional period. In applying the annuity method to new advances in any year, the interest rate used in the annuity calculation will be the Council’s loans fund pool rate for the year (including expenses) as rounded up to the nearest 0.01%.

This policy was approved by the Full Council at its meeting on 6 April 2017.

7.3 The outstanding loans fund advances (representing capital expenditure still to be repaid from the Revenue Budget) are:

	2017/18
	Actual
	£000
Balance As At 1 April	243,438
Add: Advances For The Year	13,987
Less: Repayments For The Year	11,382
Balance As At 31 March	246,043

7.4 For the loans fund advances outstanding as at 31 March 2018, the liability to make future repayments (excluding debt interest and expenses) is as follows:

	£000
Year 1	11,728
Years 2-5	41,105
Years 5-10	39,998
Years 10-15	40,566
Years 15-20	36,992
Years 20-25	31,027
Years 25-30	26,997
Years 30-35	12,370
Years 35-40	4,350
Years 40-45	738
Years 45-50	172
TOTAL	246,043

8.0 IMPLICATIONS

Legal

8.1 None. Any borrowing or lending is done under the Council's legal powers.

Finance: Through the achievement of exceeding the investment benchmark return rate, the Council has benefited from additional returns of £136,000. The Council utilises Treasury Management as part of the overall Financial Strategy. Officers will continue to investigate borrowing and investment opportunities to bring financial benefits to the Council, all within the Treasury Management Policy.

Human Resources

8.2 There are no HR implications arising from this report.

Equalities

8.3 There are no equalities implications arising from this report.

Repopulation

8.4 There are no repopulation implications arising from this report.

9.0 CONSULTATIONS

- 9.1 This report has been produced based on advice from the Council's treasury advisers (Link Treasury Services Limited).

10.0 LIST OF BACKGROUND PAPERS

- 10.1 CIPFA - Treasury Management in the Public Services – Code of Practice and Cross-Sectoral Guidance Notes – 2017 Edition
Inverclyde Council – Treasury Management Strategy 2017/18.

TREASURY MANAGEMENT
GLOSSARY OF TERMS

Affordable Capital Expenditure Limit

The amount that the Council can afford to allocate to capital expenditure in accordance with the requirements of the Local Government in Scotland Act 2003 and supporting regulations.

Authorised Limit for External Debt

This is a limit for total Council external debt as set by the Council based on debt levels and plans.

Bail In

The use of funds held by a bank or other financial institution (whether in the form of customer bank deposits or bonds) to help prevent the collapse of a bank and in place of Governments stepping in with funds/support. The introduction of Bail In powers is part of the implementation of the Bank Recovery and Resolution Directive.

Bank of England

The central bank for the UK with ultimate responsibility for setting interest rates (which it does through the Monetary Policy Committee or “MPC”).

Bank Rate

The interest rate for the UK as set at regular meetings of the Monetary Policy Committee (“MPC”) of the Bank of England. This was previously referred to as the “Base Rate”.

Bank Recovery and Resolution Directive (BRRD)

The Bank Recovery and Resolution Directive is a European legislative requirement which sets out a common approach within the EU to how countries will deal with any banks and financial institutions that get into financial difficulty. It includes the use of Bail In powers and was implemented in the UK, Germany and Austria on 1 January 2015 and in most of the other EU countries in 2016.

Call Date

A date on which a lender for a LOBO loan can seek to apply an amended interest rate to the loan. The term “call date” is also used in relation to some types of investments with a maturity date where the investments can be redeemed on call dates prior to the maturity date.

Capital Expenditure

Expenditure on or for the creation of fixed assets that meets the definition of Capital Expenditure under the accounting rules as set-out in the Code of Practice on Local Authority Accounting in the United Kingdom and for which the Council are able to borrow.

Capital Financing Requirement

The Capital Financing Requirement (sometimes referred to as the “CFR”) is a Prudential Indicator that can be derived from the information in the Council’s Balance Sheet. It generally represents the underlying need to borrow for capital expenditure (including PPP schemes).

CDS Spread

A CDS Spread or “Credit Default Swap” Spread is the cost of insuring against default by a Counterparty. Increases in the CDS Spread for a Counterparty may indicate concerns within the market regarding a Counterparty.

Certificates of Deposit

Certificates of Deposit (or CDs) are a form of investment and similar to Fixed Term Deposits in that the investment is with a named Bank or Financial Institution, matures on a set date, and is repaid with interest on the maturity date. Unlike a Fixed Term Deposit, a CD can also be traded in the market prior to maturity.

CIPFA

CIPFA is the Chartered Institute of Public Finance and Accountancy who produce guidance, codes of practice, and policy documents for Councils.

Counterparty

Another organisation involved in a deal i.e. if the Council enters a deal with a bank then the bank would be referred to as the "Counterparty".

Credit Ratings

Credit ratings are indicators produced by a ratings provider (such as Fitch, Moody's or Standard & Poor's) that aim to give an opinion on the relative ability of a financial institution to meet its financial commitments. Credit ratings are not guarantees – they are opinions based on investigations and assessments by the ratings providers and they are regularly reviewed and updated. The Council makes use of credit ratings to determine which counterparties are appropriate or suitable for the Council to make deposits with.

The highest credit rating is AAA.

European Central Bank

Sometimes referred to as "the ECB", the European Central Bank is the central bank that sets interest rates for the Eurozone. It is the equivalent of the Bank of England.

Eurozone

This is the name given to the countries in Europe that have the Euro as their currency. Interest rates in the Eurozone are set by the European Central Bank. The Eurozone is comprised of the following 19 countries: Austria, Belgium, Cyprus, Estonia, Finland, France, Germany, Greece, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Portugal, Slovakia, Slovenia, and Spain.

Federal Reserve

Sometimes referred to as "the Fed", the Federal Reserve is the central bank for the US and is the equivalent of the Bank of England. The Federal Reserve sets interest rates for the US.

Fixed Rate Funding/Investments

This term refers to funding or investments where the interest rate that applies to payments or receipts of interest on the funding or investments is fixed and does not change.

Fixed Term Deposit

A Fixed Term Deposit or Fixed Term Investment is an investment with a named bank or financial institution which matures on a set date and which is repaid with interest on the maturity date. Fixed Term Deposits cannot be traded and cannot be terminated before the maturity date without the payment of a penalty (if at all).

Gilt Yields

A gilt yield is the effective rate of return that someone buying a gilt at the current market price will receive on that gilt. Since the market price of a gilt can vary at any time, the yield will also vary.

Gilts

Gilts are bonds (i.e. debt certificates) that are issued (i.e. sold) by the UK Government. When they issue gilts the Government sets the interest rate that applies to the gilt, sets when they will repay the value of the gilt, and it agrees to make interest payments at regular intervals until the gilt is repaid or redeemed. Gilts are traded in the financial markets with the price varying depending on the interest rate applicable to the gilt, when the gilt will be repaid (i.e. when it will mature), on Bank Rate expectations, and on market conditions.

Gross Domestic Product

Gross Domestic Product ("GDP") is a measure of the output of goods and services from an economy.

Inflation

Inflation is the term used for an increase in prices over time. It can be measured in various ways including using the Consumer Prices Index ("CPI") or the Retail Prices Index ("RPI").

Investment Regulations

The Local Government in Scotland Act 2003 allows the Scottish Ministers to introduce Regulations to extend and govern the rules under which Scottish Councils may invest funds. The Local Government Investments (Scotland) Regulations 2010 came into effect on 1 April 2010.

LIBID

This is the London Interbank Bid Rate – an interest rate that is used between banks when they wish to attract deposits from each other.

LIBOR

This is the London Interbank Offering Rate – an interest rate that is used as a base for setting interest rates for deals between banks.

Link

Link Treasury Services Limited who are the Council's treasury management advisers who were previously named Capita Treasury Solutions Limited.

Liquidity

In relation to investments, liquidity relates to the ability to access invested funds. If funds are in a call account they have high liquidity (because the funds are readily accessible) whilst if funds are invested in bonds the bonds would need to be sold in order to access the funds (lower liquidity).

LOBO

This is a form of loan that the Council has with some lenders. The term is short for the phrase "Lender Option/Borrower Option". A LOBO loan allows the lender to propose adjustments to the loan interest rate at various call dates during the period of the loan (the "lender option") but the borrower does not need to accept the adjustments and can instead redeem the loan (the "borrower option").

MIFID II

The Markets in Financial Instruments Directive (MIFID II) is an EU Directive that came into force on 3 January 2018.

Money Market Fund

A Money Market Fund (or MMF) is a highly regulated investment product into which funds can be invested. An MMF offers the highest possible credit rating (AAA) whilst offering instant access and the diversification of risk (due to the MMF's balances being investing in selected and regulated types of investment product with a range of different and appropriately credit-rated counterparties).

MPC

The MPC or Monetary Policy Committee is a committee of the Bank of England that meets regularly during the year (in a meeting over 2 days) to set the Bank Rate for the UK.

Operational Boundary

This is a level of debt set by the Council at lower than the Authorised Limit and which Council debt levels should not normally exceed during normal operations.

Prudential Code

Councils are required to comply with the CIPFA Prudential Code for Capital Finance in Local Authorities. These requirements include the production of Prudential Indicators. The Prudential Code was last revised in December 2017.

Prudential Indicators

Indicators set-out in the Prudential Code that will help Councils to meet requirements in relation to borrowing limits or which will help Councils demonstrate affordability and prudence with regard to their prudential capital expenditure.

PWLB

The Public Works Loan Board is a government agency and part of the Debt Management Office. The PWLB provides loans to local authorities and other specified bodies.

PWLB Certainty Rates

PWLB rates for new borrowing at a 0.20% discount to standard PWLB rates for local authorities that submit annual information on their long-term borrowing and capital spending plans. The PWLB Certainty Rates came into effect on 1 November 2012.

PWLB Rates

These are the interest rates chargeable by the Public Works Loan Board for loans. The rates for fixed rate loans are determined by the day on which the loan is agreed. The rates to be charged by the PWLB for loans are set each day based on gilt yields at the start of business each day and then updated at least once during the day.

Quantitative Easing

This is the creation of money by a central bank (such as the Bank of England) in order to purchase assets from banks and companies and boost the supply of money in an economy.

Ratings

Ratings are indicators produced by a ratings provider (such as Fitch, Moody's or Standard & Poor's) that aim to give an indication of the financial or operational strength of entities including financial institutions and even countries. Ratings are not guarantees – they are opinions based on investigations and assessments by the ratings providers and they are regularly reviewed and updated. The Council makes use of credit ratings to determine which counterparties are appropriate or suitable for the Council to make deposits with.

Ring Fencing

In banking terms, the proposal (currently expected by 2019) that those parts of a bank that undertake riskier activities (such as investment banking) be kept legally separate from those parts that undertake less risky/safer activities (such as the accepting of customer deposits).

Security

In relation to investments, security refers to the likelihood that invested funds will be returned to the investor when due.

Stress Tests

Reviews of the assets and liabilities of banks and financial institutions carried out by regulators such as the European Banking Authority (EBA) and the Prudential Regulation Authority (PRA) in the UK to identify the impact of potential economic scenarios, assess the strength of those banks/financial institutions, and determine any action required by banks/financial institutions to strengthen their financial positions.

Treasury Management Code

This is the "Treasury Management in the Public Services: Code of Practice". It is produced by CIPFA and was last revised in December 2017.

Treasury Management Indicators

These are Prudential Indicators specifically relating to Treasury Management issues.

Treasury Management Practices (TMPs)

This is a Council document that sets out Council policies and procedures for treasury management as required by the Treasury Management Code. The Council also agrees an annual treasury management strategy that is submitted to Committee in accordance with the Treasury Management Practices.

Variable Rate Funding/Investments

Funding or investments where the interest rate that applies to payments or receipts of interest on the funding or investments varies on an agreed basis.

Yield

The yield is the effective rate of return on an investment.

**FORECAST OF INVESTMENT BALANCES
ESTIMATE FOR 2017/18 AND ACTUAL AT 31 MARCH 2018**

Investment Regulation 31 requires the Council to provide forecasts for the level of investments. The estimate for 2017/18 and the actual as at 31 March 2018 are:

	2017/18 Estimate	2017/18 Actual At 31 March 2018
Cash balances managed in-house		
- At 1 April 2017	40,000	38,936
- At 31 March 2018	19,590	33,396
- Change in year	(20,410)	(5,540)
- Average daily cash balances	29,795	39,303
Holdings of shares, bonds, units (includes local authority owned company)		
- At 1 April 2017	2	2
- Purchases	0	0
- Sales	0	0
- At 31 March 2018	2	2
Loans to local authority company or other entity to deliver services		
- At 1 April 2017	602	564
- Advances	0	0
- Repayments	38	40
- At 31 March 2018	564	524
Loans made to third parties		
- At 1 April 2017	2,194	2,179
- Advances	10	70
- Repayments	110	30
- At 31 March 2018	2,094	2,219
Total of all investments		
- At 1 April 2017	42,798	41,681
- At 31 March 2018	22,250	36,141
- Change in year	(20,548)	(5,540)

Report To:	THE INVERCLYDE COUNCIL	Date: 27 SEPTEMBER 2018
Report By:	CORPORATE DIRECTOR, ENVIRONMENT, REGENERATION & RESOURCES	Report No: ERC/ENV/MM/17.343
Contact Officer:	MARTIN MCNAB	Contact No: 01475 717171
Subject:	PROPOSED TRAFFIC REGULATION ORDER – THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK, INVERKIP & WEMYSS BAY) (WAITING RESTRICTIONS) (VARIATION NO. 4) ORDER 2018	

1.0 PURPOSE

1.1 The purpose of this report is to request the Council to consider a remit from the Environment and Regeneration Committee.

2.0 SUMMARY

2.1 The Environment and Regeneration Committee held on 30 August 2018 after consideration of a report by the Corporate Director Environment, Regeneration and Resources on the proposed modified Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018 recommended that the Inverclyde Council be asked to make the modified Traffic Regulation Order and to remit it to the Head of Environmental and Public Protection and the Head of Legal and Property Services to arrange for its implementation.

2.2 The proposed Traffic Regulation Order will:-

- Introduce a “No waiting at any time, no loading at any time” restriction on parts of Burnside Road, Drumshantie Road, Kirn Drive and Reservoir Road, all in Gourock;
- Introduce a “No waiting at any time” restriction on parts of Barrhill Road, Binnie Street, Broomberry Drive, Cardwell Road, Drumshantie Road, Faulds Park Road, George Road and Taret Street, all in Gourock;
- Vary the existing “No waiting at any time” restriction to a “No waiting at any time and No loading at any time” restriction on part of Kirn Drive, Gourock;
- Vary the existing “No waiting Monday to Saturday 8am to 11am” and “Limited Waiting Monday to Saturday 11am to 6pm, 1 hour, No return within 1 hour” restrictions to create a “Loading Bay Monday to Saturday 8am to 11am” and “Limited Waiting Monday to Saturday 11am to 6pm, 1 hour, No return within 1 hour” restriction on Kempock Street, Gourock (outside 2-8 Kempock Street); and
- Revoke part of the “No waiting at any time” restriction on Victoria Road, Gourock.

3.0 RECOMMENDATION

3.1 That the Inverclyde Council approves the making of the modified Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018, all as detailed in the copy of the proposed Order forming Appendix 1, and that the Head of Environmental and Public Protection and the

Head of Legal and Property Services be authorised to take all necessary action in connection therewith.

Martin McNab
Environmental and Public Protection

4.0 BACKGROUND

- 4.1 The Council introduced Decriminalised Parking Enforcement throughout Inverclyde in 2014. Since that time numerous requests have been received to introduce waiting and loading restrictions at various locations in Gourock. This proposed TRO promotes various restrictions to address these requests.
- 4.2 During the promotion of this proposed TRO two objections were received and maintained. The objections require to be regarded as withdrawn because the proposed restrictions for Cloch Road, Gourock have now been removed from this proposed TRO. The objectors have been informed of the position.
- 4.3 This proposed TRO was due to be the subject of a Special Meeting of this Committee on 17th September 2018. However, in preparation for the Special Meeting, officers compiled the relevant documents and noted an inconsistency between the TRO documents (including the Council's Statement of Reasons) and the maps in relation to the proposed restrictions on Cloch Road, Gourock. This means that the proposed restrictions for Cloch Road could not have been lawfully made.
- 4.4 To address this, the attached modified TRO is proposed which removes the proposed restrictions on Cloch Road. It retains all of the other proposed restrictions advertised and listed in Paragraph 2.2, above.
- 4.5 The Committee is asked to note that, if approved, the modified Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish, a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 There will be a cost for introducing the signs and road markings for the new restrictions. These will be contained within the Parking Strategy Revenue budget.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
02506	Parking Strategy Revenue	18/19	£8,000		New signs and lines

Legal

- 5.2 Legal Services have been consulted in the preparation of this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposed Order has been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head of Environmental and Public Protection, the Inverclyde Council Customer Service Centre and at Central and Gourock Libraries.

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None

THE INVERCLYDE COUNCIL
(VARIOUS ROADS) (GOUROCK, INVERKIP &
WEMYSS BAY) (WAITING RESTRICTIONS)
(VARIATION NO. 4) ORDER 2018

TRAFFIC REGULATION ORDER

**THE INVERCLYDE COUNCIL
(VARIOUS ROADS) (GOUROCK, INVERKIP & WEMYSS BAY)
(WAITING RESTRICTIONS) (VARIATION NO. 4) ORDER 2018**

We, The Inverclyde Council in exercise of the powers conferred on us by Sections 1(1), 2(1) to (3), 4(2), 32(1), 35(1), 45, 46, 49, 53, 101 and 102 of the Road Traffic Regulation Act 1984 (as amended) (“the Act”) and of Part IV of Schedule 9 to the Act and of all other enabling powers and after consulting the Chief Constable of the Police Service of Scotland (Seirbheis Phoilis na h-Alba) in accordance with Part III of Schedule 9 to the Act hereby make the following Order:

1.0 Commencement and citation

1.1 This Order shall come into operation on the ** day of **, Two Thousand and ** and may be cited as “The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018”.

2.0 Interpretation

2.1 In this Order, except where the context otherwise requires, the following expression has the meaning hereby respectively assigned to it:

“No Return” in relation to a Limited Waiting Parking Place, where waiting is limited by time and day of the week, means no return within the stated time and day of the week to a Limited Waiting Parking Place in the same road as the Limited Waiting Parking Place vacated.

2.2 Except where otherwise stated, any reference in this Order to a numbered Article or Schedule is a reference to the Article or Schedule bearing that number in this Order.

2.3 Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, modified, re-enacted, replaced or supplemented by any subsequent enactment.

2.4 The prohibitions and restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any regulation made or having effect as if made under the Act or by or under any other enactment provided that where a prohibition or restriction which is imposed, varied or revoked by this Order is in conflict with a prohibition or restriction imposed by a previous Order, then the provision of this Order shall prevail.

2.5 The On-Street Plans forming Schedule 1 to this Order and titled “The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 4) Order 2018 On-Street Plans” are hereby incorporated into “The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) Order 2013” (“the Principal Order”) and recorded in “Plan Index” to the Principal Order”.

- 2.6 The Plan Index forms Schedule 2.
- 2.7 The Interpretation Act 1978 (as amended) shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.
- 3.0 **Revocation and substitution of Article contained within existing Traffic Regulation Order**

Article 5.1 of the Principal Order is hereby revoked and the following Article (which is incorporated into the Principal Order) substituted therefor:-

5.1 Where, in relation to any part of a Road shown on the On-Street Plans, a period of 'limited waiting' is indicated then, subject to the provisions of Article 5.2, no person shall, except upon the direction of a police constable in uniform, a Parking Attendant or an Authorised Person, cause or permit any Motor Vehicle to wait during that period in that part of the Road:

- (a) for longer than the maximum period of waiting specified for that part of the Road; or
- (b) if a period of less than the No Return interval specified for that part of the Road has elapsed since the termination of the last period of waiting of the Motor Vehicle in that part of the Road.

This Order and the two Schedules annexed hereto are sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ##.

SCHEDULE 1

**The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions)
(Variation No. 4) Order 2018 On-Street Plans**

SCHEDULE 2

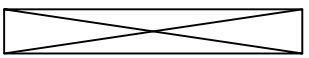
SCHEDULE 3

THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK, INVERKIP & WEMYSS BAY) (WAITING RESTRICTIONS) ORDER 2013
PLAN INDEX

Plan Reference	Effective date of original plan	Effective date of Plan Revision										
		1	2	3	4	5	6	7	8	9	10	11
TR/TRO/C133-001	06/10/2014	#####										
TR/TRO/C133-002	06/10/2014											
TR/TRO/C133-003	06/10/2014	#####										
TR/TRO/C133-004	06/10/2014											
TR/TRO/C133-005	06/10/2014	04/04/2016	#####									
TR/TRO/C133-006	06/10/2014	04/04/2016	14/11/2016	#####								
TR/TRO/C133-007	06/10/2014	04/04/2016										
TR/TRO/C133-008	06/10/2014	04/04/2016	#####									
TR/TRO/C133-009	06/10/2014	04/04/2016	#####									
TR/TRO/C133-010	06/10/2014	#####										
TR/TRO/C133-011	06/10/2014											
TR/TRO/C133-012	04/04/2016											
TR/TRO/C133-013	04/04/2016	14/11/2016	#####									
TR/TRO/C133-014	04/04/2016	#####										
TR/TRO/C133-015	04/04/2016											
TR/TRO/C133-016	04/04/2016	#####										
TR/TRO/C133-017	#####											
TR/TRO/C133-018	#####											

DO NOT SCALE

A3 0 10 50



Key

	No waiting at any time
	No loading at any time
	No waiting at times shown
	No loading at times shown
	No waiting except taxis
	Limited walking (see below for types of limited walking referred to Disabled person's parking place (subject to restrictions shown))
	Loading bay
	Limited walking (see below for types of limited walking referred to on these drawings)

Limited Waiting
 Type A: Mon-Fri 8am-6pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-6pm, Saturday 8am-1pm, 30mins.
 Type C: No return within 1 hour
 Type D: Mon-Fri 8am-6pm, 2 hours. No return within 1 hour
 Type E: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins
 Type G: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type H: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type J: Mon-Sat 8am to 6pm, 1 hour. No return within 1 hour
 Type K: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins except Permit holders
 Type L: Mon-Sat 11am to 6pm, 1 hour. No return within 1 hour
 Type M: Mon-Sat 8am to 6pm, 3 hours. No return within 1 hour
 Type N: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins except Permit holders
 Type P: Mon-Sun 8am to 10pm, 30 mins. No return within 30 mins except Permit holders
 Type Q: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Revisions

Rev	Description	By	Date	Chk'd	Auth
1	EXTEND NW 8AM-6PM ON CLOOCH RD	EP	JUN '18	EP	GL

INVERCLYDE COUNCIL
 Vehicle Maintenance Facility
 8 Pottery Street
 Greenock
 PA15 2UH
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 Email: roads@inverclyde.gov.uk
 www.inverclyde.gov.uk

Inverclyde Council

THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK, INVERKIP & WENYSS BAY) (WAITING RESTRICTIONS) (VARIATION 4) ORDER 2018

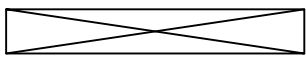
EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Authorised
A3	1:1250	MJH	MJH	MR
Date	Date	Date	Date	Date
FEB 13	FEB 13	FEB 13	FEB 13	FEB 13

Drawing Number TR/TRO/C133-001 **Rev** 1

DO NOT SCALE

A3 0 10 50



Key

	No waiting at any time
	No parking at any time
	No waiting at times shown
	No parking at times shown
	No waiting at times shown
	No parking at times shown
	No waiting except taxis
	Limited waiting (see below for types of limited waiting referred to)
	Disabled person's parking place (subject to restrictions shown)
	Loading bay
	Limited waiting (see below for types of limited waiting referred to on these drawings)

Limited Waiting
 Type A: Mon-Fri 8am-9pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-9pm, Saturday 8am-1pm, 30mins.
 No return within 1 hour
 Type C: Mon-Sat 8am-9pm, 30mins. No return within 1 hour
 Type D: Mon-Sat 8am-9pm, 30mins. No return within 1 hour
 Type E: Mon-Sat 8am to 9pm, 30 mins. No return within 30 mins
 Type F: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins
 Type G: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins
 Type H: Mon-Fri 8am to 9pm, 2 hours. No return within 30 mins
 Type I: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins except Permit Holders
 Type J: Mon-Sat 11am to 9pm, 1 hour. No return within 1 hour
 Type K: Mon-Sat 8am to 9pm, 3 hours. No return within 1 hour
 Type L: Mon-Sat 8am to 9pm, 30 mins. No return within 30 mins except Permit Holders
 Type M: Mon-Sun 8am to 10pm, 30 mins. No return within 30 mins except Permit Holders
 Type N: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins
 Type O: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Rev	Description	By	Date	Chk'd	Auth
1	PART REVOCATION YELLOW LINE VICTORIA RD	EP	JUN '18	EP	GL

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 8 Pottery Street
 Greenock
 PA15 2UH
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Inverclyde Council

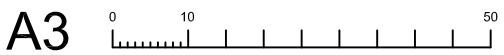
THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOURCOK, INVERKIP & WENYSS BAY) (WAITING RESTRICTIONS) (VARIATION 4) ORDER 2018

EFFECTIVE DATE:

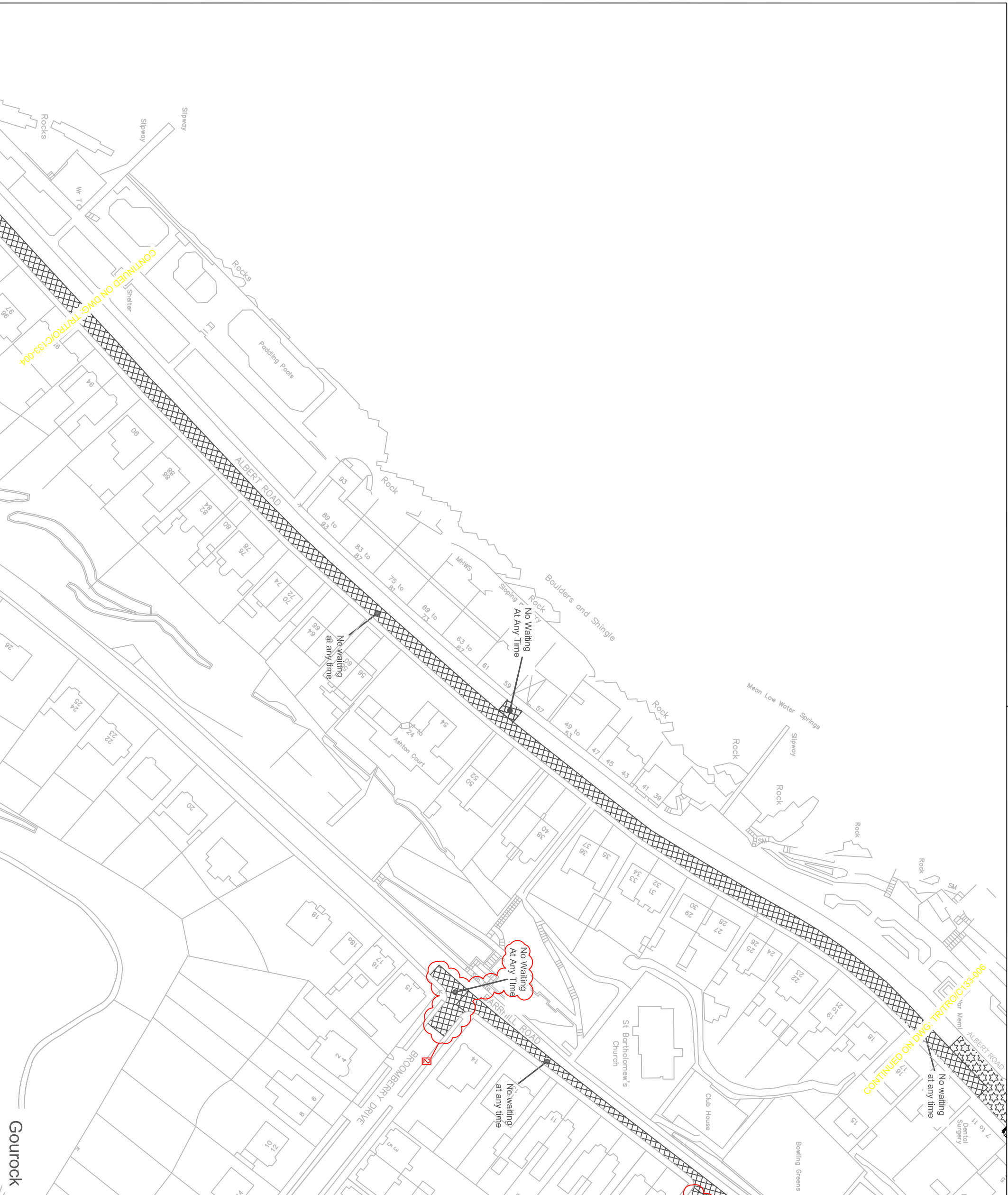
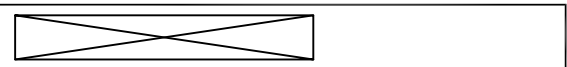
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A3	1:1250	MJH	MJH	MR
Date	FEB 13	Date	FEB 13	Date
Drawn	FEB 13	Checked	FEB 13	Authorised
Drawn	FEB 13	Checked	FEB 13	Authorised
Drawn	FEB 13	Checked	FEB 13	Authorised

TR/TRO/C133-003

DO NOT SCALE



A3



Key

	No waiting at any time
	No waiting at any time
	No waiting at any time
	No waiting at times shown
	No waiting at times shown
	No waiting at times shown
	No waiting at times shown
	No waiting at times shown
	No waiting except taxis
	Limited waiting (see below for types of limited waiting referred to)
	Designated parking place (subject to restrictions shown)
	Loading bay
	Loading bay at times shown and limited waiting (see below for types of limited waiting referred to on these drawings)

Limited Waiting

Type A: Mon-Fri 8am-9pm, 30mins. No return within 30mins

Type B: Mon-Fri 8am-9pm, Saturday 8am-1pm, 30mins.

Type C: Mon-Sat 8am-9pm, 30mins. No return within 1 hour

Type D: Mon-Sat 8am-9pm, 1 hour. No return within 1 hour

Type E: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins

Type F: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins

Type G: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins

Type H: Mon-Fri 8am to 9pm, 2 hours. No return within 30 mins

Type I: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins

Type J: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins

Type K: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins

Type L: Mon-Sat 11am to 9pm, 1 hour. No return within 1 hour

Type M: Mon-Sat 8am to 9pm, 3 hours. No return within 1 hour

Type N: Mon-Fri 8am to 9pm, 30 mins. No return within 30 mins except Permit Holders

Type P: Mon-Sun 8am to 10pm, 30 mins. No return within 30 mins

Type Q: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Stat	Purpose of Issue	Date	Auth
2	NMMAI ADDED BROOMBERRY DR/BARRHILL RD EP	JUN '18	EP GL
1	NMMAI ADDED OUTSIDE 57-59 ALBERT RD EP	JUN '15	EP MH

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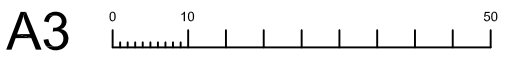


THE INVERCLYDE COUNCIL (VARIOUS ROADS)
 (GOUROCK, INVERKIP & WENYSS BAY)
 (WAITING RESTRICTIONS) (VARIATION No. 4)
 ORDER 2018

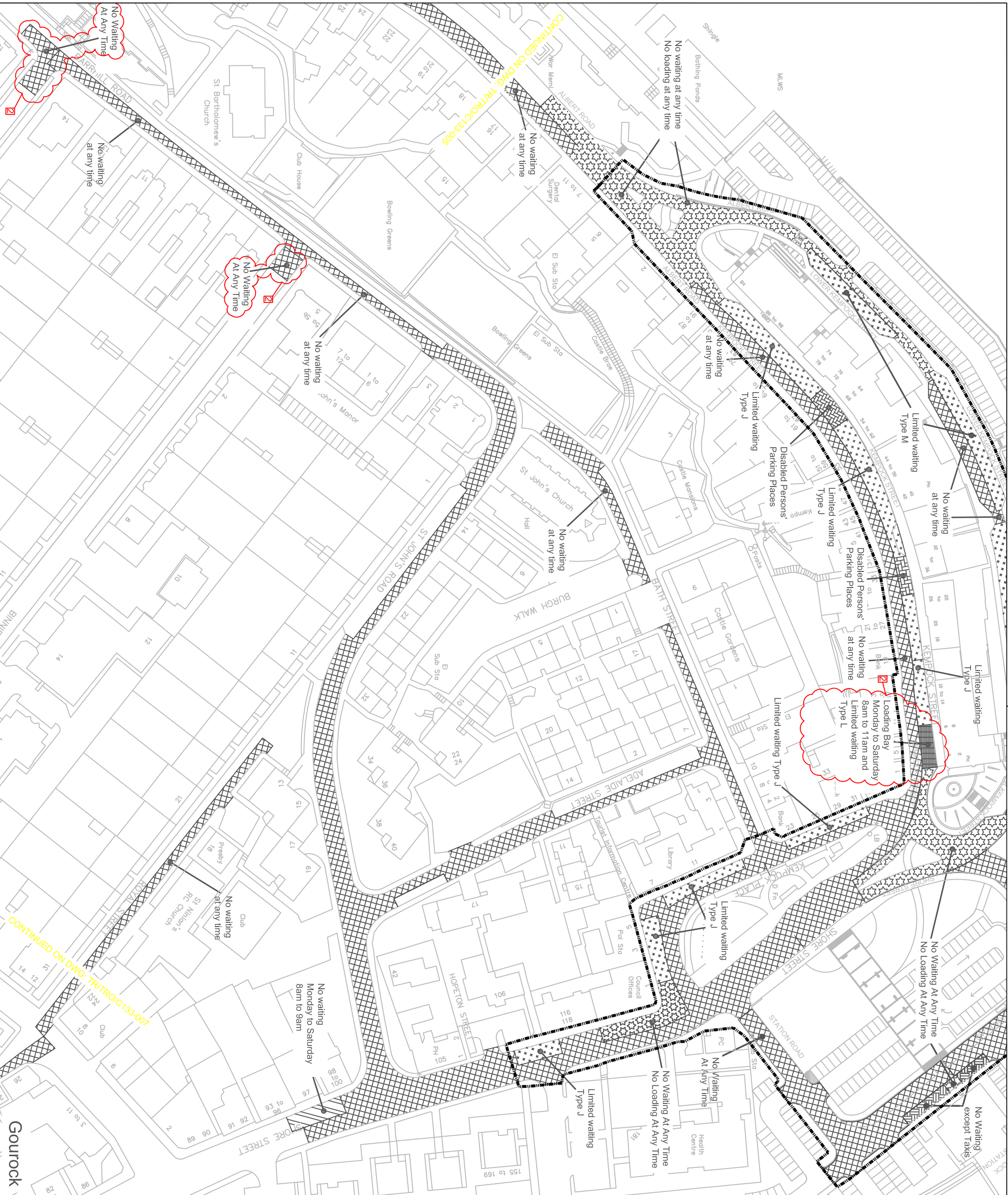
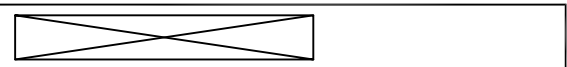
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A3	1:1250	MJP	MJH	MR
Date	FEB '13	Date	FEB '13	Date
Drawn	FEB '13	Rev		
Status	P	Drawing Number	TR/TRO/C133-005	Rev
				2

DO NOT SCALE



A3



Key

	No waiting at any time
	No waiting at any time except taxis
	No waiting at times shown
	No waiting at any time
	No waiting at times shown
	No waiting except taxis
	Limited waiting (see below for types of limited waiting referred to disabled person's parking place (subject to restrictions shown))
	Loading bay at times shown and limited waiting (see below for types of limited waiting referred to on these drawings)
	Parking Disc Area

Limited Waiting

- Type A: Mon-Fri 8am-9pm, 30mins. No return within 30mins
- Type B: Mon-Fri 8am-9pm, Saturday 8am-1pm, 30mins.
- Type C: No return within 1 hour
- Type D: Mon-Sat 8am-9pm, 2 hours. No return within 1 hour
- Type E: Mon-Sat 8am to 9pm, 30 mins. No return within 30 mins
- Type F: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins
- Type G: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins
- Type H: Mon-Fri 8am to 9pm, 2 hours. No return within 30 mins
- Type I: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins except Permit holders
- Type J: Mon-Sat 11am to 9pm, 1 hour. No return within 1 hour
- Type K: Mon-Sat 8am to 9pm, 30 mins. No return within 30 mins except Permit holders
- Type L: Mon-Sat 8am to 10pm, 30 mins. No return within 30 mins except Permit holders
- Type M: Mon-Sat 8am to 10pm, 2 hours. No return within 30 mins

Rev

Rev	Description	By	Date	Chk'd	Auth
3	NWAT BANNIE /BORCOMBERT /BERRILL	EP	JUN '18	EP	GL
3	KEAPOCK ST LOADING BAY & 1 HR PARKING	EP	JUN '18	EP	GL
2	LOWER KEAPOCK ST INCREASE TO 3 HOURS	EP	JUN '16	EP	GB
1	VARIOUS CHANGES	EP	JUN '15	EP	MH

INVERCLYDE COUNCIL
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THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK, INVERKIP & WENYSS BAY) (WAITING RESTRICTIONS) (VARIATION No. 4) ORDER 2018

EFFECTIVE DATE:

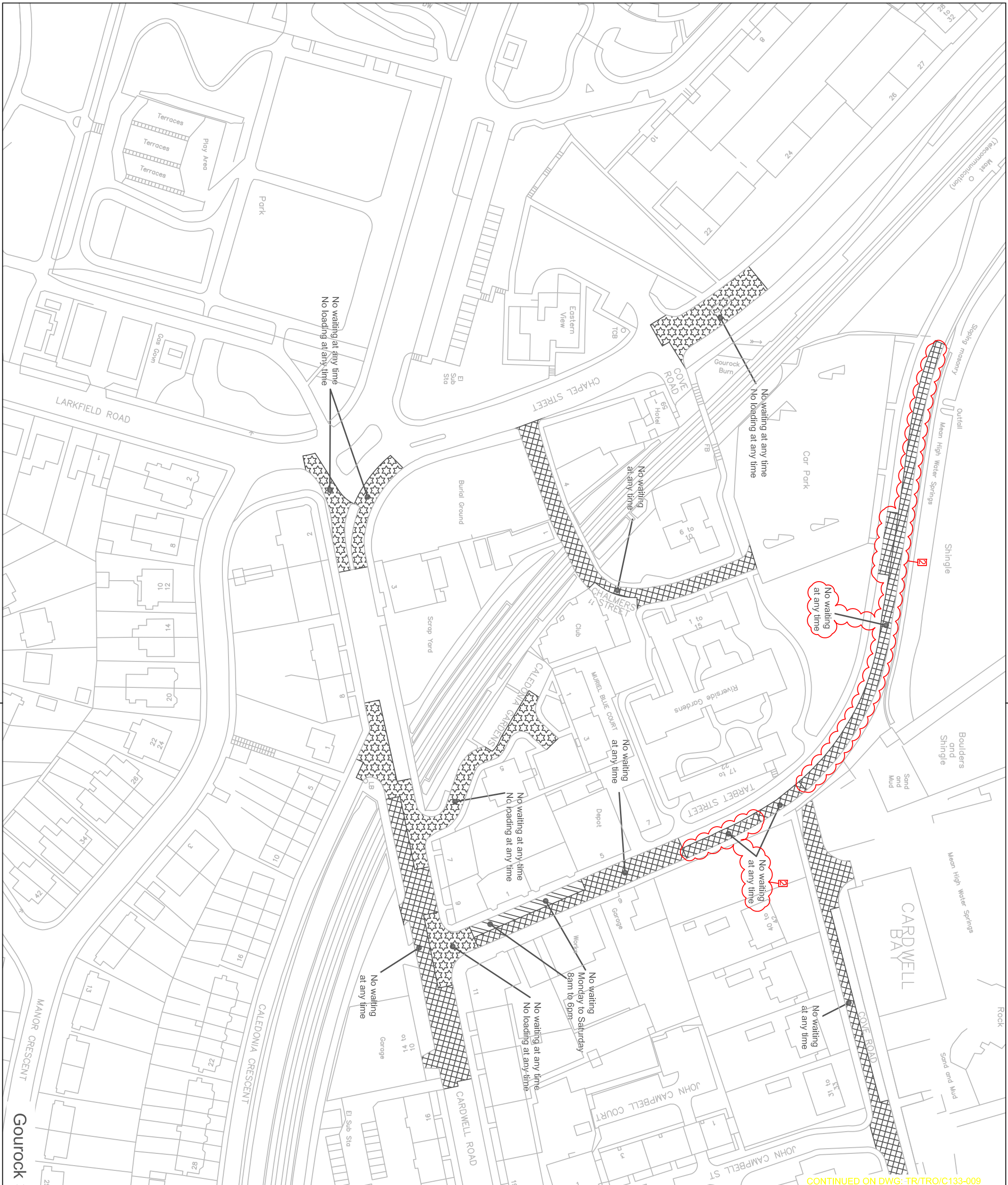
Inverclyde council

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Date	DATE	DATE	DATE	DATE
FEB '13	FEB '13	FEB '13	FEB '13	FEB '13

Station P
Drawing Number TR/TRO/C133-006
Rev 3

DO NOT SCALE

A3 0 10 50



CONTINUED ON DWG: TR/TRO/C133-009

Key

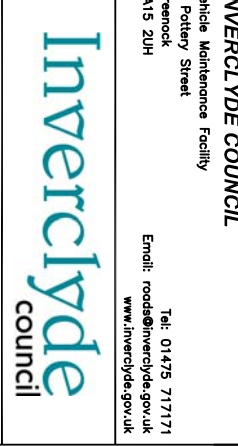
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	No loading at any time
	No waiting at times shown
	No loading at times shown
	No waiting at times shown
	No loading at times shown
	No waiting except taxis
	No loading except taxis
	Unlimited waiting (see below for types of limited waiting related to Disabled person's parking place (subject to restrictions shown))
	Unlimited loading
	Loading bay
	Loading bay at times shown and Unlimited waiting (see below for types of limited waiting related to on these drawings)

Unlimited Waiting
 Type A: Mon-Fri 8am-5pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-5pm, Saturday 8am-1pm, 30mins. No return within 1 hour
 Type C: Mon-Sat 8am-5pm, 2 hours. No return within 1 hour
 Type D: Mon-Sat 8am-5pm, 2 hours. No return within 1 hour
 Type E: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins
 Type F: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type G: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type H: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type I: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type J: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins except Permit holders
 Type K: Mon-Sat 11am to 6pm, 1 hour. No return within 1 hour
 Type L: Mon-Sat 8am to 6pm, 3 hours. No return within 1 hour
 Type M: Mon-Sat 8am to 6pm, 3 hours. No return within 30 mins except Permit holders
 Type N: Mon-Sat 8am to 10pm, 30 mins. No return within 30 mins except Permit holders
 Type O: Mon-Sat 8am to 10pm, 2 hours. No return within 30 mins

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Stat	Purpose of issue	Date	Auth
2	INMART ADDED TARGET ST	EP JUN '18	EP GL
1	CHANGE INMART TO NW SPECIFIED TIMES	EP JUL '15	EP MH

INVERCLYDE COUNCIL
 Vehicle Maintenance Facility
 8 Pottery Street
 Greenock
 PA15 2UH
 Email: roads@inverclyde.gov.uk
 www.inverclyde.gov.uk
 Tel: 01475 717171

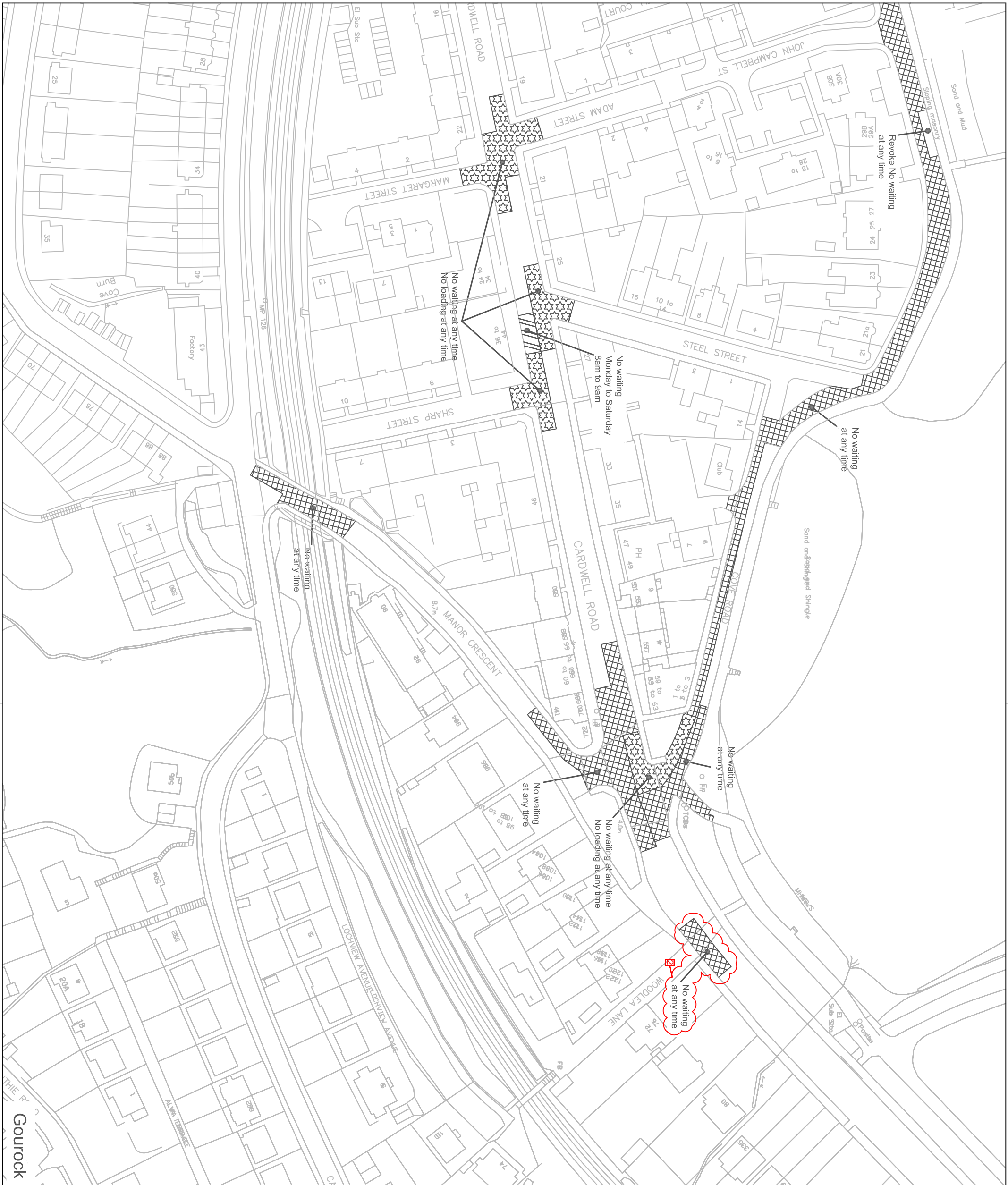


THE INVERCLYDE COUNCIL (VARIOUS ROADS)
 (GOURROCK, INVERKIP & WEMYSS BAY)
 (WAITING RESTRICTIONS) (VARIATION No. 4)
 ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Authorised
A3	1:1250	MJH	MJH	MR
Drawn	Date	Date	Date	Rev
P	FEB 13	FEB 13	FEB 13	2
Drawing Number	TR/TRO/C133-008			

DO NOT SCALE



Key

	No waiting at any time
	No loading at any time
	No waiting at times shown
	No loading at times shown
	No waiting except taxis
	Limited waiting (see below for types of limited waiting referred to)
	Disabled person's parking place (subject to restrictions shown)
	Loading bay
	Limited waiting (see below for types of limited waiting referred to)

Limited Waiting
 Type A: Mon-Fri 8am-6pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-6pm, Saturday 8am-10am, 30mins.
 Type C: No return within 1 hour
 Type D: Mon-Sat 8am-6pm, 2 hours. No return within 1 hour
 Type E: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins
 Type F: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type G: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type H: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type I: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins except Permit holders
 Type J: Mon-Sat 11am to 6pm, 1 hour. No return within 1 hour
 Type K: Mon-Sat 8am to 6pm, 3 hours. No return within 1 hour
 Type L: Permit holders 8pm-30 mins. No return within 30 mins except Permit holders
 Type M: Mon-Sun 8am to 10pm, 30 mins. No return within 30 mins except Permit holders
 Type N: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Stat	Purpose of issue	Date	Auth
2	INMANT ADDED CARDWELL RD AT WOODLEA LN	JUN '18	EP GL
1	CHANGES CARDWELL RD & COVE RD	JUN '15	EP MH

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 Vehicle Maintenance Facility
 8 Pottery Street
 Greenock
 PA15 2UH
 Email: roads@inverclyde.gov.uk
 www.inverclyde.gov.uk
 Tel: 01475 717171



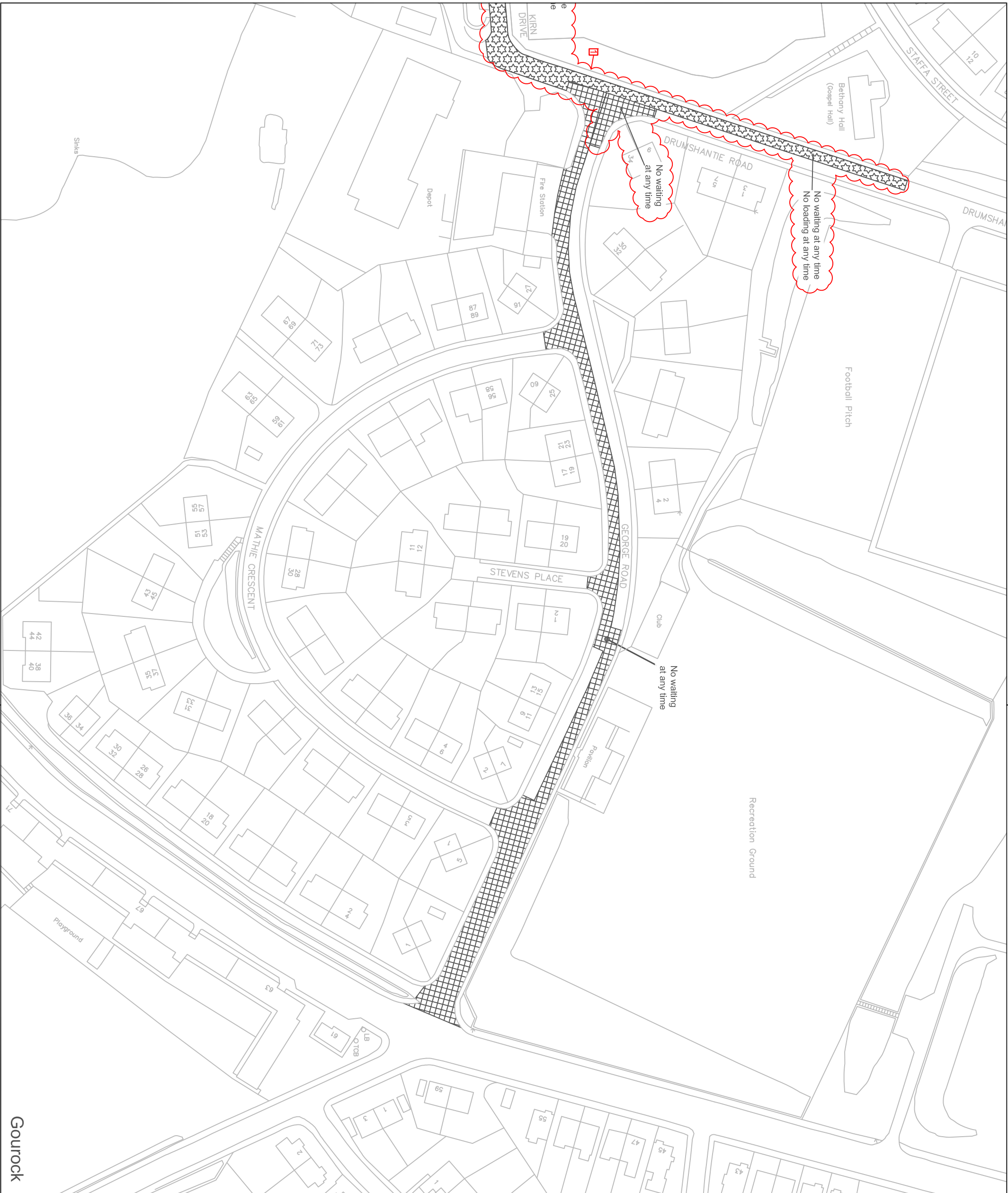
THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOURK, INVERKIP & WEMVSS BAY) (WAITING RESTRICTIONS) (VARIATION No. 4) ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Authorised
A3	1:1250	MJH	MJH	MR
Drawn	Date	Date	Date	Date
P	FEB 13	FEB 13	FEB 13	FEB 13
Drawing Number	TR/TRO/C133-009	Rev	2	

DO NOT SCALE

A3 0 10 50



Key

	No waiting at any time
	No loading at any time
	No waiting at times shown
	No loading at times shown
	No waiting except taxis
	Limited waiting (see below for types of limited waiting referred to Disabled person's parking place (subject to restrictions shown))
	Loading bay
	Limited waiting (see below for types of limited waiting referred to on these drawings)

Limited Waiting
 Type A: Mon-Fri 8am-5pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-5pm, Saturday 8am-1pm, 30mins. No return within 1 hour
 Type C: No return within 1 hour
 Type D: Mon-Sat 8am-5pm, 2 hours. No return within 1 hour
 Type E: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins
 Type G: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type H: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type I: Mon-Sat 8am to 6pm, 1 hour. No return within 1 hour
 Type J: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins except Permit Holders
 Type K: Mon-Sat 11am to 6pm, 1 hour. No return within 1 hour
 Type M: Mon-Sat 8am to 6pm, 3 hours. No return within 1 hour
 Type N: Permit Holders
 Type P: Mon-Sun 8am to 10pm, 30 mins. No return within 30 mins except Permit Holders
 Type Q: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Rev	Description	By	Date	Chk'd	Auth
1	INITIAL/DATE DRUMSHANTIE RD/ KIRN DR	EP	JUN '18	EP	GL
1	INITIAL DRUMSHANTIE RD/ GEORGE RD	EP	JUN '18	EP	GL

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THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK, INVERKIP & WEMYSS BAY) (WAITING RESTRICTIONS) (VARIATION 4) ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Autocreated	
A3	1:1250	MJH	MJH	MR	
Date	FEB '13	Date	FEB '13	Date	FEB '13

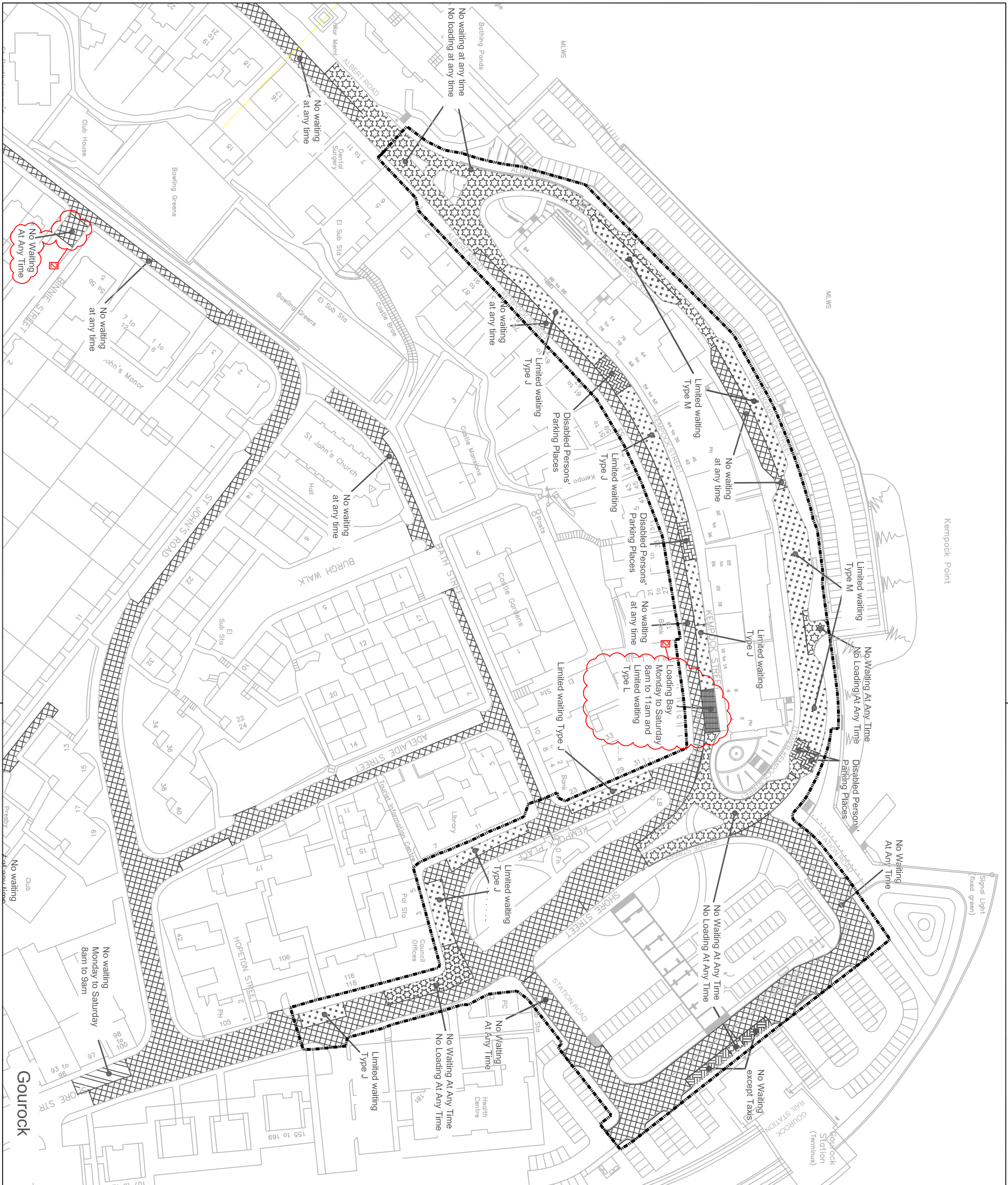
Drawing Number: TR/TRO/C133-010

Scale: P

Rev: 1

Gourock

DO NOT SCALE



Key

- No waiting at any time
- No loading at any time
- No waiting at times shown
- No loading at times shown
- No waiting except taxis
- Limited waiting (see below for types of limited waiting referred to or time of day and/or parking place (subject to restrictions shown))
- Loading bay at times shown and limited waiting (see below for types of limited waiting referred to or these drawings)
- Parking Disc Area

Limited Waiting
 Type A: Mon-Fri 8am-6pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-6pm, Saturday 8am-1pm, 30mins.
 No return within 1 hour
 Type C: Mon-Sat 8am-6pm, 30mins. No return within 1 hour
 Type D: Mon-Sat 8am to 6pm, 1 hour. No return within 30 mins
 Type E: Mon-Sat 8am to 6pm, 1 hour. No return within 30 mins
 Type F: Mon-Sat 8am to 6pm, 1 hour. No return within 30 mins
 Type G: Mon-Sat 8am to 6pm, 1 hour. No return within 30 mins
 Type H: Mon-Sat 8am to 6pm, 1 hour. No return within 30 mins
 Type I: Mon-Sat 8am to 6pm, 1 hour. No return within 30 mins except 10am-11am
 Type L: Mon-Sat 11am to 6pm, 1 hour. No return within 1 hour
 Type M: Mon-Sat 8am to 6pm, 3 hours. No return within 1 hour
 Type N: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins except 10am-11am
 Type P: Mon-Sat 8am to 10pm, 2 hours. No return within 30 mins
 Type Q: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Rev	Description	By	Date	Chk'd	Auth
1	INCLUDE LOWER KEMPOCK ST & STATION RD	EP	JUN '15	EP	MH
2	REMOVE LOWER KEMPOCK ST	EP	JUN '18	EP	GL
2	REMOVE BINNE ST	EP	JUN '18	EP	GL
2	KEMPOCK ST LOADING BAY & 1 HR PARKING	EP	JUN '18	EP	GL
1	LOWER KEMPOCK ST INCREASE TO 3 HOURS	EP	JUN '16	EP	GB

INVERCLYDE COUNCIL
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 8 Pottery Street
 Greenock
 PA15 2UH
 Tel: 01475 717171
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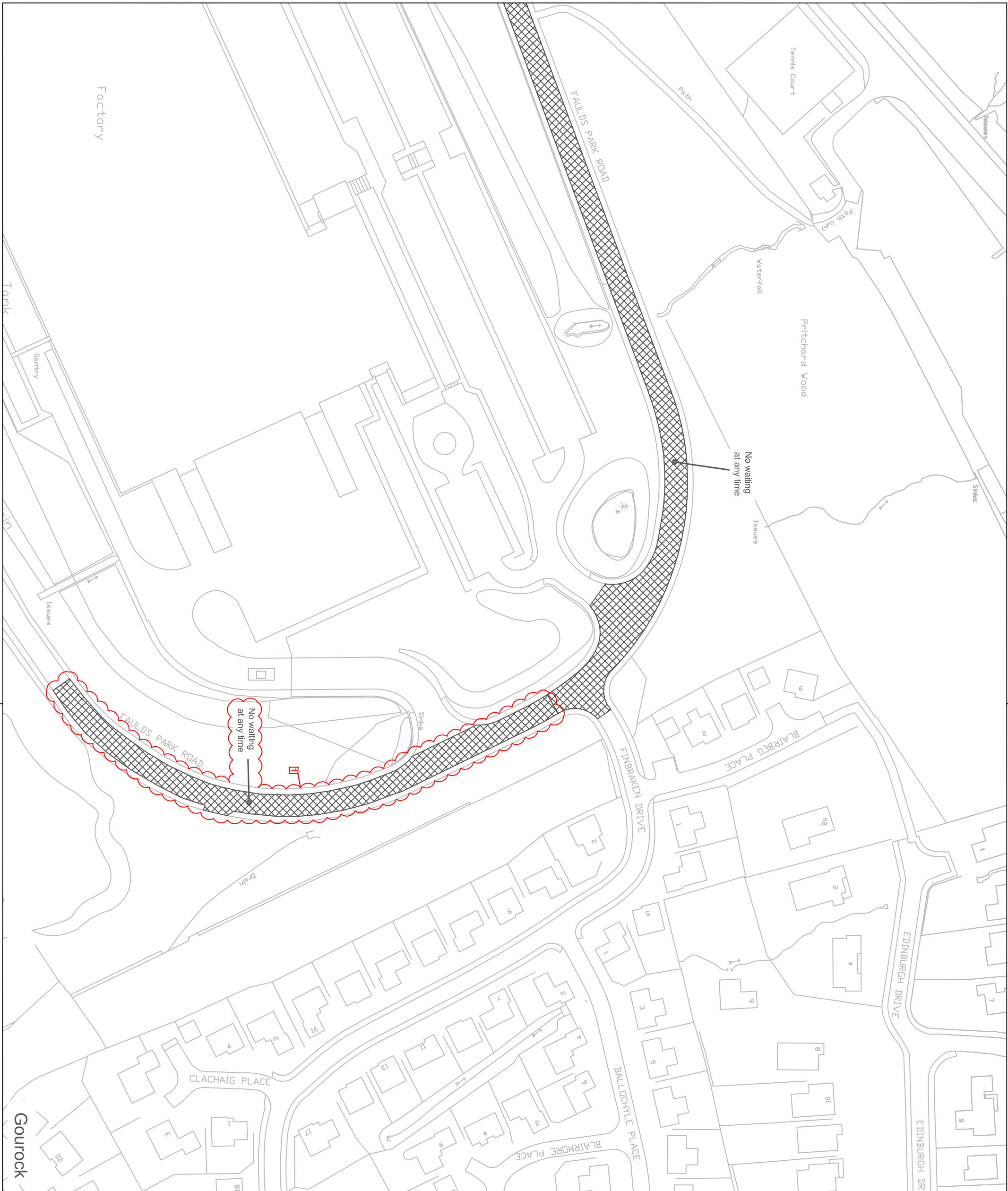
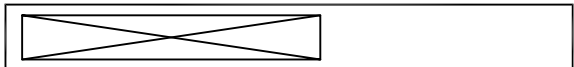


THE INVERCLYDE COUNCIL (VARIOUS ROADS)
 (GOUROCK, INVERKIP & WENYSS BAY)
 (WAITING RESTRICTIONS) (VARIATION NO. 4)
 ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Authorised
A3	1:1250	EP	EP	MH
Status	Drawing Number	Date JUN '15	Date JUN '15	Date JUN '15
P	TR/TRO/C133-013			Rev 2

DO NOT SCALE



Key

	No waiting at any time
	No waiting at any time No loading at any time
	No waiting at times shown
	No waiting at times shown No loading at times shown
	No waiting except taxis
	Permitted parking (see below for spaces of limited waiting referred to Disabled person's parking place (subject to restrictions shown))
	Loading bay
	Loading bay at times shown and limited waiting (see below for spaces of limited waiting referred to on these drawings)

Limited Waiting

Type A: Mon-Fri 8am-9pm, 30mins. No return within 30mins

Type B: Mon-Fri 8am-9pm, Saturday 8am-1pm, 30mins.

Type C: No return within 1 hour

Type D: Mon-Sat 8am-9pm, 2 hours. No return within 1 hour

Type E: Mon-Sat 8am to 9pm, 30 mins. No return within 30 mins

Type G: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins

Type H: Mon-Fri 8am to 9pm, 2 hours. No return within 30 mins

Type J: Mon-Sat 8am to 9pm, 1 hour. No return within 1 hour

Type K: Mon-Sat 8am to 9pm, 2 hours. No return within 30 mins except Permit holders

Type L: Mon-Sat 11am to 9pm, 1 hour. No return within 1 hour

Type M: Mon-Sat 8am to 9pm, 3 hours. No return within 30 mins except Permit holders

Type N: Mon-Sat 8am to 10pm, 30 mins. No return within 30 mins except Permit holders

Type Q: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Stat	Purpose of Issue	Date	Auth
1	INMATE EXTENDED FAULDS PARK ROAD	EP JUN '18	EP GL
-	INMATE ADDED FAULDS PARK ROAD	EP JUN '15	EP MH

Rev Description By Date Chk'd Auth

INVERCLYDE COUNCIL
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 Email: roads@inverclyde.gov.uk
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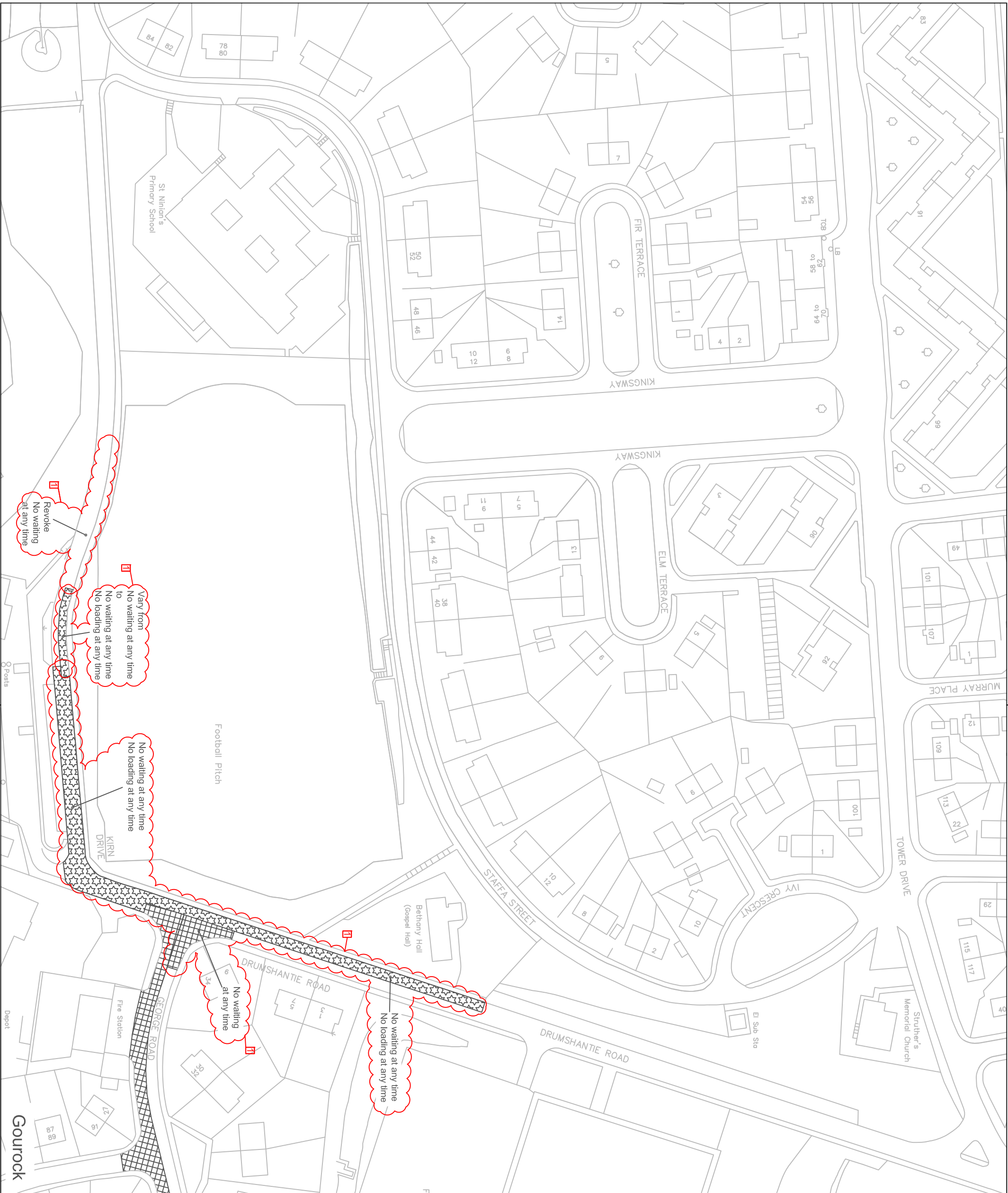
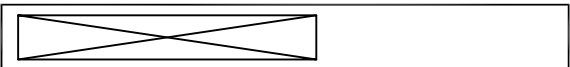
THE INVERCLYDE COUNCIL (VARIOUS ROADS)
 (GOUROCK, INVERKIP & WEMYSS BAY)
 (WAITING RESTRICTIONS) (VARIATION No. 4)
 ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Autocreated
A3	1:1250	EP JUN '15	EP JUN '15	MH JUN '15
Status	Drawing Number	Rev		
P	TR/TRO/C133-014	1		

DO NOT SCALE

A3 0 10 50



Key

	No waiting at any time
	No loading at any time
	No waiting at times shown
	No loading at times shown
	No waiting except taxis
	Limited waiting (see below for types of limited waiting referred to on these drawings)
	Loading bay at times shown and limited waiting (see below for types of limited waiting referred to on these drawings)

Limited Waiting
 Type A: Mon-Fri 8am-9pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-9pm, Saturday 8am-1pm, 30mins.
 No return within 1 hour
 Type C: Mon-Sat 8am-9pm, 30mins. No return within 1 hour
 Type D: Mon-Sat 8am to 9pm, 30 mins. No return within 30 mins
 Type E: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins
 Type F: Mon-Sat 8am to 9pm, 1 hour. No return within 30 mins
 Type G: Mon-Fri 8am to 9pm, 2 hours. No return within 30 mins
 Type H: Mon-Fri 8am to 9pm, 1 hour. No return within 30 mins
 Type I: Mon-Fri 8am to 9pm, 2 hours. No return within 30 mins
 Type J: Mon-Fri 8am to 9pm, 1 hour. No return within 30 mins
 Type K: Mon-Sat 11am to 9pm, 1 hour. No return within 1 hour
 Type L: Mon-Sat 11am to 9pm, 3 hours. No return within 1 hour
 Type M: Mon-Fri 8am to 9pm, 3 hours. No return within 30 mins except Permit Holders
 Type N: Mon-Fri 8am to 9pm, 30 mins. No return within 30 mins
 Type O: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Start	Purpose of Issue	Date	Auth
1	NM/AT DRUMSHANTIE RD / GEORGE RD	EP JUN '18	EP GL
1	NM/AT DRUMSHANTIE RD / KIRN DR	EP JUN '18	EP GL
1	VARY PART NM/AT TO NM/AT KIRN DR	EP JUN '18	EP GL
1	REMOVE NM/AT FROM PART OF KIRN DR	EP JUN '18	EP GL

INVERCLYDE COUNCIL
 Vehicle Maintenance Facility
 8 Pottery Street
 Greenock
 PA15 2UH
 Tel: 01475 717171
 Email: roads@inverclyde.gov.uk
 www.inverclyde.gov.uk

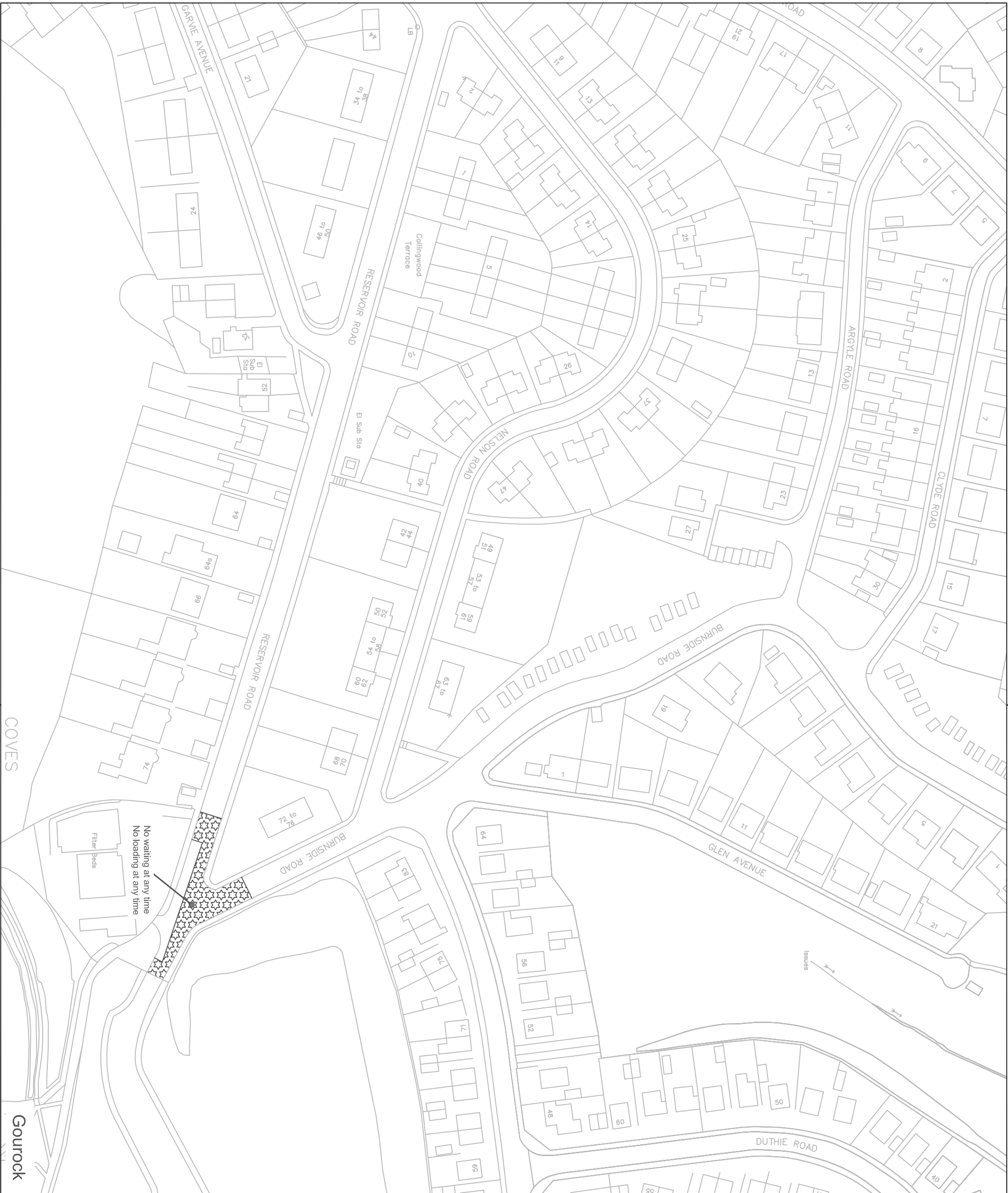


THE INVERCLYDE COUNCIL (VARIOUS ROADS)
 (GOUROCK, INVERKIP & WEMYSS BAY)
 (WAITING RESTRICTIONS) (VARIATION No. 4)
 ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Authorised
A3	1:1250	EP	EP	MH
Status	Drawing Number	Date JUN '15	Date JUN '15	Date JUN '15
P	TR/TRO/C133-016			Rev 1

DO NOT SCALE



Key

	No waiting at any time
	No loading at any time
	No waiting at times shown
	No loading at times shown
	No waiting at any time
	No loading at times shown
	No waiting except taxis
	Unlimited waiting (see below for types of limited waiting referred to)
	Use below for types of limited waiting referred to (subject to restrictions shown)
	Disabled person's parking place
	Leading bay
	Loading bay at times shown and
	Unlimited waiting (see below for types of limited waiting referred to on these drawings)

Unlimited Waiting
 Type A: Mon-Fri 8am-6pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-6pm, Saturday 8am-1pm, 30mins.
 Type C: No return within 1 hour
 Type D: Mon-Sat 8am-6pm, 2 hours. No return within 1 hour
 Type E: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins
 Type F: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type G: Mon-Sat 8am to 6pm, 2 hours. No return within 30 mins
 Type H: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type I: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type J: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins except
 Permit Holders
 Type K: Mon-Sat 11am to 6pm, 1 hour. No return within 1 hour
 Type L: Mon-Sat 8am to 6pm, 3 hours. No return within 1 hour
 Type M: Mon-Sat 8am to 6pm, 3 hours. No return within 30 mins except
 Permit Holders
 Type N: Mon-Sun 8am to 10pm, 30 mins. No return within 30 mins except
 Permit Holders
 Type O: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Start	Purpose of issue	Date	Auth
-	NW/LAT RESERVOIR RD / BURNSIDE RD	EP JAN '18	EP GL

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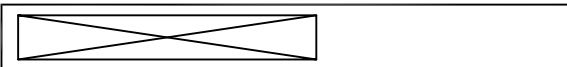


THE INVERCLYDE COUNCIL (VARIOUS ROADS)
 (GOUROCK, INVERKIP & WENYSS BAY)
 (WAITING RESTRICTIONS) (VARIATION No. 4)
 ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Autocreated
A3	1:1250	EP	EP	GL
Status	Drawing Number	Date	Date	Date
P	TR/TRO/C133-017	JAN 18	JAN 18	JAN 18
Rev				

DO NOT SCALE



Key

	No waiting at any time
	No loading at any time
	No waiting at times shown
	No loading at times shown
	No waiting except taxis
	No loading except taxis
	Limited waiting (see below for types of limited waiting referred to Disabled person's parking place (subject to restrictions shown))
	Loading bay
	Loading bay at times shown and Limited waiting (see below for types of limited waiting referred to on these drawings)

Limited Waiting
 Type A: Mon-Fri 8am-6pm, 30mins. No return within 30mins
 Type B: Mon-Fri 8am-6pm, Saturday 8am-1pm, 30mins.
 Type C: No return within 1 hour
 Type D: Mon-Sat 8am-6pm, 2 hours. No return within 1 hour
 Type E: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins
 Type G: Mon-Sat 8am to 6pm, 1 hour. No return within 30 mins
 Type H: Mon-Fri 8am to 6pm, 2 hours. No return within 30 mins
 Type J: Mon-Sat 8am to 6pm, 1 hour. No return within 1 hour
 Type K: Mon-Sat 11am to 6pm, 2 hours. No return within 30 mins except Permit holders
 Type L: Mon-Sat 11am to 6pm, 1 hour. No return within 1 hour
 Type M: Mon-Sat 8am to 6pm, 3 hours. No return within 30 mins except Permit holders
 Type N: Mon-Sat 8am to 6pm, 30 mins. No return within 30 mins except Permit holders
 Type P: Mon-Sun 8am to 10pm, 30 mins. No return within 30 mins except Permit holders
 Type Q: Mon-Sun 8am to 10pm, 2 hours. No return within 30 mins

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Start	Purpose of issue	Date	Auth
-	NO WAITING 8AM-6PM CLOCH RD	EP JAN '18	EP GL
-	NMWT CLOCH RD/ FARM RD	EP JAN '18	EP GL

INVERCLYDE COUNCIL
 Vehicle Maintenance Facility
 8 Pottery Street
 Greenock
 PA15 2UH
 Tel: 01475 717171
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 www.inverclyde.gov.uk



THE INVERCLYDE COUNCIL (VARIOUS ROADS)
 (GOURK, INVERKIP & WEMWISS BAY)
 (WAITING RESTRICTIONS) (VARIATION No. 4)
 ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Autocreated
A3	1:1250	EP	EP	GL
Status	Drawing Number	Date	Date	Date
P	TR/TRO/C133-018	JAN '18	JAN '18	JAN '18

Report To: THE INVERCLYDE COUNCIL **Date:** 27 SEPT 2018

Report By: CORPORATE DIRECTOR,
ENVIRONMENT, REGENERATION &
RESOURCES **Report No:** LP/092/18

Contact Officer: JOANNA DALGLEISH **Contact No:** 01475 712123

Subject: PROPOSED TRAFFIC REGULATION ORDER – THE
INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK,
INVERKIP & WEMYSS BAY) (WAITING RESTRICTIONS)
(VARIATION NO. 5) ORDER 2018

1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Environment & Regeneration Committee.

2.0 SUMMARY

- 2.1 The Environment & Regeneration Committee held on 30 August 2018 after consideration of a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018 recommended that the Inverclyde Council be asked to make the Traffic Regulation Order and to remit it to the Head of Environmental and Public Protection and the Head of Legal and Property Services to arrange for its implementation.

3.0 RECOMMENDATION

- 3.1 That the Inverclyde Council approves the making of the Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018 and that the Head of Environmental and Public Protection and the Head of Legal and Property Services be authorised to take all necessary action in connection therewith. Appendix 1

Gerard Malone
Head of Legal and Property Services

4.0 BACKGROUND

- 4.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation and Roads (Scotland) Acts 1984 and under the Council's Scheme of Administration the Head of Environmental and Public Protection is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.
- 4.2 The proposed Traffic Regulation Order (TRO) will introduce a "No waiting at any time" restriction on parts of Station Road, Station Avenue, Finnockbog Road and Fran Terrace, all in Inverkip.
- 4.3 The Council is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 There are no financial implications arising from this report.

Legal

- 5.2 There are no legal implications arising from this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of Head of Environmental and Public Protection, the Customer Service Centre, Central Library and Inverkip & Wemyss Bay Library.

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None

THE INVERCLYDE COUNCIL
(VARIOUS ROADS) (GOUROCK, INVERKIP &
WEMYSS BAY) (WAITING RESTRICTIONS)
(VARIATION NO. 5) ORDER 2018

TRAFFIC REGULATION ORDER

**THE INVERCLYDE COUNCIL
(VARIOUS ROADS) (GOUROCK, INVERKIP & WEMYSS BAY)
(WAITING RESTRICTIONS) (VARIATION NO. 5) ORDER 2018**

We, The Inverclyde Council in exercise of the powers conferred on us by Sections 1(1), 2(1) to (3), 53, 101 and 102 of the Road Traffic Regulation Act 1984 (as amended) ("the Act") and of Part IV of Schedule 9 to the Act and of all other enabling powers and after consulting the Chief Constable of the Police Service of Scotland (Seirbheis Phoilis na h-Alba) in accordance with Part III of Schedule 9 to the Act hereby make the following Order:

1.0 Commencement and citation

1.1 This Order shall come into operation on the ** day of **, Two Thousand and ** and may be cited as "The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018".

2.0 Interpretation

2.1 Except where otherwise stated, any reference in this Order to a numbered Article or Schedule is a reference to the Article or Schedule bearing that number in this Order.

2.2 Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, modified, re-enacted, replaced or supplemented by any subsequent enactment.

2.3 The prohibitions and restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any regulation made or having effect as if made under the Act or by or under any other enactment provided that where a prohibition or restriction which is imposed, varied or revoked by this Order is in conflict with a prohibition or restriction imposed by a previous Order, then the provision of this Order shall prevail.

2.4 The On-Street Plans forming Schedule 1 to this Order and titled "The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 5) Order 2018 On-Street Plans" are hereby incorporated into "The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) Order 2013" and recorded in in "The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) Order 2013 Plan Index".

2.5 The Plan Index forms Schedule 2.

2.6 The Interpretation Act 1978 (as amended) shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.
This Order and the two Schedules annexed hereto are sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ##.

SCHEDULE 1

**The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions)
(Variation No. 5) Order 2018 On-Street Plans**

Report To: THE INVERCLYDE COUNCIL **Date:** 27 SEPT 2018

Report By: CORPORATE DIRECTOR,
ENVIRONMENT, REGENERATION &
RESOURCES **Report No:** LP/093/18

Contact Officer: JOANNA DALGLEISH **Contact No:** 01475 712123

Subject: PROPOSED TRAFFIC REGULATION ORDER – THE
INVERCLYDE COUNCIL (VARIOUS ROADS) (OUTER
GREENOCK) (WAITING RESTRICTIONS) (VARIATION NO. 8)
ORDER 2018

1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Environment & Regeneration Committee.

2.0 SUMMARY

- 2.1 The Environment & Regeneration Committee held on 30 August 2018 after consideration of a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 8) Order 2018 recommended that the Inverclyde Council be asked to make the Traffic Regulation Order and to remit it to the Head of Environmental and Public Protection and the Head of Legal and Property Services to arrange for its implementation.

3.0 RECOMMENDATION

- 3.1 That the Inverclyde Council approve the making of the Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 8) Order 2018 and that the Head of Environmental and Public Protection and the Head of Legal and Property Services be authorised to take all necessary action in connection therewith. Appendix 1

Gerard Malone
Head of Legal and Property Services

4.0 BACKGROUND

- 4.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation and Roads (Scotland) Acts 1984 and under the Council's Scheme of Administration the Head of Environmental and Public Protection is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.
- 4.2 The proposed Traffic Regulation Order (TRO) will:-
- vary a section of "No waiting at any time" and "Limited Waiting Monday to Friday 8am to 6pm, 2 hour, No return within 30 minutes except for Zone GR2 Permit holders" restrictions on part of Tobago Street to introduce a Loading Bay; and
 - vary a section of "No waiting at any time" restrictions on part of Bearhope Street to introduce a Loading Bay.
- 4.3 The Council is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 There are no financial implications arising from this report.

Legal

- 5.2 There are no legal implications arising from this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head of Environmental and Public Protection, the Customer Service Centre and at Central Library.

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None

THE INVERCLYDE COUNCIL
(VARIOUS ROADS) (OUTER GREENOCK)
(WAITING RESTRICTIONS)
(VARIATION NO. 8) ORDER 2018

TRAFFIC REGULATION ORDER

**THE INVERCLYDE COUNCIL
(VARIOUS ROADS) (OUTER GREENOCK)
(WAITING RESTRICTIONS) (VARIATION NO. 8) ORDER 2018**

We, The Inverclyde Council in exercise of the powers conferred on us by Sections 1(1), 2(1) to (3), 53, 101 and 102 of the Road Traffic Regulation Act 1984 (as amended) ("the Act") and of Part IV of Schedule 9 to the Act and of all other enabling powers and after consulting the Chief Constable of the Police Service of Scotland (Seirbheis Phoilis na h-Alba) in accordance with Part III of Schedule 9 to the Act hereby make the following Order:

1.0 Commencement and citation

1.1 This Order shall come into operation on the ** day of **, Two Thousand and ** and may be cited as "The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 8) Order 2018".

2.0 Interpretation

2.1 Except where otherwise stated, any reference in this Order to a numbered Article or Schedule is a reference to the Article or Schedule bearing that number in this Order.

2.2 Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, modified, re-enacted, replaced or supplemented by any subsequent enactment.

2.3 The prohibitions and restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any regulation made or having effect as if made under the Act or by or under any other enactment provided that where a prohibition or restriction which is imposed, varied or revoked by this Order is in conflict with a prohibition or restriction imposed by a previous Order, then the provision of this Order shall prevail.

2.4 The On-Street Plans forming Schedule 1 to this Order and titled "The Inverclyde Council (Various Roads) (Outer Greenock) (Variation No. 8) Order 2018 On-Street Plans" are hereby incorporated into "The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) Order 2013" and recorded in "The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) Order 2013 Plan Index".

2.5 The Plan Index forms Schedule 2.

2.6 The Interpretation Act 1978 (as amended) shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament
This Order and the two Schedules annexed hereto are sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ##.

SCHEDULE 1

**The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions)
(Variation No. 8) Order 2018 On-Street Plans**

SCHEDULE 2

SCHEDULE 3

THE INVERCLYDE COUNCIL (VARIOUS ROADS) (OUTER GREENOCK) (WAITING RESTRICTIONS) ORDER 2013 PLAN INDEX

Plan Reference	Effective date of original plan	Effective Date of Plan Revision												
		1	2	3	4	5	6	7	8	9	10	11		
TR/TRO/131-001	06/10/2014													
TR/TRO/131-002	06/10/2014													
TR/TRO/131-003	06/10/2014													
TR/TRO/131-004	06/10/2014													
TR/TRO/131-005	06/10/2014													
TR/TRO/131-006	06/10/2014													
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TR/TRO/131-011	06/10/2014	25/01/2015	25/04/2016	30/04/2018										
TR/TRO/131-012	06/10/2014	21/11/2014	25/04/2016	30/04/2018	#####									
TR/TRO/131-013	06/10/2014													
TR/TRO/131-014	06/10/2014	23/04/2016	25/04/2016											
TR/TRO/131-015	06/10/2014	25/04/2016												
TR/TRO/131-016	06/10/2014													
TR/TRO/131-017	06/10/2014	23/04/2016												
TR/TRO/131-018	06/10/2014													
TR/TRO/131-019	06/10/2014													
TR/TRO/131-020	06/10/2014	21/11/2014	25/04/2016											
TR/TRO/131-021	06/10/2014	25/01/2015	25/04/2016											

Report To:	The Inverclyde Council	Date: 27 September 2018
Report By:	Corporate Director, Environment, Regeneration and Resources	Report No: LP/101/18
Contact Officer:	Caroline Ross	Contact No: 712115
Subject:	Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 2 2018	

1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Environment & Regeneration Committee.

2.0 SUMMARY

- 2.1 The Environment & Regeneration Committee held on 30 August, 2018 after consideration of a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 2 2018 recommended that the Inverclyde Council be asked to make the Traffic Regulation Order and to remit it to the Head of Environmental and Public Protection and the Head of Legal and Property Services to arrange for its implementation.

3.0 RECOMMENDATION

- 3.1 That the Inverclyde Council approves the making of the Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 2 2018, all as detailed in the copy of the proposed Order forming a supplement to the principal Minute hereof, and that the Head of Environmental and Public Protection and the Head of Legal and Property Services be authorised to take all necessary action in connection therewith. Appendix

Gerard Malone
Head of Legal and Property Services

4.0 BACKGROUND

- 4.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation and Roads (Scotland) Acts 1984 and under the Council's Scheme of Administration the Head of Environmental and Public Protection is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.
- 4.2 The provision of on-street parking places for use by disabled drivers, who are the holders of a Disabled Person's Badge, is regulated by The Disabled Persons' Parking Places (Scotland) Act 2009. Inverclyde Council is required to promote a Traffic Regulation Order to regulate the use of such parking places.
- 4.3 The Council is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 There are no financial implications arising from this report.

Legal

- 5.2 There are no legal implications arising from this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head of Environmental and Public Protection, the Customer Service Centre, and at Central, Gourock and Port Glasgow Libraries.
- 6.2 No objections have been received to the proposed Order.

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 2 2018
TRAFFIC REGULATION ORDER

DRAFT

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES (ON-STREET)
ORDER NO. 2 2018

The Inverclyde Council in exercise of the powers conferred on them by Section 32(1) of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers and after consultation with the Chief Constable of Police Scotland in accordance with Part III of Schedule 9 to the Act hereby make the following Order.

1. This Order may be cited as "The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 2 2018" and shall come into operation on 12 November, 2018.
2. In this Order the following expressions have the meanings hereby assigned to them:-
 - "Council" means The Inverclyde Council or its successors as Roads Authority;
 - "disabled person's badge" means:
 - (a) a badge issued under Section 21 of the Chronically Sick and Disabled Persons Act 1970 (as amended);
 - (b) a badge issued under a provision of the law of Northern Ireland corresponding to that section; or
 - (c) a badge issued by any member State other than the United Kingdom for purposes corresponding to the purposes for which badges under that section are issued;and which has not ceased to be in force;
 - "disabled person's vehicle" means a vehicle lawfully displaying a disabled person's badge;
 - "parking attendant" means a person employed in accordance with Section 63A of the Act to carry out the functions therein;
 - "parking place" means an area of land specified by number and name in Columns 1 and 2 in the Schedule to this Order;
 - "traffic sign" means a sign prescribed or authorised under Section 64 of the Act; and
 - "vehicle" unless the context otherwise requires, means a vehicle of any description and includes a machine or implement of any kind drawn or propelled along roads whether or not by mechanical power.
3. The Schedule titled "Disabled Persons' Parking Places (On Street) Order No. 2 2018" forms the Schedule to this Order.
4. Each area of road which is described in the Schedule to this Order and the plans relative to this Order is hereby designated as a parking place.
5. The parking places shall only be used for the leaving of disabled persons' vehicles displaying a valid disabled person's badge.

6. The limits of each parking place shall be indicated on the carriageway as prescribed by The Traffic Signs Regulations and General Directions 2016.

7. Every vehicle left in any parking place shall stand such that no parking place is occupied by more than one vehicle and that every part of the vehicle is within the limits of the parking place provided that, where the length of a vehicle precludes compliance with this paragraph, such vehicle shall be deemed to be within the limits of a parking place if:-

the extreme front portion or, as the case may be, the extreme rear portion of the vehicle is within 300mm of an indication on the carriageway provided under this Order in relation to the parking place; and

the vehicle, or any part thereof, is not within the limits of any adjoining parking place.

8. Any person duly authorised by the Council or a police officer in uniform or a traffic warden or parking attendant may move or cause to be moved in case of any emergency, to any place they think fit, vehicles left in a parking place.

9. Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever such suspension is considered reasonably necessary:-

for the purpose of facilitating the movement of traffic or promoting its safety;

for the purpose of any building operation, demolition, or excavation in or adjacent to the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe, apparatus for the supply of gas, water electricity or of any telecommunications apparatus, traffic sign or parking meter;

for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture from one office or dwellinghouse to another or the removal of furniture from such premises to a depository or to such premises from a depository;

on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or

for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals or on other special occasions.

10. A police officer in uniform may suspend for not longer than twenty four hours the use of a parking place or part thereof whenever such suspension is considered reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.

11. This Order insofar as it relates to the parking places to be revoked (R) and amended, as specified in the Schedule to this Order, partially revokes and amends The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order Nos. 01/1997, 01/2002, 01/2004, 02/2008, 01/2013, 03/2016 and 01/2017 respectively.

Sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by #####, Proper Officer, on the ##### day of #####, Two Thousand and Eighteen.

DRAFT

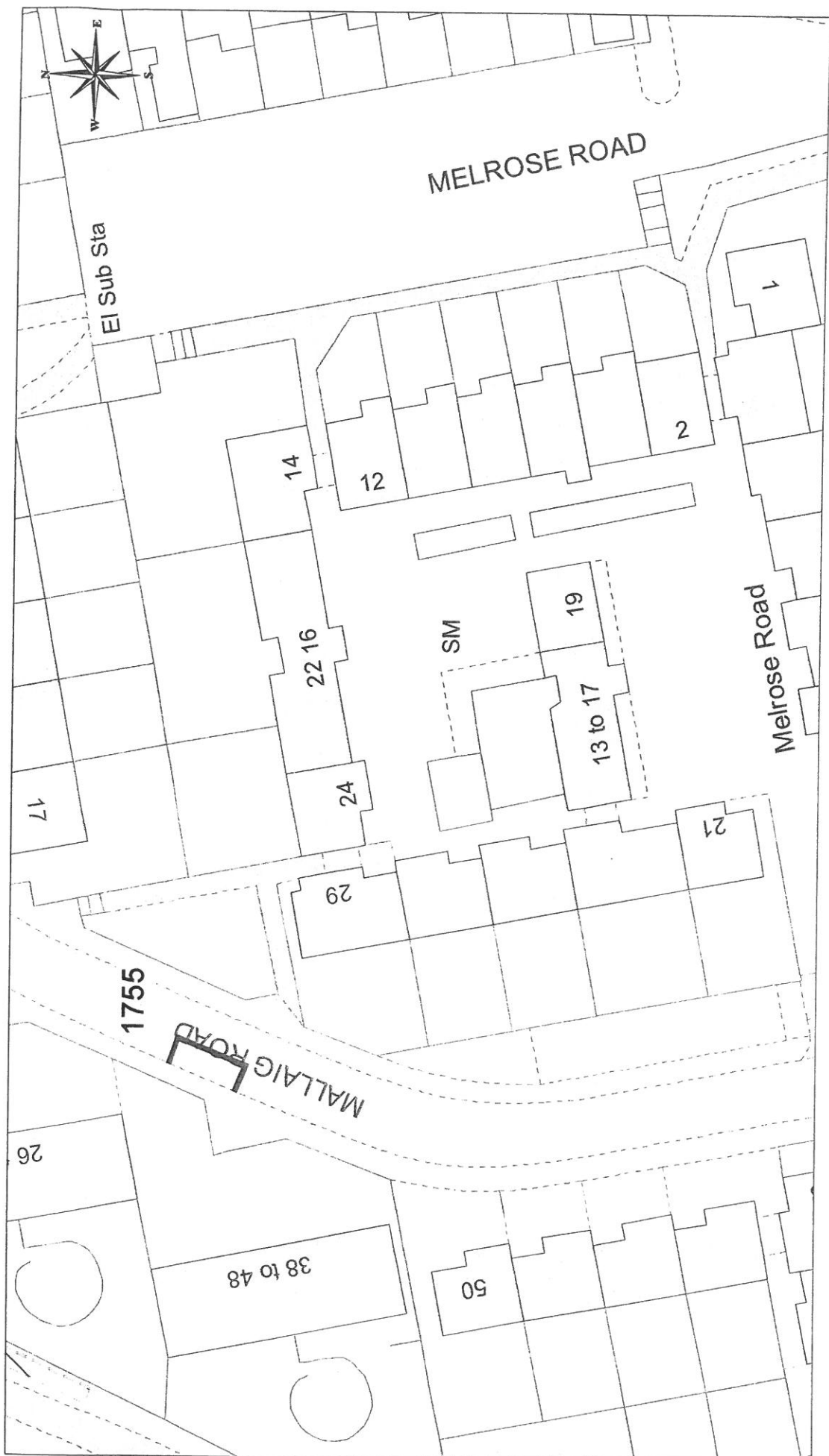
THE INVERCLYDE COUNCIL

**DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 2 2018**

**Statement of Reasons for Proposing to Make
the above Order**

It is considered necessary in order to comply with The Disabled Persons' Parking Places (Scotland) Act 2009, Section 5, to make the above Order to provide assistance for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended and by revoking those parking places no longer required to maximise street parking capacity.

Willie Rennie
Head of Environmental & Commercial Services
1 Ingleston Park
Cartsburn Street
GREENOCK
PA15 4UE



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DISABLED PERSONS' PARKING PLACE
38 MALLAIG ROAD, PORT GLASGOW
PLACE No. 1755

Inverclyde
council
Environmental Services

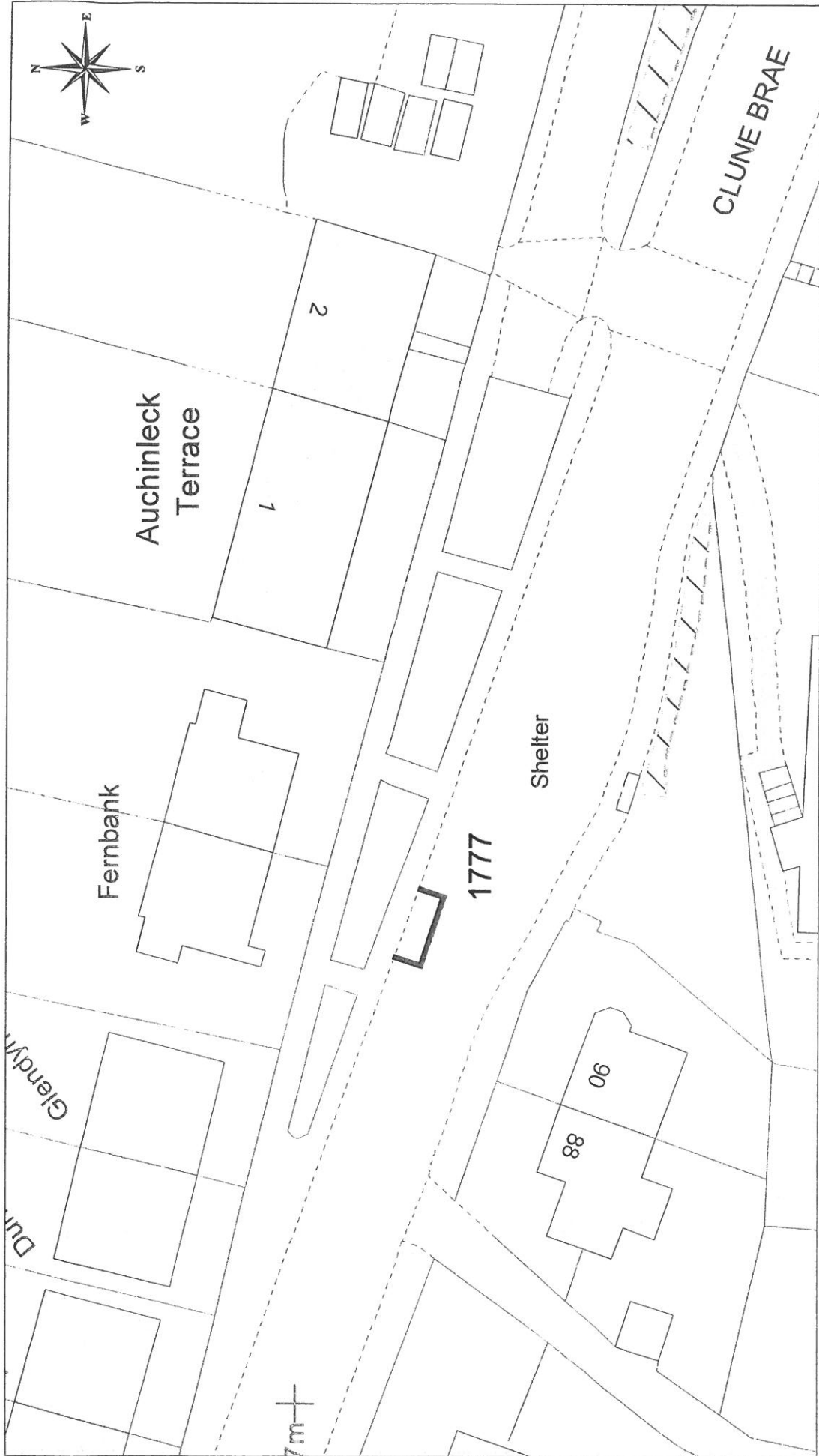
Regeneration & Environment
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DISABLED PERSONS' PARKING PLACE
17 LEWIS ROAD, PORT GLASGOW
PLACE No. 1776



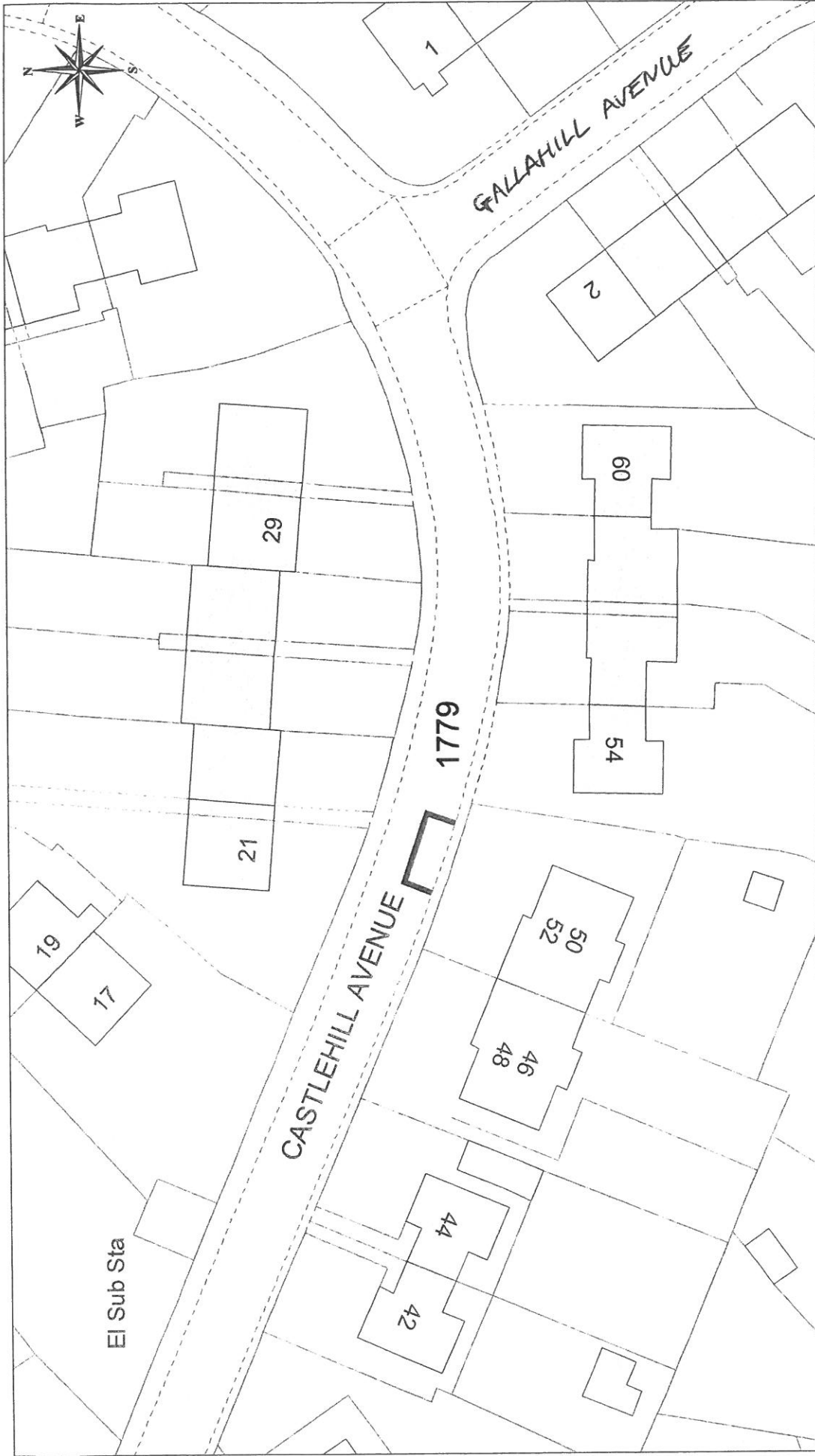
Inverclyde
 council
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DISABLED PERSONS' PARKING PLACE
CLUNEBRAEHEAD, PORT GLASGOW
PLACE No. 1777



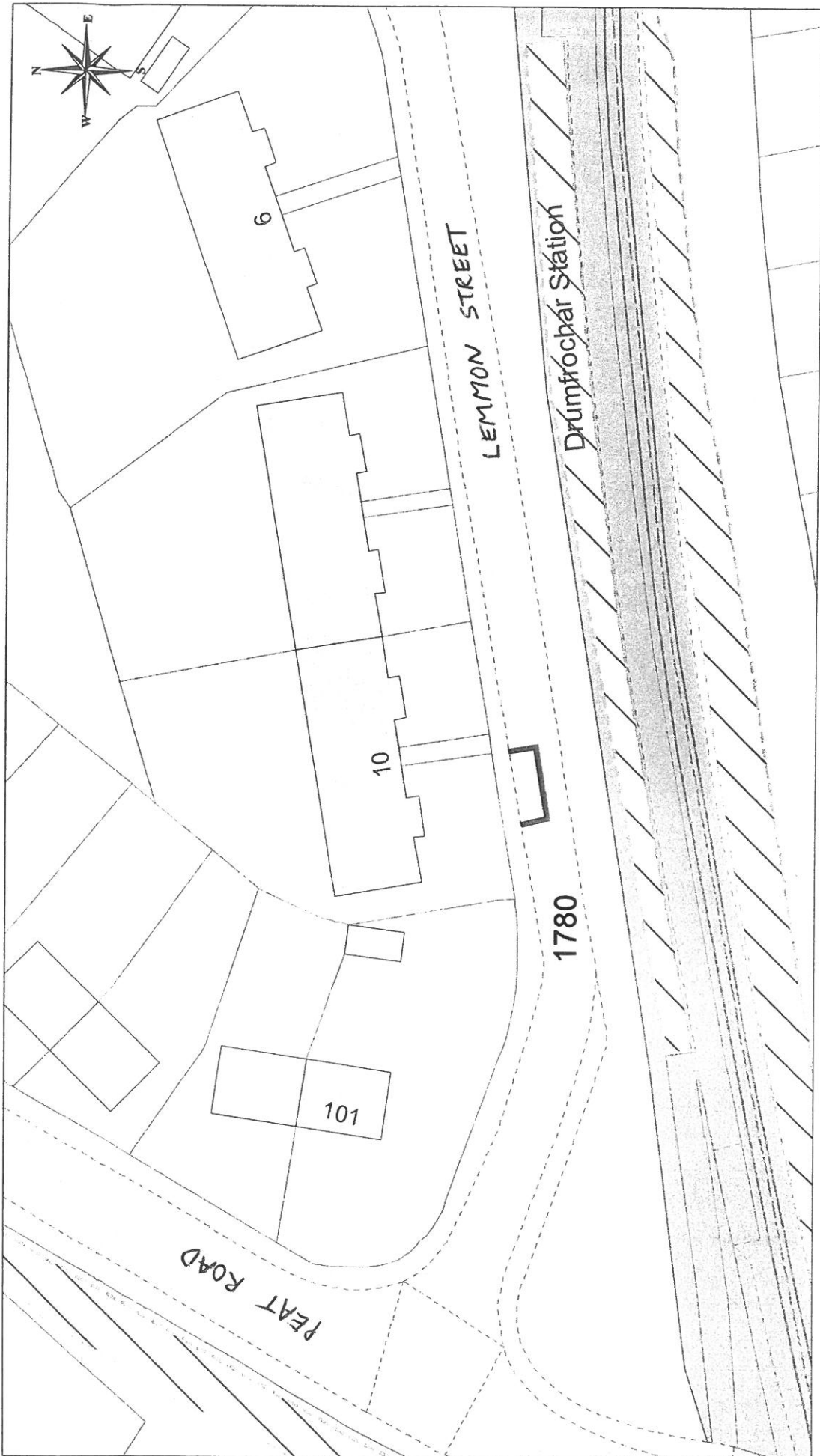
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DISABLED PERSONS' PARKING PLACE
52 CASTLEHILL AVENUE, PORT GLASGOW
PLACE No. 1779

Inverclyde
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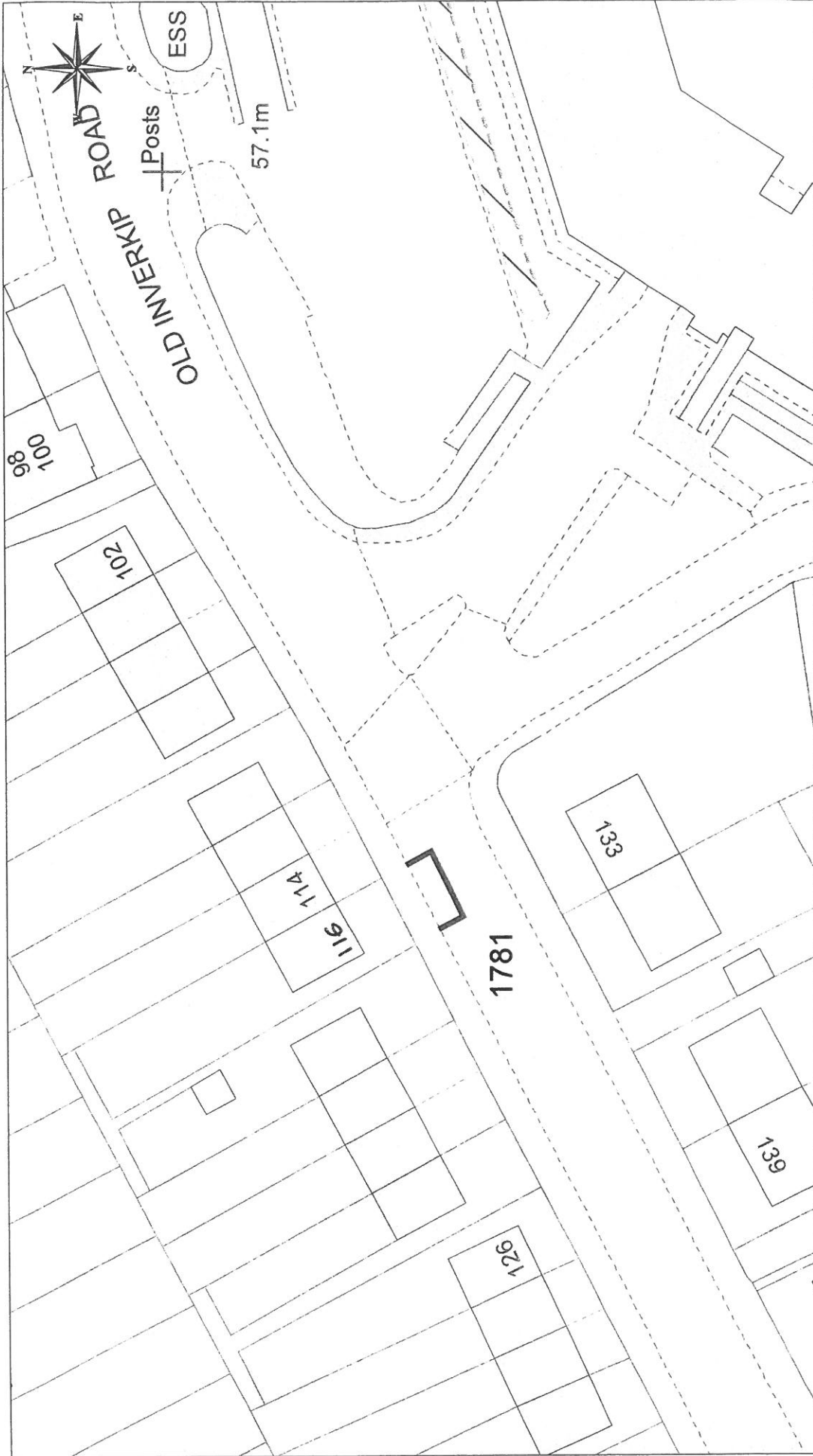
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DISABLED PERSONS' PARKING PLACE
10A LEMMON STREET, GREENOCK
PLACE No. 1780

Inverclyde
 council
 Environmental Services

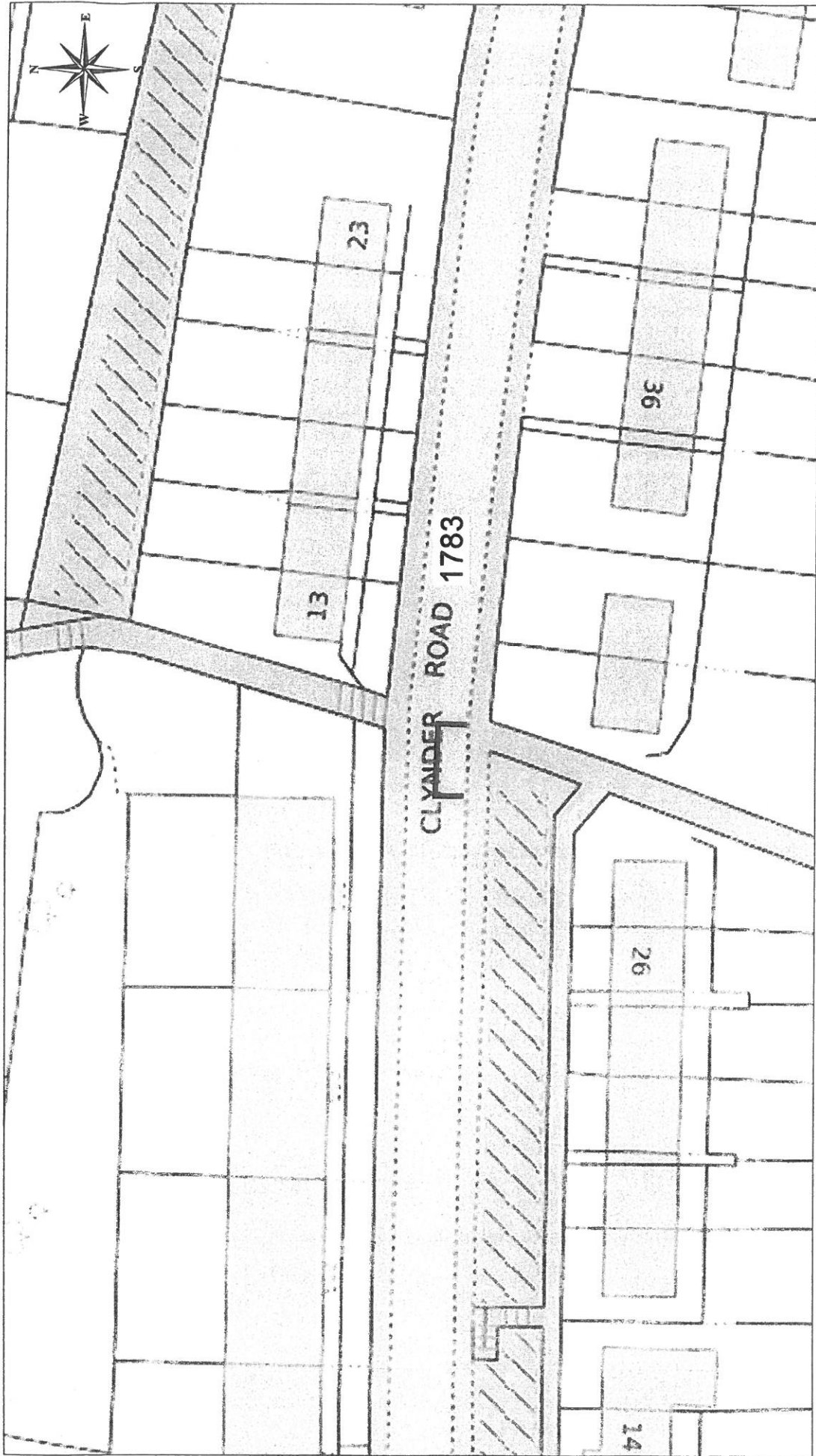
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DISABLED PERSONS' PARKING PLACE
116 OLD INVERKIP ROAD, GREENOCK
PLACE No. 1781

Inverclyde
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Clyde Square
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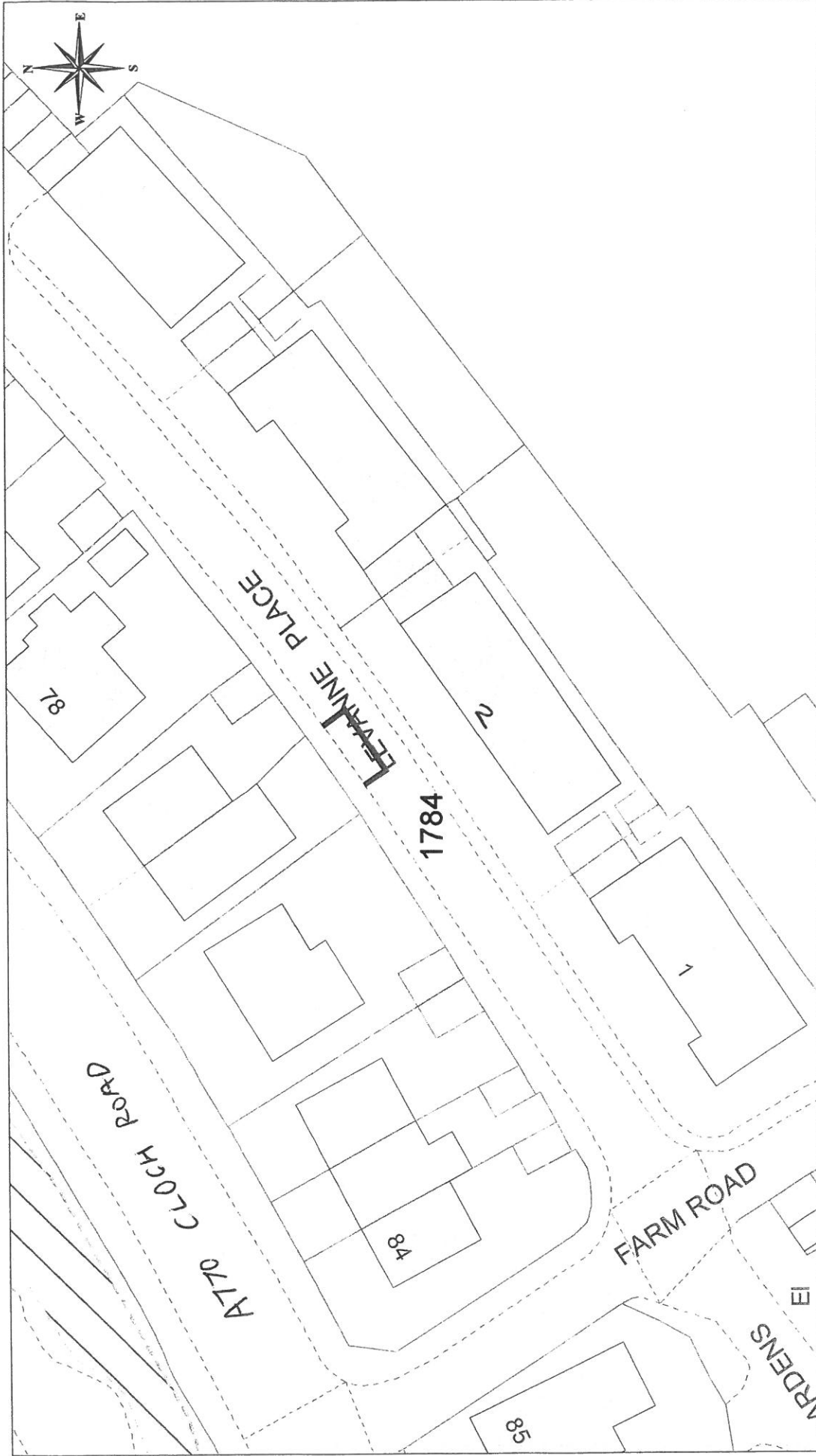
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DISABLED PERSONS' PARKING PLACE
 28 CLYNDER ROAD, GREENOCK
 PLACE No. 1783



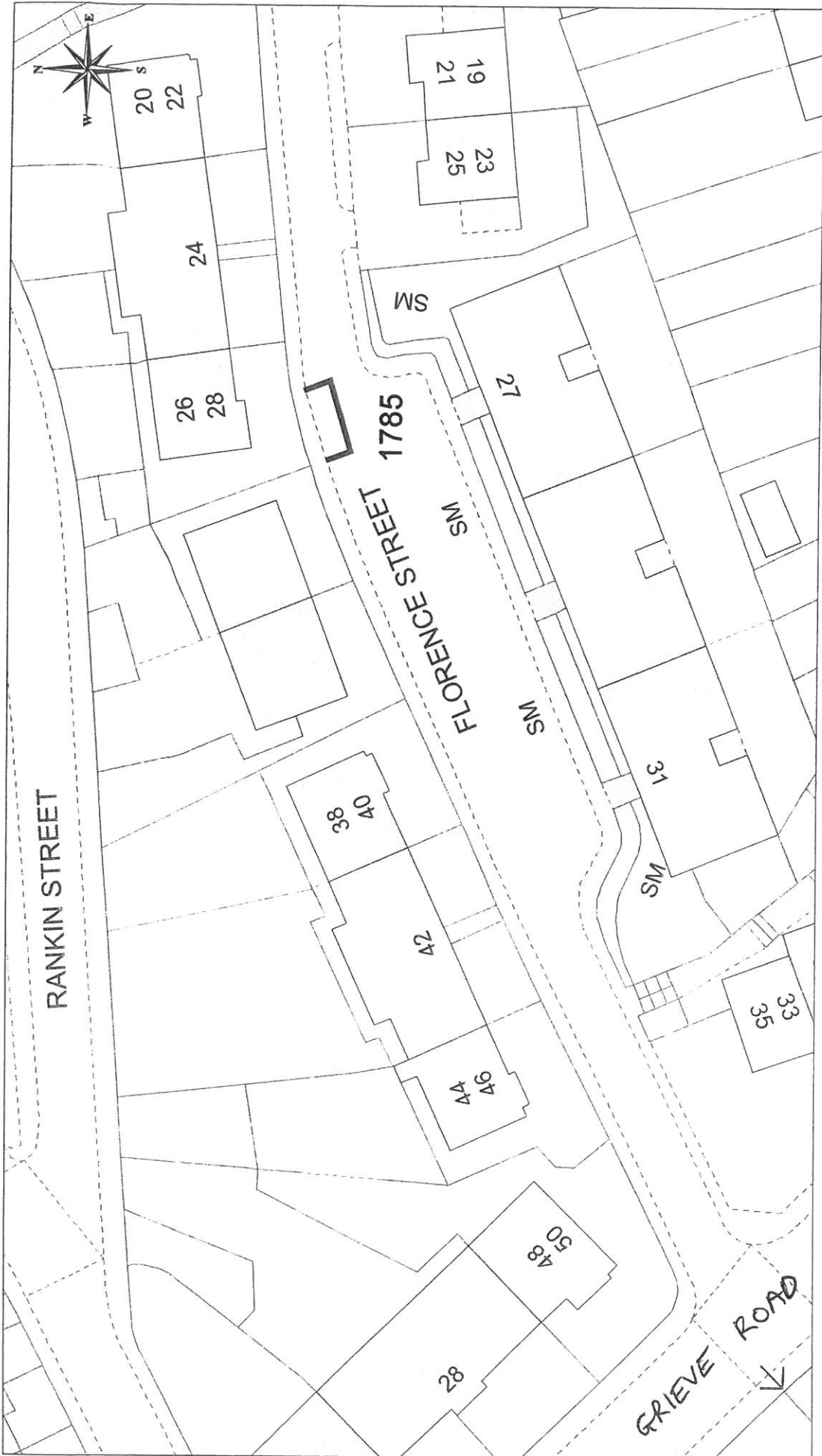
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DISABLED PERSONS' PARKING PLACE
2 LEVANNE PLACE, GOUROCK
PLACE No. 1784

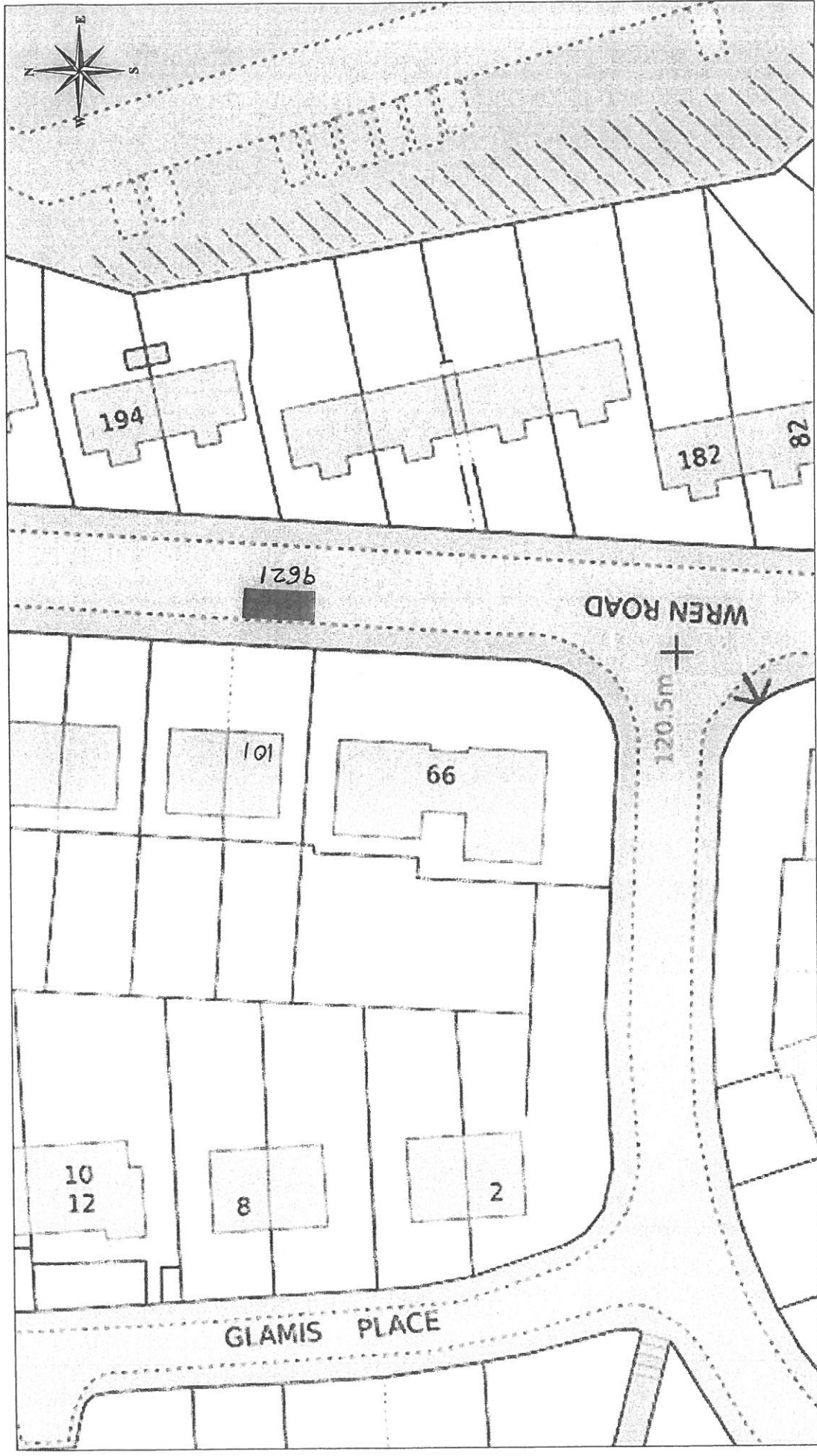
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DISABLED PERSONS' PARKING PLACE
26 FLORENCE STREET, GREENOCK
PLACE No. 1785

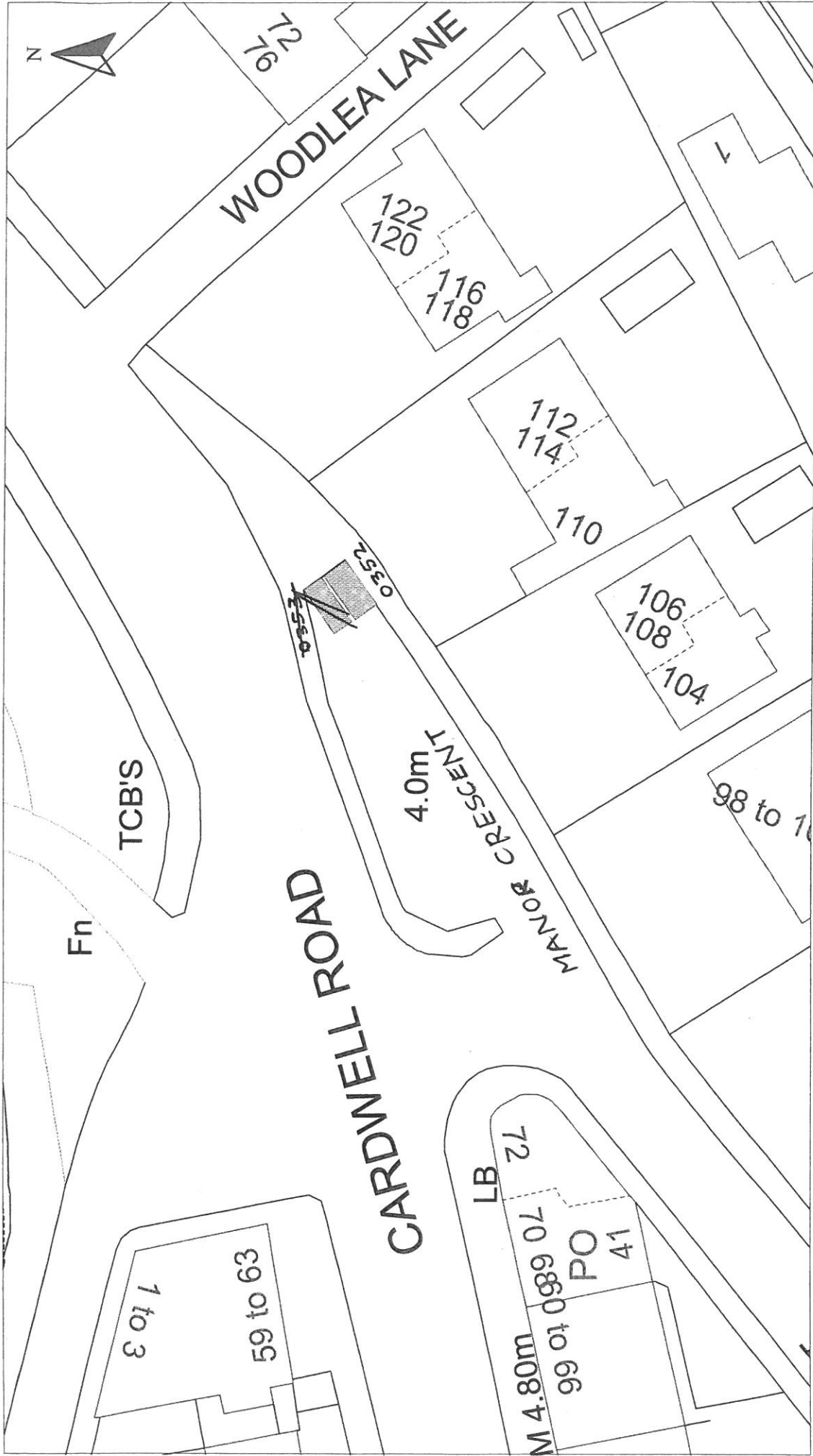
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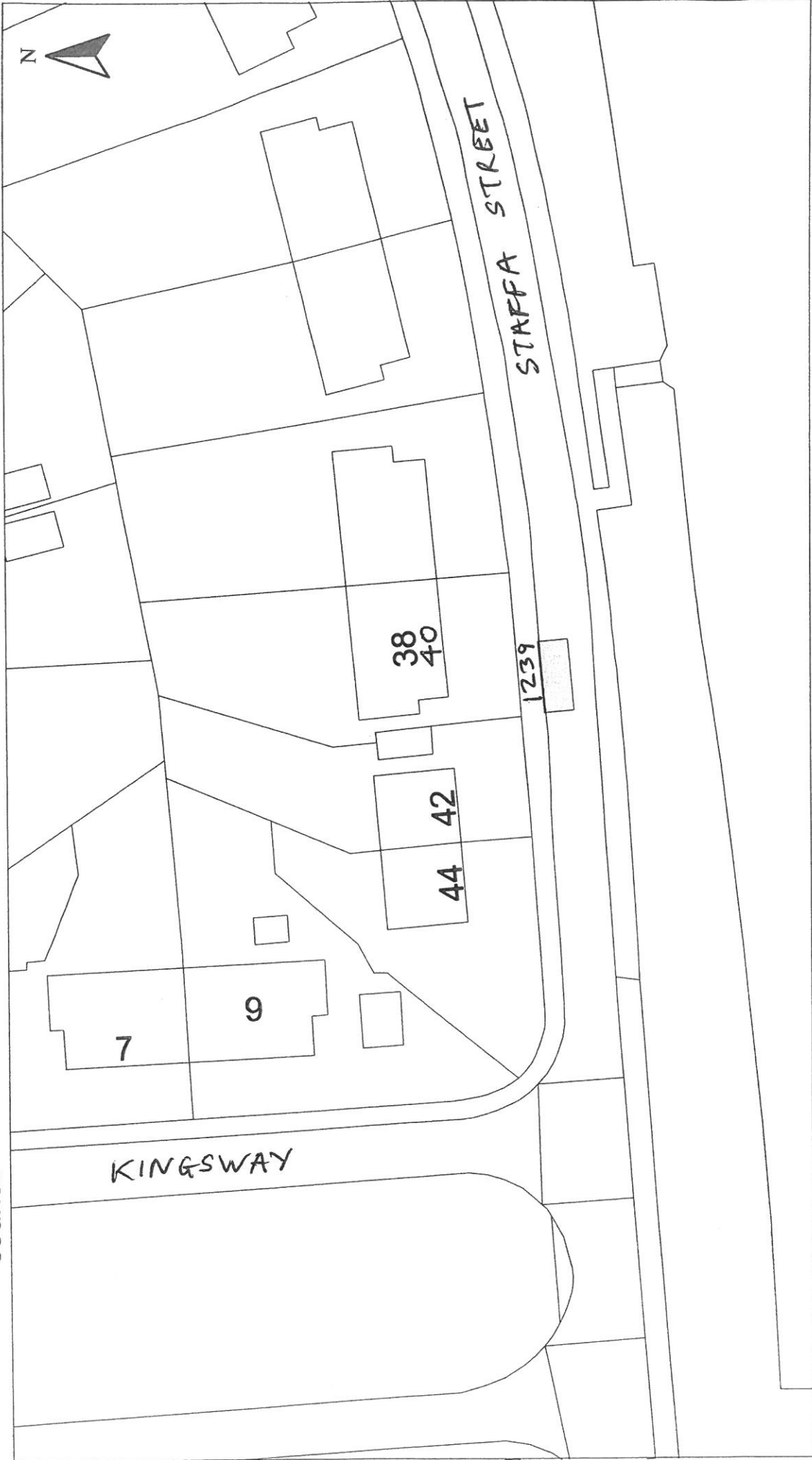

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DISABLED PERSONS' PARKING PLACE
101 WREN ROAD, GREENOCK
PLACE No. 9621 REVOCATION

Inverclyde
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<p>HEAD OF TRANSPORTATION AND ROADS R.J. SMALL B.Sc., C.Eng., M.I.C.E.</p>		<p>Prepared by : R. MACKAY</p>	<p>Checked by :</p>
<p>Disabled Bays</p>		<p>Drawn by : R. MACKAY</p>	<p>Approved by :</p>
<p>71 EAST HAMILTON STREET GREENOCK, PA15 2UA</p>		<p>Drawing No. : 19/12</p>	
<p>DISABLED PERSONS' PARKING PLACE 108 MANOR CRESCENT, GOUROCK PLACE No. 0352 REVOCATION</p>			



HEAD OF SERVICE
IAN MOFFAT

71 EAST HAMILTON STREET
GREENOCK, PA15 2UA

Disabled Bays

DISABLED PERSONS' PARKING PLACE
40 STAFFA STREET, GOUROCK
PLACE No. 1239 REVOCATION

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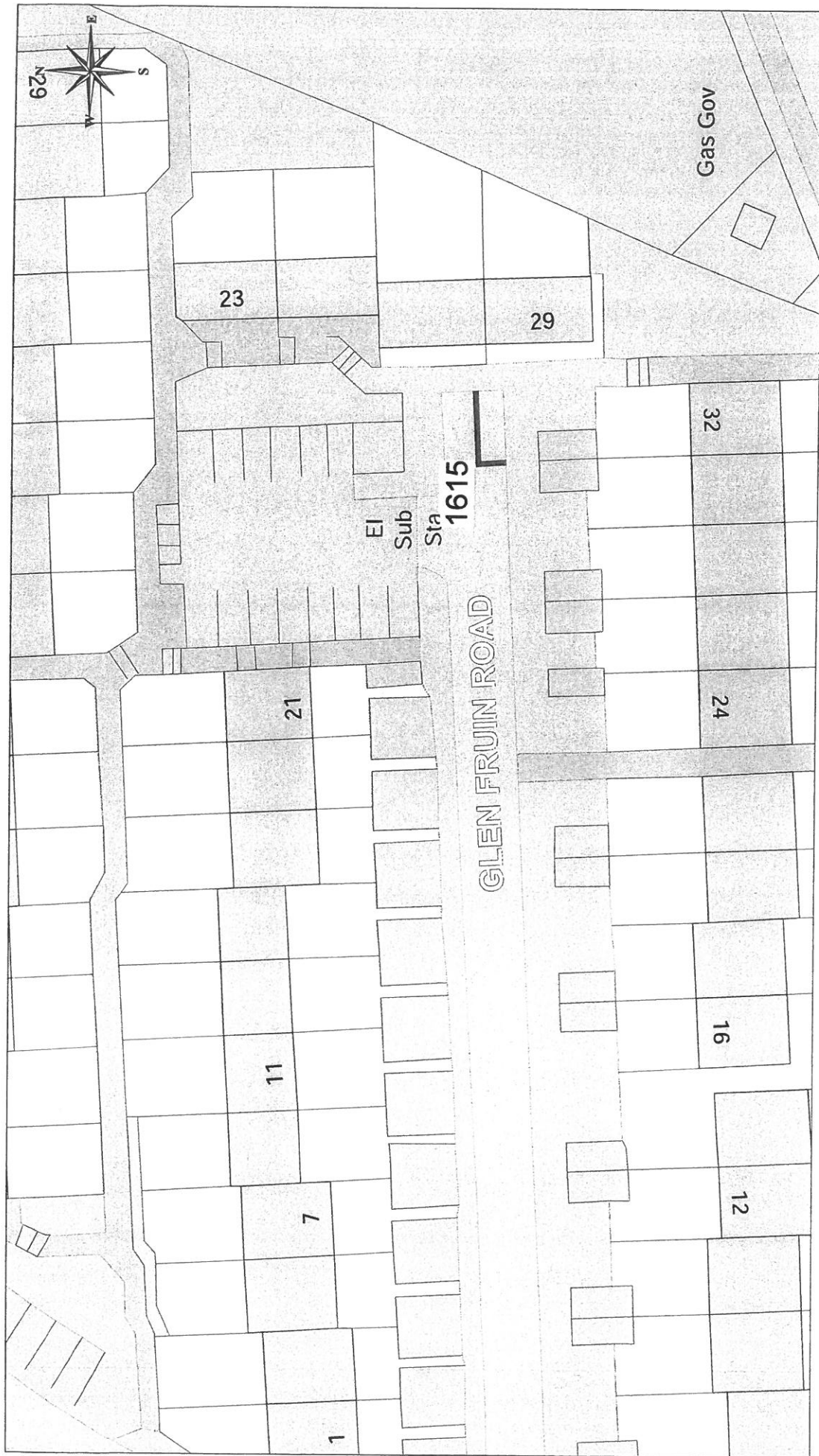
Drawing No. :

Date : NOV 2012

Checked by :

Approved by :

File No. : 19/12



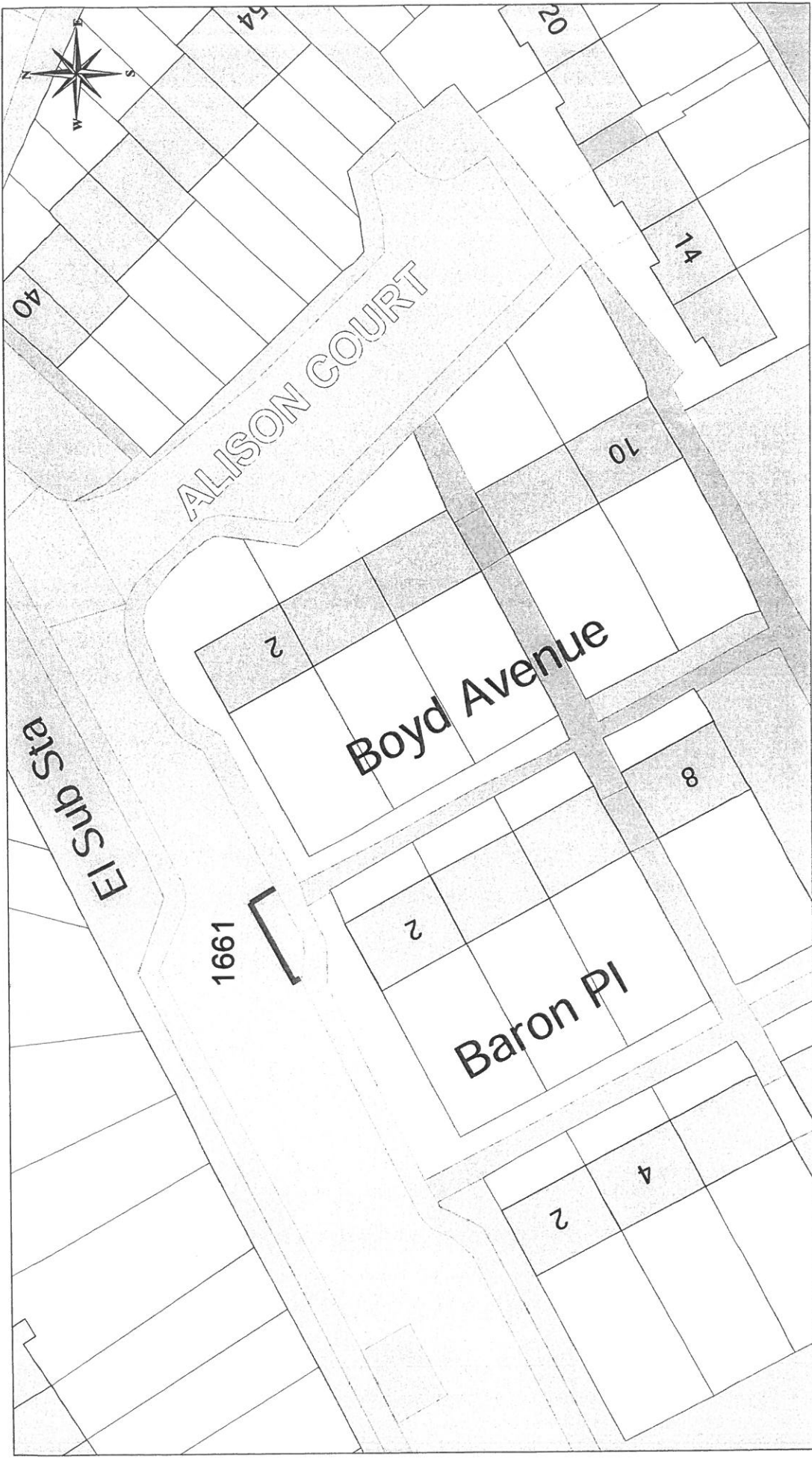
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DISABLED PERSONS' PARKING PLACE
29 GLEN FRUIN ROAD, GREENOCK
PLACE No. 1615 REVOCATION



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DISABLED PERSONS' PARKING PLACE
8 BOYD AVENUE, INVERKIP
PLACE No. 1661 REVOCATION

Inverclyde
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 aubrey.fawcett@inverclyde.gov.uk

Report To:	The Inverclyde Council	Date: 27 September 2018
Report By:	Corporate Director, Environment, Regeneration and Resources	Report No: LP/100/18
Contact Officer:	Caroline Ross	Contact No: 712115
Subject:	Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 3 2018	

1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Environment & Regeneration Committee.

2.0 SUMMARY

- 2.1 The Environment & Regeneration Committee held on 30 August, 2018 after consideration of a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 3 2018 recommended that the Inverclyde Council be asked to make the Traffic Regulation Order and to remit it to the Head of Environmental and Public Protection and the Head of Legal and Property Services to arrange for its implementation.

3.0 RECOMMENDATION

- 3.1 That the Inverclyde Council approves the making of the Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 3 2018, all as detailed in the copy of the proposed Order forming a supplement to the principal Minute hereof, and that the Head of Environmental and Public Protection and the Head of Legal and Property Services be authorised to take all necessary action in connection therewith. Appendix

Gerard Malone
Head of Legal and Property Services

4.0 BACKGROUND

- 4.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation and Roads (Scotland) Acts 1984 and under the Council's Scheme of Administration the Head of Environmental and Public Protection is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.
- 4.2 The provision of on-street parking places for use by disabled drivers, who are the holders of a Disabled Person's Badge, is regulated by The Disabled Persons' Parking Places (Scotland) Act 2009. Inverclyde Council is required to promote a Traffic Regulation Order to regulate the use of such parking places.
- 4.3 The Council is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 There are no financial implications arising from this report.

Legal

- 5.2 There are no legal implications arising from this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head of Environmental and Public Protection, the Customer Service Centre, and at Central, Gourrock and Port Glasgow Libraries.
- 6.2 No objections have been received to the proposed Order.

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 3 2018

TRAFFIC REGULATION ORDER

DRAFT

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES (ON-STREET)
ORDER NO. 3 2018

The Inverclyde Council in exercise of the powers conferred on them by Section 32(1) of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers and after consultation with the Chief Constable of Police Scotland in accordance with Part III of Schedule 9 to the Act hereby make the following Order.

1. This Order may be cited as "The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 3 2018" and shall come into operation on 12 November, 2018.
2. In this Order the following expressions have the meanings hereby assigned to them:-
 - "Council" means The Inverclyde Council or its successors as Roads Authority;
 - "disabled person's badge" means:
 - (a) a badge issued under Section 21 of the Chronically Sick and Disabled Persons Act 1970 (as amended);
 - (b) a badge issued under a provision of the law of Northern Ireland corresponding to that section; or
 - (c) a badge issued by any member State other than the United Kingdom for purposes corresponding to the purposes for which badges under that section are issued;and which has not ceased to be in force;
 - "disabled person's vehicle" means a vehicle lawfully displaying a disabled person's badge;
 - "parking attendant" means a person employed in accordance with Section 63A of the Act to carry out the functions therein;
 - "parking place" means an area of land specified by number and name in Columns 1 and 2 in the Schedule to this Order;
 - "traffic sign" means a sign prescribed or authorised under Section 64 of the Act; and
 - "vehicle" unless the context otherwise requires, means a vehicle of any description and includes a machine or implement of any kind drawn or propelled along roads whether or not by mechanical power.
3. The Schedule titled "Disabled Persons' Parking Places (On Street) Order No. 3 2018" forms the Schedule to this Order.
4. Each area of road which is described in the Schedule to this Order and the plans relative to this Order is hereby designated as a parking place.
5. The parking places shall only be used for the leaving of disabled persons' vehicles displaying a valid disabled person's badge.

6. The limits of each parking place shall be indicated on the carriageway as prescribed by The Traffic Signs Regulations and General Directions 2016.

7. Every vehicle left in any parking place shall stand such that no parking place is occupied by more than one vehicle and that every part of the vehicle is within the limits of the parking place provided that, where the length of a vehicle precludes compliance with this paragraph, such vehicle shall be deemed to be within the limits of a parking place if:-

the extreme front portion or, as the case may be, the extreme rear portion of the vehicle is within 300mm of an indication on the carriageway provided under this Order in relation to the parking place; and

the vehicle, or any part thereof, is not within the limits of any adjoining parking place.

8. Any person duly authorised by the Council or a police officer in uniform or a traffic warden or parking attendant may move or cause to be moved in case of any emergency, to any place they think fit, vehicles left in a parking place.

9. Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever such suspension is considered reasonably necessary:-

for the purpose of facilitating the movement of traffic or promoting its safety;

for the purpose of any building operation, demolition, or excavation in or adjacent to the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe, apparatus for the supply of gas, water electricity or of any telecommunications apparatus, traffic sign or parking meter;

for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture from one office or dwellinghouse to another or the removal of furniture from such premises to a depository or to such premises from a depository;

on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or

for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals or on other special occasions.

10. A police officer in uniform may suspend for not longer than twenty four hours the use of a parking place or part thereof whenever such suspension is considered reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.

11. This Order insofar as it relates to the parking places to be revoked (R) and amended, as specified in the Schedule to this Order, partially revokes and amends The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order Nos. 01/2007, 02/2010, 01/2010, 02/2011, 03/2011, 04/2013, 02/2015, 03/2015, 04/2017 and 01/2018 respectively.

Sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ??????????, Proper Officer, on the ????????? day of ????????, Two Thousand and Eighteen.

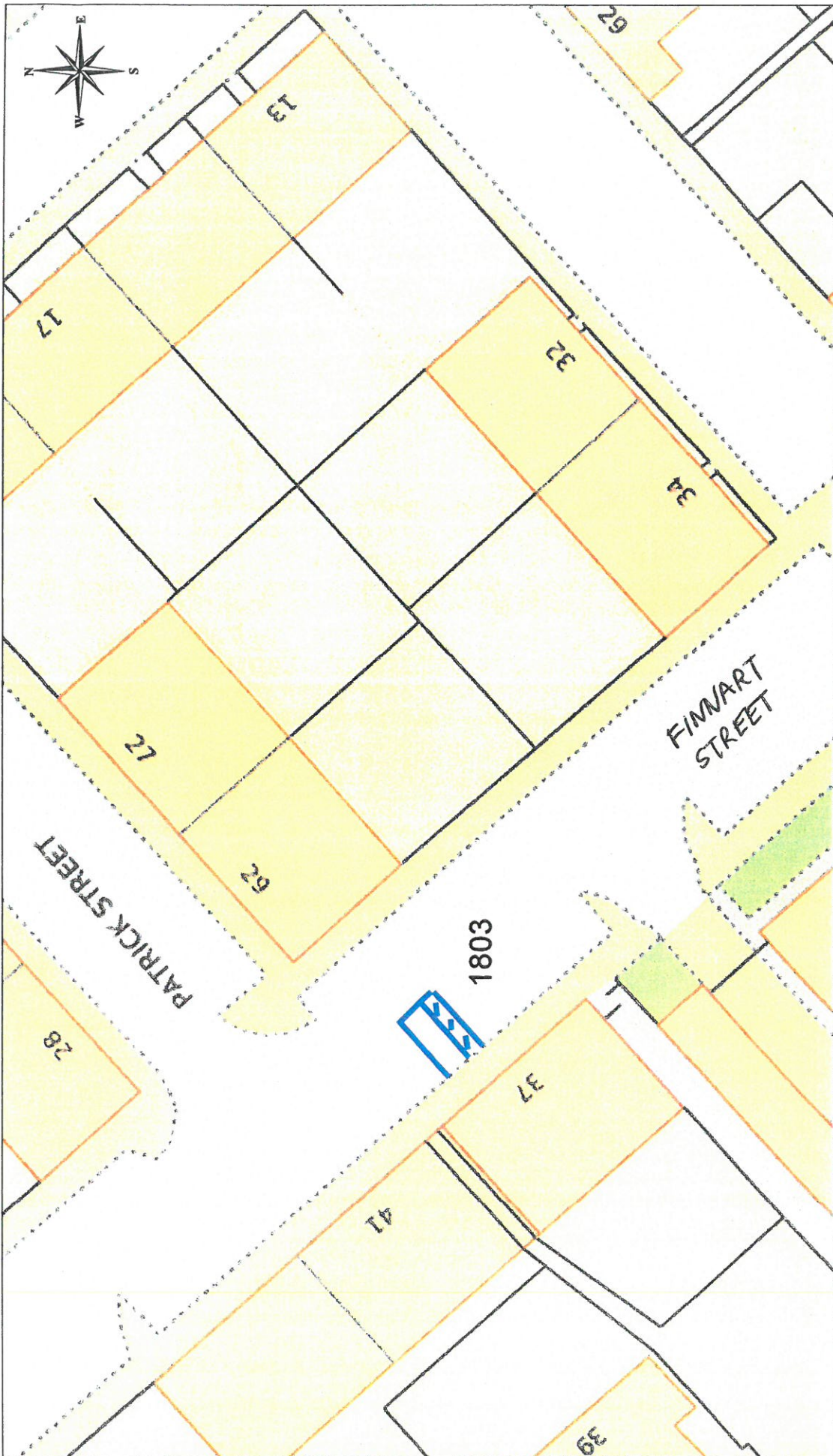
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THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 3 2018

**Statement of Reasons for Proposing to Make
the above Order**

It is considered necessary in order to comply with The Disabled Persons' Parking Places (Scotland) Act 2009, Section 5, to make the above Order to provide assistance for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended and by revoking those parking places no longer required to maximise street parking capacity.

Willie Rennie
Head of Environmental & Commercial Services
1 Ingleston Park
Cartsburn Street
GREENOCK
PA15 4UE

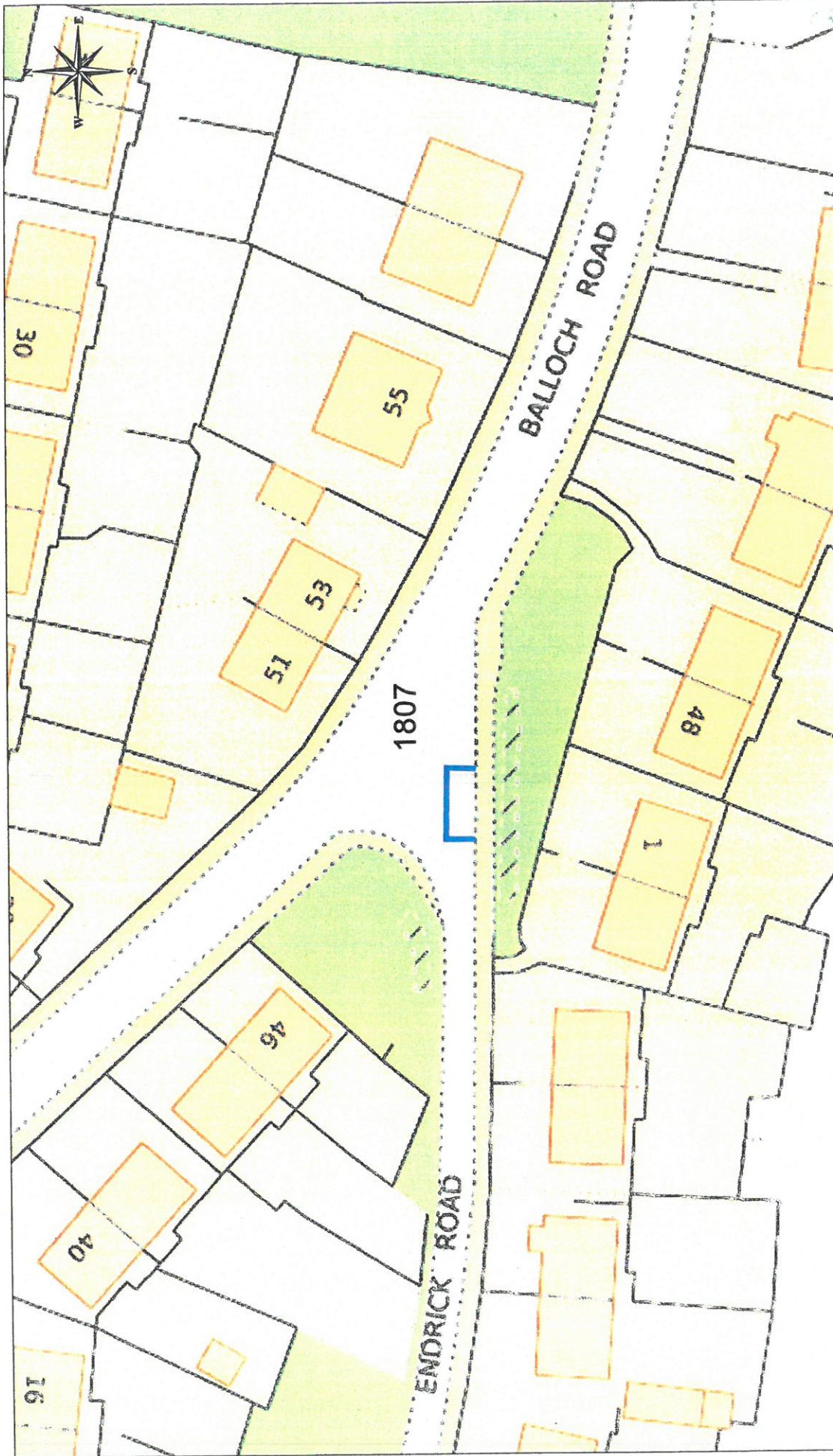



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DISABLED PERSONS' PARKING PLACE
37 FINNART STREET, GREENOCK
PLACE No. 1803

Inverclyde
Council
 Environmental and Commercial Services

Environment, Regeneration & Resources
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 scott.allan@inverclyde.gov.uk



Inverclyde
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Environmental and Commercial Services

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DISABLED PERSONS' PARKING PLACE
1 ENDRICK ROAD, GREENOCK
PLACE No. 1807



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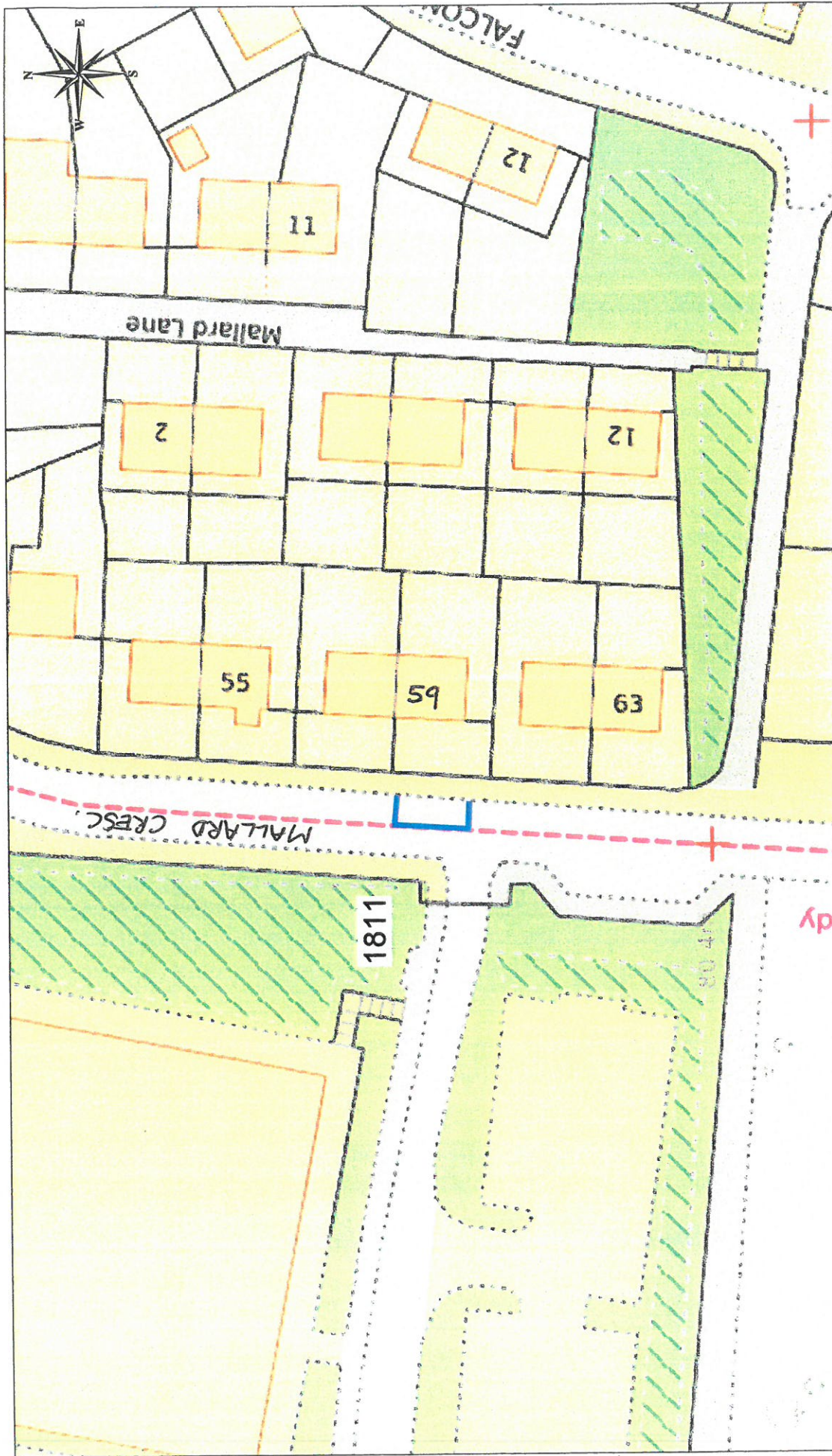


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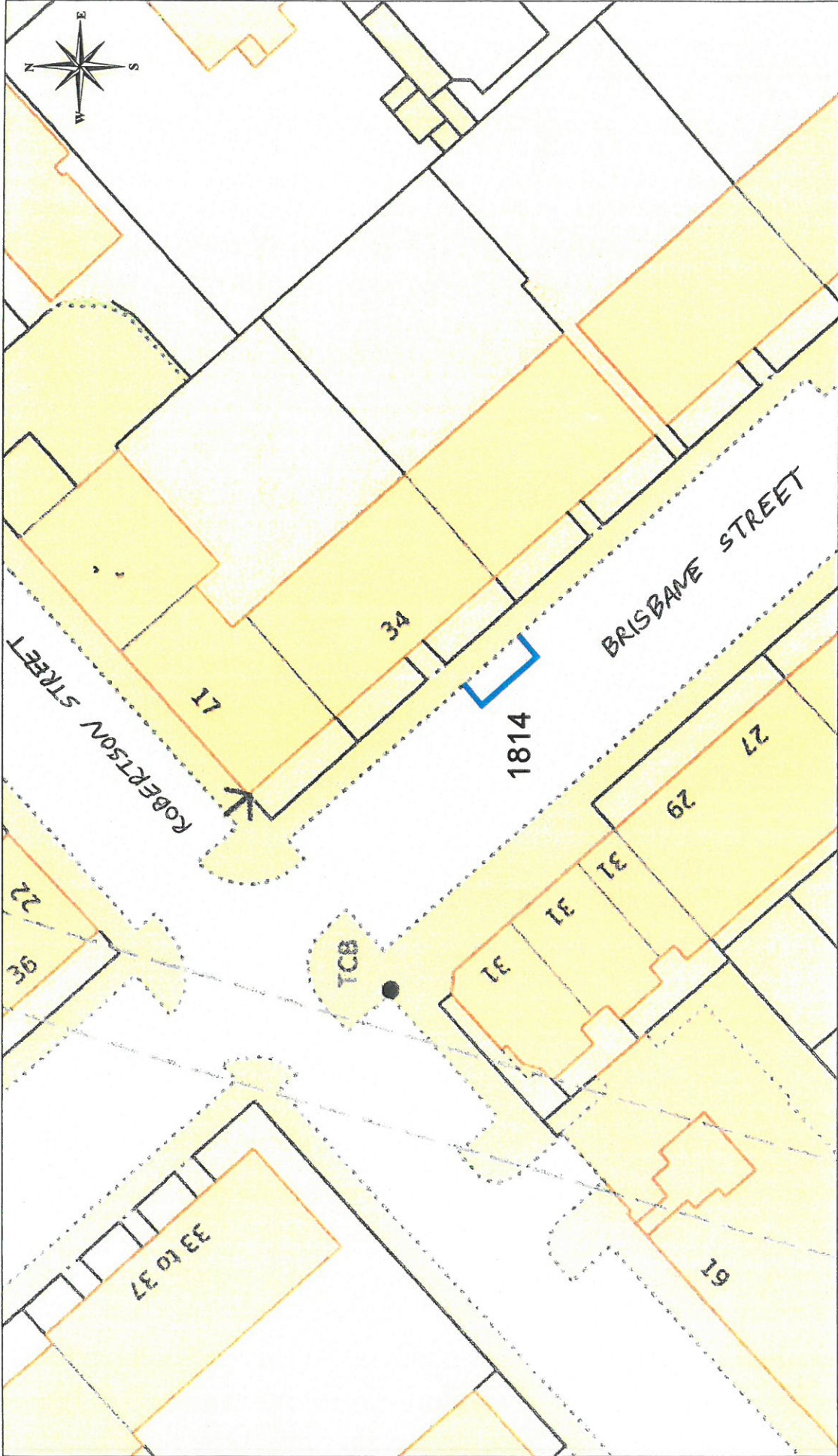
DISABLED PERSONS' PARKING PLACE
 96 SINCLAIR STREET, GREENOCK
 PLACE No. 1810




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DISABLED PERSONS' PARKING PLACE
59 MALLARD CRESCENT, GREENOCK
PLACE No. 1811

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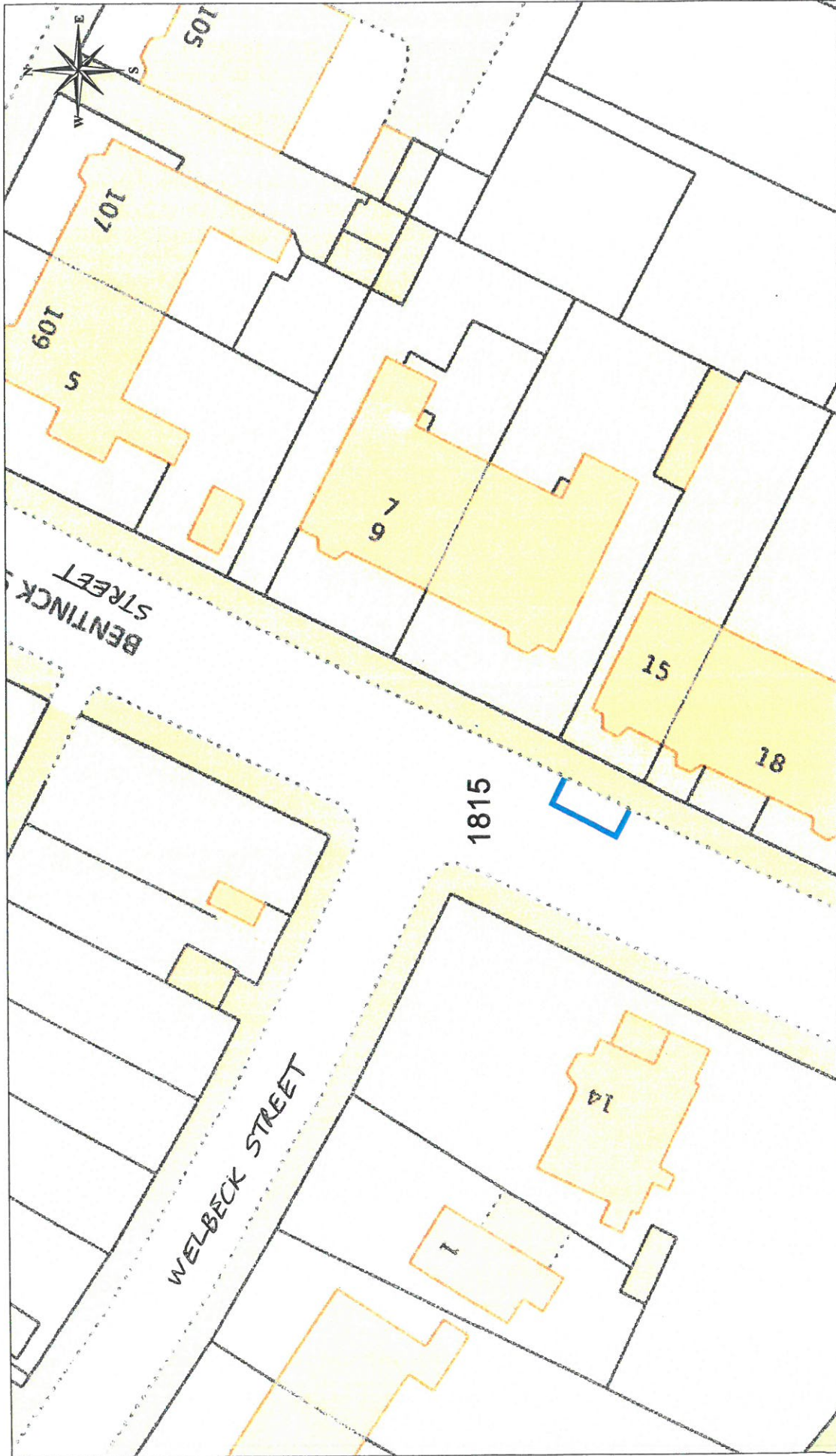


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DISABLED PERSONS' PARKING PLACE
34 BRISBANE STREET, GREENOCK
PLACE No. 1814

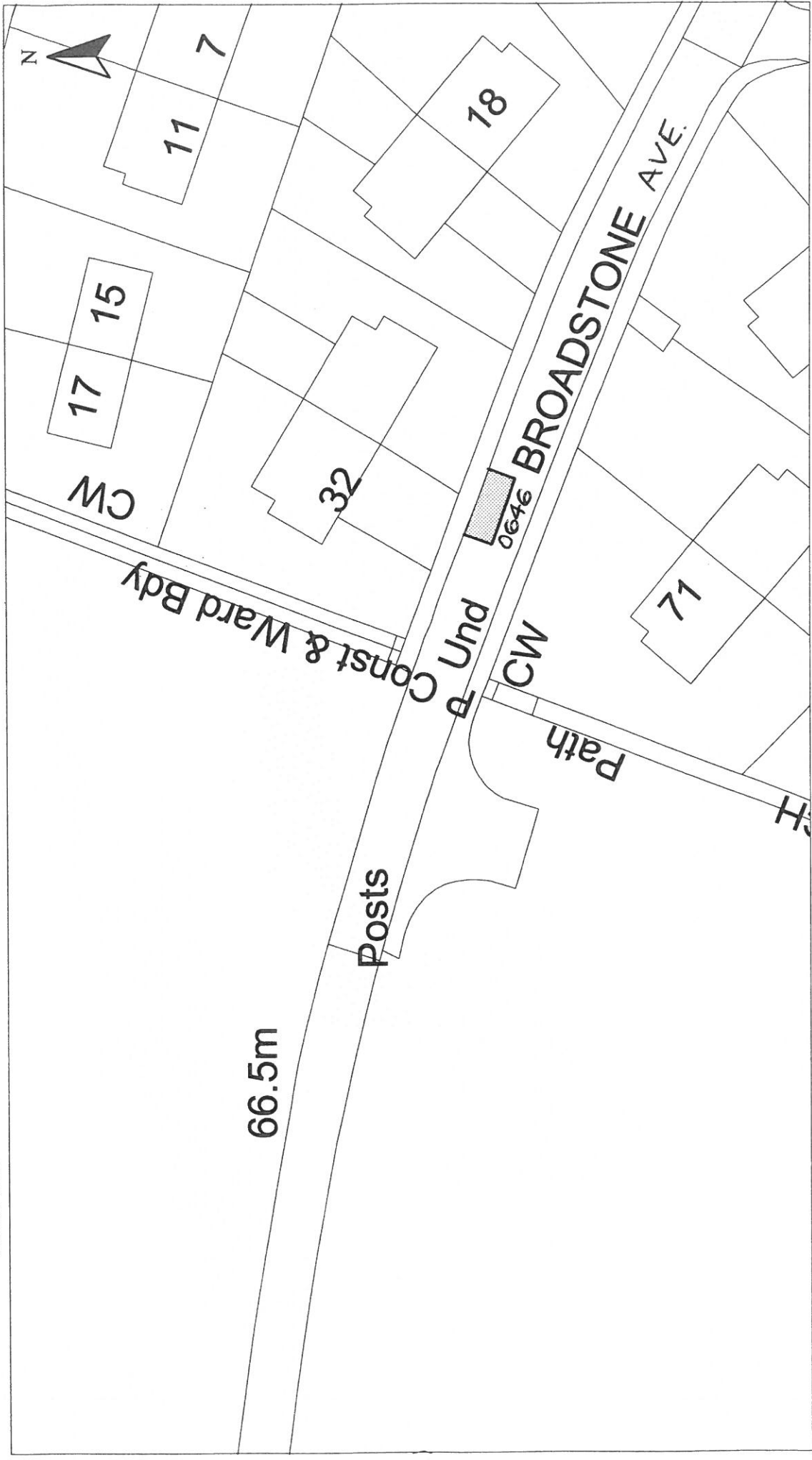


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DISABLED PERSONS' PARKING PLACE
 15 BENTINCK STREET, GREENOCK
 PLACE No. 1815

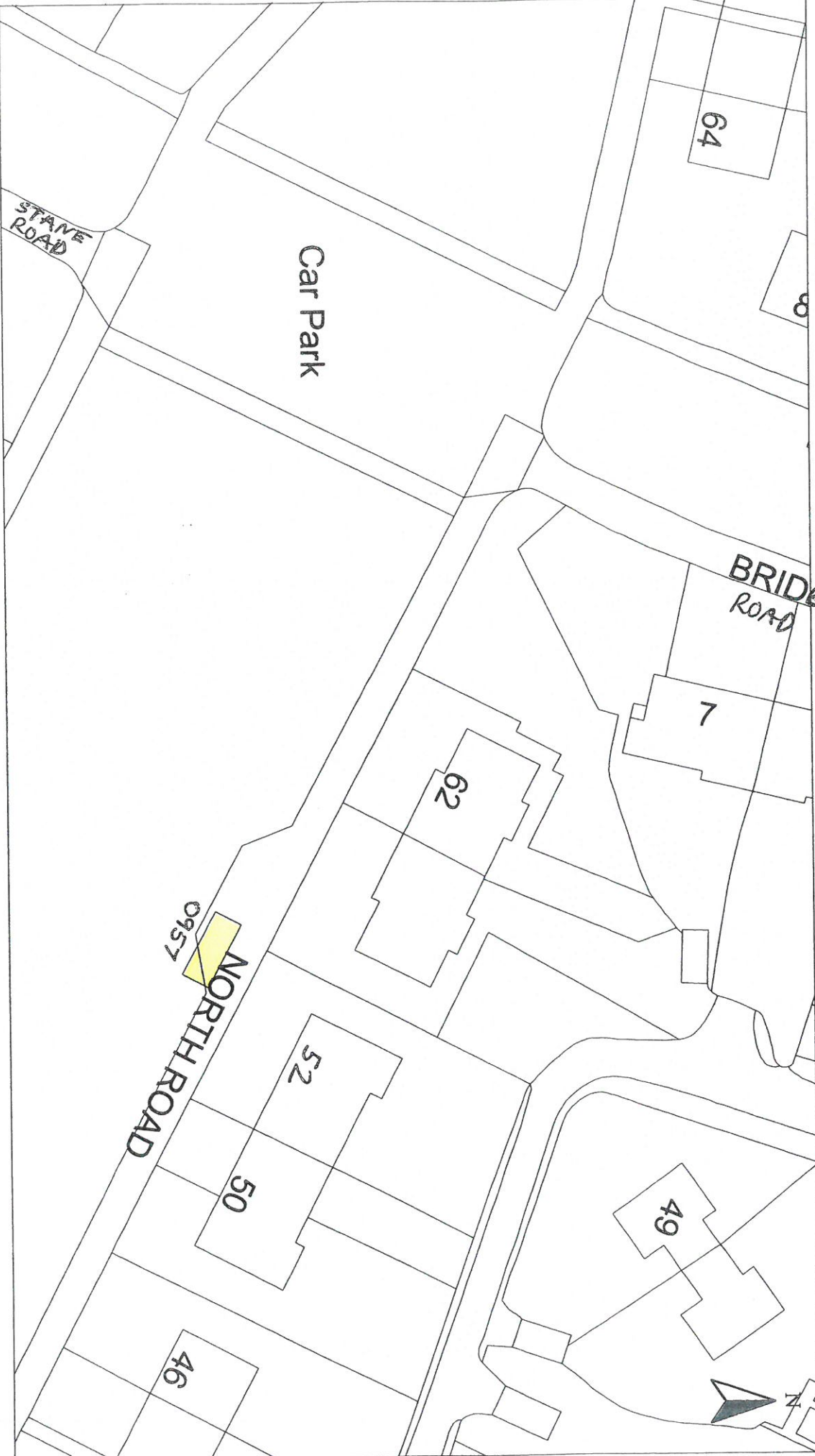
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66.5m

HEAD OF PLANNING AND TRANSPORTATION F. K. WILLIAMSON		Scale : 1:500 Prepared by : R. MACKAY Drawn by : R. MACKAY Drawing No. :		Date : FEB 2007 Checked by : Approved by : File No. : 19/12	
Disabled Bays		DISABLED PERSONS' PARKING PLACE 71 BROADSTONE AVENUE, PORT GLASGOW PLACE No. 0646 REVOCATION			
6 CATHCART SQUARE GREENOCK, PA15 1LS		Reproduced from Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office. Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may result in prosecution or legal proceedings.  Licence No. 1000023421			

Inverclyde council ENVIRONMENTAL SERVICES

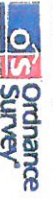


HEAD OF SERVICE
ALAN G BARNES MCIVM CENV

71 EAST HAMILTON STREET
GREENOCK, PA15 2UA

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DISABLED PERSONS' PARKING PLACE
52 NORTH ROAD, PORT GLASGOW
PLACE NO. 0957 REVOCATION

Scale : 1:500

Date : MAR 2010

Prepared by : R. MACKAY

Checked by :

Drawn by : R. MACKAY

Approved by :

Drawing No. :

File No. : 19/12

Disabled Bays

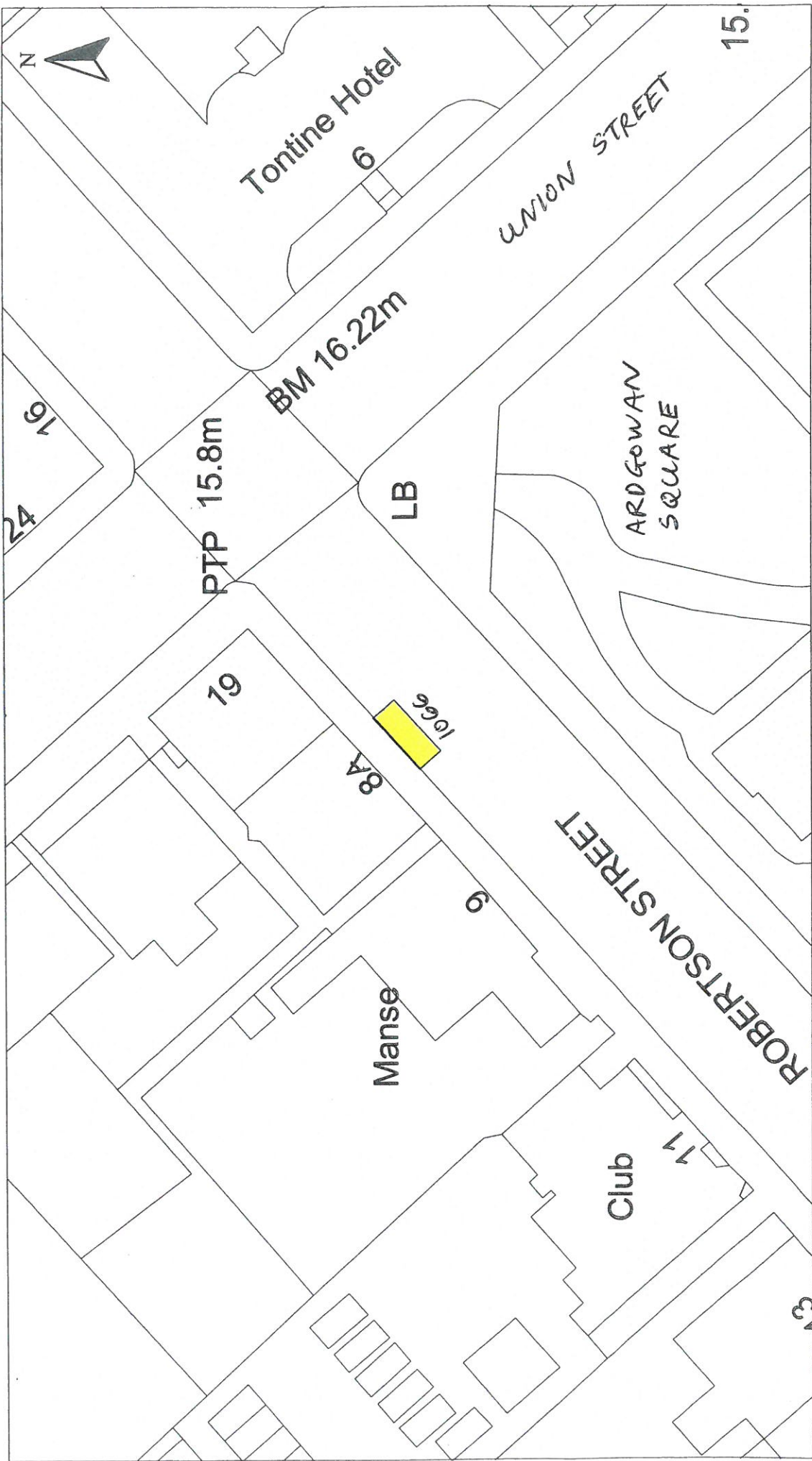


HEAD OF SERVICE
ALAN G BARNES MCJWM CENV
71 EAST HAMILTON STREET
GREENOCK, PA15 2UA

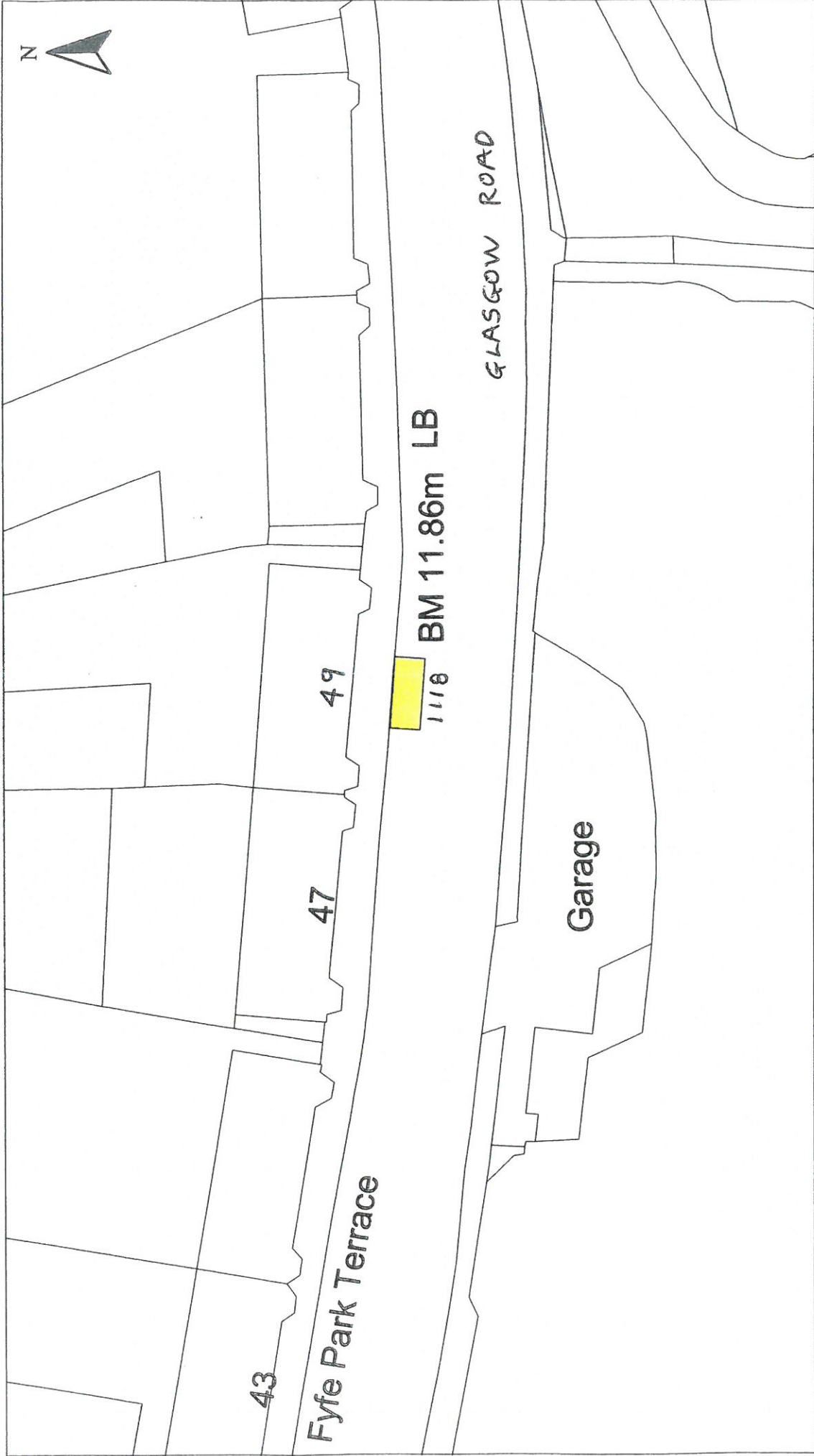
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DISABLED PERSONS' PARKING PLACE
64 FANCY FARM ROAD, GREENOCK
PLACE No. 0966 REVOCATION

Scale :	1:500	Date :	NOV 2009
Prepared by :	R. MACKAY	Checked by :	
Drawn by :	R. MACKAY	Approved by :	
Drawing No. :		File No. :	19/12



Disabled Bays	HEAD OF SERVICE IAN MOFFAT		71 EAST HAMILTON STREET GREENOCK, PA15 2UA	
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DISABLED PERSONS' PARKING PLACE 8A ARDGOWAN SQUARE, GREENOCK PLACE No. 1066 REVOCATION				
Scale :	1:500	Date :	JAN 2011	
Prepared by :	R. MACKAY	Checked by :		
Drawn by :	R. MACKAY	Approved by :		
Drawing No. :		File No. :	19/12	



HEAD OF SERVICE
IAN MOFFAT

71 EAST HAMILTON STREET
GREENOCK, PA15 2UA

Disabled Bays

DISABLED PERSONS' PARKING PLACE
49 GLASGOW ROAD, PORT GLASGOW
PLACE No. 1118 REVOCATION

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Scale : 1:500
Prepared by : R. MACKAY
Drawn by : R. MACKAY
Date : APR 2011
Checked by :
Approved by :
File No. : 19/12



HEAD OF SERVICE
IAN MOFFAT

71 EAST HAMILTON STREET
GREENOCK, PA15 2UA

Disabled Bays

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DISABLED PERSONS' PARKING PLACE
16 GAEL STREET, GREENOCK
PLACE No. 1316 REVOCATION

Scale : 1:500

Prepared by : R. MACKAY

Drawn by : R. MACKAY

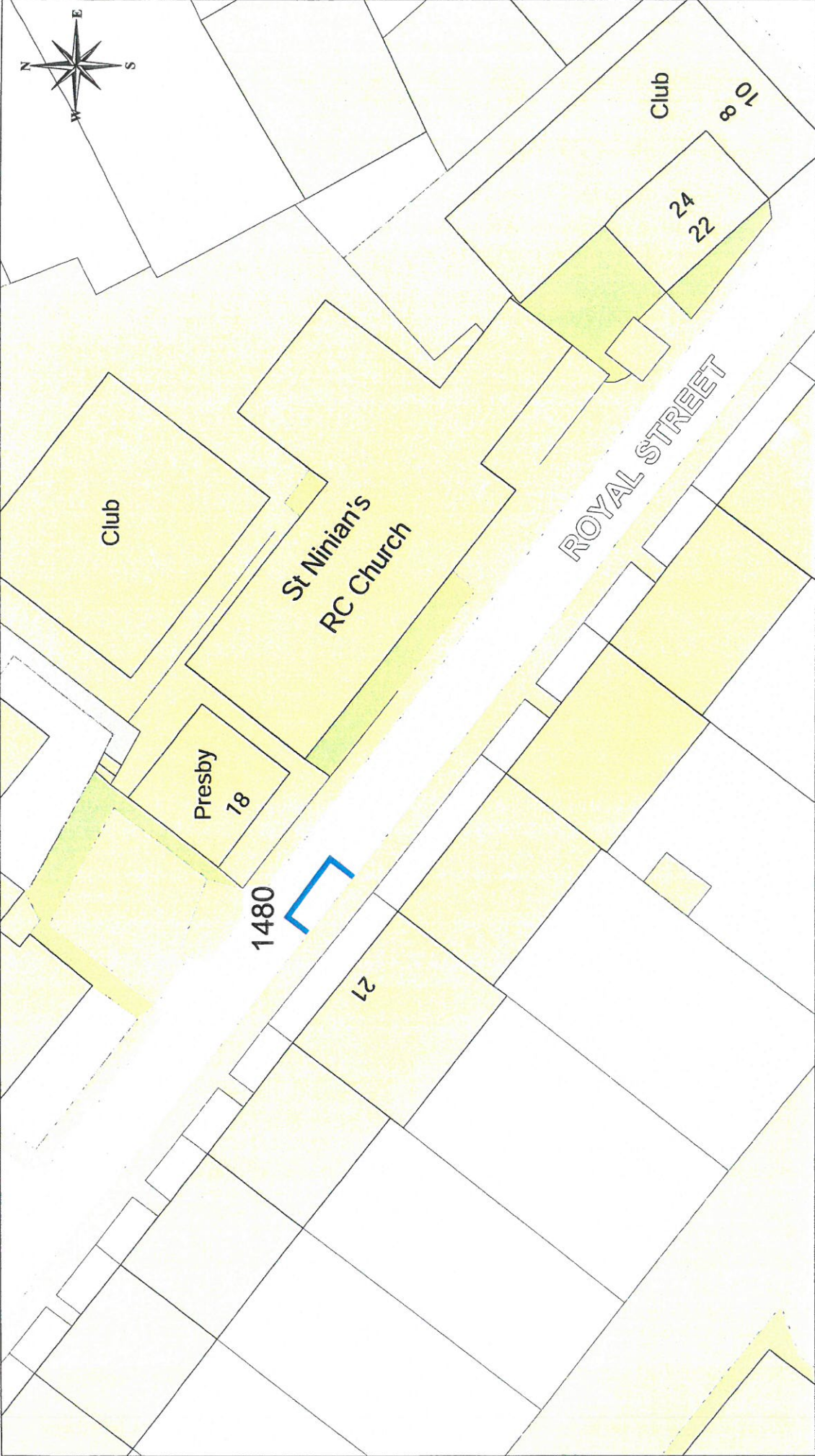
Drawing No. :

Date : JULY 2013

Checked by :

Approved by :

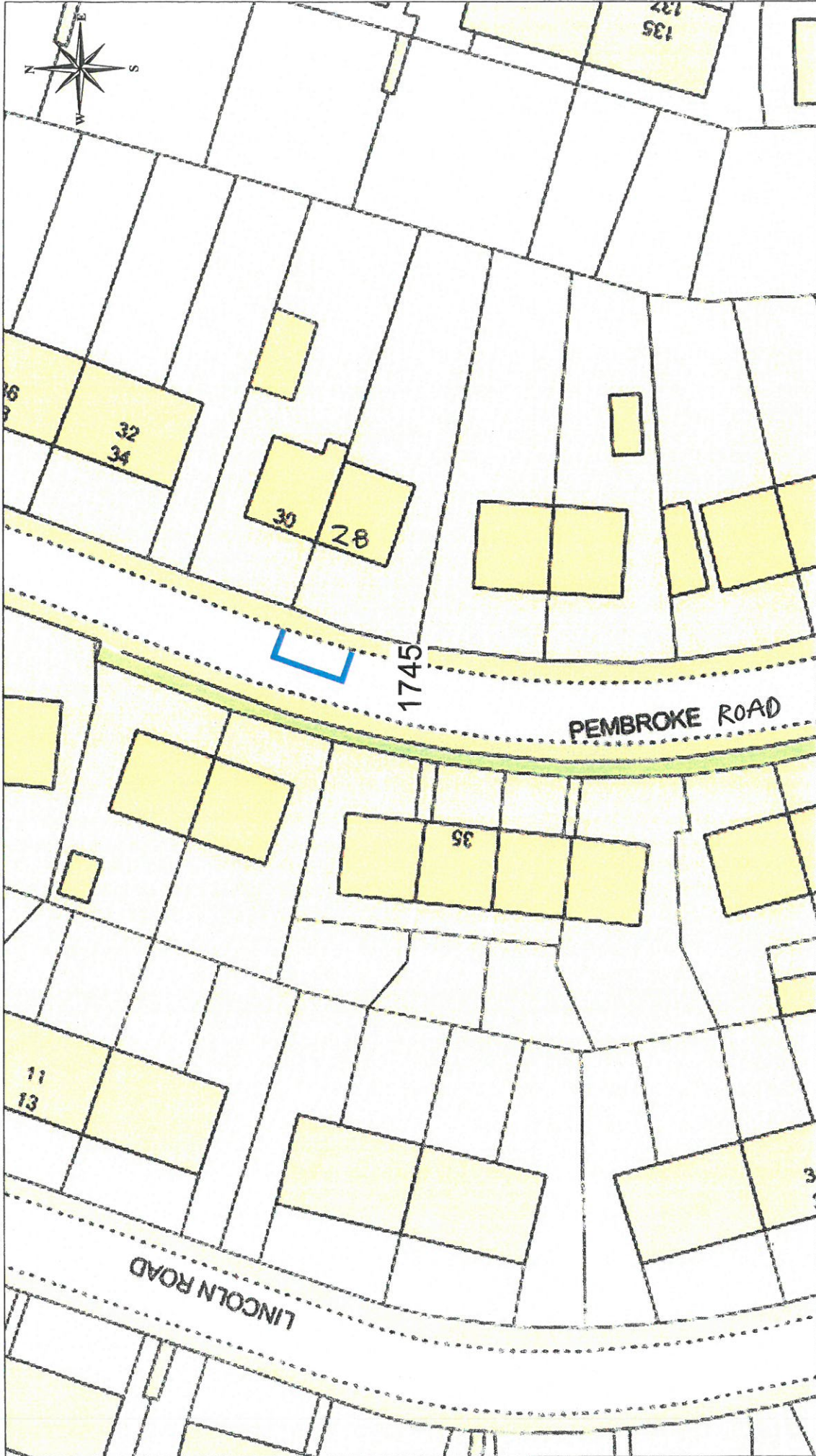
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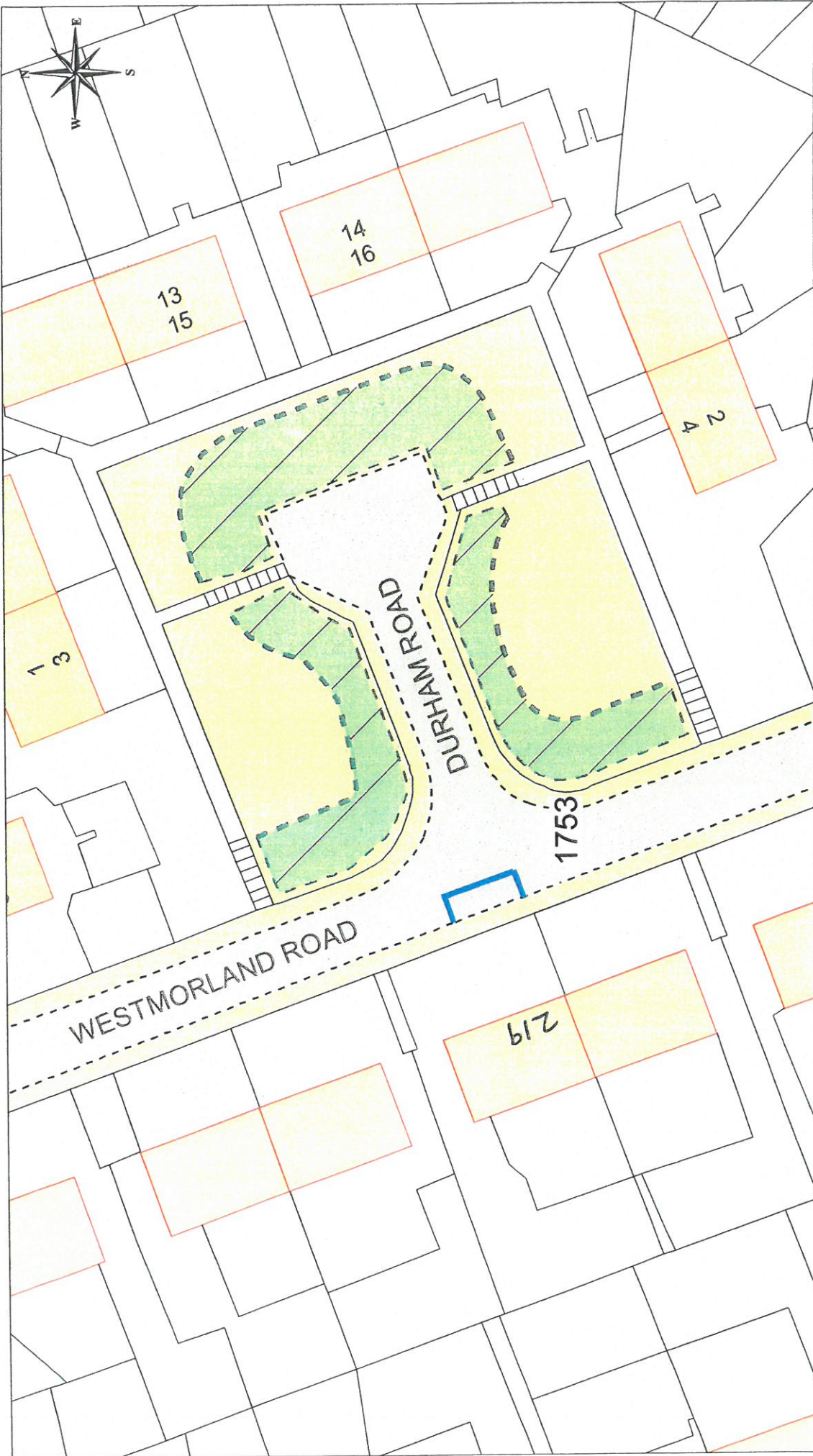
DISABLED PERSONS' PARKING PLACE
21 ROYAL STREET, GOUROCK
PLACE No. 1480 REVOCATION



DISABLED PERSONS' PARKING PLACE
53 SHANKLAND ROAD, GREENOCK
PLACE No. 1514 REVOCATION



DISABLED PERSONS' PARKING PLACE
28 PEMBROKE ROAD, GREENOCK
PLACE No. 1745 REVOCATION



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DISABLED PERSONS' PARKING PLACE
 219 WESTMORLAND ROAD, GREENOCK
 PLACE No. 1753 REVOCATION

Inverclyde
 council
Environmental Services

Regeneration & Environment
 Corporate Director: Aubrey Fawcett
 Municipal Buildings
 Clyde Square
 Greenock
 PA15 1LY
 Tel: 01475 712712
 Fax: 01475 712731

Report To:	Inverclyde Council	Date:	27 September 2018
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	SL/LP/096/18
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	Installation of a Memorial Window in the McLean Museum and Art Gallery – Remit from Education & Communities Committee		

1.0 PURPOSE

1.1 The purpose of this report is to request the Council, as Trustees of the Watt Institution, to approve a decision made by the Education & Communities Committee relative to the installation of a commemorative stained glass window in the McLean Museum and Art Gallery.

2.0 SUMMARY

2.1 The Education & Communities Committee on 4 September 2018 considered a report by the Corporate Director Education, Communities & Organisational Development on proposals for the installation of a commemorative stained glass window in the McLean Museum and Art Gallery to recognise Inverclyde's involvement and sacrifice in the Dardanelles Campaign of World War I. All costs for the design, construction and installation of the window will be borne by the Greenock Dardanelles Memorial Fund.

2.2 A copy of the report to the Education & Communities Committee is attached as Appendix 1.

2.3 The Education & Communities Committee agreed to the proposed installation of the commemorative stained glass window in the McLean Museum and Art Gallery and to refer the proposal for approval to the Council as Trustees of the Watt Institution.

3.0 RECOMMENDATION

3.1 The Trustees are asked to approve the proposed installation of a commemorative stained glass window in the McLean Museum and Art Gallery as set out in the report to the Education & Communities Committee.

Report To:	Education and Communities Committee	Date:	4 September 2018
Report By:	Head of Inclusive Education, Culture and Communities	Report No:	EDUCOM/82/18/AW/RB
Contact Officer:	Alana Ward, Service Manager - Culture	Contact No:	01475 712347
Subject:	Installation of a Memorial Window in the McLean Museum & Art Gallery		

1.0 PURPOSE

- 1.1 The purpose of this report is to seek Committee approval for the installation of a commemorative stained glass window in the McLean Museum & Art Gallery to recognise Inverclyde's involvement and sacrifice in the Dardanelles Campaign of WW1.

2.0 SUMMARY

- 2.1 A large number of local men lost their lives during the Gallipoli Campaign of WW1. The Greenock Dardanelles Memorial Fund was set up to raise funds to commission a stained glass memorial window to commemorate this great sacrifice. It is intended that the window will be installed in the McLean Museum & Art Gallery as a permanent memorial to local efforts during the campaign.
- 2.2 All costs for the design, construction, and installation of the window will be borne by the Greenock Dardanelles Memorial Fund.

3.0 RECOMMENDATIONS

- 3.1 That the Committee agrees to the proposed installation of the commemorative stained glass window in the McLean Museum & Art Gallery.
- 3.2 That the Committee refers the proposal for approval to Inverclyde Council as Trustees of the Watt Institution.

4.0 BACKGROUND

- 4.1 During research for the centenary of WW1, the vast impact of the Dardanelles Campaign on the community of Inverclyde was identified. The local territorial battalion, the 5th Argyll and Sutherland Highlanders, served on all three fronts: Gallipoli, Sinai and the Western Front, led by Colonel Duncan Darroch, a regular from Gourock. One thousand men left to fight and fewer than four hundred returned.
- 4.2 The Greenock Dardanelles Memorial Fund was set up to raise funds for a permanent memorial to the townsfolk of Greenock, Gourock, Port Glasgow and the surrounding districts for the efforts and sacrifices made during the Dardanelles Campaign of WW1, by both combatants and non-combatants alike.
- 4.3 The Memorial Fund raised the requisite funding to allow a stained glass window to be designed and constructed by local stained glass artist Alec Galloway. The design of the window will show the SS River Clyde on Gallipoli, surrounded by the crests of Greenock, Gourock and Port Glasgow. The window will be installed in the Kelly Street façade of the Museum, on the first floor.
- 4.4 Listed building consent has been granted for the window. The Conservation Architect is confirming with Historic Environment Scotland (as part-funders of the refurbishment project) but sees no issue. The contractor has agreed to allow the artist access to the building to fit the installation. The window is still under construction but the artist has confirmed that it will be ready soon. Final approval is awaited from the Dardanelles Memorial Fund to allow the artist to complete. This should allow the work to be in place for 11 November 2018, the centenary of the end of WW1.

5.0 PROPOSALS

- 5.1 It is proposed that the stained glass window will be installed in the McLean Museum & Art Gallery during the current building contract.

6.0 IMPLICATIONS

6.1 Finance

There are no financial implications. The cost of the window's design, construction, and installation will be borne by the Greenock Dardanelles Memorial Fund.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

6.2 Listed Building Consent for the installation of the window has been obtained from Inverclyde Council.

The Head of Legal and Property Services comments that, as the Watt Institution is held and administered by the Council as Trustees, any recommendation of this Committee will require to be referred to the Trustees of the Watt Institution for approval.

Human Resources

6.3 There are no Human Resources implications.

Equalities

6.4 Has an Equality Impact Assessment been carried out?

Yes See attached appendix

No This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

Repopulation

6.5 There are no Repopulation implications.

7.0 LIST OF BACKGROUND PAPERS

7.1 None.